

MINUTES OF THE MEETING  
GENERAL GOVERNMENT AND HIGHWAYS SUBCOMMITTEE  
MONTANA STATE  
JOINT SUBCOMMITTEE

February 8, 1985

The meeting of the General Government and Highways Subcommittee was called to order by Chairman Quilici on February 8, 1985 at 7:00 a.m. in Room 437 of the State Capitol.

ROLL CALL: All members were present. Also present were Cliff Roessner from the LFA Office, and Doug Booker from the Governor's Office.

DEPARTMENT OF ADMINISTRATION

Public Employees' Retirement Division: Larry Nachtsheim, Administrator, presented the budget. Exhibit No. 1 is the budget recommendations for the Public Employees' Retirement Board. Exhibit No. 2 is the same budget broken down into current level, inflation, and it adds the modification amount also. Exhibit No. 3 lists the budget modifications for the division (54;A;10). Larry Nachtsheim went through and explained all the budget modifications. The half-time clerk position they are asking for will be terminated when the retiree microfiche project is completed (54;A;447).

The funding for the division comes mostly from the handling of the Social Security Monies, which is around 114 million dollars. This money earns about \$500,000 in interest.

Senator Gage asked for a breakdown of contracted services.

Representative Lory moved 2 percent vacancy savings, with 23 FTE, and the budget as proposed. The motion was seconded, and PASSED unanimously.

Teachers Retirement Division: Bob Johnson, Administrator, presented the budget for the division. Exhibit No. 4 is the budget for the Teachers' Retirement Board (54;B;09).

Senator Keating moved the budget as presented for 11 FTE and 2 percent vacancy savings. The motion was seconded, and passed unanimously.

Publications and Graphics Division: Don Breiby, Administrator, described the functions and responsibilities of the division (54;B;127). Exhibit No. 5 is the budget for Publications and Graphics, and the budget modifications.

There was discussion on the position of the commercial artist. Don Breiby asked that the position be retained with the stipulation, that if the particular function continues to lose money or does not increase their productivity levels with the new form they are initiating, then they would voluntarily cut back in their personnel level for that particular position (54;B;210).

Don Breiby then explained the budget modification for a new quick copy center (54;B;340). He then requested funds to buy a personal computer, which would be a one time expenditure (54;B;545). The third budget modification requested an additional FTE and the operating expenses so that all printing not done by the division be channeled through the division.

Senator Keating moved the LFA budget with 2 percent vacancy savings, proper adjustment to the rent, and line itemed an additional \$150,000 each year for equipment for the photo-copier pool. The motion was seconded, and PASSED unanimously.

Representative Lory moved the budget modification for the Quick Copy Center in the DNRC. The motion was seconded, and PASSED 3 yes to 2 no.

There was discussion on the budget modification for spending authority to have all printing not done by the division to be channeled through the division (55;A;248). The committee requested that if this modification does pass, it will be line itemed, and that the committee will receive a report at the end of the biennium to estimate the savings. Representative Lory moved approval for the modification, to be line itemed. The motion was seconded, and PASSED unanimously. The motion was carried.

Representative Lory moved approval for the budget modification for a personal computer for \$15,000. The motion was seconded, and PASSED unanimously.

#### HOUSE BILL 589

Representative Gould presented the bill found on Exhibit No. 6 (55;A;293).

Steve Nelson, from the Board of Crime Control, explained why he thought the bill was important (55;A;316). Jeff Langan also supported the bill and explained why (55;A;372). Exhibit No. 7 gives some statistics on juvenile detention. Jeremiah Johnson and Craig Anderson also supported the bill. There were no opponents. There was discussion on the bill (55;B;151).

#### DEPARTMENT OF ADMINISTRATION

Treasury: Karen Munro, Administrator of Central Services Division, described the functions and the responsibilities of the treasury. Exhibit No. 8 is the budget for the division, and a list of all the budget issues are found on the second page (55;B;311).

There was discussion on the funding of the program (55;B;450).

Senator Keating moved the 15 FTE with 2 percent vacancy savings and the OBPP budget, with the funding as recommended (55;B;585). The motion PASSED unanimously.

#### Executive Action

Information Services Division: There was discussion on the major budget issues (56;A;01). Mike Trevor said that the rate that they will charge the agencies will not go up for the next biennium (56;A;30).

Representative Lory moved the OBPP budget for the Central Computer Operations with 2 percent vacancy savings and the 81.45 FTE. The motion was seconded, and PASSED unanimously.

There was discussion on the budget modification for an additional 3 FTE for the workload increase (56;A;102). Representative Lory moved for 2 FTE for the modification, one FTE will be taken out of the general fund. The motion was seconded, and PASSED unanimously.

There was discussion on the Systems Development Program budget issues (56;A;260). Representative Lory moved the LFA budget with 2 percent vacancy savings, except the OBPP budget for travel, other expenses, and equipment. The motion was seconded, and PASSED unanimously.

Representative Lory moved the budget modification for spending authority for contracted programming. The motion was seconded, and PASSED unanimously.

There was discussion on the Information Center Program and the budget issues were explained (56;A;560). Representative Lory moved the 2 percent vacancy savings for 9 FTE, the LFA budget for contracted services, the OBPP budget for supplies and materials, travel, repair and maintenance, and other expenses, the LFA budget for communications, and the OBPP budget for equipment and intangible assets. The motion was seconded, and PASSED unanimously.

Cliff Roessner went over the budget issues for the Resource Management/Administration Program (56;B;177). There was discussion on the Statewide Information Systems Plan. Representative Lory moved the 7 FTE with 2 percent vacancy savings and the OBPP budget. The motion was seconded, and PASSED unanimously.

There was then discussion on the Telecommunications and the budget issues (56;B;315). Exhibit No. 9 is a list of the long-term network development. Senator Keating moved the 15.39 FTE with 2 percent vacancy savings, the LFA budget for contracted services plus \$98,000 in FY 1986 and \$73,000 in FY 1987, and the LFA for supplies and materials, and the OBPP for communications, travel, rent, repair and maintenance, and other expenses in both years. The motion was seconded, and PASSED unanimously.

Senator Keating moved the lease participation certificate to be included in the above motion. The motion PASSED unanimously.

There was then discussion on Telecommunications budget modification for spending authority for workload increase. Senator Keating moved the modification with \$29,000 being a biennial appropriation. The motion PASSED unanimously.

State Insurance and Legal Division: There was discussion on the budget issues (56;B;525). Senator Keating moved the OBPP with 2 percent vacancy savings. The motion PASSED unanimously.

Representative Lory moved the language in the bill to read, "The department may expend available self-insurance reserves and revenues to pay any deficit that may be incurred for property or liabilities insurance premium due and payable through June 30, 1987. The motion was seconded, and PASSED unanimously.

Senator Keating moved the spending authority for the numbers under claims expenditure:

FY Year	<u>Attorney Fees</u>	<u>Misc. Expenses</u>	<u>Total</u>
86	378,980	182,606	561,586
87	435,827	210,000	645,827

The motion PASSED unanimously.

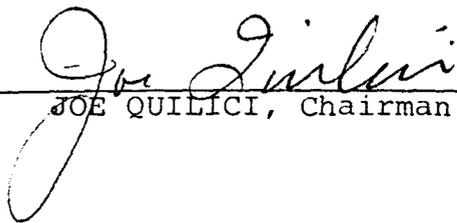
Representative Lory moved approval of the budget modification for workload increase. The motion was seconded, and PASSED unanimously.

Exhibit No. 10 requests legislative appropriations for which statutory appropriation authority is being requested (57;A;01).

Representative Lory moved that the Department of Revenue have the authority to pay the \$60,000 plus the 12 million dollars, subject to modification by the passage of HOUSE BILL 12. The motion was seconded, and PASSED unanimously.

Representative Lory moved approval of the lawyer FTE to be added to the Director's Office. The motion was seconded, and PASSED unanimously.

ADJOURN: There being no further business before the committee, the meeting was adjourned at 12:00 p.m.

  
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JOE QUILICI, Chairman

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AGENCY:6104 DEPARTMENT OF ADMINISTRATION  
 PROGRAM:35 PUBLIC EMPLOYEES' RETIREMENT BOARD  
 CONTROL:00000

BUDGET RECOMMENDATIONS  
 CURRENT LEVEL

BUDPERD 2-4-85

Exhibit #1  
 2/8/85

DESCRIPTION	FY86	FY87
	RECOMMENDED BY THE BOARD	RECOMMENDED BY THE BOARD
FTE	23.00	23.00
1000 PERSONAL SERVICES	524,677	525,607
2100 CONTRACTED SERVICES	211,241	154,581
2200 SUPPLIES & MATERIALS	17,870	18,584
2300 COMMUNICATIONS	48,045	57,174
2400 TRAVEL	11,797	11,340
2500 RENT	14,490	15,068
2500 UTILITIES	5,827	7,786
2700 REPAIR & MAINTENANCE	8,018	8,339
2800 OTHER EXPENSES	2,149	2,149
TOTAL LEVEL	319,437	275,021
3100 EQUIPMENT	6,969	2,500
TOTAL PROGRAM	851,083	803,128
09506 PUBLIC EMPLOYEES' RET	851,083	803,128
TOTAL PROGRAM	851,083	803,128

THE OBPP INFLATION FACTORS ARE INCLUDED IN THE ABOVE FIGURES.

Exhibit #2  
2/8/85

BUDGET

		<u>FY 86</u>	<u>FY 87</u>
1000	PERSONAL SERVICES:		
	Current level FY 85 salary matrix	\$486,412	\$487,326
	Modifications: Assistant Adminis.	32,146	32,159
	Half-time Clerk	<u>6,119</u>	<u>6,122</u>
		\$524,677	\$525,607
2100	CONTRACTED SERVICES:		
	Current level FY 84	\$184,342	\$184,342
	Inflation	7,374	15,043
	Modifications	<u>19,525</u>	<u>(44,804)</u>
		\$211,241	\$154,581
2200	SUPPLIES & MATERIALS:		
	Current level FY 84	\$ 17,183	\$ 17,183
	Inflation	<u>687</u>	<u>1,401</u>
		\$ 17,870	\$ 18,584
2300	COMMUNICATIONS:		
	Current level FY 84	\$ 42,897	\$ 42,897
	Inflation	<u>5,148</u>	<u>14,277</u>
		\$ 48,045	\$ 57,174
2400	TRAVEL:		
	Current level FY 84	\$ 8,519	\$ 8,519
	Inflation	341	695
	Modifications	<u>2,937</u>	<u>2,126</u>
		\$ 11,797	\$ 11,340
2500	RENT:		
	Current level FY 84	\$ 13,275	\$ 13,275
	Inflation	531	1,083
	Modifications	<u>684</u>	<u>710</u>
		\$ 14,490	\$ 15,068
2600	UTILITIES:		
	Current level FY 84	\$ 4,607	\$ 4,607
	Inflation	<u>1,220</u>	<u>3,179</u>
		\$ 5,827	\$ 7,786

		<u>FY 86</u>	<u>FY 87</u>
2700	REPAIRS & MAINTENANCE:		
	Current level FY 84	\$ 6,505	\$ 6,505
	Inflation	260	531
	Modifications	<u>1,253</u>	<u>1,303</u>
		\$ 8,018	\$ 8,339
2800	OTHER EXPENSES:		
	Current level FY 84	\$ 2,149	\$ 2,149
3100	EQUIPMENT:		
	Modifications	\$ 6,969	\$ 2,500
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	TOTAL	<u>\$851,083</u>	<u>\$803,128</u>

2/8/85

PERSONAL SERVICES

The PERD currently has two bureau chiefs and an administrator which provides the total basis for day-to-day management of eight retirement systems and the state social security program. Where the duties of these positions are fluid with every one of these individuals competent to run the Division for short periods of time, due to a very capable staff, the overall management of the Division is thin. Attached is the justification for the position of Assistant Administrator.

The Division also requests a half-time Clerk position to assist with the retiree microfiche project. Current level personal services were calculated using the FY85 salary matrix and will change pending legislative action.

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level FY85 matrix	\$461,962.35	\$486,412	\$487,326
Assistant Administrator		32,146	32,159
HALF-TIME Clerk		<u>6,119</u>	<u>6,122</u>
Total		\$524,677	\$525,607

CONTRACTED SERVICES:

- Consulting and Professional Services; The cost of actuarial services has not increased since July 1, 1982. With the additional demands of the Legislature, the Retirement Board and employee organizations, basic services are expected to increase 5%. In addition, the experience study requested during the September 1984 meeting of the Public Employees' Retirement Board will cost approximately \$10,000.

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level 5%	\$23,899.96	\$25,095	\$25,095
Experience Study		<u>10,000</u>	
Total		\$35,095	\$25,095

- Legal Fees; Legal fees have been provided by the Department of Administration essentially free of charge over the past four years. During the '87 biennium, PERD will be charged for a half time attorney, Grade 17.

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level est.	\$273.75	\$17,096	\$17,426

- Printing; Anticipated legislative changes will require reprinting of the handbooks for all systems administered by the Division during FY'87 and fewer reprints during FY'86.

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level est.	\$2,375.00	\$2,569	\$9,800

- Storage Fees; the retiree microfiche project will require additional storage of the documents which are filmed.

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level	\$675.58	\$ 703	\$ 731
Storage		<u>566</u>	<u>589</u>
		\$1,269	\$1,320

- Microfilm Services; because the operation of a retirement system requires total records of both individual employment and activity after retirement, the PERD is rapidly becoming a record library beyond the capacity of our present quarters. There are currently 16 cabinets of documents for the 8,700 retirees, almost twice what we had five years ago. Our active files have continued at about 14 file cabinets because we are using microfiche retention and microfilming of active documents.

To alleviate this situation, we are requesting funding to convert and update our current systems:

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level	\$4,000.87	\$ 4,160	\$4,327
Retiree microfiche services		<u>21,641</u>	<u>2,515</u>
		\$25,801	\$6,842

- Systems Development; during FY'84 PERD was charged for 2,884 hours of maintenance at \$31/hr. This was due in part to new systems developed by ISD that require many hours of additional maintenance. During FY'85 1,697 hours are budgeted at \$31/hr. The 86/87 biennium is expected to return to the more normal range of 975 to 1100 hours/yr. Therefore, we are requesting funding for 975 hours at \$34/hr for FY'86 and 1081 hours at \$37/hr for FY'87. The rates per hour were provided by ISD. All programs maintained by ISD were also developed by ISD.

The Legislative Auditor's Office has recommended the Division establish long-range plans and objectives for managing the Volunteer Firefighters' Retirement System. To meet this recommendation we must develop programs to provide an ongoing computer analysis of the accruing liabilities of the Volunteer Firefighters' Retirement System.

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level	\$89,406.08	\$92,982	\$96,701
Maintenance decrease		<59,816>	<56,702>
V. Firefighters		<u>15,000</u>	
Total		\$48,166	\$39,999

#### TRAVEL

No increases are requested for in-state travel in addition to the inflation adjustments.

Out-of-State travel is necessary to attend conferences and workshops to keep abreast of national and legislative changes effecting social security and retirement

Out of State travel for the biennium consists of the following:

	<u>FY '86</u>	<u>FY '87</u>
NCSRA Conference	\$3,870	\$2,910
NCSSSA Workshop	813	845
NCSSSA Conference	754	970

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
In-State	\$6,115.64	\$6,360	\$6,615
Out-of-State	<u>2,403.30</u>	<u>5,437</u>	<u>4,725</u>
Total	\$8,518.94	\$11,797	\$11,340

RENT

The office automation system acquired during FY'84 requires an annual software maintenance fee to keep abreast of all new developments and enhancements. All lease/purchase agreements during FY'84 have been terminated and the equipment purchased.

Rent of PERD office facilities remains at current level.

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level	\$13,274.84	\$13,806	\$14,358
Software Fee		2,790	2,900
Equipment Lease		<2,106>	<2,190>
Total		\$14,490	\$15,068

REPAIRS AND MAINTENANCE

Includes current level plus maintenance on the office automation equipment acquired during FY'84

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level	\$6,504.99	\$6,765	\$7,036
OAS Equipment		1,253	1,303
Total		\$8,018	\$8,339

EQUIPMENT

	<u>FY '86</u>	<u>FY '87</u>
(2) Microfiche Readers	\$ 538	\$ 00
(2) Microfiche Cabinets	\$2,186	\$ 00
The readers and cabinets must be purchased if we film the retiree folders		
(1) Word Processing Printer	\$3,845	\$ 00
(1) Word Processing Terminal	\$ 00	\$2,000
The Division currently has two terminals and one printer that are busy about 80% of the time and only about half the application in the office are using the system		
(4) Calculators	\$ 400	\$ 500
The Division has 19 calculators between 2 and 12 years old, 15 are over 10 years old and are in constant need of repair		

	<u>FY '84</u>	<u>FY '86</u>	<u>FY '87</u>
Current Level	\$8,010.35	\$0.00	\$0.00
Equipment		6,969	2,500
Total		\$6,969	\$2,500

Position - Assistant Administrator - Grade 17 - Budget 1986-87

The position as assistant administrator was vacated on July 10, 1981, as part of the general cut-back in state employees when the assistant administrator resigned to take employment in the private sector. This position was not included in the 1984-85 budget.

Duties of the position were assumed by the administrator, the benefit and operational bureau chiefs and the PERD accountant. The division has been forced to reorganize duties twice since that date to implement the Unified Firefighters' Retirement System and Rural Firefighters' Disability programs providing information for the 1983 legislative session and maintain the level of operations due to the increasing number of retirees and active members.

Based on the grade and duties of the previous assistant, it is anticipated the position would be filled at grade 17 with an approximate cost of \$32,146 in 1986 FY and \$32,159 in 1987 FY. The assistant would work directly with the administrator and be responsible for the general management of the PERD including all personnel, developing and overseeing training programs, provide legal and technical reasearch for all legislative proposals, assist in the implementation of all retirement legislation, review federal legislation and regulations to ascertain division compliance and stand in for the administrator where there are scheduling conflicts or the administrator is away from the office. This position should be the training position for a future retirement administrator. Currently, although there is a lot of assistance available to the administrator, there is no person trained to take over the total duties and responsibilities involved in the administration of eight retirement systems and a social security program. The division recommends the renewal of this position for several reasons:

- 1) The amount of time the supervisors can devote to staff training and implementation of what legislative changes and dissemination of information to members concerning new legislation and overall planning of retirement rules and policies which has become almost nil. The division has not been able to offer the timely service in some areas that we had in the past.
- 2) In the event of extended absence by the administrator for whatever reasons, many priorities outside the normal operations, must be put on hold. Because the bureau chiefs have assumed almost total responsibilities for the day-by-day operations, they do not have the necessary time to assume the responsibilities of the administrator and continue to maintain their own workloads.
- 3) The division is very thin at the management level with an administrator and two bureau chiefs responsible for making administrative decisions without having the time to do total research on some of these decisions required.
- 4) The renewal of this position would enhance the total administration of the PERD to the advantage of both the public and the retirement system membership.

Exhibit # 4 2/8/85

AGENCY:6105 DEPARTMENT OF ADMINISTRATION BUDGET RECOMMENDATIONS  
 PROGRAM:01 TEACHERS' RETIREMENT BOARD CURRENT LEVEL  
 CONTROL:00000

BUDTRD 2-5-85

DESCRIPTION	FY86	FY87
	RECOMMENDED BY THE BOARD	RECOMMENDED BY THE BOARD
FTE	11.00	11.00
1100 SALARIES	197,510	197,840
1300 OTHER COMPENSATION	3,150	2,050
1400 EMPLOYEE BENEFITS	41,912	42,060
TOTAL LEVEL	242,572	241,950
2100 CONTRACTED SERVICES	153,114	93,707
2200 SUPPLIES & MATERIALS	6,120	10,720
2300 COMMUNICATIONS	24,603	26,141
2400 TRAVEL	9,246	9,511
2500 RENT	21,762	21,762
2600 UTILITIES	3,873	4,054
2700 REPAIR & MAINTENANCE	2,810	2,810
2800 OTHER EXPENSES	802	802
TOTAL LEVEL	222,330	169,507
3100 EQUIPMENT	1,248	
TOTAL PROGRAM	466,150	411,457
09506 TEACHERS' RETIREMENT	466,150	411,457
TOTAL PROGRAM	466,150	411,457

THE OBPP INFLATION FACTORS ARE INCLUDED IN THE ABOVE FIGURES.

AGENCY:6101 DEPARTMENT OF ADMINISTRATION  
 PROGRAM:05 PUBLICATIONS & GRAPHICS  
 ROLLUP:051/052/053

BUDGET COMPARISONS  
 LFA vs. OBPP  
 CURRENT LEVEL

BUD05RU 2-1-85

PAGE 1

DESCRIPTION	FY 84	OBPP FY 86	LFA FY 86	DIFF. FY 86	OBPP FY 87	LFA FY 87	DIFF. FY 87
FTE	26.00	25.00	26.00	1.00	29.75	30.75	1.00
1100 SALARIES	445,198	455,405	498,591	43,186	517,765	560,963	43,198
1400 EMPLOYEE BENEFITS	55,675	73,301	76,327	3,026	80,626	83,662	3,036
1500 HEALTH INSURANCE		30,000	31,200	1,200	30,000	31,200	1,200
1600 VACANCY SAVINGS		(23,353)	(23,198)	155	(26,141)	(25,971)	170
1800			5,938	5,938		3,536	3,536
TOTAL LEVEL	540,873	535,353	588,858	53,505	602,250	653,390	51,140
2100 CONTRACTED SERVICES	15,268	18,511	17,608	(903)	13,125	12,213	(912)
2200 SUPPLIES & MATERIALS	2,951	2,950	2,950	0	2,950	2,950	0
2300 COMMUNICATIONS	22,479	24,034	24,034	0	24,034	24,034	0
2400 TRAVEL	2,261	2,290	2,181	(109)	2,340	2,181	(159)
2500 RENT	89,479	82,574	89,478	6,904	82,929	89,478	6,549
2700 REPAIR & MAINTENANCE	159,978	167,106	167,106	0	167,106	167,106	0
2800 OTHER EXPENSES	111,360	63,824	63,794	(30)	63,824	63,794	(30)
2900 GOODS PURCH FOR RESALE	489,483	518,046	518,046	0	618,067	615,738	(2,329)
TOTAL LEVEL	893,259	879,335	885,197	5,862	974,375	977,494	3,119
9999 INFLATION		32,876	39,525	6,649	38,561	67,323	28,762
TOTAL W/INFLATION	893,259	912,211	924,722	12,511	1,012,936	1,044,817	31,881
3100 EQUIPMENT	0	278,473	198,473	(80,000)	276,233	196,233	(80,000)
3300 CAPITAL LEASES	0			0			0
TOTAL PROGRAM	1,434,132	1,726,037	1,712,053	(13,984)	1,891,419	1,894,440	3,021
2X CUT		(34,521)		34,521	(37,828)		37,828
TOTAL PGM LESS CUT	1,434,132	1,691,516	1,712,053	20,537	1,853,591	1,894,440	40,849
06530 PUBLICATIONS & GRAPHICS	1,434,132	1,691,517	1,712,053	20,536	1,853,591	1,894,440	40,849
TOTAL PROGRAM	1,434,132	1,691,517	1,712,053	20,536	1,853,591	1,894,440	40,849

DESCRIPTION	OBPP FY 86	LFA FY 86	DIFF. FY 86	OBPP FY 87	LFA FY 87	DIFF. FY 87
FTE	1.00		(1.00)	1.00		(1.00)
1100 SALARIES	13,054		(13,054)	13,054		(13,054)
1400 EMPLOYEE BENEFITS	2,314		(2,314)	2,320		(2,320)
1500 HEALTH INSURANCE	1,200		(1,200)	1,200		(1,200)
1600 VACANCY SAVINGS	(662)		662	(663)		663
TOTAL LEVEL	15,906	0	(15,906)	15,911	0	(15,911)
2900 GOODS PURCH FOR RESALE	20,000		(20,000)	20,000		(20,000)
TOTAL LEVEL	20,000	0	(20,000)	20,000	0	(20,000)
9999 INFLATION	800		(800)	800		(800)
TOTAL W/INFLATION	20,800	0	(20,800)	20,800	0	(20,800)
3100 EQUIPMENT	20,500		(20,500)	20,500		(20,500)
TOTAL PROGRAM	57,206	0	(57,206)	57,211	0	(57,211)
2% CUT	(1,144)		1,144	(1,144)		1,144
TOTAL PGM LESS CUT	56,062	0	(56,062)	56,067	0	(56,067)
06530 PUBLICATIONS & GRAPHICS	56,062		(56,062)	56,067		(56,067)
TOTAL PROGRAM	56,062	0	(56,062)	56,067	0	(56,067)

AGENCY:6101 DEPARTMENT OF ADMINISTRATION  
 PROGRAM:PUBLICATIONS & GRAPHICS  
 CONTROL:05311 WORKLOAD INCREASE

BUDGET COMPARISONS  
 LFA vs. OBPP  
 MODIFIED LEVEL

BUD05311 2-1-85

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DESCRIPTION	OBPP FY 86	LFA FY 86	DIFF. FY 86	OBPP FY 87	LFA FY 87	DIFF. FY 87
FTE	1.00		(1.00)	1.00		(1.00)
1100 SALARIES	15,131		(15,131)	15,131		(15,131)
1400 EMPLOYEE BENEFITS	2,189		(2,189)	2,186		(2,186)
1500 HEALTH INSURANCE	1,200		(1,200)	1,200		(1,200)
1600 VACANCY SAVINGS	(740)		740	(741)		741
TOTAL LEVEL	17,780	0	(17,780)	17,786	0	(17,786)
2900 GOODS PURCH FOR RESALE	2,000,000		(2,000,000)	2,000,000		(2,000,000)
TOTAL LEVEL	2,000,000	0	(2,000,000)	2,000,000	0	(2,000,000)
9999 INFLATION	80,000		(80,000)	80,000		(80,000)
TOTAL W/INFLATION	2,080,000	0	(2,080,000)	2,080,000	0	(2,080,000)
TOTAL PROGRAM	2,097,780	0	(2,097,780)	2,097,786	0	(2,097,786)
2% CUT	(41,956)		41,956	(41,956)		41,956
TOTAL PGM LESS CUT	2,055,824	0	(2,055,824)	2,055,830	0	(2,055,830)
06530 PUBLICATIONS & GRAPHICS	2,055,824		(2,055,824)	2,055,830		(2,055,830)
TOTAL PROGRAM	2,055,824	0	(2,055,824)	2,055,830	0	(2,055,830)

DESCRIPTION	OBPP	LFA	DIFF.	OBPP	LFA	DIFF.
	FY 86	FY 86	FY 86	FY 87	FY 87	FY 87
3100 EQUIPMENT	15,000		(15,000)			0
TOTAL PROGRAM	15,000	0	(15,000)	0	0	0
3% CUT	(300)		300	0		(0)
TOTAL PGM LESS CUT	14,700	0	(14,700)	0	0	0
<hr/>						
06530 PUBLICATIONS & GRAPHICS	14,700		(14,700)			0
TOTAL PROGRAM	14,700	0	(14,700)	0	0	0

## PUBLICATIONS AND GRAPHICS

### Budget Differences

#### CURRENT LEVEL (Page 1 of Budget Comparisons)

##### FTE's and Personal Services:

One FTE, a commercial artist, was deleted by OBPP in the Graphic Arts current level budget because one cost center was not breaking even. LFA left the FTE in their budget. The deletion of this position would amount to \$25,146 in FY86 and \$25,156 in FY87.

##### Overtime:

LFA included \$25,788 in FY86 and \$25,814 in FY87 for overtime. OBPP does not have any overtime reflected in their figures.

##### Equipment:

The difference of \$80,000 in FY86 and FY87 represents photocopy equipment. LFA's figures treat the purchase of many of these items as replacements, whereas, OBPP's budget correctly treats those items as additional equipment for new members of the photocopy pool.

#### MODIFICATION REQUEST (Page 2 of Budget Comparisons)

One FTE and related operating expenses are requested to operate the quick copy center in the new DNRC building.

Cost: FY86 - \$57,206                      FY87 - \$57,211

#### MODIFICATION REQUEST (Page 3 of Budget Comparisons)

One FTE and operating expenses are requested so that all printing not done by the division is channeled through the division. This will assist state agencies, and also create one source contact for private printers. An estimated \$2 million of work is expected to pass through the division to private printers.

Cost: FY86 - \$2,097,780                      FY87 - \$2,097,786

#### MODIFICATION REQUEST (Page 4 of Budget Comparisons)

A personal computer and software are requested to assist in billing procedures and estimating costs of printing requests.

Cost: FY86 - \$15,000

*Shelley* HOUSE BILL NO. 589

INTRODUCED BY \_\_\_\_\_  
BY REQUEST OF THE BOARD OF CRIME CONTROL

A BILL FOR AN ACT ENTITLED: "AN ACT AUTHORIZING THE BOARD OF CRIME CONTROL TO PROMULGATE RULES ESTABLISHING A YOUTH COURT DETENTION CRITERIA AND A GRANT PROGRAM; APPROPRIATING MONEY FOR GRANTS; AMENDING SECTION 44-4-301, MCA; AND PROVIDING AN EFFECTIVE DATE."

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA: Section 1. Section 44-4-301, MCA, is amended to read: "44-4-301. Functions. (1) As designated by the governor as the state planning agency under the Omnibus Crime Control and Safe Streets Act of 1968, as amended that act reads on October 1, 1985, the board of crime control shall perform the functions assigned to it under that act.

(2) The board shall have the authority to establish minimum qualifying standards for employment of peace officers whose primary responsibility as authorized by law includes either the prevention and detection of crime or supervision of the enforcement of the penal, traffic, or fish and game laws of this state and its political subdivisions, require basic training for such officers, establish minimum standards for equipment and procedures and

for advanced in-service training for such officers, and establish minimum standards for any law enforcement training schools administered by the state or any of its political subdivisions of agencies, to insure the public health, welfare, and safety. The board may waive the minimum qualification standard for good cause shown.

(3) As designated by the governor as the state planning agency under the Juvenile Justice and Delinquency Prevention Act of 1974, as that act reads on October 1, 1985, the board of crime control shall perform the functions assigned to it under that act and may promulgate rules establishing recommended criteria for the detention of youth, which may be adopted by youth courts. The board may also promulgate rules establishing procedures and criteria for the award of grants to counties for the implementation of detention criteria by youth courts."

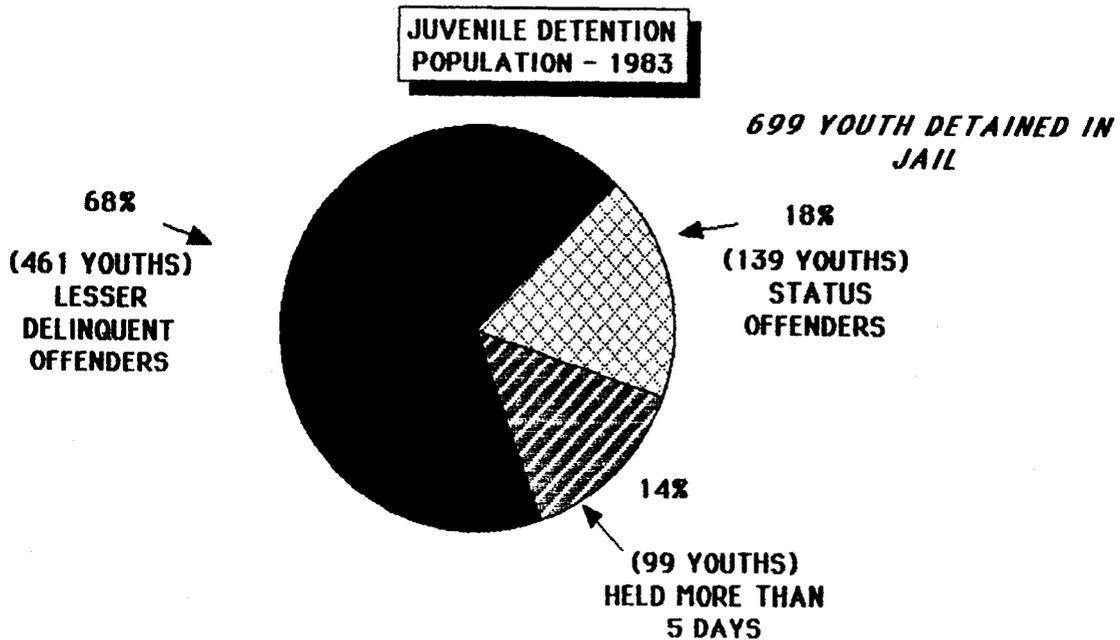
NEW SECTION. Section 2. Appropriation. There is appropriated from the general fund \$250,000 to the Board of Crime Control for purposes of providing grant assistance to youth courts that implement detention standards effectuating a reduction in the number of detained youths. NEW SECTION. Section 3. Effective date. This act is effective July 1, 1985.

-End-

INTRODUCED BILL  
HB 589



Exhibit # 6  
2/8/85



- January, 1983, a total of 699 youth were detained in jails in Montana
- 14% or 99 were detained 5 days or more on various delinquent offenses
- 18% or 139 were status offenders
- 68% or 461 youths were detained for lesser delinquent offenses -- 67% of whom were detained for 48 hours or less.

AGENCY:6101 DEPARTMENT OF ADMINISTRATION  
 PROGRAM:17 TREASURY  
 CONTROL:00000

BUDGET COMPARISONS  
 LFA vs. OBPP  
 CURRENT LEVEL

Exhibit # 8 2/8/85  
 BUD17CL 1-28-85

DESCRIPTION	FY 84	OBPP FY 86	LFA FY 86	DIFF. FY 86	OBPP FY 87	LFA FY 87	DIFF. FY 87
FTE	15.00	15.00	15.00		15.00	15.00	
1100 SALARIES	302,708	322,411	322,480	69	322,834	322,903	69
1400 EMPLOYEE BENEFITS	59,593	47,477	47,477	0	47,700	47,700	0
1500 HEALTH INSURANCE		18,000	18,000	0	18,000	18,000	0
1600 VACANCY SAVINGS		(15,515)	(15,381)	134	(15,541)	(15,390)	151
1800			10	10		10	10
TOTAL LEVEL	362,301	372,373	372,586	213	372,993	373,223	230
2100 CONTRACTED SERVICES	13,591	51,651	51,367	(284)	15,074	14,574	(500)
2200 SUPPLIES & MATERIALS	7,796	8,652	8,827	175	8,592	8,827	235
2300 COMMUNICATIONS	9,260	8,481	9,081	600	8,481	9,081	600
2400 TRAVEL	578	953	578	(375)		578	578
2500 RENT	12,648	11,637	12,648	1,011	11,754	12,648	894
2700 REPAIR & MAINTENANCE	1,739	3,774	3,774	0	3,774	3,774	0
2800 OTHER EXPENSES	1,085	1,977	1,085	(892)	1,632	1,085	(547)
TOTAL LEVEL	46,697	87,125	87,360	235	49,307	50,567	1,260
9999 INFLATION		2,055	2,190	135	2,614	4,457	1,843
TOTAL W/INFLATION	46,697	89,180	89,550	370	51,921	55,024	3,103
3100 EQUIPMENT	2,268	2,823	2,073	(750)	123	123	0
TOTAL PROGRAM	411,266	464,376	464,209	(167)	425,037	428,370	3,333
2% CUT		(9,288)		9,288	(8,501)		8,501
TOTAL PGM LESS CUT	411,266	455,088	464,209	9,121	416,536	428,370	11,834
01000 GENERAL FUND	411,266	427,590	464,209	36,619	388,917	428,370	39,453
06527 INVESTMENT DIVISION		27,498		(27,498)	27,619		(27,619)
				0			0
TOTAL PROGRAM	411,266	455,088	464,209	9,121	416,536	428,370	11,834

## TREASURY/CENTRAL SERVICES

### Budget Issues

#### Other Expenses

The OBPP budget provides funds for each employee in the division to attend one job related training class per year. These classes would be in the areas of governmental accounting, cash management, use of state's accounting system, training on personal computer, or time management. The LFA budget was left at current level. Differences are \$892 in FY'86 and \$547 in FY'87.

#### Equipment

The OBPP budget allows the division to purchase three new typewriters. The typewriters currently in use were bought 10-14 years ago. Average useful life is 10 years.

The LFA budget includes funds for a machine to cancel state warrants. This equipment is no longer needed by the division due to an understanding reached between the Treasury Bureau and the State Auditor's Office.

The typewriters are necessary for the operation of the division. The Treasury Bureau uses this equipment daily to type accounting documents and to record the receipt of funds into the state's accounting system. Difference in the two budgets is \$750 in FY'86.

#### Funding

The OBPP budget proposes to fund one position and related operating costs from the Investment Division's proprietary fund instead of the general fund. The duties of the position are primarily related to the custody and safekeeping of investments. The LFA budget leaves the position in the general fund. Differences are \$28,060 in FY'86 and \$28,183 in FY'87.

LONG-TERM NETWORK DEVELOPMENT  
OUTSIDE CONSULTANT TASK  
AND EXPENDITURE BREAKDOWN

	<u>ESTIMATED COST</u>
<u>PHASE I</u> - PROJECT DEVELOPMENT, FEASIBILITY ANALYSIS AND DESIGN ALTERNATIVES	\$130,000
1) Develop overall project work plan.	
2) Initial planning strategies.	
3) Current system identification and data collection.	
4) Identification, assessment and analysis of current and future network needs.	
5) Identify technologies and develop and design system configuration alternatives.	
6) Cost/benefit analysis of each alternative to include all direct and indirect costs (taxpayer impacts, ratepayer impacts, etc.).	
7) Present feasibility, network alternatives and cost/benefit analyses to Advisory Council.	
8) Make recommendation on best overall network "blueprint".	
9) Develop detailed implementation schedule to proceed with long-term network services taking into account procurement processes, budgetary restraints and funding possibilities.	
<u>PHASE II</u> - IFB/RFP DEVELOPMENT	\$20,000
1) Preparation of bid specifications based on feasibility, needs assessment and Advisory Council approved network alternative.	
2) Develop evaluation matrix.	
<u>PHASE III</u> - BID/PROPOSAL EVALUATION, RECOMMENDATION AND IMPLEMENTATION	\$50,000
1) Technical evaluation of responses.	
2) Assist in financial and operation evaluation.	
3) Prepare and make recommendation on technical.	
4) Work with Advisory Council to develop presentation of recommendation for 1987 Legislature.	
5) Available for 1987 session.	
TOTAL	<u>\$200,000</u>

Exhibit #10  
2/8/85

REQUESTED LEGISLATIVE APPROPRIATIONS FOR WHICH  
STATUTORY APPROPRIATION AUTHORITY IS BEING REQUESTED

	1986	1987
Tax Anticipation Notes	60,000	60,000
Architecture & Engineering Transfer		

(in the amount of the appropriation for the Division)

REQUESTED LEGISLATIVE APPROPRIATIONS FOR WHICH  
NO STATUTORY APPROPRIATION IS BEING REQUESTED

Tort Claims Defense	561,586	645,827
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