\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State Zip Code

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address (optional)

Petitioner

**Appearing without a lawyer**

**MONTANA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ JUDICIAL DISTRICT COURT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY**

|  |  |
| --- | --- |
| In re the Parenting of:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  *(name(s) of minor child(ren))*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  *(First, Middle, Last)* Petitioner *(you)*,  and  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  *(First, Middle, Last)* Respondent *(other parent)*. | **Case No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *(leave blank, the clerk will complete)*  **Request for Sheriff**  **to Serve Documents** |

To the Sheriff of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County:

Please serve upon the Respondent the following documents:

[ ] Summons (original and one copy)

[ ] Petition for Parenting Plan

[ ] Petitioner’s Proposed Parenting Plan

[ ] Optional: Notice and Acknowledgment to Child Support Enforcement Division

[ ] Optional: Notice of Filing Montana Child Support Guidelines Financial Affidavit

[ ] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Also enclosed is:

[ ] The Petitioner's Affidavit and Order of Inability to Pay Filing Fees which waives the fee for service in this matter;

**OR**

[ ] $\_\_\_\_\_\_\_\_\_ to cover the fee for service in this matter

1. Physical Description of Respondent:\_\_\_ ft \_\_\_ inches. Hair color Eye Color

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The Respondent [ ] does not/[ ] does carry a weapon.

3. At present, the Respondent can be found:

[ ] At his/her residence: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Times normally at this address: [ ]\_\_:\_\_ a/p to \_\_:\_\_ a/p and [ ] \_\_:\_\_ a/p to \_\_:\_\_a/p.

[ ] Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[ ] At his/her place of employment: \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ .

Times normally at this address: [ ]\_\_:\_\_ a/p to \_\_:\_\_ a/p and [ ] \_\_:\_\_ a/p to \_\_:\_\_a/p.

[ ] Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[ ] Other location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ .

Times normally at this address: [ ]\_\_:\_\_ a/p to \_\_:\_\_ a/p and [ ] \_\_:\_\_ a/p to \_\_:\_\_a/p.

[ ] Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Please serve the papers on the Respondent as soon as possible. Please return the original Summons to me at the address above, along with proof of service or a statement that you were unable to locate the Respondent.

Dated this day of \_\_\_\_\_\_\_\_\_\_\_\_ , 20\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Petitioner appearing without a lawyer (*sign here*)

**Record of Service** (*for Sheriff’s use only)*

I certify that: ***Choose One***

[ ] I personally served the following documents:

[ ] Summons (original and one copy)

[ ] Petition for Parenting Plan

[ ] Petitioner’s Proposed Parenting Plan

[ ] Optional: Notice and Acknowledgment to Child Support Enforcement Division

[ ] Optional: Notice of Filing Montana Child Support Guidelines Financial Affidavit

[ ] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

on the Respondent by delivering a copy to him/her personally on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

in the County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

***OR***

[ ] After due effort, I was unable to locate or serve the Respondent in the County of \_\_\_\_\_\_\_\_\_\_\_\_\_, State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Dated this \_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

Sheriff

By:

Deputy Sheriff