

HOUSE JOINT RESOLUTION 2

Introduced by Hayne

12/31 Introduced  
1/04 Referred to Legislative Administration  
1/04 First Reading  
1/09 Hearing  
1/11 Committee Report--Bill Passed  
1/13 2nd Reading Passed  
1/14 3rd Reading Passed

Transmitted to Senate  
1/16 First Reading  
1/16 Referred to  
3/23 Hearing  
3/24 Committee Report--Bill Concurred  
3/27 2nd Reading Concurred  
3/29 3rd Reading Concurred

Returned to House  
4/06 Signed by Speaker  
4/07 Signed by President  
4/12 Filed with Secretary of State

## 1 HOUSE JOINT RESOLUTION NO. 2

2 INTRODUCED BY HAYNE

3 BY REQUEST OF THE JOINT LEGISLATIVE

4 ADMINISTRATION COMMITTEE

5  
6 A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF  
7 REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE  
8 CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF  
9 LEGISLATIVE EMPLOYEES; AND PROVIDING AN IMMEDIATE EFFECTIVE  
10 DATE, A TERMINATION DATE, AND A RETROACTIVE APPLICABILITY  
11 PROVISION.

12  
13 WHEREAS, it is necessary to establish a pay plan for  
14 legislative employees that compensates those employees on a  
15 basis similar to other state employees; and

16 WHEREAS, it is necessary that legislative employees know  
17 of their conditions of employment and that those conditions  
18 be uniform for the Senate and the House of Representatives.

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20 NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE  
21 OF REPRESENTATIVES OF THE STATE OF MONTANA:

22 (1) (a) That the legislative employee positions listed  
23 in subsection (1)(b) be classified at the grades indicated  
24 and be entitled to be paid according to the pay matrix  
25 included in subsection (1)(c). Because legislative employees

1 receive no additional benefits, 50 cents an hour has been  
2 added to the hourly compensation shown in the pay matrix.

3 (b) That an employee with no qualifying legislative  
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5 person who has served as a legislator or an employee of the  
6 Montana Senate or House of Representatives for at least  
7 one-half of a regular session is entitled to be advanced one  
8 step for each session served.

9 Grade 20

10 Chief Clerk of the House

11 Secretary of the Senate

12 Grade 17

13 Sergeant-at-Arms

14 Grade 14

15 Chaplain

16 Grade 13

17 Assistant Chief Clerk of the House

18 Assistant Secretary of the Senate

19 Aide to the Speaker of the House

20 Aide to the President of the Senate

21 Aide to the House Minority Leader

22 Aide to the Senate Minority Leader

23 Grade 11

24 Training Coordinator

25 System Coordinator

1 Legislative Assistant  
 2 Word Processing Center Supervisor  
 3 Bills Clerk  
 4 Journal Clerk  
 5 Bills Coordinator  
 6 Amendments Coordinator  
 7 Assistant Sergeant-at-Arms  
 8 Secretary to the Following:  
 9 President, Speaker, Secretary of the Senate, Chief  
 10 Clerk, and Majority and Minority Leaders and Whips in both  
 11 the Senate and the House  
 12 Grade 10  
 13 Assistant Word Processing Center Supervisor  
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 16 Committee Secretary  
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 18 Legislative Telephone Operator  
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 8 Grade 6  
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 11 Steno Aide  
 12 Grade 5  
 13 Distribution Clerk  
 14 Page Supervisor  
 15 Grade 3  
 16 Committee Aide  
 17 Permanent Page  
 18 Minimum Wage  
 19 Page  
 20 (c) That the following legislative pay matrix, shown in  
 21 dollars per hour and including 50 cents an hour for  
 22 benefits, be adopted:  
 23 Grade Level  
 24 1 2 3 4 5  
 25 1 6.280 6.377 6.476 6.577 6.680

1	2	6.529	6.631	6.736	6.842	6.950
2	3	6.800	6.908	7.018	7.130	7.244
3	4	7.097	7.210	7.326	7.444	7.564
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18	19	19.047	19.328	19.628	19.909	20.242
19	20	20.848	21.006	21.333	21.640	22.004

(2) (a) That each employee record the number of hours worked each day on a timesheet provided by the employer. A completed timesheet must be turned in each Friday that ends a pay period. Each chamber shall adopt a procedure for review, approval, and collection of the timesheets and for timely filing with the Legislative Council.

(b) That the Sergeants-at-Arms review and approve the timesheets for the following employees: Assistant Sergeants-at-Arms, Doormen, Security Guards, Distribution Clerks, and Pages.

(c) That the Speaker and Minority Leader of the House review and approve the timesheets for their employees.

(d) That the Secretary of the Senate and the Chief Clerk of the House review all timesheets and approve those not otherwise provided for.

(3) That the positions classified at Grade 17 and above be exempt from overtime pay. During a regular legislative session, employees in those positions must be paid for 48 hours a week regardless of the number of hours worked. Whenever such employees are preparing for or closing a regular or special session or otherwise working at the direction of their respective presiding officers during an interim, they must be paid for each hour worked at the hourly compensation determined under subsection (1) and their timesheets must be reviewed and approved by their presiding officers.

(4) That the positions classified below Grade 17 be subject to overtime pay. Hours over 40 a week worked by an employee so classified must be compensated at the rate of 1 1/2 times the employee's regular hourly wage.

(5) That the legislative employees listed in subsection

1 (1)(b) are not entitled to additional benefits, including  
2 sick leave, vacation leave, holiday pay, time off with pay,  
3 health insurance, or longevity allowances. Section  
4 2-18-617(3), MCA, relating to assumption of liability for  
5 accrued vacation credits, does not apply to the Legislature  
6 and its employees.

7 (6) That a Chaplain be entitled to be paid for 2 hours  
8 for each legislative day served.

9 (7) That membership in the Public Employees' Retirement  
10 System be made available to legislative employees upon  
11 written request under the provisions of section 19-3-403(5),  
12 MCA.

13 (8) That the Legislature intend that this Joint  
14 Resolution apply to the employees hired to prepare for the  
15 54th Legislature by the leadership elected at the November  
16 1994 caucuses.

17 (9) (a) That this Joint Resolution be effective upon  
18 passage and be effective until January 2, 1995.

19 (b) That this resolution apply retroactively to all  
20 employees of the 53rd Legislature.

21 (10) That the Legislature recommend that Legislative  
22 Branch agencies offer session temporary personnel the  
23 additional compensation provided in this Joint Resolution in  
24 lieu of benefits.

-End-

APPROVED BY COMM.  
ON LEG. ADMIN.

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ADMINISTRATION COMMITTEE

A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF  
REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE  
CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF  
LEGISLATIVE EMPLOYEES; AND PROVIDING AN IMMEDIATE EFFECTIVE  
DATE, A TERMINATION DATE, AND A RETROACTIVE APPLICABILITY  
PROVISION.

WHEREAS, it is necessary to establish a pay plan for  
legislative employees that compensates those employees on a  
basis similar to other state employees; and

WHEREAS, it is necessary that legislative employees know  
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be uniform for the Senate and the House of Representatives.

NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE  
OF REPRESENTATIVES OF THE STATE OF MONTANA:

(1) (a) That the legislative employee positions listed  
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and be entitled to be paid according to the pay matrix  
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receive no additional benefits, 50 cents an hour has been  
added to the hourly compensation shown in the pay matrix.

(b) That an employee with no qualifying legislative  
experience be paid at level 1 of the appropriate grade. A  
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one-half of a regular session is entitled to be advanced one  
step for each session served.

Grade 20

Chief Clerk of the House

Secretary of the Senate

Grade 17

Sergeant-at-Arms

Grade 14

Chaplain

Grade 13

Assistant Chief Clerk of the House

Assistant Secretary of the Senate

Aide to the Speaker of the House

Aide to the President of the Senate

Aide to the House Minority Leader

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Grade 11

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System Coordinator

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20 (c) That the following legislative pay matrix, shown in  
 21 dollars per hour and including 50 cents an hour for  
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20 (2) (a) That each employee record the number of hours  
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1 (b) That the Sergeants-at-Arms review and approve the  
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10 (3) That the positions classified at Grade 17 and above  
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17 Assistant Chief Clerk of the House

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23 Grade 11

24 Training Coordinator

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10	11	10.441	10.572	10.717	10.865	11.015
11	12	11.126	11.280	11.437	11.598	11.760
12	13	11.880	12.047	12.216	12.389	12.564
13	14	12.807	12.990	13.164	13.378	13.564
14	15	13.790	14.015	14.212	14.428	14.648
15	16	14.931	15.160	15.392	15.609	15.849
16	17	16.172	16.401	16.654	16.909	17.169
17	18	17.523	17.793	18.069	18.348	18.631
18	19	19.047	19.328	19.628	19.909	20.242
19	20	20.848	21.006	21.333	21.640	22.004

(2) (a) That each employee record the number of hours worked each day on a timesheet provided by the employer. A completed timesheet must be turned in each Friday that ends a pay period. Each chamber shall adopt a procedure for review, approval, and collection of the timesheets and for timely filing with the Legislative Council.

(b) That the Sergeants-at-Arms review and approve the timesheets for the following employees: Assistant Sergeants-at-Arms, Doormen, Security Guards, Distribution Clerks, and Pages.

(c) That the Speaker and Minority Leader of the House review and approve the timesheets for their employees.

(d) That the Secretary of the Senate and the Chief Clerk of the House review all timesheets and approve those not otherwise provided for.

(3) That the positions classified at Grade 17 and above be exempt from overtime pay. During a regular legislative session, employees in those positions must be paid for 48 hours a week regardless of the number of hours worked. Whenever such employees are preparing for or closing a regular or special session or otherwise working at the direction of their respective presiding officers during an interim, they must be paid for each hour worked at the hourly compensation determined under subsection (1) and their timesheets must be reviewed and approved by their presiding officers.

(4) That the positions classified below Grade 17 be subject to overtime pay. Hours over 40 a week worked by an employee so classified must be compensated at the rate of 1 1/2 times the employee's regular hourly wage.

(5) That the legislative employees listed in subsection



1 (1)(b) are not entitled to additional benefits, including  
2 sick leave, vacation leave, holiday pay, time off with pay,  
3 health insurance, or longevity allowances. Section  
4 2-18-617(3), MCA, relating to assumption of liability for  
5 accrued vacation credits, does not apply to the Legislature  
6 and its employees.

7 (6) That a Chaplain be entitled to be paid for 2 hours  
8 for each legislative day served.

9 (7) That membership in the Public Employees' Retirement  
10 System be made available to legislative employees upon  
11 written request under the provisions of section 19-3-403(5),  
12 MCA.

13 (8) That the Legislature intend that this Joint  
14 Resolution apply to the employees hired to prepare for the  
15 54th Legislature by the leadership elected at the November  
16 1994 caucuses.

17 (9) (a) That this Joint Resolution be effective upon  
18 passage and be effective until January 2, 1995.

19 (b) That this resolution apply retroactively to all  
20 employees of the 53rd Legislature.

21 (10) That the Legislature recommend that Legislative  
22 Branch agencies offer session temporary personnel the  
23 additional compensation provided in this Joint Resolution in  
24 lieu of benefits.

-End-