# HOUSE JOINT RESOLUTION NO. 7

# INTRODUCED BY MENAHAN, BLAYLOCK

|               | IN  | THE HO | DUSE  |
|---------------|-----|--------|---|
| January 8, 19 | 985 |        | Introduced and referred to Committee on Legislative Administration.   |
| January 9, 19 | 985 |        | Committee recommend bill do pass. Report adopted.                     |
|               |     |        | Bill printed and placed on members' desks.                            |
|               |     |        | On motion rules suspended and bill placed on second reading this day. |
|               |     |        | Second reading, do pass as amended.                                   |
|               |     |        | On motion rules suspended and bill placed on third reading this day.  |
|               |     |        | Third reading, passed.<br>Transmitted to Senate.                      |
|               | IN  | THE SE | NATE  |

| January 10, 1985 | Introduced and referred to Committee on Legislative Administration. |
|------------------|---|
| January 15, 1985 | Committee recommend bill be concurred in. Report adopted.           |
| January 16, 1985 | On motion bill added to second reading agenda.                      |
|                  | Second reading, concurred in.                                       |

January 16, 1985

On motion rules suspended. Bill placed on calendar for third reading this day.

Third reading, concurred in. Ayes, 48; Noes, 0.

# IN THE HOUSE

January 17, 1985

Received from Senate.

Sent to enrolling.

Reported correctly enrolled.

| House Joint Resolution No. 7                                | 1   | Sergeant-at-arms  |
|---|---|---|
| INTRODUCED BY Mindlan Childrenth                            | 2   | Grade 14  |
| 9   | 3   | Chaplain  |
| A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF           | 4   | Grade 13  |
| REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE      | 5   | Assistant Chief Clerk of the House  |
| CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF  | 6   | Assistant Secretary of the Senate   |
| LEGISLATIVE EMPLOYEES.                                      | 7   | Aide to the Senate Minority   |
|   | 8   | Aide to the Senate President  |
| WHEREAS, it is necessary to establish a pay plan for        | 9   | Aide to House Republican Leader   |
| legislative employees that compensates those employees on a | 10  | Grade 11  |
| basis similar to other state employees; and                 | 11  | Legislative Assistant   |
| WHEREAS, it is necessary that legislative employees         | 12  | Chief Stenographer  |
| know of their conditions of employment and that such        | 13  | Bills Clerk   |
| conditions be uniform for the House and Senate.             | 14  | Journal Clerk   |
|   | 15  | Assistant Sergeant-at-arms  |
| NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE  | 16  | Secretary to the following:   |
| OF REPRESENTATIVES OF THE STATE OF MONTANA:                 | . 17  | President, Speaker, Secretary of the Senate, Chief  |
| (1) That the following legislative employee positions       | 18  | Clerk, Majority Leader, and Minority Leader   |
| are classified in the grades indicated and, subject to      | 19  | Grade 10  |
| paragraph (5), are entitled to be paid accordingly. The     | 20  | Bills Coordinator   |
| grades are those set forth in section 2-18-312, MCA.        | 21  | Assistant Chief Stemographer  |
| Grade 20  | 22  | Assistant Journal Clerk   |
| Chief Clerk of the House                                    | 23  | Assistant Bills Clerk   |
| Secretary of the Senate                                     | 24  | Committee Secretary   |
| •   |   |   |
|   | A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF LEGISLATIVE EMPLOYEES.  WHEREAS, it is necessary to establish a pay plan for legislative employees that compensates those employees on a basis similar to other state employees; and  WHEREAS, it is necessary that legislative employees know of their conditions of employment and that such conditions be uniform for the House and Senate.  NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA:  (1) That the following legislative employee positions are classified in the grades indicated and, subject to paragraph (5), are entitled to be paid accordingly. The grades are those set forth in section 2-18-312, MCA.  Grade 20  Chief Clerk of the House Secretary of the Senate | A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF LEGISLATIVE EMPLOYEES.  WHEREAS, it is necessary to establish a pay plan for legislative employees that compensates those employees on a basis similar to other state employees; and WHEREAS, it is necessary that legislative employees 12 know of their conditions of employment and that such conditions be uniform for the House and Senate.  14 NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA:  (1) That the following legislative employee positions are classified in the grades indicated and, subject to paragraph (5), are entitled to be paid accordingly. The grades are those set forth in section 2-18-312, MCA.  Grade 20 Chief Clerk of the House Secretary of the Senate |



LC 0798/01 LC 0798/01

| 1    | Amendments Coordinator            | 1    | Permanent Page  |
|------|-----------------------------------|------|---|
| 2    | Legislative Telephone Operator    | 2    | \$3.50 an hour  |
| 3    | Status Input Technician           | . 3  | Page  |
| 4    | Grade 9                           | 4    | (2) That positions classified at Grade 17 and above         |
| 5    | Assistant Bills Coordinator       | 5    | are considered professional or "exempt" positions and are   |
| 6    | Assistant Bills Distributor       | 6    | not subject to overtime pay. Employees in such positions    |
| 7    | Assistant Amendments Coordinator  | 7    | must receive the salary as shown in the salary schedule     |
| 8    | Assistant Telephone Operator      | 8    | subject to paragraph (5), for 48 hours a week regardless of |
| 9    | Grade 8                           | 9    | the number of hours worked.                                 |
| 10   | Stenographer                      | 10   | (3) That positions classified below Grade 17 are            |
| 11   | Grade 7                           | i ii | subject to overtime pay and recorded hours of work. Hours   |
| 12   | Assistant Status Input Technician | 12   | over 40 a week worked by an employee so classified will be  |
| 13   | Reading Clerk                     | 13   | compensated for at the rate of 1 1/2 times the employee's   |
| 14   | Supply Clerk                      | 14   | regular hourly wage.  |
| 15   | Posting Clerk                     | 15   | (4) That an employee with no previous legislative           |
| 16   | Typist                            | 16   | experience must be classified at Step 2 of the appropriate  |
| ,17  | Security Guard                    | 17   | grade; however, no employee may be paid less than the       |
| 18   | Grade 6                           | 18   | federal minimum wage. For each year of legislative          |
| 19   | Proofreader                       | 19   | experience, an employee must be advanced one step to        |
| 20   | Clerk-typist                      | 20   | determine the applicable step within the grade.             |
| 21   | Steno Aide                        | 21   | (5) That no additional benefits, such as sick leave,        |
| 22 . | Grade 5                           | 22   | vacation leave, holiday pay or time off, health insurance,  |
| 23   | Parking Attendant                 | 23   | or longevity allowances accrue to legislative employees. In |
| 24   | Page Supervisor                   | 24   | lieu of such benefits available to other state employees,   |
| 25   | Grade 1                           | 25   | legislative employees are paid an additional 20 cents an    |

hour.

- 2 (6) That section 2-18-617(3), MCA, relating to 3 assumption of liability for accrued vacation credits, does 4 not apply to the Legislature.
- 5 (7) That a Chaplain be paid for 2 hours for each legislative day served.
- 7 (8) That Public Employees Retirement System benefits 8 are available at the option of the employee if the employee 9 pays both the employee and employer contribution.

## LC 0798/01 APPROVED BY COMM. ON LEG. ADMIN.

| 1  | House joint resolution no. 7                                | 1  | Sergeant-at-arms                                   |
|----|---|----|--|
| 2  | INTRODUCED BY Minalan Children                              | 2  | Grade 14   |
| 3  | ~ .7  | 3  | Chaplain   |
| 4  | A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF           | 4  | Grade 13   |
| 5  | REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE      | 5  | Assistant Chief Clerk of the House                 |
| 6  | CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF  | 6  | Assistant Secretary of the Senate                  |
| 7  | LEGISLATIVE EMPLOYEES.                                      | 7  | Aide to the Senate Minority                        |
| 8  |   | 8  | Aide to the Senate President                       |
| 9  | WHEREAS, it is necessary to establish a pay plan for        | 9  | Aide to House Republican Leader                    |
| 10 | legislative employees that compensates those employees on a | 10 | Grade 11   |
| 11 | basis similar to other state employees; and                 | 11 | Legislative Assistant                              |
| 12 | WHEREAS, it is necessary that legislative employees         | 12 | Chief Stenographer                                 |
| 13 | know of their conditions of employment and that such        | 13 | Bills Clerk  |
| 14 | conditions be uniform for the House and Senate.             | 14 | Journal Clerk                                      |
| 15 |   | 15 | Assistant Sergeant-at-arms                         |
| 16 | NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE  | 16 | Secretary to the following:                        |
| 17 | OF REPRESENTATIVES OF THE STATE OF MONTANA:                 | 17 | President, Speaker, Secretary of the Senate, Chief |
| 18 | (1) That the following legislative employee positions       | 18 | Clerk, Majority Leader, and Minority Leader        |
| 19 | are classified in the grades indicated and, subject to      | 19 | Grade 10   |
| 20 | paragraph (5), are entitled to be paid accordingly. The     | 20 | Bills Coordinator                                  |
| 21 | grades are those set forth in section 2-18-312, MCA.        | 21 | Assistant Chief Stenographer                       |
| 22 | Grade 20  | 22 | Assistant Journal Clerk                            |
| 23 | Chief Clerk of the House                                    | 23 | Assistant Bills Clerk                              |
| 24 | Secretary of the Senate                                     | 24 | Committee Secretary                                |
| 25 | Grade 17  | 25 | Bills Distributor                                  |
|    |   |    | SECOND DELDING                                     |

| 2  | Legislative Telephone Operator    |
|----|-----------------------------------|
| 3  | Status Input Technician           |
| 4  | Grade 9                           |
| 5  | Assistant Bills Coordinator       |
| 6  | Assistant Bills Distributor       |
| 7  | Assistant Amendments Coordinator  |
| 8  | Assistant Telephone Operator      |
| 9  | Grade 8                           |
| 10 | Stenographer                      |
| 11 | Grade 7                           |
| 12 | Assistant Status Input Technician |
| 13 | Reading Clerk                     |
| 14 | Supply Clerk                      |
| 15 | Posting Clerk                     |
| 16 | Typist                            |
| 17 | Security Guard                    |
| 18 | Grade 6                           |
| 19 | Proofreader                       |
| 20 | Clerk-typist                      |
| 21 | Steno Aide                        |
| 22 | Grade 5                           |
| 23 | Parking Attendant                 |
| 24 | Page Supervisor                   |
| 25 | Grade 1                           |

Amendments Coordinator

1

| 1 | Permanent   | Page |
|---|-------------|------|
| 2 | \$3.50 an 1 | hour |

3 Page

21

22

24

25

- 4 (2) That positions classified at Grade 17 and above
  5 are considered professional or "exempt" positions and are
  6 not subject to overtime pay. Employees in such positions
  7 must receive the salary as shown in the salary schedule
  8 subject to paragraph (5), for 48 hours a week regardless of
  9 the number of hours worked.
- 10 (3) That positions classified below Grade 17 are subject to overtime pay and recorded hours of work. Hours 12 over 40 a week worked by an employee so classified will be compensated for at the rate of 1 1/2 times the employee's regular hourly wage.
- 15 (4) That an employee with no previous legislative
  16 experience must be classified at Step 2 of the appropriate
  17 grade; however, no employee may be paid less than the
  18 federal minimum wage. For each year of legislative
  19 experience, an employee must be advanced one step to
  20 determine the applicable step within the grade.
  - (5) That no additional benefits, such as sick leave, vacation leave, holiday pay or time off, health insurance, or longevity allowances accrue to legislative employees. In lieu of such benefits available to other state employees, legislative employees are paid an additional 20 cents an

l hour.

- 2 (6) That section 2-18-617(3), MCA, relating to 3 assumption of liability for accrued vacation credits, does 4 not apply to the Legislature.
- 5 (7) That a Chaplain be paid for 2 hours for each legislative day served.
- 7 (8) That Public Employees Retirement System benefits 8 are available at the option of the employee if the employee 9 pays both the employee and employer contribution.

| 1  | HOUSE JOINT RESOLUTION NO. 7                                | 1  | Sergeant-at-arms                                     |
|----|---|----|--|
| 2  | INTRODUCED BY MENAHAN, BLAYLOCK                             | 2  | Grade 14   |
| 3  |   | 3  | Chaplain   |
| 4  | A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF           | 4  | Grade 13   |
| 5  | REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE      | 5  | Assistant Chief Clerk of the House                   |
| 6  | CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF  | 6  | Assistant Secretary of the Senate                    |
| 7  | LEGISLATIVE EMPLOYEES.                                      | 7  | Aide to the Senate Minority                          |
| 8  |   | 8  | Aide to the Senate President                         |
| 9  | WHEREAS, it is necessary to establish a pay plan for        | 9  | Aide to House Republican Leader                      |
| 10 | legislative employees that compensates those employees on a | 10 | Grade 11   |
| 11 | basis similar to other state employees; and                 | 11 | Legislative Assistant                                |
| 12 | WHEREAS, it is necessary that legislative employees         | 12 | Chief Stenographer                                   |
| 13 | know of their conditions of employment and that such        | 13 | Bills Clerk  |
| 14 | conditions be uniform for the House and Senate.             | 14 | Journal Clerk  |
| 15 |   | 15 | Assistant Sergeant-at-arms                           |
| 16 | NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE  | 16 | Secretary to the following:                          |
| 17 | OF REPRESENTATIVES OF THE STATE OF MONTANA:                 | 17 | President, Speaker, Secretary of the Senate, Chief   |
| 18 | (1) That the following legislative employee positions       | 18 | Clerk, SENATE Majority Leader, REPUBLICAN FLOOR      |
| 19 | are classified in the grades indicated and, subject to      | 19 | LEADER, DEMOCRATIC FLOOR LEADER, and Minority Leader |
| 20 | paragraph (5), are entitled to be paid accordingly. The     | 20 | Grade 10   |
| 21 | grades are those set forth in section 2-18-312, MCA.        | 21 | Bills Coordinator                                    |
| 22 | Grade 20  | 22 | Assistant Chief Stenographer                         |
| 23 | Chief Clerk of the House                                    | 23 | Assistant Journal Clerk                              |
| 24 | Secretary of the Senate                                     | 24 | Assistant Bills Clerk                                |
| 25 | Grade 17  | 25 | Committee Secretary                                  |
|    |   |    |  |



HJR 0007/02

### HJR 0007/02

| 1   | Bills Distributor                 |
|-----|-----------------------------------|
| 2   | Amendments Coordinator            |
| 3   | Legislative Telephone Operator    |
| 4   | Status Input Technician           |
| 5   | Grade 9                           |
| 6   | Assistant Bills Coordinator       |
| 7   | Assistant Bills Distributor       |
| 8   | Assistant Amendments Coordinator  |
| 9   | Assistant Telephone Operator      |
| .0  | Grade 8                           |
| .1  | Stenographer                      |
| . 2 | Grade 7                           |
| .3  | Assistant Status Input Technician |
| . 4 | Reading Clerk                     |
| .5  | Supply Clerk                      |
| .6  | Posting Clerk                     |
| .7  | Typist                            |
| .8  | Security Guard                    |
| 9   | Grade 6                           |
| 0   | Proofreader                       |
| 1   | Clerk-typist                      |
| 2   | Steno Aide                        |
| 3   | Grade 5                           |
| 4   | Parking Attendant                 |
| :5  | Page Supervisor                   |

| 1 | <u>Grade 1</u> |
|---|----------------|
| 2 | Permanent Page |
| 3 | \$3.50 an hour |

Page

4

- 5 (2) That positions classified at Grade 17 and above 6 are considered professional or "exempt" positions and are 7 not subject to overtime pay. Employees in such positions 8 must receive the salary as shown in the salary schedule 9 subject to paragraph (5), for 48 hours a week regardless of 10 the number of hours worked.
- 11 (3) That positions classified below Grade 17 are
  12 subject to overtime pay and recorded hours of work. Hours
  13 over 40 a week worked by an employee so classified will be
  14 compensated for at the rate of 1 1/2 times the employee's
  15 regular hourly wage.
- 16 (4) That an employee with no previous legislative
  17 experience must be classified at Step 2 of the appropriate
  18 grade; however, no employee may be paid less than the
  19 federal minimum wage. For each year of legislative
  20 experience, an employee must be advanced one step to
  21 determine the applicable step within the grade.
- vacation leave, holiday pay or time off, health insurance, or longevity allowances accrue to legislative employees. In lieu of such benefits available to other state employees,

HJR 7

-3-

## HJR 0007/02

- 1 legislative employees are paid an additional 20 cents an  $\,$
- 2 hour.
- 3 (6) That section 2-18-617(3), MCA, relating to
- 4 assumption of liability for accrued vacation credits, does
- 5 not apply to the Legislature.
- 6 (7) That a Chaplain be paid for 2 hours for each
- 7 legislative day served.
- 8 (8) That Public Employees Retirement System benefits
- 9 are available at the option of the employee if the employee
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-2-

| 1          | House Joint Resolution No. 7                                | 1  | Sergeant-at-arms                                   |
|------------|---|----|--|
| 2          | INTRODUCED BY Menahan Chif Blay 17th                        | 2  | Grade 14   |
| 3          | u   | 3  | Chaplain   |
| 4          | A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF           | 4  | Grade 13   |
| 5          | REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE      | 5  | Assistant Chief Clerk of the House                 |
| 6          | CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF  | 6  | Assistant Secretary of the Senate                  |
| 7          | LEGISLATIVE EMPLOYEES.                                      | 7  | Aide to the Senate Minority                        |
| 8          |   | 8  | Aide to the Senate President                       |
| 9          | WHEREAS, it is necessary to establish a pay plan for        | 9  | Aide to House Republican Leader                    |
| LO         | legislative employees that compensates those employees on a | 10 | Grade 11   |
| .1         | basis similar to other state employees; and                 | 11 | Legislative Assistant                              |
| L <b>2</b> | WHEREAS, it is necessary that legislative employees         | 12 | Chief Stenographer                                 |
| L <b>3</b> | know of their conditions of employment and that such        | 13 | Bills Clerk  |
| L <b>4</b> | conditions be uniform for the House and Senate.             | 14 | Journal Clerk                                      |
| L <b>5</b> |   | 15 | Assistant Sergeant-at-arms                         |
| 16         | NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE  | 16 | Secretary to the following:                        |
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| 18         | (1) That the following legislative employee positions       | 18 | Clerk, Majority Leader, and Minority Leader        |
| 19         | are classified in the grades indicated and, subject to      | 19 | Grade 10   |
| 20         | paragraph (5), are entitled to be paid accordingly. The     | 20 | Bills Coordinator                                  |
| 21         | grades are those set forth in section 2-18-312, MCA.        | 21 | Assistant Chief Stenographer                       |
| 22         | Grade 20  | 22 | Assistant Journal Clerk                            |
| 23         | Chief Clerk of the House                                    | 23 | Assistant Bills Clerk                              |
| 24         | Secretary of the Senate                                     | 24 | Committee Secretary                                |
| 25         | Grade 17  | 25 | Bills Distributor  REFERENCE BILL                  |
|            |   |    | VELEKENCE BILL                                     |

LC 0798/01

LC 0798/01

| 1    | Amendments Coordinator            | 1  | Permanent Page  |
|------|-----------------------------------|----|---|
| 2    | Legislative Telephone Operator    | 2  | \$3.50 an hour  |
| 3    | Status Input Technician           | 3  | Page  |
| 4    | Grade 9                           | 4  | (2) That positions classified at Grade 17 and above         |
| 5    | Assistant Bills Coordinator       | 5  | are considered professional or "exempt" positions and are   |
| 6    | Assistant Bills Distributor       | 6  | not subject to overtime pay. Employees in such positions    |
| 7    | Assistant Amendments Coordinator  | 7  | must receive the salary as shown in the salary schedule     |
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| 9    | Grade 8                           | 9  | the number of hours worked.                                 |
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| 16   | Typist                            | 16 | experience must be classified at Step 2 of the appropriate  |
| 17   | Security Guard                    | 17 | grade; however, no employee may be paid less than the       |
| 18   | Grade 6                           | 18 | federal minimum wage. For each year of legislative          |
| 19   | Proofreader                       | 19 | experience, an employee must be advanced one step to        |
| 20   | Clerk-typist                      | 20 | determine the applicable step within the grade.             |
| 21   | Steno Aide                        | 21 | (5) That no additional benefits, such as sick leave,        |
| 22   | Grade 5                           | 22 | vacation leave, holiday pay or time off, health insurance,  |
| 23   | Parking Attendant                 | 23 | or longevity allowances accrue to legislative employees. In |
| 24   | Page Supervisor                   | 24 | lieu of such benefits available to other state employees,   |
| 25   | Grade 1                           | 25 | legislative employees are paid an additional 20 cents an    |

1 hour.

- 2 (6) That section 2-18-617(3), MCA, relating to
  3 assumption of liability for accrued vacation credits, does
  4 not apply to the Legislature.
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| 7  | LEGISLATIVE EMPLOYEES.                                      | 7  | Aide to the Senate Minority                          |
| 8  |   | В  | Aide to the Senate President                         |
| 9  | WHEREAS, it is necessary to establish a pay plan for        | 9  | Aide to House Republican Leader                      |
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| 22 | Grade 20  | 22 | Assistant Chief Stenographer                         |
| 23 | Chief Clerk of the House                                    | 23 | Assistant Journal Clerk                              |
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|    |   |    |  |



HJR 0007/02 HJR 0007/02

\$3.50 an hour

| 1  | Bills Distributor                 |
|----|-----------------------------------|
| 2  | Amendments Coordinator            |
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| 5  | Grade 9                           |
| 6  | Assistant Bills Coordinator       |
| 7  | Assistant Bills Distributor       |
| 8  | Assistant Amendments Coordinator  |
| 9  | Assistant Telephone Operator      |
| 10 | Grade 8                           |
| 11 | Stenographer                      |
| 12 | Grade 7                           |
| 13 | Assistant Status Input Technician |
| 14 | Reading Clerk                     |
| 15 | Supply Clerk                      |
| 16 | Posting Clerk                     |
| 17 | Typist                            |
| 18 | Security Guard                    |
| 19 | Grade 6                           |
| 20 | Proofreader                       |
| 21 | Clerk-typist                      |
| 22 | Steno Aide                        |
| 23 | Grade 5                           |
| 24 | Parking Attendant                 |
| 25 | Page Supervisor                   |

1 <u>Grade 1</u> 2 Permanent Page

4 Page

3

- 5 (2) That positions classified at Grade 17 and above 6 are considered professional or "exempt" positions and are 7 not subject to overtime pay. Employees in such positions 8 must receive the salary as shown in the salary schedule 9 subject to paragraph (5), for 48 hours a week regardless of 10 the number of hours worked.
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-4-

HJR 7

-3-

HJR 7

#### HJR 0007/02

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