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H BILL NO 1 INTRODUCED BY Mussaul Ellis 2 3 "AN ACT PROVIDING FOR THE ENTITLED: A BILL FOR AN ACT LICENSING AND THE REGULATION OF PERSONS IN MONTANA 5 REPRESENTING THENSELVES AS CERTIFIED SOCIAL WORKERS, SOCIAL 6 WORKERS, AND SOCIAL WORK ASSOCIATES; CREATING A STATE BOARD 7 OF SOCIAL WORK EXAMINERS, PRESCRIBING ITS POWERS AND DUTIES; я 9 ESTABLISHING GROUNDS AND PROCEDURES FOR DISCIPLINARY PROCEEDINGS: ESTABLISHING & CONFIDENTIALITY PRIVILEGE AND 10 EXCEPTIONS; AND PROVIDING PENALTIES FOR . VIOLATIONS AND 11 INJUNCTIVE RELIEF." 12

13

14 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

Section 1. Purpose. Since the profession of social 15 work profoundly affects the lives of the people of this 16 state, it is the purpose of this [act] to protect the public 17 by setting standards of qualification, education, training, 18 and experience for those who seek to engage in the practice 19 of social work and by promoting high standards of 20 professional performance for those engaged in the profession 21 of social work. 22

23 Section 2. Definitions. As used in this act the24 following definitions apply:

25 (1) "Department" means the department of professional

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and occupational licensing provided for in Title 82A, chapter 16.

3 (2) "Board" means the board of social work examiners
4 provided for in [section 6 of this act].

5 (3) "Social work" means the profession that requires 6 specialized education to facilitate the provision. 7 organization, and delivery of services directed toward the 8 enhancement of the social functioning of people. It is the 9 professional activity which helps individuals. families. 10 groups, or communities enhance or restore their capacity for 11 social functioning and creates societal conditions favorable 12 to this goal.

13 (4) "Social work practice" means the professional application of social work values, ethics, knowledge. 14 principles, and techniques to one or more of the following 15 16 ends: helping people obtain tangible services; counseling 17 with or providing psychotherapy to individuals, families, 18 and groups; assisting communities, organizations, and groups in the provision, development, and improvement of social, 19 health, and other services; and participating in the 20 21 relevant planning and implementation of social policies and 22 programs. The practice of social work requires knowledge of 23 human development and behavior, social resources, social, 24 economic, and cultural systems, and the interaction of all 25 these factors. The practice of social work also promotes the

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1 effective and humane operation of these systems.

Section 3. License required. (1) Unless otherwise
provided, no person may engage in the practice of social
work after July 1, 1977, unless he is licensed under this
[act] as a certified social worker, social worker, or social
work associate.

7 (2) No social work associate may practice except under
8 the direct supervision of a licensed certified social worker
9 or social worker.

10 (3) Students enrolled in recognized programs of study
11 leading to social work degrees may practice only under the
12 supervision of a licensed certified social worker or social
13 worker.

14 (4) Licensure is not contingent upon membership in any15 professional organization.

Section 4. Limited application of and exemptions from 16 [act]. (1) Nothing in this [act] shall be construed to 17 prevent physicians, psychiatrists, nurses, surgeons, 18 psychologists, psychotherapists, attorneys, probation and 19 20 parole officers, and other court officers, rehabilitation counselors, marriage counselors, family counselors, child 21 22 counselors, school counselors, or members of the clergy from doing work within the standards and ethics of their 23 24 respective professions provided they do not hold themselves 25 out to the public by title or description of service as

1 being engaged in the practice of social work.

(2) A person who practices a profession licensed under 2 3 state law and who is so licensed is exempt from the requirements of this [act] provided he does not hold himself а 5 out to the public by title or description of service as being engaged in the practice of social work and any 6 7 engagement on his part in social work practice is incidental 8 to the primary work conducted within the standards and ethics of his profession. 9

Section 5. Representation to public as certified social worker, social worker, or social work associate ---limitations on use of titles. (1) No person may represent himself as a social worker after July 1, 1977, by using the titles "certified social worker", "social worker", "social work associate", or any other title that includes those words unless he is licensed under this [act].

17 (2) No person may represent himself as a certified
18 social worker, social worker, or social work associate after
19 July 1, 1977, by adding the letters "CSW", "SW", or "SWA",
20 unless he is licensed under this [act].

21 Section 6. Board of social work examiners. (1) There22 is a board of social work examiners.

23 (2) The board consists of seven members appointed by
24 'the governor. Of the seven members, one shall be a licensed
25 certified social worker, one a licensed social worker, and

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1 one a licensed social work associate; one member shall be a social work educator from a program approved by the council 2 3 of social work education; and three members shall represent consumers of social work services. When the board is first 4 appointed, the certified social worker, social worker, and 5 social work associate members may be persons who are 6 eligible for licensure as a certified social worker, social 7 worker, and social work associate, respectively. 8

9 (3) When the board is first appointed, three members
10 shall be appointed for 2-year terms, two members for 3-year
11 terms, and two members for 4-year terms. Thereafter, members
12 shall be appointed for 3-year terms.

(4) The governor may remove a board member for 13 official misconduct, incompetency, neglect of duty, or for 14 any other sufficient cause. The governor shall remove the 15 member of the board who represents one of the three classes 16 of licensees respectively if he is no longer a licensed 17 member of the class he represents. The governor shall also 18 remove the member of the board who is the social work 19 educator if he is no longer engaged in an approved program 20 as a social work educator. No member may be removed except 21 after appropriate notice and hearing. 22

23 Section 7. Board meetings and organization. The board 24 shall meet at least once every quarter to carry out its 25 duties under this fact]. The board shall elect a chairman from among its members. A majority of the board constitutes
 a quorum.

3 Section 8. Rule-making power of board. The board may
4 adopt rules necessary to carry out the provisions of this
5 [act].

6 Section 9. General duties of board. The board shall:

7 (1) make recommendations to the governor and the
8 legislature regarding new and revised programs and
9 legislation related to social work which would be beneficial
10 to the citizens of Montana;

11 (2) set professional, practice, and competency
12 standards for certified social workers, social workers, and
13 social work associates;

14 (3) adopt a social work "code of ethics";
15 (4) certify for use in the testing of applicants for

16 each class of license appropriate examinations prepared by a 17 nationally recognized testing agency;

18 (5) notify the appropriate county attorney of
19 violations of this [act]; and

20 (6) recommend to the department actions for injunctive 21 relief.

22 Section 10. Annual publication of licensees. The board 23 shall publish annually a list of the names and addresses of 24 all persons who are licensed under this [act] as a certified 25 social worker, social worker, or social work associate and

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all persons who may engage in the private, independent
practice of social work.

3 Section 11. Standards for additional educational credits. The board shall adopt standards governing the 4 5 earning of additional educational credits which are a 6 prerequisite to licensure renewal. The standards shall 7 include but are not limited to the number of additional 8 credits needed for renewal in each license classification. 9 They shall also include but are not limited to the standards 10 of certification and the number of credits that will be allowed for seminars, workshops, clinics, forums, and 11 12 educational studies that will qualify for the additional 13 credits.

14 Section 12. Board to insure confidentiality. The board 15 shall adopt procedures to insure the confidentiality of 16 personal information submitted by applicants for licensure 17 under this [act], letters of reference submitted in support 18 of applications, and examinations and examination results. 19 Procedures insuring confidentiality are subject to the laws 20 governing the release of public information, the release of 21 information through judicial order or subpoena, and the 22 release of information by consent of the applicant.

23 Section 13. Requirements for licensure as certified
24 social worker. The board shall issue a license as a
25 certified social worker (CSW) to an applicant who:

(1) has a doctorate or a master's degree from an
 accredited school of social work;

3 (2) has passed an examination certified by the board
4 for this purpose or is a member of the academy of certified
5 social workers (ACSW); and

6 (3) has satisfied the board that he is a person of 7 sound professional character who meets board requirements 8 relating to professional standards and competence, which may 9 include personal interviews and letters of reference or such 10 other measures for the determination of professional 11 competence and sound professional character as the board may 12 require.

Section 14. Requirements for licensure as social
worker. The board shall issue a license as a social worker
(SW) to an applicant who:

(1) has a baccalaureate degree in a social work or 16 17 social welfare program approved by the council of social 18 work education or a baccalaureate degree in another field 19 with 2 years' experience in a social work capacity under the 20 direct supervision of a certified social worker or social 21 worker licensed under this [act] and completion of courses 22 approved by the board which are equivalent to a social work or social welfare program from an accredited college or 23 24 university;

25 (2) has passed an eramination certified by the board

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1 for this purpose; and

2 (3) has satisfied the board that he is a person of 3 sound professional character who meets board requirements 4 relating to professional standards and competence, which may 5 include personal interviews and letters of reference or such 6 other measures for the determination of professional 7 competence and sound professional character as the board may 8 require.

9 Section 15. Requirements for licensure as social work
10 associate. The board shall issue a license as a social work
11 associate (SWA) to an applicant who:

12 (1) has a baccalaureate degree in a nonsocial work
13 field or discipline or an associate degree in the human
14 services in a program approved by the board from an
15 accredited junior college, college, or university;

16 (2) has passed an examination certified by the board17 for this purpose; and

18 (3) has satisfied the board that he is a person of 19 sound professional character who meets board requirements 20 relating to professional standards and competence, which may 21 include personal interviews and letters of reference or such 22 other measures for the determination of professional 23 competence and sound professional character as the board may 24 require.

25 Section 16. License to be displayed. A license issued

under the provisions of this [act] shall be displayed in the
 place of practice.

3 Section 17. Exemption from requirements. (1) From July 4 1, 1977, to July 1, 1978, an applicant is exempted from the 5 requirement of taking an examination if he satisfies the 6 board that he is or has been actually engaged, prior to July 7 1, 1977, in the practice for which the examination would 8 otherwise be required.

9 (2) An applicant is exempted from the requirement of10 taking an examination if:

(a) he satisfies the board that he is licensed or
registered under the laws of a state or territory of the
Onited States that imposes substantially the same
requirements as this [act]; and

(b) pursuant to the laws of that state or territory,
he has taken and passed an examination similar to that for
which exemption is sought.

18 (3) From July 1, 1977, to July 1, 1978, an applicant 19 is exempted from the academic qualifications required for 20 licensure if he satisfies the board that he is and has been 21 actually engaged for at least 2 years prior to July 1, 1977, 22 in the practice for which the academic qualifications would 23 otherwise be required or if he has a postbaccalaureate 24 degree in a social work program approved by the board from 25 an accredited college or university.

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Procedure Act.

Section 18. Requirements for private, independent 1 2 practice. After July 1, 1977, and unless otherwise provided, no person may engage in the private, independent practice of 3 social work unless he: 4

(1) is licensed under this [act] as a certified social 5 worker: and 6

7 (2) has had 2 years of experience under supervision 8 considered appropriate by the board.

9 Section 19. Nonrenewal, suspension, and revocation of 10 license. The board may refuse to approve reneval or may 11 suspend or revoke a license issued under this [act] after 12 notice and a hearing held under the applicable provisions of 13 the Montana Administrative Procedure Act if it finds that 14 the person:

15 (1) is guilty of conduct defined as a misdemeanor by this act: 16

(2) has been grossly negligent in the practice of 17 18 social work:

19 (3) has failed to comply with the code of ethics for 20 social work established by the board; or

21 (4) has violated one or more of the rules adopted by 22 the board.

23 Section 20. Reinstatement of license. A license may be 24 reinstated under this [act] after a hearing held under the 25 applicab_ provisions of the Montana Administrative

person licensed under this [act]. Upon receipt of a complaint, the board shall conduct an investigation to 5 determine if probable cause for a hearing emists. If 6 probable cause exists, a hearing shall be held by a 7 three-member panel of the board, with decisions to be by 8 majority vote. A stenographic record of the proceeding shall 9 be maintained in all bearings held pursuant to this section. 10 Section 22, Rights of licensee in disciplinary 11 proceeding. The person charged in a disciplinary proceeding 12 under this [act] has the right: 13 (1) to have reasonable notice of the charges served on 14 15 him personally or by certified mail at least 20 working days 16 prior to the date set for hearing;

Section 21. Filing of complaint and hearing thereon.

Any person may file a complaint with the board against a

17 (2) to be represented by counsel;

(3) to cross-examine witnesses; 18

- (4) to call witnesses in his behalf; 19
- to subpoena witnesses and documents; and 20 151

(6) to judicial review of the board's determination as 21 provided in the Montana Administrative Procedure Act. 22

23 Section 23. Effective date and expiration date of 'license. A license is effective on the day of issuance by 24

the board and expires on the last day of the month that is 25

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exactly 2 years from the month in which the license was
 issued.

3 Section 24. application for renewal of license. (1) If 4 an application for renewal of an existing license is made 5 within 90 days after the date of expiration of the license 6 the application is timely and the practice of the licensee 7 during the period while the board is acting upon the 8 application for renewal is not a violation of this [act].

9 (2) An application for renewal shall be made on a form
10 prescribed by the board and shall be accompanied by the
11 renewal fee established by the board.

12 (3) Each applicant for renewal of a license shall
13 satisfy board requirements relating to the earning of
14 additional educational credits before his license may be
15 renewed.

Section 25. Fees. (1) Application. reneval. 16 reciprocity, and erasination fees shall be established by 17 the board, the exact fee for each purpose to be determined 18 by the board each year based upon actual costs and predicted 19 expenditures. If a particular fee is to be increased, the 20 board shall provide for public notice and comment and may, 21 after considering the comments, increase the fee only upon a 22 two-thirds wote of the board. 23

24 (2) Fees collected under this [act] are nonrefundable25 and shall be deposited in the state treasury to the credit

1 of the earmarked revenue fund for use of the board.

2 (3) For purposes of initial application for licensure under this [act], the application fee may not exceed \$35. 3 Each person who makes application for licensure and pays the 61 fee established by the board for that purpose within the 5 first year of the operation of this [act] is entitled to a 6 credit against the fee for the first renewal of his license 7 in the amount of the difference between the initial 8 q application fee and the amount subsequently determined by 10 the board to constitute the actual cost for the initial application fee if the cost is less than the rate 11 12 established for the initial application fee.

13 Section 26. Information acquired in licensee — client 14 relationship privileged and confidential — exceptions. No 15 person licensed under this [act] may disclose any 16 information he has acquired from persons consulting him in 17 his professional capacity except in the following cases:

18 (1) Information may be disclosed with the written
19 consent of the client or, in the case of the client's death
20 or incompetence, his personal representative or guardian.

(2) Information may be disclosed when it reveals thecontemplation of a crime or a harmful act.

(3) When the client is a minor under the laws of this
state and the information acquired by the licensee indicates
that the client was the victim or subject of a crime, the

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licensee may be required to testify fully in relation
 thereto upon any examination, trial, or other proceeding in
 which the commission of the crime is the subject of inquiry.
 4 (4) When the client or his personal representative or

5 guardian brings an action against a licensee for a claim
6 arising out of the licensee-client relationship, the client
7 waiwes any confidential privilege.

8 Section 27. Violation of [act] -- penalties. (1) A
9 person commits an offense under this [act] if he:

10 (a) violates any of the provisions of this [act];

(b) obtains or attempts to obtain a license or renewal
thereof by bribery or fraudulent representations;

(c) knowingly makes a false statement in connection
with any application under this [act]; or

15 (d) knowingly makes a false statement on any form16 adopted by the board in accordance with this [act].

17 (2) A person convicted of an offense under this [act]
18 is guilty of a misdemeanor and shall be fined no more than
19 \$500 or be imprisoned in the county jail for any term not to
20 exceed 6 months, or both. A person convicted of an offense
21 under this [act] a second time shall be punished by both
22 such fine and imprisonment.

23 Section 28. Injunction authorized. Upon recommendation
24 of the board, the department shall file an action in
25 district court to enjoin a person from engaging in the

practice of social work unless licensed or exempt from
 licensure under this [act].

3 Section 29. Severability. If a part of this act is 4 invalid, all valid parts that are severable from the invalid 5 part remain in effect. If a part of this act is invalid in 6 one or more of its applications, the part remains in effect 7 in all valid applications that are severable from the 8 invalid applications.

-End-

STATE OF MONTANA

REQUEST NO. 115-77

FISCAL NOTE

Form BD-15

In compliance with a written request received <u>January 20</u>, 19 <u>77</u>, there is hereby submitted a Fiscal Note for <u>House Bill 257</u> pursuant to Chapter 53, Laws of Montana, 1965 - Thirty-Ninth Legislative Assembly. Background information used in developing this Fiscal Note is available from the Office of Budget and Program Planning, to members of the Legislature upon request.

DESCRIPTION OF PROPOSED LEGISLATION:

An act creating a State Board of Social Work Examiners and providing for licensing and regulation of persons in Montana representing themselves as social workers.

ASSUMPTIONS:

- 1. There will be 1,000 licensees in 1978, with an additional 100 in FY 79.
- 2. The initial license fee will cost \$35, with annual renewal fees of \$10.
- 3. There will be four (4) board meetings per year at a cost of \$500 per meeting.
- 4. The Board will require an additional .40 FTE in FY 78 and .35 FTE in FY 79.
- 5. APA rule hearings are anticipated in FY 78.

FISCAL IMPACT:

	<u>FY 78</u>	<u> </u>	TOTAL
Department of Professional & Occupational Licensing			
Estimated increased revenues	<u>\$35,000</u>	<u>\$13,500</u>	\$48,500
Estimated increased expenditures	<u>\$10,968</u>	<u>\$10,959</u>	<u>\$21,927</u>

Department of Social and Rehabilitation Services

- While it is not possible to provide an accurate dollar estimate of the effects of House Bill 257 on the Department of Social and Rehabilitation Services, it is reasonable to assume that an increase in cost would result. The basis for this assumption is threefold:
- 1. Since the filling of positions would be limited primarily to persons with social work degrees, the available labor pool is reduced and increased salaries could be required to attract qualifying individuals.
- 2. The license requirement could result in a change in the current social worker grade in the State's classification system.
- 3. The bill creates three levels of nonsupervisory social work personnel. Changes in the grading structure may be necessary to accommodate the three levels.

TECHNICAL NOTE:

It would seem that Board member compensation of \$25 per day while at board meetings or on board business should be included in bill.

Realized it to the for

BUDGET DIRECTOR *J* U Office of Budget and Program Planning Date: ______

45th Legislature

LC 0133/01 Objection Raised to Adverse Committee Report

Committee on Public Health, Welfare & Safety

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23 Section 2. Definitions. As used in this act the24 following definitions apply:

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SECOND READING

and occupational licensing provided for in Title 82Å,
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4 provided for in [section 6 of this act].

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he has taken and passed an examination similar to that for
which exemption is sought.

18 (3) From July 1, 1977, to July 1, 1978, an applicant is exempted from the academic qualifications required for 19 20 licensure if he satisfies the board that he is and has been 21 actually engaged for at least 2 years prior to July 1, 1977, 22 in the practice for which the academic qualifications would 23 otherwise be required or if he has a postbaccalaureate 24 degree in a social work program approved by the board from an accredited college or university. 25

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Section 18. Requirements for private, independent
 practice. After July 1, 1977, and unless otherwise provided,
 no person may engage in the private, independent practice of
 social work unless he:

5 (1) is licensed under this [act] as a certified social
6 worker; and

7 (2) has had 2 years of experience under supervision
8 considered appropriate by the board.

9 Section 19. Nonrenewal, suspension, and revocation of 10 license. The board may refuse to approve renewal or may 11 suspend or revoke a license issued under this [act] after 12 notice and a hearing held under the applicable provisions of 13 the Montana Administrative Procedure Act if it finds that 14 the person:

15 (1) is guilty of conduct defined as a misdemeanor by16 this act;

17 (2) has been grossly negligent in the practice of18 social work;

19 (3) has failed to comply with the code of ethics for20 social work established by the board; or

21 (4) has violated one or more of the rules adopted by22 the board.

23 Section 20. Reinstatement of license. A license may be
24 reinstated under this [act] after a hearing held under the
25 applicable provisions of the Montana Administrative

1 Procedure Act.

20

Section 21. Filing of complaint and hearing thereon. 2 Any person may file a complaint with the board against a 3 person licensed under this [act]. Upon receipt of a ði. complaint, the board shall conduct an investigation to 5 determine if probable cause for a hearing exists. If 6 probable cause exists, a hearing shall be held by a 7 three-member panel of the board, with decisions to be by R majority wote. A stenographic record of the proceeding shall 9 be maintained in all bearings held pursuant to this section. 10 Section 22. Rights of licensee in disciplinary 11 proceeding. The person charged in a disciplinary proceeding 12 under this [act] has the right: 13 (1) to have reasonable notice of the charges served on 14 him personally or by certified mail at least 20 working days 15 prior to the date set for hearing; 16 17 (2) to be represented by counsel; 18 (3) to cross-examine witnesses;

- 19 (4) to call witnesses in his behalf;
 - (5) to subpoena witnesses and documents; and

21 (6) to judicial review of the board's determination as

22 provided in the Montana Administrative Procedure Act.

23 Section 23. Effective date and expiration date of 24 license. A license is effective on the day of issuance by 25 the board and expires on the last day of the month that is

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exactly 2 years from the month in which the license was
 issued.

3 Section 24. Application for renewal of license. (1) If 4 an application for renewal of an existing license is made 5 within 90 days after the date of expiration of the license 6 the application is timely and the practice of the licensee 7 during the period while the board is acting upon the 8 application for renewal is not a violation of this [act].

9 (2) An application for renewal shall be made on a form 10 prescribed by the board and shall be accompanied by the 11 renewal fee established by the board.

12 (3) Bach applicant for renewal of a license shall 13 satisfy board requirements relating to the earning of 14 additional educational credits before his license may be 15 renewed.

Section 25. Fees. (1)Application. renewal, 16 reciprocity, and examination fees shall be established by 17 the board, the exact fee for each purpose to be determined 18 by the board each year based upon actual costs and predicted 19 20 expenditures. If a particular fee is to be increased, the board shall provide for public notice and comment and may, 21 after considering the comments, increase the fee only upon a 22 two-thirds wote of the board. 23

24 (2) Fees collected under this [act] are nonrefundable
25 and shall be deposited in the state treasury to the credit

1 of the earmarked revenue fund for use of the board.

2 (3) For purposes of initial application for licensure 3 under this [act], the application fee may not exceed \$35. Each person who makes application for licensure and pays the n. fee established by the board for that purpose within the 5 6 first year of the operation of this [act] is entitled to a 7 credit against the fee for the first reneval of his license in the amount of the difference between the initial 8 9 application fee and the amount subsequently determined by 10 the board to constitute the actual cost for the initial application fee if the cost is less than the rate 11 12 established for the initial application fee.

Section 26. Information acquired in licensee — client relationship privileged and confidential — exceptions. No person licensed under this [act] may disclose any information he has acquired from persons consulting him in his professional capacity except in the following cases:

18 (1) Information may be disclosed with the written
19 consent of the client or, in the case of the client's death
20 or incompetence, his personal representative or quardian.

21 (2) Information may be disclosed when it reveals the22 contemplation of a crime or a harmful act.

23 (3) When the client is a minor under the laws of this
24 state and the information acquired by the licensee indicates
25 that the client was the wictim or subject of a crime, the

licensee may be required to testify fully in relation
 thereto upon any examination, trial, or other proceeding in
 which the commission of the crime is the subject of inquiry.
 (4) When the client or his personal representative or
 guardian brings an action against a licensee for a claim
 arising out of the licensee-client relationship, the client
 waives any confidential privilege.

8 Section 27. Violation of [act] — penalties. (1) A
9 person commits an offense under this [act] if he:

10 (a) violates any of the provisions of this [act];

(b) obtains or attempts to obtain a license or renewal
thereof by bribery or fraudulent representations;

13 (c) knowingly makes a false statement in connection
14 with any application under this [act]; or

15 (d) knowingly makes a false statement on any form16 adopted by the board in accordance with this [act].

17 (2) A person convicted of an offense under this [act]
18 is guilty of a misdemeanor and shall be fined no more than
19 \$500 or be imprisoned in the county jail for any term not to
20 exceed 6 months, or both. A person convicted of an offense
21 under this [act] a second time shall be punished by both
22 such fine and imprisonment.

23 Section 28. Injunction authorized. Upon recommendation
24 of the board, the department shall file an action in
25 district court to enjoin a person from engaging in the

practice of social work unless licensed or exempt from
 licensure under this [act].

3 Section 29. Severability. If a part of this act is 4 invalid, all valid parts that are severable from the invalid 5 part remain in effect. If a part of this act is invalid in 6 one or more of its applications, the part remains in effect 7 in all valid applications that are severable from the 8 invalid applications.

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