HOUSE BILL NO. 550

INTRODUCED BY J. BROWN, MILES, FULLER, HARPER, VINCENT

IN THE HOUSE

January 29, 1985	Introduced and referred to Committee on State Administration.
January 30, 1985	Fiscal Note requested.
February 5, 1985	Fiscal Note returned.
February 11, 1985	Committee recommend bill do pass. Report adopted.
	Statement of Intent attached.
	Bill printed and placed on members' desks.
February 13, 1985	Second reading, do pass.
	Considered correctly engrossed.
February 15, 1985	Third reading, passed.
	Transmitted to Senate.
	IN THE SENATE

February 16, 1985	Introduced and referred to Committee on State Administration.
March 18, 1985	Committee recommend bill be concurred in. Report adopted.
	Statement of Intent amended.

March 21, 1985 Second reading, motion bill be concurred in. Motion failed. Ayes, 18; Noes, 21. Second reading, motion bill be indefinitely postponed. Motion failed. Ayes, 5; Noes, 36. On motion, taken from second reading and rereferred to Committee on State Administration. March 26, 1985 New Fiscal Note requested. March 27, 1985 New Fiscal Note returned. March 28, 1985 Committee recommend bill be concurred in as amended. Report adopted. Statement of Intent amended. March 30, 1985 Second reading, concurred in. April 1, 1985 Third reading, concurred in. Ayes, 40; Noes, 8. Returned to House with amendments

IN THE HOUSE

and amended Statement of Intent.

April 2, 1985

Received from Senate.

Second reading, amendments and amended Statement of Intent concurred in.

On motion, rules suspended and bill placed on third reading this day.

April 8, 1985	Third reading, amendments and amended Statement of Intent concurred in.
	Sent to enrolling.
April 12, 1985	Correctly enrolled.
April 15, 1985	Signed by President.
	Signed by Speaker.
	Delivered to Governor.
April 19, 1985	Returned from Governor with recommended amendments.
April 20, 1985	Second reading, Governor's amendments concurred in.
April 22, 1985	Third reading, Governor's amendments concurred in.
	Governor's amendments transmitted to Senate.
IN T	HE SENATE
April 22, 1985	Received from House.
April 24, 1985	Second reading, Governor's amendments concurred in.
April 25, 1985	Third reading, Governor's amendments concurred in.
	Returned to House.
IN T	HE HOUSE
April 25, 1985	Received from Senate.
	Sent to enrolling.
	Reported correctly enrolled.

1		HOUSE BIL	L NO. 550	Harper Vincont
2	INTRODUCED BY	D. Brown	Miller tuller	Harry Vincont
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A BILL FOR AN ACT ENTITLED: "AN ACT TO ALLOW STATE EMPLOYEES TO POOL A PORTION OF THEIR COMPENSATED SICK LEAVE IN A FUND AND TO DRAW UPON THE FUND IF ABSENCE DUE TO EXTENSIVE ILLNESS OR AN ACCIDENT EXHAUSTS THEIR SICK LEAVE; CREATING A STATE EMPLOYEE SICK LEAVE ADVISORY COUNCIL; AMENDING SECTION 2-18-618, MCA."

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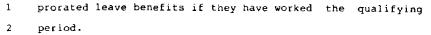
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BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

Section 1. Section 2-18-618, MCA, is amended to read:

"2-18-618. Sick leave. (1) Each permanent full-time
employee shall earn sick leave credits from the first day of
employment. For calculating sick leave credits, 2,080 hours
(52 weeks x 40 hours) shall equal 1 year. Sick leave credits
shall be credited at the end of each pay period. Sick leave
credits shall be earned at the rate of 12 working days for
each year of service without restriction as to the number of
working days that may be accumulated. Employees are not
entitled to be paid sick leave until they have been
continuously employed 90 days.

- (2) An employee may not accrue sick leave credits while in a leave-without-pay status.
- (3) Permanent part-time employees are entitled to



- 3 (4) Full-time temporary and seasonal employees are
 4 entitled to sick leave benefits provided they work the
 5 qualifying period.
- 6 (5) An employee who terminates employment with the agency is entitled to a lump-sum payment equal to one-fourth of the pay attributed to the accumulated sick leave. The pay attributed to the accumulated sick leave shall be computed on the basis of the employee's salary or wage at the time 10 he terminates his employment with the state, county, or 11 city. Accrual of sick leave credits for calculating the 12 lump-sum payment provided for in this subsection begins July 13 1, 1971. The payment therefor shall be the responsibility of 14 15 the agency wherein the sick leave accrues. However, no 16 employee forfeits any sick leave rights or benefits he had accrued prior to July 1, 1971. However, where an employee 17 transfers between agencies within the same jurisdiction, he 18 shall not be entitled to a lump-sum payment. In such a 19 20 transfer the receiving agency shall assume the liability for 21 the accrued sick leave credits earned after July 1, 1971, 22 and transferred with the employee.
- 23 (6) An employee who receives a lump-sum payment 24 pursuant to this section and who is again employed by any 25 agency shall not be credited with any sick leave for which

1 the employee has previously been compensated.

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- 2 (7) Abuse of sick leave is cause for dismissal and 3 forfeiture of the lump-sum payments provided for in this 4 section.
- 6 accumulated sick leave to a nonrefundable sick leave fund
 7 for state employees and thereby become eligible to draw upon
 8 the fund if an extensive illness or accident exhausts his
 9 accumulated sick leave. The department of administration
 10 shall, in consultation with the sick leave advisory council
 11 provided for in [section 2], administer the sick leave fund
- NEW SECTION. Section 2. State employee sick leave advisory council. (1) There is a state employee sick leave advisory council appointed by the governor.

and adopt rules to implement this subsection."

- 16 (2) The advisory council consists of one employee who 17 is a contributing member to the sick leave fund provided for 18 in 2-18-618 from:
- 19 (a) each executive branch department as defined in 20 2-15-104:
- 21 (b) the office of each elected officer of state 22 government who is not the head of an executive branch 23 department as defined in 2-15-104;
 - (c) the legislative branch of state government;
- 25 (d) the judicial branch of state government; and

- (e) each unit of the university system as defined in
- 3 (3) The employees of each department, office, branch,
 4 or unit who are contributing members to the sick leave fund
 5 may nominate employees for appointment to the advisory
 6 council for the governor's consideration.
- 7 (4) Appointees to the advisory council serve at the 8 governor's pleasure.

-End-

FISCAL NOTE

REQUEST NO. FNN 283-85

Form

BD-15

In compliance with a written request received <u>January 30</u>, 19 85, there is hereby submitted a Fiscal Note for <u>H.B. 550</u> pursuant to Title 5, Chapter 4, Part 2 of the Montana Code Annotated (MCA). Background information used in developing this Fiscal Note is available from the Office of Budget and Program Planning, to members of the Legislature upon request.

DESCRIPTION OF PROPOSED LEGISLATION:

Creation of a statewide sick leave fund and the use thereof and the creation of a State Employee Sick Leave Advisory Council.

ASSUMPTIONS:

- Employee contribution of sick leave into the pool and the amount drawn upon for extended illness 1. cannot be determined.
- The Department of Administration shall administer the sick leave fund and adopt rules for 2. implementation.
- The Advisory Council will be made up of 29 members. 3.

FISCAL IMPACT:

Personal Services Operating Expenses	FY 86 .25 FTE \$ 5,557 23,927	FY 87 .25 FTE \$ 5,668 6,852
	\$29,484	\$12,520

The fact that an employee may exchange sick leave hours redeemable at 25% for hours that will be drawn out and payable at 100% does have fiscal impact. Calculating an impact on what may be contributed and what may be drawn out is impossible to determine.

BUDGET DIRECTOR

Office of Budget and Program Planning

Date: Feb 5 1985

FN5:S/1

Form

BD-15

FISCAL NOTE

In compliance with a written request received March 26, 19 85, there is hereby submitted a Fiscal Note for H.B. 550 Amended pursuant to Title 5, Chapter 4, Part 2 of the Montana Code Annotated (MCA). Background information used in developing this Fiscal Note is available from the Office of Budget and Program Planning, to members of the Legislature upon request.

DESCRIPTION OF PROPOSED LEGISLATION:

Creation of a statewide sick leave fund and the use thereof and the creation of a State Employee Sick Leave Advisory Council.

ASSUMPTIONS:

- Employee contribution of sick leave into the pool and the amount drawn upon for extended illness cannot be determined.
- The Department of Administration shall administer the sick leave fund and adopt rules for 2. implementation.
- The Advisory Council will be made up of 9 members employed in Helena.
- The amended bill states "the operation of the Advisory Council may be of no direct cost to the State." If this is for operating costs it is assumed the current level budget will absorb the expense of the Council. If the statement pertains to sick leave pay out for employees using the pool, then there is a contradiction because use of the pool is a direct cost to the State.

FISCAL IMPACT:

Personal Services Operating Expenses	FY 86 .25 FTE \$ 5,557 _4,900	FY 87 .25 FTE \$ 5,668 2,144
	\$10,457	\$ 7,812

The fact that an employee may exchange sick leave hours redeemable at 25% for hours that will be drawn out and payable at 100% does have fiscal impact. Calculating an impact on what may be contributed and what may be drawn out is impossible to determine.

BUDGET DIRECTOR

Office of Budget and Program Planning

4B550 Amended

APPROVED BY COMMITTEE ON STATE ADMINISTRATION

1	STATEMENT OF INTENT
2	HOUSE BILL 550
3	House State Administration Committee
4	
5	This bill requires a statement of intent because
6	section 1 gives the department of administration rulemaking
7	authority to administer the sick leave fund created by the
8	bill.
9	The department is required to consult with the sick
10	leave advisory council created by the bill in promulgating
11	all rules. It is intended that these rules relate to the
12	following matters:
13	(1) procedures for contributing sick leave and
14	applying for loans of sick leave;
15	(2) a plan under which individuals must pay back the
16	loaned sick leave;
17	(3) the contribution of sick leave to a specific
18	eligible individual rather than to the fund in general;
19	(4) definition of the types of illness or other
20	circumstances for which loans or grants may be made;
21	(5) maximum amount of sick leave which may be loaned
22	or granted; and
23	(6) other matters necessary for the efficient
24	operation of the sick leave fund.
25	It is further intended that these rules in no way limit

- the ability of a recognized bargaining agent to negotiate
- 2 other sick leave provisions for its members.

49th Legislature

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HB 0550/02 HB 0550/02

3	FULLER, HARPER, VINCENT
4	
5	A BILL FOR AN ACT ENTITLED: "AN ACT TO ALLOW STATE
6	EMPLOYEES TO POOL A PORTION OF THEIR COMPENSATED SICK LEAVE
7	IN A FUND AND TO DRAW UPON THE FUND IF ABSENCE DUE TO
8	EXTENSIVE ILLNESS OR AN ACCIDENT EXHAUSTS THEIR SICK LEAVE;
9	CREATING A STATE EMPLOYEE SICK LEAVE ADVISORY COUNCIL;
10	AMENDING SECTION 2-18-618, MCA."
11	
12	BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:
13	Section 1. Section 2-18-618, MCA, is amended to read:
14	*2-18-618. Sick leave. (1) Each permanent full-time
15	employee shall earn sick leave credits from the first day of
16	employment. For calculating sick leave credits, 2,080 hours
17	(52 weeks x 40 hours) shall equal 1 year. Sick leave credits
18	shall be credited at the end of each pay period. Sick leave
19	credits shall be earned at the rate of 12 working days for
20	each year of service without restriction as to the number of
21	working days that may be accumulated. Employees are not
22	entitled to be paid sick leave until they have been
· 23	continuously employed 90 days.

(2) An employee may not accrue sick leave credits

while in a leave-without-pay status.

HOUSE BILL NO. 550

INTRODUCED BY J. BROWN, MILES,

- (3) Permanent part-time employees are entitled to prorated leave benefits if they have worked the qualifying 3 period.
 - (4) Full-time temporary and seasonal employees are entitled to sick leave benefits provided they work the qualifying period.
- (5) An employee who terminates employment with the agency is entitled to a lump-sum payment equal to one-fourth of the pay attributed to the accumulated sick leave. The pay attributed to the accumulated sick leave shall be computed 10 11 on the basis of the employee's salary or wage at the time 12 he terminates his employment with the state, county, or 3.3 city. Accrual of sick leave credits for calculating the 14 lump-sum payment provided for in this subsection begins July 1, 1971. The payment therefor shall be the responsibility of 15 16 the agency wherein the sick leave accrues. However, no 17 employee forfeits any sick leave rights or benefits he had accrued prior to July 1, 1971. However, where an employee 18 19 transfers between agencies within the same jurisdiction, he 20 shall not be entitled to a lump-sum payment. In such a transfer the receiving agency shall assume the liability for 21 22 the accrued sick leave credits earned after July 1, 1971, and transferred with the employee. 23
- 24 (6) An employee who receives a lump-sum pursuant to this section and who is again employed by any

- agency shall not be credited with any sick leave for which the employee has previously been compensated.
- 3 (7) Abuse of sick leave is cause for dismissal and 4 forfeiture of the lump-sum payments provided for in this 5 section.
- 6 (8) An employee may contribute any portion of his
 7 accumulated sick leave to a nonrefundable sick leave fund
 8 for state employees and thereby become eligible to draw upon
 9 the fund if an extensive illness or accident exhausts his
 10 accumulated sick leave. The department of administration
- shall, in consultation with the sick leave advisory council

 provided for in [section 2], administer the sick leave fund

 and adopt rules to implement this subsection."
- NEW SECTION. Section 2. State employee sick leave
 advisory council. (1) There is a state employee sick leave
 advisory council appointed by the governor.
- 17 (2) The advisory council consists of one employee who 18 is a contributing member to the sick leave fund provided for 19 in 2-18-618 from:
- 20 (a) each executive branch department as defined in 21 2-15-104;
- 22 (b) the office of each elected officer of state 23 government who is not the head of an executive branch 24 department as defined in 2-15-104;
 - (c) the legislative branch of state government;

- 1 (d) the judicial branch of state government; and
 2 (e) each unit of the university system as defined in
 3 20-25-201.
- 4 (3) The employees of each department, office, branch,
 5 or unit who are contributing members to the sick leave fund
 6 may nominate employees for appointment to the advisory
 7 council for the governor's consideration.
- 8 (4) Appointees to the advisory council serve at the 9 governor's pleasure.

-End-

HB 550

1	STATEMENT OF INTENT
2	HOUSE BILL 550
3	House State Administration Committee
4	
5	This bill requires a statement of intent because
6	section 1 gives the department of administration rulemaking
7	authority to administer the sick leave fund created by the
	•
8	bill.
9	The department is required to consult with the sick
10	leave advisory council created by the bill in promulgating
11	all rules. It is intended that these rules relate to the
12	following matters:
13	(1) procedures for contributing sick leave and
14	applying for loans of sick leave;
15	(2) a plan under which individuals must pay back the
16	loaned sick leave:
17	(3) the contribution of sick leave to a specific
	•
18	eligible individual rather than to the fund in general;
19	(4) definition of the types of illness or other
20	circumstances for which loans or grants may be made;
21	(5) maximum amount of sick leave which may be loaned
22	or granted; and
23	(6) other matters necessary for the efficient
24	operation of the sick leave fund.

It is further intended that these rules in no way limit

- the ability of a recognized bargaining agent to negotiate
- 2 other sick leave provisions for its members.

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3	FULLER, HARPER, VINCENT
4	
5	A BILL FOR AN ACT ENTITLED: "AN ACT TO ALLOW STATE
6	EMPLOYEES TO POOL A PORTION OF THEIR COMPENSATED SICK LEAVE
7	IN A FUND AND TO DRAW UPON THE FUND IF ABSENCE DUE TO
8	EXTENSIVE ILLNESS OR AN ACCIDENT EXHAUSTS THEIR SICK LEAVE;
9	CREATING A STATE EMPLOYEE SICK LEAVE ADVISORY COUNCIL;
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12	BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:
13	Section 1. Section 2-18-618, MCA, is amended to read:
14	"2-18-618. Sick leave. (1) Each permanent full-time
15	employee shall earn sick leave credits from the first day of
16	employment. For calculating sick leave credits, 2,080 hours
17	(52 weeks x 40 hours) shall equal 1 year. Sick leave credits
18	shall be credited at the end of each pay period. Sick leave
19	credits shall be earned at the rate of 12 working days for
20	each year of service without restriction as to the number of
21	working days that may be accumulated. Employees are not
22	entitled to be paid sick leave until they have been
23	continuously employed 90 days.

(2) An employee may not accrue sick leave credits

while in a leave-without-pay status.

HOUSE BILL NO. 550

INTRODUCED BY J. BROWN, MILES,

- 1 (3) Permanent part-time employees are entitled to
 2 prorated leave benefits if they have worked the qualifying
 3 period.
 - (4) Full-time temporary and seasonal employees are entitled to sick leave benefits provided they work the qualifying period.
- (5) An employee who terminates employment with the agency is entitled to a lump-sum payment equal to one-fourth of the pay attributed to the accumulated sick leave. The pay 10 attributed to the accumulated sick leave shall be computed 11 on the basis of the employee's salary or wage at the time he terminates his employment with the state, county, or 12 city. Accrual of sick leave credits for calculating the 13 14 lump-sum payment provided for in this subsection begins July 15 1, 1971. The payment therefor shall be the responsibility of 16 the agency wherein the sick leave accrues. However, no 17 employee forfeits any sick leave rights or benefits he had 18 accrued prior to July 1, 1971. However, where an employee 19 transfers between agencies within the same jurisdiction, he 20 shall not be entitled to a lump-sum payment. In such a 21 transfer the receiving agency shall assume the liability for the accrued sick leave credits earned after July 1, 1971, 22 23 and transferred with the employee.
- 24 (6) An employee who receives a lump-sum payment 25 pursuant to this section and who is again employed by any

- agency shall not be credited with any sick leave for which the employee has previously been compensated.
- 3 (7) Abuse of sick leave is cause for dismissal and 4 forfeiture of the lump-sum payments provided for in this 5 section.
- 6 (8) An employee may contribute any portion of his
 7 accumulated sick leave to a nonrefundable sick leave fund
 8 for state employees and thereby become eligible to draw upon
 9 the fund if an extensive illness or accident exhausts his
 10 accumulated sick leave. The department of administration
 11 shall, in consultation with the sick leave advisory council
 12 provided for in [section 2], administer the sick leave fund
- NEW SECTION. Section 2. State employee sick leave

 advisory council. (1) There is a state employee sick leave

 advisory council appointed by the governor.

and adopt rules to implement this subsection."

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- 17 (2) The advisory council consists of one employee who
 18 is a contributing member to the sick leave fund provided for
 19 in 2-18-618 from:
- 20 (a) each executive branch department as defined in 21 2-15-104:
- 22 (b) the office of each elected officer of state
 23 government who is not the head of an executive branch
 24 department as defined in 2-15-104;
 - (c) the legislative branch of state government;

- (d) the judicial branch of state government; and
 (e) each unit of the university system as defined in
 20-25-201.
- 4 (3) The employees of each department, office, branch,
 5 or unit who are contributing members to the sick leave fund
 6 may nominate employees for appointment to the advisory
 7 council for the governor's consideration.
- 8 (4) Appointees to the advisory council serve at the9 governor's pleasure.

-End-

SENATE STANDING COMMITTEE REPORT

	March 18	1985
MR. PRESIDENT		
We, your committee on STATE ADMINISTRATION	······	
having had under consideration	HOUSE BILL	No550
third reading copy (blue) color (Senator Fuller will carry)		
NONREFUNDABLE SICK LEAVE FUND FOR	STATE EMPLOYEES	
Respectfully report as follows: That	HOUSE BILL	_{No} 550
be amended as follows:		
1. Statement of Intent, Page 1, 1 Following: line 24 Insert: "It is intended that when the department of administration re ing the programs in use in school eschool district no. 1 in Butte, and lines for the adoption of the rule.	promulgating these review similar program district no. 1 in Held d use those programs	ms, includ- lena and as guide-

AND AS AMENDED

BE CONCURRED IN

XXXXXXXXXXX

Jack Haffry.

STANDING COMMITTEE REPORT

SENATE

	March	18	1985
MR. PRESIDENT			
We, your committee on STATE ADMINISTRATION			•••••
having had under consideration	HOUSE BILL	No	550
third reading copy (blue)			·
color (Senator Fuller will carry)	•		
NONREFUNDABLE SICK LEAVE FUND FOR ST	TATE EMPLOYEES		
			-
Respectfully report as follows: That	HOUSE BILL	No	550
be amended as follows:			

1. Statement of Intent, Page 1, line 25.

Following: line 24

Insert: "It is intended that when promulgating these rules, the department of administration review similar programs, including the programs in use in school district no. 1 in Helena and school district no. 1 in Butte, and use those programs as guidelines for the adoption of the rules required by this bill."

AND AS AMENDED

BE CONCURRED IN

XXXXXXXXXX

Jack Halfry. Chairman.

STANDING COMMITTEE REPURI

Page 1 of 3

SENATE March 27, 19.85
MR. PRESIDENT
We, your committee on STATE ADMINISTRATION
having had under consideration. HOUSE_BILL No. 55.0
<u>third</u> reading copy (<u>blue</u>)
color (Senator Fuller)
NONREFUNDABLE SICK LEAVE FUND FOR STATE EMPLOYEES
Respectfully report as follows: That
 STATEMENT OF INTENT, Page 1, line 22. Following: "granted;" Strike: "and"
2. STATEMENT OF INTENT, Page 1, line 23. Following: line 22 Insert: "(6) the inapplicability of contributing sick leave accrued prior to 1971 to the sick leave fund; (7) procedures under which an agency or unit of the university system may administer a sick leave fund for agency or unit employees; and"
Renumber: subsequent subsection.
3. Title, line 10. Following: "MCA" Insert: "; AND PROVIDING A TERMINATION DATE"
4. Page 3, line 17. Following: "of" Strike: "one employee" Insert: "nine persons employed in Helena"
(continued)

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Report adopted.
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(Continued)

Page 2 of 3

HOUSE BILL 550

March 27, 1985

5. Page 3, line 18. Following: line 17 Strike: "is a" Insert: "are" Following: "contributing"
Strike: "member"
Insert: "members" 6. Page 3, line 19.
Following: "2-18-618" Strike: "from" Insert: "and appointed as follows" 7. Page 3, line 20. Following: "(a)" Strike: "each" Insert: "four from" Following: "branch" Strike: "department" Insert: "departments" 8. Page 3, line 22.
Following: "(b)"
Strike: "the office"
Insert: "two from offices" Following: "of" Strike: "each"
Following: "elected"
Strike: "officer"
Insert: "officers" 9. Page 3, line 23. Following: "who" Strike: "is" Insert: "are" 10. Page 3, line 24. Following: "2-15-104;" Insert: "and" 11. Page 3, line 25.
Following: "(c)" Insert: "one each from"
Strike: ";"
Insert: ","

(continued)

(Continued)

March 27, 19.85

12. Page 4, line 1. Following: page 3 Strike: "(d)" Following: "government" Strike: ";" Insert: "," 13. Page 4, line 2. Following: line 1 Strike: "(e)" through "system"
Insert: "the office of the commissioner of higher education" 14. Page 4, line 3. Following: line 2 Strike: "20-25-201" Insert: "20-1-101" 15. Page 4, line 4. Following: "office," Insert: "or" Following: "branch"
Strike: ","
Insert: "and" 16. Page 4, line 5. Following: line 4 Strike: "or unit"
Insert: "the office of the commissioner of higher education* 17. Page 4, line 9. Following: "pleasure."
Insert: "The operation of the advisory council may be of no direct cost to the state." 18. Page 4. Following: line 9 Insert: "NEW SECTION. Section 3. Termination date. This act terminates on July 1, 1989."

AND AS AMENDED

BE CONCURRED IN

Jak Huffey. Her

2	HOUSE BILL 550								
3	House State Administration Committee								
4									
5	This bill requires a statement of intent because								
6	section 1 gives the department of administration rulemaking								
7	authority to administer the sick leave fund created by the								
8	bill.								
9	The department is required to consult with the sick								
10	leave advisory council created by the bill in promulgating								
11	all rules. It is intended that these rules relate to the								
12	following matters:								
13	(1) procedures for contributing sick leave and								
14	applying for loans of sick leave;								
15	(2) a plan under which individuals must pay back the								
16	loaned sick leave;								
17	(3) the contribution of sick leave to a specific								
18	eligible individual rather than to the fund in general;								
19	(4) definition of the types of illness or other								
20	circumstances for which loans or grants may be made;								
21	(5) maximum amount of sick leave which may be loaned								
22	or granted; and								
23	(6) THE INAPPLICABILITY OF CONTRIBUTING SICK LEAVE								
24	ACCRUED PRIOR TO 1971 TO THE SICK LEAVE FUND;								
25	(7) PROCEDURES UNDER WHICH AN AGENCY OR UNIT OF THE								

STATEMENT OF INTENT

1	UNIVERSITY SYSTEM MAY ADMINISTER A SICK LEAVE FUND FOR
2	AGENCY OR UNIT EMPLOYEES; AND
3	(6) other matters necessary for the efficient
4	operation of the sick leave fund.
5	IT IS INTENDED THAT WHEN PROMULGATING THESE RULES, THE
6	DEPARTMENT OF ADMINISTRATION REVIEW SIMILAR PROGRAMS,
7	INCLUDING THE PROGRAMS IN USE IN SCHOOL DISTRICT NO. 1 IN
8	HELENA AND SCHOOL DISTRICT NO. 1 IN BUTTE, AND USE THOSE
9	PROGRAMS AS GUIDELINES FOR THE ADOPTION OF THE RULES
10	REQUIRED BY THIS BILL.
11	It is further intended that these rules in no way limit
12	the ability of a recognized bargaining agent to negotiate
13	other sick leave provisions for its members.

49th Legislature HB 0550/03

1	HOUSE BILL NO. 550
2	INTRODUCED BY J. BROWN, MILES,
3	FULLER, HARPER, VINCENT
4	

5 A BILL FOR AN ACT ENTITLED: "AN ACT TO ALLOW STATE
6 EMPLOYEES TO POOL A PORTION OF THEIR COMPENSATED SICK LEAVE
7 IN A FUND AND TO DRAW UPON THE FUND IF ABSENCE DUE TO
8 EXTENSIVE ILLNESS OR AN ACCIDENT EXHAUSTS THEIR SICK LEAVE;
9 CREATING A STATE EMPLOYEE SICK LEAVE ADVISORY COUNCIL;
10 AMENDING SECTION 2-18-618, MCA; AND PROVIDING A TERMINATION

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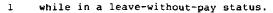
DATE."

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

Section 1. Section 2-18-618, MCA, is amended to read:

"2-18-618. Sick leave. (1) Each permanent full-time
employee shall earn sick leave credits from the first day of
employment. For calculating sick leave credits, 2,080 hours
(52 weeks x 40 hours) shall equal 1 year. Sick leave credits
shall be credited at the end of each pay period. Sick leave
credits shall be earned at the rate of 12 working days for
each year of service without restriction as to the number of
working days that may be accumulated. Employees are not
entitled to be paid sick leave until they have been
continuously employed 90 days.

(2) An employee may not accrue sick leave credits



- 2 (3) Permanent part-time employees are entitled to 3 prorated leave benefits if they have worked the qualifying 4 period.
- 5 (4) Full-time temporary and seasonal employees are 6 entitled to sick leave benefits provided they work the 7 qualifying period.
- (5) An employee who terminates employment with the agency is entitled to a lump-sum payment equal to one-fourth 9 of the pay attributed to the accumulated sick leave. The pay 10 11 attributed to the accumulated sick leave shall be computed on the basis of the employee's salary or wage at the time 12 he terminates his employment with the state, county, or 13 14 city. Accrual of sick leave credits for calculating the 15 lump-sum payment provided for in this subsection begins July 16 1, 1971. The payment therefor shall be the responsibility of 17 the agency wherein the sick leave accrues. However, no employee forfeits any sick leave rights or benefits he had 18 accrued prior to July 1, 1971. However, where an employee 19 20 transfers between agencies within the same jurisdiction, he 21 shall not be entitled to a lump-sum payment. In such a transfer the receiving agency shall assume the liability for 22 the accrued sick leave credits earned after July 1, 1971, 23 and transferred with the employee. 24
- 25 (6) An employee who receives a lump-sum payment

- pursuant to this section and who is again employed by any agency shall not be credited with any sick leave for which the employee has previously been compensated.
- 4 (7) Abuse of sick leave is cause for dismissal and 5 forfeiture of the lump-sum payments provided for in this 6 section.
- 7 (8) An employee may contribute any portion of his 8 accumulated sick leave to a nonrefundable sick leave fund for state employees and thereby become eligible to draw upon 9 the fund if an extensive illness or accident exhausts his 10 11 accumulated sick leave. The department of administration 12 shall, in consultation with the sick leave advisory council provided for in [section 2], administer the sick leave fund 13 14 and adopt rules to implement this subsection."
 - NEW SECTION. Section 2. State employee sick leave advisory council. (1) There is a state employee sick leave advisory council appointed by the governor.

16

17

- 18 (2) The advisory council consists of one-employee NINE
 19 PERSONS EMPLOYED IN HELENA who is-a ARE contributing member
 20 MEMBERS to the sick leave fund provided for in 2-18-618 from
 21 AND APPOINTED AS FOLLOWS:
- 22 (a) each <u>FOUR FROM</u> executive branch department
 23 <u>DEPARTMENTS</u> as defined in 2-15-104;
- 24 (b) the--office TWO FROM OFFICES of each elected 25 officer OFFICERS of state government who is ARE not the head

- of an executive branch department as defined in 2-15-104;
- 2 AND
- 3 (c) ONE EACH FROM the legislative branch of state 4 government,
- 5 (d) the judicial branch of state government τ_{\perp} and
- 6 (e)--each--unit--of-the-university-system THE OFFICE OF
- 7 THE COMMISSIONER OF HIGHER EDUCATION as defined in 20-25-201
- 8 20-1-101.
- 9 (3) The employees of each department, office, \overline{OR}
- 10 branch, AND or-unit THE OFFICE OF THE COMMISSIONER OF HIGHER
- 11 EDUCATION who are contributing members to the sick leave
- 12 fund may nominate employees for appointment to the advisory
- 13 council for the governor's consideration.
- 14 (4) Appointees to the advisory council serve at the
- 15 governor's pleasure. THE OPERATION OF THE ADVISORY COUNCIL
- 16 MAY BE OF NO DIRECT COST TO THE STATE.
- 17 NEW SECTION. SECTION 3. TERMINATION DATE. THIS ACT
- 18 TERMINATES ON JULY 1, 1989.

-End-

GOVERNOR'S PROPOSED AMENDMENTS TO HOUSE BILL NO. 550 REFERENCE COPY APRIL 19, 1985

Page 3, line 19, Following: "who" 1.

Strike:

"ARE contributing"

2. Page 3, line 20.

Following:

" member " on line 19

Strike:

Insert:

"MEMBERS to"
"have demonstrated interest in"

Page 3, line 20. Following: 3.

Insert:

"development of the"

-END-

1	STATEMENT OF INTENT							
2	HOUSE BILL 550							
3	House State Administration Committee							
4								
5 ,	This bill requires a statement of intent because							
6	section 1 gives the department of administration rulemaking							
7	authority to administer the sick leave fund created by the							
8	bill.							
9	The department is required to consult with the sick							
10	leave advisory council created by the bill in promulgating							
11	all rules. It is intended that these rules relate to the							
12	following matters:							
13	(1) procedures for contributing sick leave and							
14	applying for loans of sick leave;							
15	(2) a plan under which individuals must pay back the							
16	loaned sick leave;							
17	(3) the contribution of sick leave to a specific							
18	eligible individual rather than to the fund in general;							
19	(4) definition of the types of illness or other							
20	circumstances for which loans or grants may be made;							
21	(5) maximum amount of sick leave which may be loaned							
22	or granted; and							
23	(6) THE INAPPLICABILITY OF CONTRIBUTING SICK LEAVE							
24	ACCRUED PRIOR TO 1971 TO THE SICK LEAVE FUND;							
25	(7) PROCEDURES UNDER WHICH AN AGENCY OR UNIT OF THE							



- UNIVERSITY SYSTEM MAY ADMINISTER A SICK LEAVE FUND FOR
- 2 AGENCY OR UNIT EMPLOYEES; AND
- (6)(8) other matters necessary for the efficient 3
- operation of the sick leave fund.
- IT IS INTENDED THAT WHEN PROMULGATING THESE RULES, THE 5
- DEPARTMENT OF ADMINISTRATION REVIEW SIMILAR PROGRAMS,
- INCLUDING THE PROGRAMS IN USE IN SCHOOL DISTRICT NO. 1 IN
- HELENA AND SCHOOL DISTRICT NO. 1 IN BUTTE, AND USE THOSE
- PROGRAMS AS GUIDELINES FOR THE ADOPTION OF THE RULES
- 10 REQUIRED BY THIS BILL.
- It is further intended that these rules in no way limit 11
- the ability of a recognized bargaining agent to negotiate 12
- 13 other sick leave provisions for its members.

HB 0550/04

2	INTRODUCED BY J. BROWN, MILES,
3	FULLER, HARPER, VINCENT
4	
5	A BILL FOR AN ACT ENTITLED: "AN ACT TO ALLOW STATE
6	EMPLOYEES TO POOL A PORTION OF THEIR COMPENSATED SICK LEAVE
7	IN A FUND AND TO DRAW UPON THE FUND IF ABSENCE DUE TO
8	EXTENSIVE ILLNESS OR AN ACCIDENT EXHAUSTS THEIR SICK LEAVE;
9	CREATING A STATE EMPLOYEE SICK LEAVE ADVISORY COUNCIL;
10	AMENDING SECTION 2-18-618, MCA; AND PROVIDING A TERMINATION
11	DATE."
12	
13	BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:
14	Section 1. Section 2-18-618, MCA, is amended to read:
15	"2-18-618. Sick leave. (1) Each permanent full-time
16	employee shall earn sick leave credits from the first day of
17	employment. For calculating sick leave credits, 2,080 hours
18	(52 weeks x 40 hours) shall equal 1 year. Sick leave credits
19	shall be credited at the end of each pay period. Sick leave
20	credits shall be earned at the rate of 12 working days for
21	each year of service without restriction as to the number of
22	working days that may be accumulated. Employees are not
23	entitled to be paid sick leave until they have been
24	continuously employed 90 days.
25	(2) An employee may not accrue sick leave credits

HOUSE BILL NO. 550

1	while	in.	a	leave-without-nav	Status

- 2 (3) Permanent part-time employees are entitled to 3 prorated leave benefits if they have worked the qualifying 4 period.
- (4) Full-time temporary and seasonal employees are entitled to sick leave benefits provided they work the qualifying period.
- (5) An employee who terminates employment with the agency is entitled to a lump-sum payment equal to one-fourth 9 10 of the pay attributed to the accumulated sick leave. The pay 11 attributed to the accumulated sick leave shall be computed 12 on the basis of the employee's salary or wage at the time 13 he terminates his employment with the state, county, or 14 city. Accrual of sick leave credits for calculating the lump-sum payment provided for in this subsection begins July 15 16 1, 1971. The payment therefor shall be the responsibility of 17 the agency wherein the sick leave accrues. However, no employee forfeits any sick leave rights or benefits he had 18 19 accrued prior to July 1, 1971. However, where an employee 20 transfers between agencies within the same jurisdiction, he shall not be entitled to a lump-sum payment. In such a 21 transfer the receiving agency shall assume the liability for 22 the accrued sick leave credits earned after July 1, 1971, 23 and transferred with the employee. 24
 - (6) An employee who receives a lump-sum payment

25

HB 0550/04 HB 0550/04

- 1 pursuant to this section and who is again employed by any 2 agency shall not be credited with any sick leave for which 3 the employee has previously been compensated.
- 4 (7) Abuse of sick leave is cause for dismissal and forfeiture of the lump-sum payments provided for in this 6 section.
- 7 (8) An employee may contribute any portion of his 8 accumulated sick leave to a nonrefundable sick leave fund 9 for state employees and thereby become eligible to draw upon 10 the fund if an extensive illness or accident exhausts his 11 accumulated sick leave. The department of administration 12 shall, in consultation with the sick leave advisory council 13 provided for in [section 2], administer the sick leave fund 14 and adopt rules to implement this subsection."
- 15 NEW SECTION. Section 2. State employee sick leave 16 advisory council. (1) There is a state employee sick leave 17 advisory council appointed by the governor.
- 18 (2) The advisory council consists of one-employee NINE 19 PERSONS EMPLOYED IN HELENA who is-a ARE contributing member 20 MEMBERS to HAVE DEMONSTRATED INTEREST IN the DEVELOPMENT OF 21 THE sick leave fund provided for in 2-18-618 from AND 22 APPOINTED AS FOLLOWS:
- 23 (a) each FOUR FROM executive branch department 24 DEPARTMENTS as defined in 2-15-104;
- 25 (b) the -- office TWO FROM OFFICES of each elected

- officer OFFICERS of state government who is ARE not the head
- of an executive branch department as defined in 2-15-104;
- AND 3
- (c) ONE EACH FROM the legislative branch of state government;,
- tdt the judicial branch of state government; and
- te) -- each -- unit -- of the university system THE OFFICE OF 7 THE COMMISSIONER OF HIGHER EDUCATION as defined in 20-25-201
- 20-1-101.

10

- (3) The employees of each department, office, OR 11 branch, AND or-unit THE OFFICE OF THE COMMISSIONER OF HIGHER EDUCATION who are contributing members to the sick leave 12
- 13 fund may nominate employees for appointment to the advisory
- 14 council for the governor's consideration.
- (4) Appointees to the advisory council serve at the 15
- 16 governor's pleasure. THE OPERATION OF THE ADVISORY COUNCIL
- 17 MAY BE OF NO DIRECT COST TO THE STATE.
- NEW SECTION. SECTION 3. TERMINATION DATE. 18 THIS ACT
- 19 TERMINATES ON JULY 1, 1989.

-End-

-3-**HB 550**