



Also enclosed is:

The Petitioner's Affidavit and Order of Inability to Pay Filing Fees which waives the fee for service in this matter;

**OR**

\$\_\_\_\_\_ to cover the fee for service in this matter

1. Physical Description of Respondent: \_\_\_ ft \_\_\_ inches. Hair color \_\_\_\_\_ Eye Color \_\_\_\_\_  
Other: \_\_\_\_\_

2. The Respondent  does not/ does carry a weapon.

3. At present, the Respondent can be found:

At his/her residence: \_\_\_\_\_  
\_\_\_\_\_.

Times normally at this address:  \_\_\_:\_\_\_ a/p to \_\_\_:\_\_\_ a/p and  \_\_\_:\_\_\_ a/p to \_\_\_:\_\_\_ a/p.

Other: \_\_\_\_\_.

At his/her place of employment: \_\_\_\_\_  
\_\_\_\_\_.

Times normally at this address:  \_\_\_:\_\_\_ a/p to \_\_\_:\_\_\_ a/p and  \_\_\_:\_\_\_ a/p to \_\_\_:\_\_\_ a/p.

Other: \_\_\_\_\_.

Other location: \_\_\_\_\_  
\_\_\_\_\_.

Times normally at this address:  \_\_\_:\_\_\_ a/p to \_\_\_:\_\_\_ a/p and  \_\_\_:\_\_\_ a/p to \_\_\_:\_\_\_ a/p.

Other: \_\_\_\_\_.

Please serve the papers on the Respondent as soon as possible. Please return the original Summons to me at the address above, along with proof of service or a statement that you were unable to locate the Respondent.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Petitioner (sign here)

.....  
**Record of Service (for Sheriff's use only)**

I certify that: **Choose One**

- I personally served the following documents:
- Summons (original and one copy)
  - Automatic Economic Restraining Order
  - Petition for Dissolution of Marriage
  - Petitioner's Declaration of Income and Expenses
  - Petitioner's Proposed Property Distribution
  - Petitioner's Proposed Parenting Plan
  - Petition for Parenting Plan
  - Optional: Notice and Acknowledgment to Child Support Enforcement Division
  - Optional: Notice of Filing Montana Child Support Guidelines Financial Affidavit
  - \_\_\_\_\_
  - \_\_\_\_\_

on the Respondent by delivering a copy to him/her personally on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ in the County of \_\_\_\_\_, State of \_\_\_\_\_.

**OR**

- After due effort, I was unable to locate or serve the Respondent in the County of \_\_\_\_\_, State of \_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Sheriff  
By: \_\_\_\_\_  
Deputy Sheriff