1	HOUSE BILL NO. 57
2	INTRODUCED BY EWER
3	BY REQUEST OF THE DEPARTMENT OF COMMERCE
4	
5	A BILL FOR AN ACT ENTITLED: "AN ACT TRANSFERRING THE ADMINISTRATION OF POSTSECONDARY
6	EDUCATION INSTITUTIONS FROM THE DEPARTMENT OF COMMERCE TO THE COMMISSIONER OF
7	HIGHER EDUCATION; AMENDING SECTIONS 20-30-101, 20-30-103, 20-30-105, 20-30-201, 20-30-202
8	20-30-203, 20-30-301, 20-30-302, 20-30-303, 20-30-304, 20-30-305, 20-30-306, 20-30-401
9	20-30-403, AND 20-30-405, MCA; REPEALING SECTIONS 2-15-1804 AND 20-30-104, MCA; AND
10	PROVIDING AN EFFECTIVE DATE."
11	
12	BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:
13	
14	Section 1. Section 20-30-101, MCA, is amended to read:
15	"20-30-101. Legislative purpose and definitions. (1) It is the policy of this state to encourage and
16	enable its citizens to obtain and receive an education commensurate with their abilities and desires. It is
17	recognized that institutions offering postsecondary educational, vocational, and professional instruction
18	perform a useful and necessary service to the citizens of the state in achieving this objective. It is found
19	that certain institutions have either by unscrupulous, unfair, and deceptive practices or through substandard
20	instruction deprived the citizens of this state of educational opportunity and subjected them to financial
21	loss. The actions of such these institutions also reflect unfavorably upon the reputable postsecondary
22	institutions which that are in the great majority. Thus it is the purpose of this chapter to provide for the
23	protection, education, and welfare of the citizens of this state.
24	(2) As used in this chapter, unless the context clearly indicates otherwise, the following definitions
25	apply:
26	(a) "Advisory council" or "council" means the advisory council created by 2 15 1804.
27	(b)(a) "Agent" means any person owning any interest in, employed by, or representing a
28	postsecondary educational institution in this or another state who7:
29	(i) by solicitation in any form made in this state, seeks to enroll or enrolls a resident of this state
20	in such a pastagonadary institution or who offers to award advectional production on behalf of such

1	postsecondary institution for remaneration, or who holds thinson out
2	(ii) represents to the residents of this state as representing that the person represents a
3	postsecondary institution for any such purpose.
4	(e)(b) "Application" means either an application either for the initial issuance of a license or permit
5	or for the renewal of a license or permit.
6	(d) "Department" (c) "Commissioner" means the department of commerce commissioner of higher
7	education provided for in 2-15-1506.
8	(e)(d) "Education or educational services" means a class, course, or program of training
9	instruction, or study.
10	(f)(e) "Educational credential" means a degree, diploma, certificate, transcript, report, document
11	letters of designation, marks, appellations, series of letters, numbers, or words, all of which signify, purport
12	or are generally taken to mean enrollment, attendance, progress, or satisfactory completion of the
13	requirements or prerequisites for education through a postsecondary educational institution.
14	(g)(f) "Grant" means sell, award, confer, bestow, or give.
15	$\frac{h}{g}$ "Institution" means an academic, vocational, technical, home study, business, professional
16	or other school, college, or university or any person, association, or corporation offering educationa
17	credentials or educational services but. The term does not include any an institution established and
18	maintained under the laws of this state.
19	(i)(h) "License" means written approval issued by the department commissioner to operate or to
20	contract to operate a postsecondary institution in this state.
21	$\frac{(i)}{2}$ "Offer" means, in addition to its usual meaning, to advertise, publicize, solicit, or encourage
22	any $\underline{a}$ person, directly or indirectly, in any form, to perform the act described.
23	(k)(j) "Operate" means to establish and maintain any facility in this state for the purpose described
24	and. The term includes a contract with any person, association, or corporation to establish and maintain
25	such the facility.
26	$\frac{(1)(k)}{(k)}$ "Permit" means written approval issued by the department commissioner to any a person to
27	act as an agent for a postsecondary educational institution.
28	(m)(i) "Postsecondary education" means the education or educational services offered to persons
29	who have completed or terminated their secondary education or who are beyond the age of compulsors



school attendance, for the attainment of academic, professional, or vocational objectives."

Section 2. Section 20-30-103, MCA, is amended to read:

"20-30-103. Administration. The department commissioner shall administer this chapter. To effect the purposes of this chapter, the department commissioner may request from any agency of the state and every each agency shall provide such the information as will necessary to enable the department commissioner to exercise properly its the commissioner's powers and perform its the commissioner's duties. Nothing herein shall in this section may be construed to interfere with the purpose and function of any an agency of the state."

Section 3. Section 20-30-105, MCA, is amended to read:

"20-30-105. Preservation of records. (1) In the event any that a postsecondary educational institution new or hereafter located in this state proposes to discontinue its operation, the chief administrative officer, by whatever title designated, of such the institution shall cause to be filed file with the department commissioner the original or legible true copies of all such academic records of such the institution as that may be specified by the department commissioner. Such The records shall must include, at a minimum, such academic information as that is customarily required by colleges when considering students for transfer or advanced study and, as a separate document, the academic record of each former student.

(2) In the event it appears to the department If the commissioner determines that any such the records of an institution discontinuing its operations are in danger of being destroyed, secreted, mislaid, or otherwise made unavailable, the department commissioner may seize and take possession of such the records on its own motion and without order of court. The department commissioner shall maintain or cause to be maintained a permanent file of such the records coming into its the commissioner's possession."

Section 4. Section 20-30-201, MCA, is amended to read:

"20-30-201. Powers and duties of department commissioner. To administer this chapter, the department shall have commissioner has the following powers and duties:

(1) to establish minimum criteria, in consultation with the commissioner of higher education, conforming to the minimum standards that are contained in 20-30-202, which and that applicants for a license or permit shall are required to satisfy before a license or permit shall may be issued, provided the



requirements of the Administrative Procedure Act for rulemaking procedures have been complied with;

- (2) to receive, to investigate as it may deem the commissioner considers necessary, and to act upon applications for a license or permit;
- (3) to maintain a list of licensed institutions, of persons possessing permits, and of accrediting agencies recognized under 20-30-102(1), provided that an institution and its agent exempt from this chapter may be included in such the list upon the filing of an affidavit of exemption;
- (4) to negotiate and enter into reciprocal interstate agreements with like officers or agencies in other states if such the agreements are or will affect the purposes of this chapter, provided that. However, nothing contained in such the agreement shall may be construed as limiting the powers and duties of the department with respect to investigating or acting commissioner to investigate or act upon any application for a license or for a permit or with respect to the enforcement of any provision of this chapter or regulations adopted hereunder under this chapters.
- (5) to receive and eause to be maintained maintain for a reasonable length of time, not less than 10 years, copies of academic records pursuant to 20-30-105;
- (6) to establish, with the advice of the advisory council, rules and procedures that are necessary for the implementation of this chapter which shall and that have the force of law, provided the requirements of the Montana Administrative Procedure Act for rulemaking procedures have been complied with, and to hold hearings as it may doom the commissioner considers advisable in developing such the rules and procedures or to aid in any investigation or inquiry; and
- (7) to investigate as it may deem the commissioner considers necessary, on its own motion by the commissioner or on the filing of a verified complaint filed with it the commissioner, any institution or person subject to or reasonably believed by the department commissioner to be subject to the provisions of this chapter;
- (8) to subpose issue subposens, enforceable in a district court of this state, to any persons or documents pertaining to such the investigation, which subposens shall be enforceable in a district court of this state;
- (9) to require answers in writing under oath to questions or interrogatories propounded by the department commissioner; and
  - (10) to administer an oath or affirmation to any person in connection with any investigation."



- 4 -

1	Section 5. Section 20-30-202, MCA, is amended to read:
2	"20-30-202. Minimum standards. (1) In establishing the criteria required by 20-30-201, the
3	department commissioner shall observe and shall require compliance with the following minimum standards:
4	(a) A postsecondary educational institution must be maintained and operated or, in the case of a
5	new institution, it must demonstrate that it can be maintained and operated in compliance with the
6	following minimum standards:
7	(i) that the quality and content of each course or program of instruction, training, or study are such
8	as may reasonably and adequately achieve the stated objective for which the course or program is offered;
9	(ii) that the institution has adequate space, equipment, instructional materials, and personnel to
10	provide education of good quality;
11	(iii) that the education and experience qualifications of directors, administrators, supervisors, and
12	instructors are such as may reasonably insure ensure that the students will receive education consistent
13	with the objectives of the course or program of study;
14	(iv) that the institution provides students and other interested persons with a catalog or brochure
15	containing information describing the programs offered; program objectives; length of program; schedule
16	of tuition, fees, and all other charges and expenses necessary for completion of the course of study;
17	cancellation and refund policies; and such other material facts concerning the institution and program or
18	course of instruction as that are reasonably likely to affect the decision of the student to enroll therein,
19	together with any other disclosures required by the <del>department</del> commissioner, and that such the
20	information is provided to prospective students prior to enrollment;
21	(v) that upon satisfactory completion of training, the student is given appropriate educational
22	credentials by the institution, indicating that the course or courses of instruction or study have been
23	satisfactorily completed;
24	(vi) that adequate records are maintained by the institution to show attendance, programs, or grades
25	and that satisfactory standards are enforced relating to attendance, progress, and performance;
26	(vii) that the institution is maintained and operated in compliance with all pertinent ordinances and
27	laws relating to the safety and health of all persons upon the premises;
28	(viii) that the institution is financially sound and capable of fulfilling its commitments to students;
29	(ix) that neither the institution nor its agents engage in advertising, sales, collection, credit, or other



practices of any kind which that are false, deceptive, misleading, or unfair;

- (x) that the chief executive officer, trustees, directors, owners, administrators, supervisors, staff, and instructors are of good reputation and character; and
  - (xi) that the institution has a fair and equitable cancellation and refund policy.
  - (b) An applicant for a permit to act as agent shall must be an individual of good reputation and character and shall represent only a postsecondary educational institution which that meets the minimum standards established in this section and the criteria established under 20-30-201.
  - (c) No A postsecondary educational institution may <u>not</u> use the term "university" or "college" without authorization to do so from the <del>department in consultation with the</del> commissioner <del>of higher education; provided that any institution subject to this chapter located within this state which used either term on January 1, 1974, may continue to do so by filing an affidavit to that effect with the department prior to January 1, 1975.</del>
  - of education may be accepted by the <del>department</del> commissioner as evidence of compliance with the minimum standards established hereunder in this section and the criteria established under 20-30-201<sub>7</sub> provided the department, after conferring with the. However, the commissioner of higher education, may require such further evidence and make such further investigation as in its judgment may be that the commissioner considers necessary. Accreditation by a recognized, specialized accrediting agency may be accepted as evidence of such compliance only as to the portion or program of an institution accredited by such the agency if the institution as a whole is not accredited."

Section 6. Section 20-30-203, MCA, is amended to read:

"20-30-203. Acts prohibited without permit or license. No  $\underline{A}$  person, group, association, or corporation, alone or in concert with others, shall may not:

- (1) operate in this state a postsecondary educational institution unless the institution is exempt from the provisions of this chapter or is licensed by the <del>department</del> commissioner;
- (2) offer instruction in, enrollment in, or grant of educational credentials as or through an agent by a postsecondary educational institution not exempted from this chapter, whether within or without the state, unless the agent possesses a currently valid permit as required by this chapter;
- (3) accept or receive contracts or applications for enrollment from an agent unless the agent possesses a currently valid permit as required by this chapter;



(4) offer education or educational services or educate or provide educational service, offer to enroll				
or enroll, contract or offer to contract with any person for such that purpose or offer to grant, grant, or				
contract with any person for that purpose in this state unless the person, group, association, or corporation				
complies with the minimum standards in 20-30-202, the criteria established by the department				
commissioner, and the rules adopted by the department commissioner;				

(5) act as an agent for a postsecondary educational institution unless currently possessing a valid permit from the department."

## Section 7. Section 20-30-301, MCA, is amended to read:

"20-30-301. License to operate institution. (1) Each postsecondary educational institution that is not exempted from this chapter intending and that intends to operate or is presently operating in this state shall apply to the department commissioner for a license to operate. Application shall must be made on forms prescribed by the department commissioner. Each application shall must be accompanied by the most recent catalog or brochure published or intended to be published by the institution. The application also shall must be accompanied by evidence of payment of the fees required by this chapter.

- (2) After review of the application and any further information required by the <del>department</del> commissioner, any investigation of the application which that the <del>department may deem commissioner</del> considers necessary or appropriate, and evidence of a surety bond as required by this chapter, the <del>department commissioner</del> shall either issue or not issue a license to operate a postsecondary educational institution. The license shall be is nontransferable and may be upon such the terms and conditions as that the <del>department</del> commissioner may require.
- (3) The license shall <u>must</u> be in a form prescribed by the <del>department</del> <u>commissioner</u> and <del>shall</del> <u>must</u> state in a clear and conspicuous manner at least the following information:
  - (a) date of issuance, effective date, and date of expiration;
  - (b) the name and address of the institution licensed;
  - (c) the authority for and conditions of approval; and
  - (d) any terms or conditions required by the department commissioner.
- 28 (4) No A license shall be is not valid for more than 2 years and may be valid for a lesser period of time."



Section 8.	Section	20-30-302,	MCA, is	amended	to	read:
------------	---------	------------	---------	---------	----	-------

"20-30-302. Permit to act as agent. (1) Each person intending to act in this state as an agent for a postsecondary institution not exempt from the provisions of this chapter shall make application to the department commissioner. Application shall must be made on forms prescribed by the department commissioner. Each application shall must be accompanied by evidence of payment of the fees required by this chapter and the sworn affidavits of three residents of this state as to the good character and reputation of the applicant and shall must show the name and address of the institution which that the applicant intends to represent.

- (2) In the event <u>that</u> the applicant intends to represent an institution not licensed to operate in this state, the application <del>shall</del> <u>must</u> be accompanied by the information required of institutions applying for <del>such</del> a license.
- (3) After review of the application and any further information required by the <del>department</del> commissioner, any investigation <del>deemed</del> considered necessary or appropriate, and evidence of a surety bond required by this chapter, the <del>department</del> commissioner shall issue or not issue the permit to the applicant. The permit <del>shall be nontransferable</del> may not be transferred and may be <del>upon such</del> subject to any terms and conditions as the department set by the commissioner may require.
- (4) The permit shall <u>must</u> be in the form prescribed by the <del>department</del> <u>commissioner</u> and <u>shall must</u> state in a clear and conspicuous manner at least the following information:
  - (a) the date of issuance, effective date, and date of expiration;
- 20 (b) the name and address of the agent;
  - (c) the name and address of the institution or institutions the agent may represent;
- 22 (d) the authority for and conditions of approval; and
- 23 (e) any terms or conditions required by the <del>department</del> <u>commissioner</u>.
  - (5) No A permit shall be is not valid for more than 2 years and may be valid for a lesser period of time."

# Section 9. Section 20-30-303, MCA, is amended to read:

"20-30-303. Denial of application for license or permit. (1) If the <del>department</del> commissioner determines that an application is deficient under the criteria established for the issuance of a license or permit, the <del>department</del> commissioner shall notify the applicant in writing of that determination and the



deficiencies.

- (2) If the applicant requests and the request demonstrates to the <del>department</del> commissioner the applicant's intention and ability to remedy the deficiencies causing the denial of the license or permit, the <del>department</del> commissioner may grant the applicant a reasonable period of time to take <del>such</del> remedial action.
- (3) If a request under subsection (2) above is not made or, if a request is made and is denied, or if the period of time granted expires without remedy of the deficiencies, the application shall must be denied. The department commissioner shall notify the applicant of the denial, the reasons therefor for the denial, and the opportunity of the applicant for a hearing before the department commissioner.
- (4) In the event If an application for a permit is denied, the department commissioner shall notify in writing the institution or institutions represented or to be represented by the applicant."

Section 10. Section 20-30-304, MCA, is amended to read:

- "20-30-304. Revocation of license or permit. (1) If the department commissioner has reasonable cause to believe that a holder of a license or permit issued under any provision of this chapter has violated or is in violation of this chapter or criteria established under this chapter, the department commissioner may revoke the license or permit as provided.
- (2) A decision respecting revocation of a license or permit shall <u>must</u> be made after opportunity for hearing before the <del>department</del> <u>commissioner</u>. <del>Matters concerning the revocation of licenses or permits, hearings, and judicial review will be handled as contested cases under the Administrative Procedure Act."</del>

Section 11. Section 20-30-305, MCA, is amended to read:

"20-30-305. Bond required. (1) At the time application is made for license, the <del>department</del> commissioner may require the postsecondary educational institution making the application to file with the <del>department</del> commissioner a good and sufficient surety bond in such a sum as may be determined by the <del>department</del> commissioner. The bond shall must be executed by the applicant as principal and by a surety company qualified and authorized to do business in this state. The bond shall must be conditioned to provide indemnification to any student or enrollee or his the parent or guardian, or class thereof, of a student or enrollee who was determined to have suffered loss or damage as a result of any act or practice which that is a violation of this chapter by the postsecondary educational institution and that. The bond must also be conditioned to provide that the bonding company shall pay any final nonappealable judgment



- rendered by any court of this state having jurisdiction upon receipt of written notification thereof of the judgment. Regardless of the number of years that the bond is in force, the aggregate liability of the surety thereon shall in no event on the bond may not exceed the penal sum of the bond. The bond shall must be for 2 years or coterminous with the license.
  - (2) An application for a permit shall must be accompanied by a good and sufficient surety bond in a penal sum of \$1,000. The bond shall must be executed by the applicant as principal and by a surety company qualified and authorized to do business in this state. The bond may be in blanket form to cover more than one agent for a postsecondary educational institution, but it shall must cover each agent for the institution in a penal sum of \$1,000. The bond shall must be conditioned to provide indemnification to any student, or enrollee, or the parents parent or guardian, or class thereof, of a student or enrollee who was determined to have suffered loss or damage as a result of any act or practice which that is a violation of this chapter by the agent and. The bond must also be conditioned to provide that the bonding company shall pay any final nonappealable judgment rendered by any court of this state having jurisdiction upon receipt of written notification thereof of the judgment. Regardless of the number of years that the bond is in force, the aggregate liability of the surety thereon shall in no event on the bond may not exceed the penal sum thereof of the bond. The bond shall must be for 2 years or coterminous with the permit.
  - (3) The surety bond to be filed hereunder shall must cover the period of the license or the permit except when a surety is released. A surety on any bond filed under the provisions of this section may be released after the surety has served written notice to the department commissioner 40 days prior to the release. The release does not discharge or otherwise affect any claim filed by a student or enrollee or his the parent or guardian of a student or enrollee for loss or damage resulting from any act or practice which that is a violation of this act alleged to have occurred while the bond was in effect or from an institution's ceasing operations during the term for which tuition has been paid while the bond was in force.
  - (4) A license for an institution to operate or a permit to an agent shall must be suspended by operation of law when the institution or agent is no longer covered by a surety bond as required by this section; but the department. However, the commissioner shall cause the institution or an agent, or both, to receive at least 30 days' written notice prior to the release of the surety to the effect that the license or permit shall must be suspended by operation of law until another surety bond is filed in the same manner and like amount as the bond being terminated."



- 10 -

Section 12.	Section	20-30-306.	MCA	is amended to read	ı

"20-30-306. Fees. All fees collected pursuant to the provisions of this chapter shall must be deposited in the general fund, and no fees collected under the provisions of this chapter shall be are not subject to refund. The fees to be collected by the department shall commissioner must accompany an application for authorization to operate or for an agent's permit, in accordance with the following schedule:

- (1) The initial application fee for a license shall be is \$50.
- (2) The renewal fee for a license shall be is \$25.
- (3) The initial fee for permit shall be is \$25.
- (4) The renewal fee for permit shall be is \$10."

Section 13. Section 20-30-401, MCA, is amended to read:

"20-30-401. Civil relief. Any A person claiming loss or damage as a result of any act or practice that is committed by a postsecondary institution or its agent, or both, which act or practice and that violates the criteria established by the department commissioner under 20-30-201 or the prohibitions in 20-30-203, may sue in a court of proper jurisdiction of this state the institution or the agent, or both, and their sureties for the amount of the damage or loss and if. If successful, shall the person must be awarded, in addition to damages, court costs and reasonable attorney's attorney fees."

Section 14. Section 20-30-403, MCA, is amended to read:

"20-30-403. Violations -- criminal -- penalty. Any A person, group, or entity or any an owner, officer, agent, or employee thereof who shall willfully violate violates the provisions of 20-30-203 or who shall willfully fail or refuse fails or refuses to deposit with the department commissioner the records required by 20-30-105 shall be is guilty of a misdemeanor and upon conviction shall be punished by a fine not to exceed \$1,000 or by imprisonment in the county jail not to exceed 6 months, or by both such fine and imprisonment. Each day's failure to comply with the provisions of said these sections shall be is a separate violation. Such criminal Criminal sanctions may be imposed by a court of competent jurisdiction in an action brought by the county attorney."

Section 15. Section 20-30-405, MCA, is amended to read:

"20-30-405. Enforcement -- injunction. (1) The county attorney of any a county in which a



- 11 -

postsecondary educational institution or an agent thereof of the institution is found may, at the request of
the <del>department</del> commissioner or on his own a motion by the commissioner, may bring any appropriate
action or proceeding (including injunctive proceedings or criminal proceedings pursuant to 20-30-403) in
any court of competent jurisdiction for the enforcement of the provisions of this chapter.

(2) Whenever it shall appear to the department commissioner determines that any person, agent, group, or entity is, is about to, or has been violating any of the provisions of this chapter or any of the lawful rules or orders of the department, it commissioner, the commissioner may, on its own by motion or on the written complaint of any person, file a petition for injunction in any court of competent jurisdiction against such the person, group, or entity for the purpose of enjoining such the violation or for an order directing compliance with the provisions of this chapter and all rules and orders issued by the department commissioner."

NEW SECTION. Section 16. Name change -- directions to code commissioner. Wherever the name "department of commerce" or "department", meaning the department of commerce established in 2-15-1801, appears in Title 20, chapter 30, or in legislation enacted by the 1995 legislature that is codified in Title 20, chapter 30, the code commissioner is directed to change the name to "commissioner of higher education" or "commissioner".

NEW SECTION. Section 17. Repealer. Sections 2-15-1804 and 20-30-104, MCA, are repealed.

NEW SECTION. Section 18. Effective date. [This act] is effective July 1, 1995.

-END-

#### STATE OF MONTANA - FISCAL NOTE

## Fiscal Note for HB0057, as introduced

<u>DESCRIPTION OF PROPOSED LEGISLATION</u>: An act transferring the administration of postsecondary education institutions from the Department of Commerce to the Commissioner of Higher Education; amending various sections; and providing an effective date.

#### ASSUMPTIONS:

- The Department of Commerce does not currently have the staff or skills to enforce this statute.
- 2. The Office of the Commissioner of Higher Education (OCHE) staff possesses the necessary knowledge, skills, abilities, and expertise to administer the postsecondary education program. The OCHE does not have sufficient staff to administer this program.
- 3. The number of postsecondary educational institutions annually seeking licensure will remain static.

# FISCAL IMPACT:

#### Expenditures:

	FY96	FY97
	<u>Difference</u>	Difference
Reduction at Dept. of Commerce:		
FTE	0	0
Operating	(1,670)	(1,670)
Increase at OCHE:		
FTE	.40	.40
Personal Services		
.25 FTE academic professional	13,750	13,750
.10 FTE administrative support	1,800	1,800
.05 FTE legal counsel	3,250	3,250
Total	17,130	17,130

EFFECT ON COUNTY OR OTHER LOCAL REVENUES OR EXPENDITURES: None.

LONG-RANGE EFFECTS OF PROPOSED LEGISLATION: None.

TECHNICAL NOTES:

None.

DAVE LEWIS, BUDGET DIRECTOR DATE
Office of Budget and Program Planning

DAVID EWER, PRIMARY (SPONSOR DATE

Fiscal Note for HB0057, as introduced

HB 5