

MINUTES OF THE MEETING
INSTITUTIONS AND CULTURAL EDUCATION SUBCOMMITTEE
49TH LEGISLATIVE SESSION
February 15, 1985

Tape 36, Side A

The meeting of the Institutions and Cultural Education Subcommittee was called to order by Chairman Steve Waldron on February 15, 1985, at 8:10 a.m. in Room 129 of the Capitol.

ROLL CALL: All members were present. Also present were Keith Wolcott of the Legislative Fiscal Analyst's Office (LFA), George Harris of the Office of Budget and Program Planning (OBPP), Carroll South, Director of the Department of Institutions, Tom Sellers, Chief Executive Officer for Montana State Hospital (MSH), Jane Edwards, Acting Director of Treatment and Residential Services, Tom McCarthy, Maintenance Director, and Keith Wilson, Business Manger.

MONTANA STATE HOSPITAL

Mr. Wolcott went over the budget differences for MSH (Exhibit 1). The LPN, Aide, and RN positions were reduced for direct care:patient ratios set by previous legislatures.

(080) Mr. South distributed the posting positions required for direct care at the hospital (Exhibit 2). Posting would generate .66 FTE above the OBPP request.

There was some discussion regarding the .6 FTE canteen cook position. The canteen is open 8-4 seven days a week but that only relates to the time the worker is present. The employee starts work at 8 a.m. but it takes about an hour to get everhting ready for business. The employee then closes the canteen around 2:15 p.m. to count receipts, make up ward orders, and clean the equipment. Mr. McCarthy said it would take .5 FTE to keep the canteen open until 5 p.m. but that would still mean the doors would have to be closed for preparation and cleaning. Mr. Wolcott said, with relief factors, it would take 2.5 FTE to keep the canteen open 8-5 seven days a week.

EXECUTIVE ACTION:

Sen. BENGTON moved to accept the LFA current level for Personal Services.

Rep. Menahan did not want the hospital to fund the assistant administrator position until the kitchen was adequately funded. He said kitchen personnel are working too hard and they need more FTE.

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Rep. MENAHAN made a substitute motion to delete the assistant administrator position and include funding for 2.5 FTE additional kitchen staff.

There was a good deal of discussion regarding this motion. In the hearing on this budget, the position was advertised in the paper and Rep. Keenan said they are adding more administration but cutting other staff. Mr. Sellers clarified that the assistant administrator position has been on line for at least three years. The advertisement was to fill the position which was vacated by the previous employee. Mr. South said the position has been left vacant for almost a year and a half because the previous employee had a lot of time in and his termination pay was quite substantial. This is not a new position as had been suggested during testimony on this budget.

Mr. Sellers said this position is absolutely necessary if the consolidation of the two campuses is going to be a success. He also noted that there are fewer administrative positions now than there were in FY 81. The LFA handed out a breakdown of the administrative positions (Exhibit 3).

Mr. South wanted the committee to note that the administrative positions were not all "paper pushers". All of the clerical staff for the institution is included in this portion of the staffing. Also, the chaplains which are necessary to prevent lawsuits, are included here.

Sen. Aklestad said he thought the administration portion of this budget is top heavy and these people are not helping the patients directly. Mr. South responded that a hospital cannot function with direct care staff alone. Support staff is needed to perform functions not directly related to patient care, i.e., reception functions, paperwork, payroll, mail, switchboard, etc. The institution couldn't function without these positions any more than it could without the direct care staff. Mr. Sellers said his staffing is very tight and he would be hard pressed to try and find staff to perform these functions in the existing staff.

Chairman Waldron requested a roll call vote be taken on Rep. MENAHAN'S substitute motion to delete the assistant administrator position and include funding for 2.5 FTE kitchen staff. Sen. AKLESTAD and Rep. MENAHAN approved the motion. All other members opposed the motion. The motion FAILED.

Chairman Waldron requested a roll call vote be taken on Sen. BENGTON'S original motion to accept the LFA current level for Personal Services. Sen. AKLESTAD and Rep. MENAHAN opposed the motion. All other members approved the motion. The motion PASSED.

Sen. BENGTON moved to delete the Canteen cook out of the Canteen proprietary account.

The motion PASSED unanimously.

Sen. BENGTON moved to fund the store manager for the Canteen from general fund money.

The motion PASSED unanimously.

There was some discussion regarding the switchboard operators. The agency is requesting these positions be kept in the budget so they can use them for areas which need assistance. The 4.5 FTE would be used as follows: 1 FTE relief for the Warm Springs switchboard, which has always been done in the past, 1.5 FTE receptionist positions at Galen, 1 FTE groundsman, and 1 FTE mechanic, which would be used to assist the present mechanic. The LFA current level includes 5 FTE for these positions but the agency only needs 4.5 FTE.

Rep. MENAHAN moved to delete .5 FTE from the current level by the LFA on Personal Services previously approved by this committee.

Rep. WALDRON opposed the motion. All other members approved the motion. The motion PASSED.

Sen. BENGTON moved to approve funding to use a posting method for staffing rather than ratios for direct care staff.

There was some discussion regarding this motion. Sen. Bengtson withdrew her motion until this issue could be discussed further.

Side B

There was more discussion regarding the administration staff. Mr. South wanted the committee to know that this agency has more FTE than all but four other state agencies so it is only natural that it would have a high administration staff. Also, some of the people listed under administration are support staff. Because of action taken by the committee, there are 705.75 FTE. It would take 4.54 additional direct care staff for posting.

Sen. BENGTON moved to include funding for 4.54 FTE additional direct care staff for posting purposes as a modified.

Chairman Waldron requested a roll call vote be taken. Sen. AKLESTAD and Rep. WALDRON opposed the motion. All other members approved the motion. The motion PASSED.

This addition would cost approximately \$78,626 per fiscal year.

Sen. BENGTON moved to accept the current level for Operating Expenses but to delete \$15,300 per fiscal year for the psychiatrist contract, \$17,200 per fiscal year for food cost calculation, \$3,900 per year for travel, and \$5,200 per year for relocation expenses.

The motion PASSED unanimously.

Sen. BENGTON moved to include language in the bill to allow the institution to spend \$11,426 in each fiscal year of donated funds.

The motion PASSED unanimously.

(194) There was some discussion regarding the increase in drug costs. Mr. Wolcott noted that the institutions have to purchase drugs through the Purchasing Division and they let bids on drugs. He said they have lost the contracts which carried generic drugs and that has made a substantial increase in the drug costs. This contract does not expire until October of 1985 so the institution is locked into the current charges. (The present contract does not include generic drugs.)

(300) Mr. Sellers outlined the need for the radiographic fluroscopic unit. The present unit had a life expectancy of 7-10 years and is now 33 years old. It has been repaired a number of times and they are running out of parts to continuing repairing it. Mr. Sellers said a brand new radiographic fluroscopic unit would cost \$250,000 but they anticipate purchasing a used one for \$88,000.

Sen. BENGTON moved to authorize the expenditure of \$130,000 over the biennium for equipment.

Sen. AKLESTAD opposed the motion. All other members approved the motion. The motion PASSED.

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(450) Mr. Wolcott noted that any change in money used from the alcohol earmarked fund would affect the general fund.

Sen. BENGTON moved to accept the OBPP recommendation for funding with alcohol earmarked funds.

The motion PASSED unanimously.

ALCOHOL AND DRUG ABUSE DIVISION

There was a lot of discussion regarding present revenue projections and where the budget now stands with the actions taken thus far by the committee.

Tape 37, Side A

Mr. Wolcott outlined the differences in the OBPP and the LFA current level budget (Exhibit 4). The honorariums and travel for the advisory council is not required by law and was not used last biennium. There was some discussion regarding the council and their function.

Sen. BENGTON moved to accept the LFA current level for Personal Services.

The motion PASSED unanimously.

Sen. BENGTON moved to accept the LFA current level for Operating Expenses.

The motion PASSED unanimously.

Sen. BENGTON moved to include \$3,000 per year for honorariums and travel for the advisory council.

The motion PASSED unanimously.

(078) The LFA changed the numbers they previously submitted for alcohol earmarked funds (Exhibit 5). The FY 85 level is almost that of the FY 81 level. This committee does not appropriate these funds; they are appropriated by law. There are no longer any carryover funds from the federal block grant.

The funding problem for this agency is two-fold. First, losing the carryover funds affects the current level because the previous Institutions Subcommittee had those funds in the base. Second, there is less alcohol earmarked money because liquor consumption has decreased but the number of people seeking help in alcohol treatment has increased substantially.

This issue was discussed in length. Mr. South recommended putting a ceiling on this and the language that was included in last session's bill be used.

Sen. BENGTON moved to put a \$2,236,595 per fiscal year ceiling on the amount spent through local programs and the language used in last session's bill be used for this.

(385) This figure reflects the estimated alcohol earmarked and federal block grant funds revenue. This limits the amount of earmarked and block grant funds that go to the programs.

The motion PASSED unanimously.

The state special figure is only an estimate and may not all be available.

Sen. BENGTON moved to approve the LFA recommendation for funding.

The motion PASSED unanimously.

The only real difference in equipment is the number of films purchased.

Sen. BENGTON moved to accept the OBPP recommendation for the purchase of 6 films per year.

The motion PASSED unanimously.

Being no further business to come before the committee, the hearing was adjourned at 10:15 a.m.

Respectfully Submitted:



Steve Waldron, Chairman

SW/lt

MONTANA STATE HOSPITAL

<u>PERSONAL SERVICES</u>	<u>1986</u>	<u>1987</u>
Executive FTE	703.6	703.6
LFA Current Level FTE	<u>702.3</u>	<u>702.3</u>
Difference	<u><u>1.3</u></u>	<u><u>1.3</u></u>
Executive	\$16,393,068	\$16,452,979
LFA Current Level	<u>16,397,711</u>	<u>16,458,892</u>
Difference	<u><u>\$ (4,643)</u></u>	<u><u>\$ (5,913)</u></u>

- - - - - Personal Services Issues - - - - -

1. Positions Deleted:

Executive:

Psychologist	1.0	1.0
Executive Chef	1.0	1.0
Dietician	1.0	1.0
Cook II	<u>.6</u>	<u>.6</u>
	3.6	3.6

LFA:

Store Manager	1.0	1.0
LPN	2.6	2.6
Aide	2.8	2.8
RN (add)	<u>(1.5)</u>	<u>(1.5)</u>
	4.9	4.9

Total	<u><u>(1.3)</u></u>	<u><u>(1.3)</u></u>
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2. Canteen Cook II, ^{0.6} 1.0 FTE	\$ 9,742	\$ 9,745
3. Canteen Store Manager to General Fund	\$ 20,951	\$ 20,960
4. Switchboard Operators	\$ 85,024	\$ 85,162
5. Posting--Above LFA Current Level Analysis	\$103,509	\$103,689

<u>OPERATING EXPENSES</u>	<u>1986</u>	<u>1987</u>
Executive	\$3,089,705	\$3,074,298
LFA Current Level	<u>3,231,075</u>	<u>3,379,371</u>
Difference	<u>\$ (141,370)</u>	<u>\$ (305,073)</u>

----- Operating Expenses Issues -----

1. LFA base over executive	\$28,623	\$34,450
a. Psychiatrist Contract	15,300	15,300
b. Food cost calculation	17,200	17,200
c. Travel	3,900	3,900
d. Relocation Expense	5,200	5,200
e. Donations, (mod.)	(11,426)	(11,426)
2. Drug Cost Increase	?	?

<u>EQUIPMENT</u>	<u>1986</u>	<u>1987</u>
Executive	\$ 33,257	\$ 9,286
LFA Current Level	<u>153,965</u>	<u>18,086</u>
Difference	<u>\$(120,708)</u>	<u>\$(8,800)</u>

----- Equipment Issues -----

1. See attached detail.

<u>FUNDING</u>		<u>1986</u>	<u>1987</u>
Alcohol Earmarked	Exec.	\$1,584,387	\$1,584,387
	LFA	<u>1,538,078</u>	<u>1,544,356</u>
	Difference	<u>\$ 46,309</u>	<u>\$ 40,031</u>

----- Funding Issues -----

1. LFA Current level alcohol funding under the executive	<u>\$ 46,309</u>	<u>\$ 40,031</u>
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MONTANA STATE HOSPITAL

Equipment Item	Fiscal 1986		Fiscal 1987	
	OBPP Qty.	OBPP Amount	LFA Qty.	LFA Amount
Radiographic Fluoroscopic Unit	1	\$ 10,800	1	\$ 88,331
Auto. Radiographic Film Procr.	1		1	10,800
Paku Hydromixer	1	9,015	1	1,200
Electroen Cephalograph (EEG)	1		1	38,000
Garbage Truck	1	650	3	13,684
Fire Equipment	1			1,950
Bread Racks	1			
Magnetic Compensator Switch	1	832		
Water Softener and Brine Tank	1	3,500		
Typewriter	1	8,460		
Security Car(used)	1		1	
Pickup Truck	1			
Car Pool Vehicle			1	
Total		<u>\$33,257</u>		<u>\$153,965</u>
				<u>\$9,286</u>
				<u>\$18,086</u>

KWLEG:BRIEF FORMAT

MSH POSTING, DIRECT CARE

	<u>R.N.</u>	<u>L.P.N.</u>	<u>Aide</u>	<u>Total</u>
Warm Springs	28.90	43.50	166.38	238.78
Galen	<u>11.62</u>	<u>25.22</u>	<u>55.44</u>	<u>92.28</u>
	40.52	68.72	221.82	331.06

COMPARISON TO EXECUTIVE

	<u>R.N.</u>	<u>L.P.N.</u>	<u>Aide</u>	<u>Total</u>
Posting	40.52	68.72	221.82	331.06
Executive	<u>39.50</u>	<u>68.10</u>	<u>222.80</u>	<u>330.40</u>
	+1.02	+0.62	-0.98	+0.66

COMPARISON TO LFA

	<u>R.N.</u>	<u>L.P.N.</u>	<u>Aide</u>	<u>Total</u>
Posting	40.52	68.72	221.82	331.06
LFA	<u>41.00</u>	<u>65.52</u>	<u>220.00</u>	<u>326.52</u>
	-0.48	+3.20	+1.82	+4.54

AFTER FINAL FY84 FTE ADJ

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** MONTANA STATE HOSPITAL ADMINISTRATION
** ANALYST: KEITH WOLCOTT DATE: 12/04/84 TIME: 16:49 VSF: 0.040
** CLASSIFICATION-----ST/PAY- 1986 CURRENT FTE 1986 PROJECTED FTE
NUMBER NAME RET-WC GR/ST 1984 1985 SALARY 1986 1987
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00001- *0- - 01/01 +40.10 +0.00 +0
005012-NURSE, PSYCHIATRIC III C1-2-06 14/09 +0.00 +0.60 +14458 +0.60 +0.60
120001-CHAPLAIN C1-2-08 14/11 +0.00 +2.50 +62279 +2.50 +2.50
140013-ACCOUNTANT I C1-2-07 11/11 +0.00 +1.00 +19735 +1.00 +1.00
140016-ACCOUNTANT, SUPERVISOR C1-2-07 14/11 +0.00 +1.00 +25118 +1.00 +1.00
140017-ACCOUNTANT, SUPERVISOR C1-2-07 15/09 +0.00 +1.00 +26201 +1.00 +1.00
162008-PURCHASING & SUPPLY OFF C1-2-07 10/12 +0.00 +1.00 +18708 +1.00 +1.00
166024-PERSONNEL TECHNICIAN II C1-2-07 10/12 +0.00 +2.00 +37822 +2.00 +2.00
173073-PERSONNEL SERVICES MANA C1-2-07 17/02 +0.00 +1.00 +26941 +1.00 +1.00
179164-ADMINISTRATIVE OFFICER C1-2-06 16/11 +0.00 +1.00 +29769 +1.00 +1.00
179070-CHIEF EXECUTIVE OFFICER C1-2-06 24/05 +0.00 +1.00 +53209 +1.00 +1.00
188046-CAREER EXECUTIVE ASSIGN C1-2-06 18/07 +0.00 +3.00 +97325 +3.00 +3.00
201002-SECRETARY II C1-2-07 08/09 +0.00 +1.00 +15175 +1.00 +1.00
210004-SECRETARY, ADMINISTRATI C1-2-07 10/13 +0.00 +1.00 +19505 +1.00 +1.00
215002-PERSONNEL CLERK II C1-2-07 07/06 +0.00 +1.00 +13264 +1.00 +1.00
207007-WORD PROCESSING OPR III C1-2-07 08/07 +0.00 +3.00 +43980 +3.00 +3.00
213035-DATA CONTROLLER C1-2-07 08/13 +0.00 +1.00 +16874 +1.00 +1.00
*****
215003-CLERK, PAYROLL III C1-2-07 08/10 +0.00 +1.00 +15502 +1.00 +1.00
215004-PAYROLL TECHNICIAN I C1-2-07 09/13 +0.00 +1.00 +18128 +1.00 +1.00
215005-PAYROLL TECHNICIAN II C1-2-07 10/11 +0.00 +1.00 +18317 +1.00 +1.00
219003-CLERK, ACCOUNTING III C1-2-07 08/11 +0.00 +4.00 +64056 +4.00 +4.00
219002-MAIL CLERK II C1-2-07 06/11 +0.00 +1.00 +13780 +1.00 +1.00
219003-MAIL CLERK, SUPERVISOR C1-2-07 08/08 +0.00 +1.00 +14854 +1.00 +1.00
235002-SWITCHBOARD OPERATOR II C1-2-07 07/07 +0.00 +7.00 +94862 +7.00 +7.00
235003-SWITCHBOARD OPERATOR II C1-2-07 08/13 +0.00 +2.00 +33748 +2.00 +2.00
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AD BY/PROGRAM TOTAL +40.10 +40.10 793610 +40.10 +40.10
*****
DO YOU WANT TO LIST THE CURRENT SALARIES AND BENEFITS (Y OR N)?

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ALCOHOL AND DRUG ABUSE DIVISION

<u>PERSONAL SERVICES</u>	<u>1986</u>	<u>1987</u>
Executive FTE	10.0	10.0
LFA Current Level FTE	<u>10.0</u>	<u>10.0</u>
Difference	<u>0.0</u>	<u>0.0</u>
Executive	\$271,860	\$272,261
LFA Current Level	<u>271,947</u>	<u>272,359</u>
Difference	<u>(87)</u>	<u>(98)</u>

<u>OPERATING EXPENSES</u>	<u>1986</u>	<u>1987</u>
Executive	\$113,486	\$114,336
LFA Current Level	<u>114,269</u>	<u>98,265</u>
Difference	<u>\$ (783)</u>	<u>\$ 16,071</u>

----- Operating Expenses Issues -----

1. LFA Current Level Base under \$ 238 the executive base. \$ 20,099

The difference results from changing from annual audits to biennial audits of programs receiving federal funds, not including advisory council honorariums or travel.

<u>NON-OPERATING</u>	<u>1986</u>	<u>1987</u>
Executive	\$3,034,286	\$3,128,677
LFA Current Level	<u>2,862,073</u>	<u>2,862,073</u>
Difference	<u>\$ 172,213</u>	<u>\$ 266,604</u>
1. Drug Program	\$ 625,478	\$ 625,478
2. Alcohol Discretionary	398,622	398,622
3. County Distribution (85/15)	<u>1,837,973</u>	<u>1,837,973</u>
Total	\$2,862,073	\$2,862,073

<u>EQUIPMENT</u>	<u>1986</u>	<u>1987</u>
Executive	\$ 3,000	\$ 3,000
LFA Current Level	<u>5,000</u>	<u>5,000</u>
Difference	<u>\$ (2,000)</u>	<u>\$ (2,000)</u>

----- Equipment Issues -----

- | | | |
|--|---------|---------|
| 1. LFA Current Level allows
10 films per year while
the executive allows 6 | 4 Films | 4 Films |
|--|---------|---------|

<u>FUNDING</u>	<u>1986</u>	<u>1987</u>
General Fund Executive	\$220,951	\$232,037
General Fund LFA	<u>219,592</u>	<u>219,592</u>
Difference	<u>\$ 1,359</u>	<u>\$ 12,445</u>

State Special	\$1,919,091	\$1,934,545
Federal Block Grant	1,095,218	1,052,710
Federal SSI	29,388	30,850

KWLEG:BRIEF FORMAT

EARMARKED ALCOHOL TAX
5 Year Collection Study
65.5 Percent of Total

2/14/85

	Amount Collected by 1/31	Total Collected	January Percent of Total
1980	1,858,894	3,265,289	56.93
1981	1,984,558	3,474,132	57.12
1982	2,058,631	3,565,353	57.73
1983	2,067,505	3,581,244	57.73
1984	2,028,500	3,700,746	54.81
Year to Date 1985	1,983,026		
Average January 31 percent			56.86%



Silent Testimony
February 15, 1985

Mental Health Association of Montana

A Division of the national Mental Health Association
State Headquarters
201 South Last Chance Gulch
Helena, Montana 59601
(406) 442-4276

February 14, 1985

Honorable Steve Waldron
Chairman
Institutions Subcommittee
House of Representatives
State Capitol
Helena, MT 59620

Dear Representative Waldron:

A representative of the Mental Health Association of Montana was unable to attend the budget hearing for the Montana State Hospital. We apologize for the tardiness in submitting testimony and request that before your Committee takes Executive Action on that budget, would you please read this letter of support into the record.

The Association supports full funding of the Executive Budget request, except that it urges the rejection of the 4% vacancy savings proposal.

This position rests on the assumption that MSH is and should be primarily a treatment facility. Sufficient professional staff is essential for the purpose of such a facility to be economically achieved. Vacancies at MSH recur most often in the slots requiring the most intensive training. It appears, thus, that a vacancy savings reduction tends to limit the hiring of the most highly trained; i.e., psychiatrists, doctoral psychologists and psychiatric nurses.

Three or four years ago the long-term steady decline of the number of residents at the Hospital appeared to bottom out and reverse itself. The Administrator has publicly indicated bed utilization has been repeatedly near maximum. The projection of average daily population of 313 is not likely to be too high.

The Association trusts you will recommend sufficient funding for full staffing of the therapy program in particular.

Sincerely,

Cliff Murphy, Chairman
Legislative Committee

cc: Subcommittee members

Silent Testimony
February 15, 1985

REPORT OF THE MENTAL DISABILITIES
BOARD OF VISITORS
ON
WARM SPRINGS/GALEN STATE HOSPITAL

OFFICE OF THE GOVERNOR
MENTAL DISABILITIES BOARD OF VISITORS



TED SCHWINDEN, GOVERNOR

CAPITOL STATION

STATE OF MONTANA

(406) 444-3955

HELENA, MONTANA 59620

This report of the Mental Disabilities Board of Visitors summarizes the on-site evaluation of Warm Springs/Galen State Hospital.¹ In accordance with the Mental Commitment and Treatment Act of 1975, the facilities were reviewed with regard to staffing, treatment services, consumer issues, record keeping, the physical environment and medications. Information for this report is based on a random review of client files, interviews with the patients and staff of Warm Springs/Galen State Hospital and follow-up by the Board's staff member.²

This report prepared for the Honorable Governor of the State of Montana will be sent to the Chief Executive Officer of the review facilities and to the Director of the Department of Institutions. Highlights of this report shall be made part of the annual report of the Board of Visitors.