

MINUTES

MONTANA HOUSE OF REPRESENTATIVES 54th LEGISLATURE - REGULAR SESSION

JOINT SUBCOMMITTEE ON HUMAN SERVICES & AGING

Call to Order: By **CHAIRMAN JOHN COBB**, on January 11, 1995, at 8:00 a.m.

ROLL CALL

Members Present:

Rep. John Cobb, Chairman (R)
Sen. Charles "Chuck" Swysgood, Vice Chairman (R)
Rep. Beverly Barnhart (D)
Sen. James H. "Jim" Burnett (R)
Rep. Betty Lou Kasten (R)
Sen. John "J.D." Lynch (D)

Members Excused: None.

Members Absent: None.

Staff Present: Mark Lee, Legislative Fiscal Analyst
Douglas Schmitz, Office of Budget & Program
Planning
Ann Boden, Committee Secretary

Please Note: These are summary minutes. Testimony and discussion are paraphrased and condensed.

Committee Business Summary:

Hearing: None
Executive Action: DEPARTMENT OF LABOR & INDUSTRY,
Commissioner's Office, Legal Services
Division, Job Service Division,
Unemployment Insurance Division.

CHAIRMAN JOHN COBB reminded the subcommittee that it requires a majority vote to remove vacancy savings from the budget.

Mark Lee, Legislative Fiscal Analyst's (LFA) Office, provided the subcommittee with information pertaining to the Unemployment Insurance Administrative (UI Admin.) Tax history and a write up on the UI Admin. Tax, excluded from the 1997 Biennium Budget Analysis. **EXHIBITS 1 and 2.**

Doug Schmitz, Budget Office, said the new initiatives are the new vehicle lease program, the transfer of the Community Service Program from the Governor's Office to the Department of Labor and Industry, Job Service Division, and the Martin Luther King Jr.

Advisory Council, which appears in the Human Rights Commission budget.

Mr. Lee informed the subcommittee that the Martin Luther King Jr. Advisory Council expires FY96.

EXECUTIVE ACTION ON DEPARTMENT OF LABOR
COMMISSIONER'S OFFICE

Tape No. 1:A:6.8

Discussion: SEN. CHUCK SWYSGOOD expressed his concern about the personal service line in the present law adjustment of the Executive Budget. He asked what part of personal services reflected the increase in pay beginning in January 1995. Mr. Schmitz explained that the present law adjustment proposal for personal services reflects what it will cost to fully fund personal services for the 1997 biennium.

Motion/Vote: REP. BETTY LOU KASTEN MOVED TO ACCEPT THE 1994 BASE BUDGET AS THE STARTING BUDGET FOR EXECUTIVE ACTION. Motion CARRIED unanimously.

EXECUTIVE ACTION ON COMMISSIONER'S
OFFICE/CENTRALIZED SERVICES DIVISION

BUDGET ITEM Personal Services; Inflation/Deflation; Fixed Costs:

Tape No. 1:A:20.0

Discussion: Brian McCullough, Administrator, Office of Budget & Planning, explained the (0.50) FTE that was transferred to the Human Rights Commission from the Centralized Services Division, was staff who worked full-time in the first year of the biennium. In second year, the balance was moved so Human Rights had the position working full-time. This fully funds the FTE in the Centralized Services Program

Motion/Vote: REP. KASTEN MOVED TO ACCEPT (0.50) FTE IN EACH YEAR OF THE BIENNIUM AND \$133,789 IN FY96 AND \$140,380 IN FY97 FOR PERSONAL SERVICES; (\$1,168) IN FY96 AND (\$1,032) IN FY97 FOR INFLATION/DEFLATION; AND (\$1,134) IN FY96 AND (\$910) IN FY97 FOR FIXED COSTS. Motion CARRIED unanimously.

BUDGET ITEM Elimination of Penalty Mail:

Tape No. 1:A:21.5

Discussion: Mr. McCullough, told the subcommittee that the Federal Department of Labor in conjunction with the U.S. Postal Service asked the Department to pay for mail directly out of its budget, as opposed to them paying it directly to the postal service at a national level. This is an anticipated expenditure which includes the increase in postal service rates.

SEN. SWYSGOOD asked if the Department was reimbursed for this mailing. Mr. McCullough replied that the Department is reimbursed.

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT \$7,991 IN EACH YEAR OF THE BIENNIUM FOR THE ELIMINATION OF PENALTY MAIL TO INCLUDE LANGUAGE SUBMITTED BY THE LFA OFFICE RESTRICTING THE AMOUNT FOR THIS PURPOSE ONLY. Motion CARRIED 5-1 with SEN. SWYSGOOD voting no.

BUDGET ITEM Close Print Shop:

Tape No. 1:A:25.0

Mr. McCullough said that the Department determined it would be more beneficial to utilize the Department of Administration's Publications and Graphics print shop than to continue to incur upcoming expenses for maintenance and continued use of its own.

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT (\$13,963) IN EACH YEAR OF THE BIENNIUM FOR CLOSURE OF THE PRINT SHOP. Motion CARRIED unanimously.

BUDGET ITEM Indirect Costs:

Tape No. 1:A:27.6

Discussion: Mr. McCullough said that as a result of reorganization of Centralized Services Programs, the Department transferred 19.5 FTE to other programs. Data processing services were included in those 19.5 FTE, and indirect costs associated with them no longer have to be recovered.

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT (\$14,801) IN FY96 AND (\$14,689) IN FY97 FOR INDIRECT COSTS. Motion CARRIED unanimously.

BUDGET ITEM Equipment:

Tape No. 1:A:28.3

Discussion: Mr. McCullough explained that the Division is replacing old computer equipment with new ones to facilitate the use of the Department network and to be compatible with the new enterprise approach to providing network services statewide through the Department of Administration.

Motion/Vote: SEN. J.D. LYNCH MOVED TO ACCEPT (\$2,492) IN FY96 AND (\$11,528) IN FY97 FOR EQUIPMENT. Motion CARRIED unanimously.

BUDGET ITEM Commissioners Office/CSD Personal Services

Reductions:

Tape No. 1:A:29.5

Discussion: Mr. McCullough clarified that the new proposal reflects the elimination of the Deputy Director position, which was funded in the 1993 Legislative session. He indicated that

since FTE cuts exceeded five percent, no vacancy savings cut was included in this proposal.

SEN. LYNCH asked why the Deputy Director position was no longer needed. **Laurie Ekanger, Commissioner**, replied that since the Deputy Director position was vacant for quite some time, she decided that the Department would be able to function without the management position, and as Commissioner, took on the job responsibilities.

Motion/Vote : SEN. LYNCH MOVED TO ACCEPT (6.00) FTE IN EACH YEAR OF THE BIENNIUM AND (\$229,798) IN FY96 AND (\$230,605) IN FY97 FOR PERSONAL SERVICE REDUCTIONS. Motion CARRIED 5-0. (CHAIRMAN COBB was not present for this vote and SEN. SWYSGOOD acted as presiding Chairman.)

BUDGET ITEM Other:

Tape No. 1:A:42.9

Motion/Vote: REP. KASTEN MOVED TO ACCEPT (\$2,187) IN EACH YEAR OF THE BIENNIUM FOR ALL OTHER PRESENT LAW ADJUSTMENTS PROPOSED BY THE EXECUTIVE. Motion CARRIED 5-0. (REP. COBB was not present for this vote.)

EXECUTIVE ACTION ON LEGAL SERVICES DIVISION

Tape No. 1:A:44.2

Discussion: David Scott, Administrator, Legal/Centralized Services Division, introduced himself for the record and said he was available to answer questions.

VICE CHAIRMAN SWYSGOOD asked if Legal Services and Workers' Compensation Court were funded out of the UI Admin. Tax. **Mark Lee, LFA Office**, explained that funding was a combination of indirect costs, a portion of the UI Admin. Tax, Workers' Compensation Administrative funds and a minor amount of Uninsured Employer funds in Legal Services, and Workers' Compensation Administrative funds in Workers' Compensation Court.

BUDGET ITEM Personal Services; Inflation/Deflation; and Fixed Costs:

Tape No. 1:A:46.0

Motion: REP. KASTEN MOVED TO ACCEPT \$46,825 IN FY96 AND \$50,666 IN FY97 FOR PERSONAL SERVICES; (\$609) IN FY96 AND (\$1,058) IN FY97 FOR INFLATION/DEFLATION; AND \$13,948 IN FY96 AND \$11,359 IN FY97 FOR FIXED COSTS.

Discussion: CHAIRMAN SWYSGOOD asked the LFA to comment on the issue raised under the new proposal for personal services reduction. **Mr. Lee** said the issue was a combination of both present law adjustments and new proposals. He then discussed the LFA issue regarding the addition of \$7,500 each year for

contracted secretarial services in the present law. Mr. Scott explained that the 0.35 FTE reduction was included in the agency's overall elimination of 24.0 FTE.

Vote: Motion CARRIED 5-0. (REP. COBB was not present for this vote.)

BUDGET ITEM Consulting and Professional:

Tape No. 1:A:56.0

Discussion: Mr. Scott said the Division was requesting additional funds to pay for bankruptcy consulting services. He also said that the \$10,000 request was needed for outside hearings officers due to increased caseloads.

VICE CHAIRMAN SWYSGOOD told the subcommittee that unless the \$7,500 each year of the biennium for secretarial services was deleted from this category, there is actually no vacancy savings because it replaces the FTE eliminated to pay for the pay plan.

Motion: SEN. LYNCH MOVED TO ACCEPT THE EXECUTIVE PRESENT LAW CONSULTING AND PROFESSIONAL SERVICES, EXCLUDING \$7,500 EACH YEAR OF THE BIENNIUM FOR SECRETARIAL SERVICES.

Discussion: REP. BEVERLY BARNHART asked if requesting funds for outside professional services was a way to get out of hiring annual FTE. VICE CHAIRMAN SWYSGOOD agreed and said the argument appears as it relates to tort claims and why attorneys aren't hired instead of going outside and contracting with attorneys to handle the claims. He said it is a call that Legislators have to make. Mr. Scott said in certain cases and in certain areas, personnel does not qualify to handle situations which arise. Doug Schmitz, Budget Office, gave an example in defense of this proposal. He said a classic example of the need for outside services would be the Department of Revenue's peak time during collection of income taxes.

Vote: Motion CARRIED 5-0. (CHAIRMAN COBB was not present for this vote.)

BUDGET ITEM Legal Fees and Court Costs:

Tape No. 1:A:60.9

Motion/Vote: SEN. LYNCH MOVED TO ACCEPT \$6,004 IN EACH YEAR OF THE BIENNIUM FOR LEGAL FEES AND COURT COSTS. Motion CARRIED 4-1 with SEN. SWYSGOOD voting no. (REP. COBB was not present for this vote.)

BUDGET ITEM Elimination of Penalty Mail:

Tape No. 1:A:62.5

Motion: REP. KASTEN MOVED TO ACCEPT \$4,765 IN EACH YEAR OF THE BIENNIUM FOR ELIMINATION OF PENALTY MAIL WITH THE INCLUSION OF LFA LANGUAGE RESTRICTING EXPENDITURES FOR MAIL PURPOSES ONLY.

Discussion: VICE CHAIRMAN SWYSGOOD asked for clarification of this proposal. Mr. Lee said it was an initiative by the U.S. Postal Service (USPS) and the reasoning behind it was that it would make it easier for the Postal Service to send the mailings and not have to keep track of what the costs are. Mr. McCullough explained that the USPS is concerned that it is not recovering sufficient costs from the U.S. Department of Labor. VICE CHAIRMAN SWYSGOOD said that he still had difficulty understanding this proposal because it really was not an expense since it was being reimbursed by the federal government and questioned why the Department did not use funds from operating expenses. Mr. McCullough replied that the Department gets more cash from the federal government because it has to pay more cash out for the services received from the Postal Service. VICE CHAIRMAN SWYSGOOD asked what would happen to any excess funds received. Mr. Lee said with the inclusion of the restrictive language, any excess funds would be returned to the federal government.

Vote: Motion CARRIED 5-0. (CHAIRMAN COBB was not present for this vote.)

BUDGET ITEM Court Reporters:

Tape No. 1:A:68,6

Discussion: Mr. Scott said this request is to pay for the court reporters to take and transcribe hearings rather than have staff record and transcribe hearings which are sometimes inaudible, plus this is in response to the new government consolidation issues. He said this would also aid in the Department's three month backlog in transcripts.

VICE CHAIRMAN SWYSGOOD asked how much the Division spent for Court Reporters in the past. Mr. Scott replied that the Division never had funding for Court Reporters. VICE CHAIRMAN SWYSGOOD then questioned why this budget item was reflected under the Present Law Adjustment if it was actually a New Proposal. He said that if this was accepted it would add to the base. Mr. McCullough agreed that if this were added in and these costs come to pass, it would add to the base. SEN. LYNCH asked who was providing the transcripts now. Mr. Scott said the hearings were held in house. REP. KASTEN asked if this would bring in any state special or proprietary funds if transcripts are requested. Mr. Scott said no, if a transcript is requested, it is the responsibility of the requesting party to make arrangements with the court reporter to obtain and pay for a transcript. He said that basically the request for funding the court reporters was to pay for appearance fees.

No motion was made.

CHAIRMAN COBB returned to the meeting.

BUDGET ITEM Equipment; Other:

Tape No. 1:A:74.4

Discussion: CHAIRMAN COBB asked if the Division had an equipment plan. Mr. Scott said yes, that Division plans to upgrade all computers to present work levels and based on a five-year span, the Division will consider the deterioration of the equipment and replace it as needed on an on-going basis.

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT (4,615) IN FY96 AND (\$17,415) IN FY97 FOR EQUIPMENT; AND (\$166) IN FY96 AND \$2,912 IN FY97 FOR ALL OTHER PRESENT LAW ADJUSTMENTS PROPOSED BY THE EXECUTIVE. Motion CARRIED unanimously.

BUDGET ITEM Personal Services Reduction:

Tape No. 1:A:75.9

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT (0.35) FTE IN EACH YEAR OF THE BIENNIUM AND (\$15,212) IN FY96 AND (\$15,392) IN FY97 FOR PERSONAL SERVICES REDUCTIONS. Motion CARRIED unanimously.

EXECUTIVE ACTION ON JOB SERVICE DIVISION

Tape No. 1:A:76.5

BUDGET ITEM Personal Services; Inflation/Deflation; Fixed Costs:

Tape No. 1:A:76.5

Discussion: Gary Curtis, Administrator, said the Division was taking a five percent cut, but at the same time of the reduction the Department reorganization resulted in some staff moving back into the Division.

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT \$374,660 IN FY96 AND \$427,291 IN FY97 FOR PERSONAL SERVICES; (\$21,138) IN FY96 AND (\$21,430) IN FY97 FOR INFLATION/DEFLATION; AND \$45,075 IN FY96 AND (\$6,128) IN FY97 FOR FIXED COSTS. Motion CARRIED unanimously.

BUDGET ITEM Elimination of Penalty Mail:

Tape No. 1:A:79.2

Motion/Vote: SEN. LYNCH MOVED TO ACCEPT \$128,313 IN EACH YEAR OF THE BIENNIUM WITH THE INCLUSION OF LFA LANGUAGE RESTRICTING THE AMOUNT FOR MAIL EXPENDITURES ONLY. Motion CARRIED unanimously.

BUDGET ITEM KIOSK (information centers):

Tape No. 1:A:79.8

Discussion: Mr. Curtis said he basically agrees with the LFA narrative, except instead of 70 additional KIOSK, the Division is requesting 70 machines that will provide the same information. He said only about 35 will be the actual touch screen KIOSK system, the others will be in local Job Service offices for access to the same job information. He said the requested

funding is to update the daily job information. **Mr. Lee** told the subcommittee this budget item could be considered as a new proposal. He said the Division is placing these in new areas.

REP. KASTEN asked how often the Division keeps track of the amount of usage of the KIOSK systems, and if it proved beneficial to the sites it served. **Mr. Curtis** said the software has a built-in tally system that can be tracked every day, or over a period of time and so the Division can monitor the usage. He stated that in the future the KIOSK system may be used for renewal of license plates and drivers licenses.

CHAIRMAN COBB said the LFA narrative stated that smaller Montana communities without job service offices could obtain this service, and wanted to know if they would receive it or not. **Mr. Curtis** replied that they would.

SEN. SWYSGOOD wanted to know what would happen to this equipment, which was obtained through federal grant money, if the requested funding was not approved to pay for communication lines and long distance charges to utilize the system. **Mr. Curtis** said that if the funding was not approved, the Division would have to pay for it from some other category of its budget. **Laurie Ekanger, Commissioner**, pointed out that this was part of the National Job Service Employment Program and that the request is for spending authority of federal funds. **SEN. SWYSGOOD** said his problem with this was that if the funding was approved, it would be added to the base, and there was not enough verification that the system was beneficial. He said this should be addressed as a new proposal. **Mr. Lee** told the subcommittee funding for communication costs could be approved as a line item and it could be specified that they would not be included in determining the base.

Motion: **SEN. LYNCH** MOVED TO ACCEPT \$128,313 IN EACH YEAR OF THE BIENNIUM FOR KIOSK.

Discussion: **SEN. SWYSGOOD** spoke against the motion. He said he felt this should have been addressed as a new proposal and that if the Department feels strongly about this, they will find the money within its budget to fund it.

Amended Motion/Vote: **SEN. LYNCH** AMENDED HIS ORIGINAL MOTION TO BE ACCEPTED AS A LINE ITEM WITH LFA LANGUAGE TO BE INCLUDED IN HB 2 THAT RESTRICTS THESE EXPENDITURES FROM BEING INCLUDED IN THE BASE, AND THAT INSTRUCTS THE DEPARTMENT TO COORDINATE WITH OTHER AGENCIES AND SUBMIT A REPORT TO THE NEXT LEGISLATURE. Motion CARRIED 5-1 with **SEN. SWYSGOOD** voting no.

BUDGET ITEM Equipment Maintenance:

Tape No. 1:B:6.3

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT \$51,860 IN FY96 AND \$47,320 IN FY97 FOR EQUIPMENT MAINTENANCE. Motion CARRIED unanimously.

BUDGET ITEM Budget Amendments & Administrative Appropriations:

Tape No. 1:B:7.5

Discussion: Mr. Curtis referred the subcommittee to Table 3 on page B-6 of the Budget Analysis. He said he felt that Rent, Utilities, Repair & Maintenance, and Other Expenses were fixed costs. He asked the subcommittee to keep those items in, and that the Department would give up the other four items. He argued that some of the costs in Other Services, Supplies & Materials, Communications, and Travel were also actually fixed costs. He then handed out a suggested motion. **EXHIBIT 3**

Mr. Lee, explained how the executive had included these costs in its budget. He then explained the LFA issue.

SEN. SWYSGOOD commented that budget amendments have never been part of the base in this process and by allowing them to go into the base, this would set a dangerous precedent. He said the fixed costs should have been addressed in operating expenses. He told the subcommittee that it would be a big mistake if they voted to include the additional money in the budget.

REP. KASTEN asked if these costs were covered by grant money before. Brian McCullough said yes they were covered by grants. He then explained that fixed costs vary from year to year in terms of how they occur. He indicated that last session, the budget was reduced correspondingly by these budget amendments and left that way, but in this biennium the Department was seeing an exception in that situation because of the unusual amount of dislocated worker budget amendments it had, and that was the reason for this request.

Mr. Lee said that by using budget amendments and administrative appropriations to offset fixed costs, that gave them the ability to increase expenditures elsewhere in the budget.

No motion was made.

BUDGET ITEM Additional Council Member Travel: Tape No. 1:B:19.9

Discussion: Mr. Curtis clarified the requested funding is for the travel of Council members, not a staff person's travel as outlined in the LFA narrative.

SEN. SWYSGOOD asked why funding for the Council travel didn't come from the JTPA funds. Mr. Curtis said that it did, and this request was for authority to spend JTPA funds.

Motion/Vote: SEN. LYNCH MOVED TO APPROVE \$9,986 EACH YEAR OF THE BIENNIUM FOR ADDITIONAL COUNCIL MEMBER TRAVEL. Motion CARRIED unanimously.

BUDGET ITEM Indirect Costs:

Tape No. 1:B:25.9

Motion/Vote: REP. KASTEN MOVED TO ACCEPT (\$80,430) IN FY96 AND (\$22,796) IN FY97 FOR INDIRECT COSTS. Motion CARRIED unanimously.

BUDGET ITEM Bond Principal & Interest Payments:

Tape No. 1:B:26.3

Discussion: Mr. McCullough said that this was basically a bond issue that was sold relative to the Long Range Building Program last biennium. He said the Department is not requesting a higher amount, but to maintain the same amount even though the bond issued ended up coming in a little higher when the actual figures came through. CHAIRMAN COBB asked how the extra dollars would be paid. Mr. McCullough said similar to other actions previously taken, the Department would have to absorb it in its budget.

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT THE EXECUTIVE FOR \$65,169 IN FY96 AND \$39,371 IN FY97 FOR BOND PRINCIPAL & INTEREST PAYMENTS. Motion CARRIED 5-1 with SEN. LYNCH voting no.

BUDGET ITEM Equipment:

Tape No. 1:B:29.1

Discussion: Mr. Curtis noted that the two replacement vehicles each year are actually part of a new proposal for leasing instead of an actual purchase.

Mr. Lee pointed out that there is a new proposal that would change the expenditures for vehicles included in equipment, from a purchase to a lease, and the new proposal is a decrease which would need a vote. SEN. SWYSGOOD stated that this was confusing because the cost of the new equipment might be more than the cost of the lease. He asked if the Department was getting a "double whammy." Doug Schmitz, Budget Office, explained that the new proposal includes the lease payment with adjustments made for maintenance repair and gasoline. He said most of the vehicles are in areas outside Helena's Motor Pool area and this allows the DOT to provide services in those areas to purchase gasoline from the state fueling system and to manage the statewide fleet, rather than each agency trying to manage a fleet on its own. SEN. SWYSGOOD said the decreased figures shown under the new proposal reflect the difference between what it costs for the

purchase of new vehicles and the lease of the vehicle. He asked if the increase for equipment expenditures was related to the UI Admin. Tax. **Mr. Curtis** replied that only a portion of the UI Admin. Tax would be used for the increased expenditures, but would be roughly proportioned back to the federal grants.

No motion was made.

BUDGET ITEM Grants:

Tape No. 1:B:38.3

Discussion: **Mr. Curtis** said the Division proposed deleting this budget item because the amount of federal grant money will be less.

No motion was needed.

BUDGET ITEM Other:

Tape No. 1:B:39.6

Motion/Vote: REP. KASTEN MOVED TO ACCEPT \$29,519 IN FY96 AND \$11,632 IN FY97 FOR OTHER PRESENT LAW ADJUSTMENTS PROPOSED BY THE EXECUTIVE. Motion CARRIED 4-2 with SEN. SWYSGOOD and REP. BARNHART voting no.

BUDGET ITEM Montana Community Services Act & State Match:

Tape No. 1:B:49.7

Discussion: **Mary Blake, Coordinator, Office of Community Service,** said this budget request was for the authority to continue to use the excess UI Admin. Tax funding, appropriated by the 1993 Legislature and general fund money to match the federal grant for the administration of the office. She then presented an overview of the usage of federal and state funds, and how the Office of Community Service operates **EXHIBIT 4**

CHAIRMAN COBB said that when the Legislature authorized \$500,000 in 1993 for the Office of Community Service, he was unaware the funds would be going to programs other than the Conservation Corp. **Ms. Blake** claimed that no one really knew what would happen. She said the state passed its legislation prior to the federal legislation. Montana Conservation Corp, the private non-profit group had previous funding under a very similar agency that was rolled into the Corporation for National Service. She said AmeriCorp is now being funded federally at the tune of \$563 million and that is part of what the office has been applying for and using for programs that now exist. She claimed that most of the money is still going toward Montana Conservation Corp.

CHAIRMAN COBB asked when the Office would be applying for new grant applications. **Ms. Blake** replied that request for proposals would be going out within the next 60 days which focus primarily on Montana Conservation Corp and Volunteer Montana pursuant to the State Council's recommendation.

SEN. SWYSGOOD declared that he had a "real problem" with community service projects being funded out of the UI Admin. Tax. He said he could not see the link between these programs and the employers contribution to the unemployment admin tax. He questioned the \$189,000 request. **Ms. Blake** contended that she was very conservative with the allocated funds, and said that since this program is only 12 months old it just needed time to get its feet on the ground to get toward private donations and other match. **SEN. SWYSGOOD** said he didn't have a problem with the worthwhileness of this program, but rather with how new programs start out requesting a little money at a time for help in getting started, and then end up becoming "a permanent fixture in a funding cycle that continues to grow." He asked what happens if the request for funding from the UI Admin. Tax and general fund were denied. **Ms. Blake** replied that the office may not exist and said that it would be necessary to recruit funds from private corporations to try to match the federal dollars. **Mr. Lee** reported that the subcommittee would have to appropriate \$73,000 total state funds in order for the Office of Montana Community Services to receive the federal administrative grants.

Tape No. 2:A:1.5

No motion was made.

BUDGET ITEM Personal Services Reduction:

Tape No. 2:A:6.3

Motion: **SEN. SWYSGOOD** MOVED TO ACCEPT (13.50) FTE IN EACH YEAR OF THE BIENNIUM, ZERO GENERAL FUND AND (\$459,904) TOTAL FUNDS IN FY96 AND ZERO GENERAL FUND AND (\$463,457) TOTAL FUNDS IN FY97 FOR PERSONAL SERVICES REDUCTIONS.

Discussion: **CHAIRMAN COBB** said there would be an increase in the original proposal by the Executive, and asked how the Department would pay for the difference. **Rod Sager, Administrator, Unemployment Insurance Division**, replied from a reduction in the state's contribution to the health plan.

Vote: Motion CARRIED unanimously.

EXECUTIVE ACTION ON UNEMPLOYMENT INSURANCE DIVISIONBUDGET ITEM Personal Services:

Tape No. 2:A:9.1

Discussion: **CHAIRMAN COBB** asked why it was necessary to pay for overtime. **Mr. Sager** said because of a combination of the need to pay permanent staff to aid in peak workload demands, plus the new programs resulting from the North American Free Trade Agreement.

No motion was made.

BUDGET ITEM Inflation/Deflation; Fixed Costs: Tape No. 2:A:14.8

Motion/Vote: CHAIRMAN COBB MOVED TO ACCEPT (\$11,587) IN FY96 AND (\$1,584) IN FY97 FOR INFLATION/DEFLATION; AND \$39,184 IN FY96 AND \$24,759 IN FY97 FOR FIXED COSTS. Motion CARRIED unanimously.

BUDGET ITEM Montana Career Information System (MCIS):

Tape No. 2:A:15.4

Discussion: REP. BARNHART asked if the JTPA groups in the communities use this system. Mr. Sager replied that all communities could access this system, but would be required to pay user fees to the Department.

SEN. SWYSGOOD asked how the MCIS was funded. Mr. Lee said it is funded by proprietary funds.

Motion/Vote: SEN. SWYSGOOD MOVED TO ACCEPT \$96,914 IN FY96 AND \$105,333 IN FY97 FOR MCIS OPERATING COSTS. Motion CARRIED unanimously.

BUDGET ITEM R&A National Conference:

Tape No. 2:A:18.2

Mr. Lee indicated that this budget item should have been reflected as a new proposal. He recommended that language be included restricting this item, and it not be in the base budget in the next biennium.

No motion was made.

BUDGET ITEM Benefit Automated Rewrite System (BeAR):

Tape No. 2:A:18.6

Motion/Vote: SEN. LYNCH MOVED TO ACCEPT \$63,164 IN EACH YEAR OF THE BIENNIUM AND TO INCLUDE LANGUAGE IN HB 2 RESTRICTING THIS AS A LINE ITEM, AND THAT IT IS NOT TO BE INCLUDED IN DETERMINING THE BASE BUDGET. Motion CARRIED unanimously.

BUDGET ITEM DofA Mainframe Costs - New Tax System:

Tape No. 2:A:27.2

Discussion: SEN. SWYSGOOD asked if the requested funding includes maintenance costs. Mr. Sager replied that the request is solely for a charge from the Department of Administration to operate the system.

Motion/Vote: SEN. LYNCH MOVED TO ACCEPT \$51,886 IN EACH YEAR OF THE BIENNIUM FOR D OF A MAINFRAME COSTS - NEW TAX SYSTEM. Motion CARRIED 5-1 with SEN. SWYSGOOD voting no.

BUDGET ITEM Supplies:

Tape No. 2:A:30.2

Motion/Vote: SEN. LYNCH MOVED TO ACCEPT \$28,390 EACH YEAR OF THE BIENNIUM FOR SUPPLIES. Motion CARRIED unanimously.

BUDGET ITEM Interactive Voice Response:

Tape No. 2:A:31.5

Discussion: Mr. Sager commented that the intent of this system was to be extremely user friendly and to improve the services of providing information.

No motion was made.

BUDGET ITEM Elimination of Penalty Mail:

Tape No. 2:A:32.2

Motion/Vote: SEN. LYNCH MOVED TO ACCEPT \$244,017 IN FY96 AND \$277,745 IN FY97 FOR ELIMINATION OF PENALTY MAIL WITH THE INCLUSION OF LFA LANGUAGE RESTRICTING EXPENDITURES FOR MAIL PURPOSES ONLY. Motion CARRIED unanimously.

BUDGET ITEM Equipment:

Tape No. 2:A:32.5

Discussion: SEN. SWYSGOOD commented that this was a "pretty hefty increase" over FY94. He asked if any of the money for upgrading the system was also contained in this budget. Mr. Sager said no, the other areas are either operating costs through the Department of Administration or software development costs. He said the Division was trying to begin implementation of a five-year replacement cycle.

No motion was made.

ADJOURNMENT

Adjournment: 11:55 a.m.


REPRESENTATIVE JOHN COBB, Chairman


ANN BODEN, Secretary

HUMAN SERVICES AND AGING

Joint Appropriations Subcommittee

ROLL CALL

DATE 1-11-95

NAME	PRESENT	ABSENT	EXCUSED
Rep. John Cobb, Chairman	X		
Rep. Beverly Barnhart	X		
Rep. Betty Lou Kasten	X		
Sen. Chuck Swysgood, Vice Chairman	X		
Sen. J.D. Lynch	X		
Sen. Jim Burnett	X		

Mark Ta
Doug Schultz

Funding

The Department of Labor and Industry (DOLI) is primarily funded with federal funds. General fund supports three functions: 1) silicosis benefit payments and related administration; 2) social security offset payments and related administration; and 3) a portion of the Human Rights Commission. State revenue consists primarily of workers' compensation funds and unemployment insurance administration tax (UI admin tax).

The UI admin tax (which is deposited to the employment security account) is derived from a tax of 0.1 percent on all wages subject to the unemployment tax paid by employers with experience ratings, and a 0.05 percent tax on total wages paid by employers without experience ratings. Consequently, the level of revenue is dependent upon total wages paid in the state. The following table shows actual and projected revenues and expenditures from the account since fiscal 1994. Total funds available exceed the executive proposal; however, estimated revenues are less than proposed expenditures. This excess expenditure is even without any expenditure of UI admin tax for any other purpose, including funding of the any portion of the Governor's pay plan proposal.

<p align="center">Table 1 Employment Security Account (UI Administrative Tax) Revenues & Expenses</p>				
Transaction Type	FY 94 Actual	FY 95 Estimated	FY 96 Estimated	FY 97 Estimated
Beginning Balance:	\$3,723,778	\$2,380,090	\$1,381,587	\$1,022,953
<u>Revenues</u>				
UI Admin Tax	\$3,488,271	\$3,622,000	\$3,796,000	\$3,923,000
Interest	128,262	66,093	35,307	3,166
Miscellaneous (photo copy fees, etc.)	1,063			
Total Funds Available	\$7,341,374	\$6,068,183	\$5,212,894	\$4,949,119
<u>Expenditures:</u>				
Job Service	\$2,225,656	\$2,062,486	\$2,294,550	\$2,114,874
Jobs for MT Graduates	125,204	125,905	125,205	125,205
Apprenticeship	197,388	208,222	199,214	200,479
Displaced Homemakers	212,258	216,000	237,600	237,600
MT Community Service Corps	25,151	279,988	94,949	94,949
Unemployment Insurance	368,030	368,830	357,687	369,004
Employment Relations	626,074	634,686	578,632	575,026
Legal Services	267,449	339,549	302,104	300,028
Special Projects:				
Dislocated State Workers	366,330	100,833		
Dislocated Non-State Workers	215,102	3,398		
Ex-Offenders/Corrections	220,861	59,139		
Ex-Offenders/Labor & Industry	16,138	53,862		
Multiple Barriers	116,302	233,698		
Total Expenditures	\$4,981,943	\$4,686,596	\$4,189,941	\$4,017,165
Adjustments	\$20,659			
Ending Balance	\$2,380,090	\$1,381,587	\$1,022,953	\$931,954

- 3) Voice Response Communications - The Executive Budget includes a budget modification for federal funds to establish a voice response communications system through the Department of Administration. Callers would be able to obtain information about their benefit claims, employer rates, and file weekly continued claims. Twenty lines would be installed at a monthly cost of \$2,000.
- 4) Restore 5 Percent Reduction B - The Executive Budget includes a budget modification for federal funds to restore 5.25 FTE eliminated from current level. The LFA current level includes funding for these positions.
- 5) Restore 5 Percent Reduction C - The Executive Budget includes a budget modification for proprietary funds to restore 2.00 FTE eliminated from current level. The LFA current level includes funding for these positions.
- 6) Subsequent Injury Fund Actuarial Study - The Executive Budget includes a budget modification from the subsequent injury proprietary account to contract with an actuary to determine the solvency of the fund.
- 7) Restore 5 Percent Reduction D - The Executive Budget includes a budget modification for workers' compensation regulation funds, UI administrative tax, and federal funds to restore 3.30 FTE eliminated from current level. The LFA current level includes funding for these positions.
- 8) Unemployment Insurance Hearing Officer - The Executive Budget includes a budget modification for federal funds to employ a 1.00 FTE hearings officer to assist the department in meeting federal time and performance requirements.
- 9) Restore 5 Percent Reduction E - The Executive Budget includes a budget modification for federal funds to restore 0.50 FTE eliminated from current level. The LFA current level includes funding for this position.
- 10) Safety and Loss Control - The Executive Budget includes a budget modification for workers' compensation regulation funds and 4.00 FTE to assist employers in maintaining a safer work place. The request includes funding for four vehicles, two computers, and safety-related equipment.
- 11) Restore 5 Percent Reduction F - The Executive Budget includes a budget modification for workers' compensation regulation funds, UI administrative tax, and federal funds to restore 3.80 FTE eliminated from current level. The LFA current level includes funding for these positions.
- 12) Additional FTE - The Executive Budget includes a budget modification for general fund and federal funds to hire 3.00 additional FTE in the Human Rights Commission. The additional FTE would increase the number of cases closed per year from 400 to 550.

Issues

Unemployment Insurance Administrative Tax

History - The 1983 Legislature imposed a tax of 0.1 percent of all wages subject to the unemployment tax paid by employers with experience ratings and a 0.05 percent of total wages paid by employers without experience ratings. Although (according to committee minutes) the tax was to provide funding to keep rural Job Service offices open if federal funds were reduced, none of the funds were spent for administrative purposes until fiscal 1989.

Since 1989, the legislature has appropriated a larger portion of the tax each year to fund administrative costs of the department. Additionally, appropriations have been made to fund specific activities within the department, such as displaced homemakers services and the Jobs for Montana Graduate (JMG) program. In recent years, the legislature has also appropriated these funds in lieu of general fund to match federal funds appropriated to the Department of Social and Rehabilitation Services to provide employment and training services to welfare recipients.

Although the state law authorizing the tax requires that it be expended solely to defray costs of administering programs assigned to the department by the legislature, the January 1992 special legislative session amended the statute temporarily to permit the transfer of \$1.5 million from the account to the general fund. Table 1 shows revenues collected from the tax, interest earned on the revenues, and disbursements from the account through the 1995 biennium (based on LFA current level).

Table A UI Administrative Tax Revenues and Expenditures								
Transaction Type	FY84-88 Actual	FY89 Actual	FY90 Actual	FY91 Actual	FY92 Actual	FY93 Appropriated	FY94 C. Level	FY95 C. Level
Beginning Balance:	-0-	\$2,219,365	\$4,611,621	\$5,667,569	\$6,921,318	\$5,025,773	\$3,059,163	\$3,080,042
Revenues								
UI Tax	\$10,477,856	2,576,409	2,649,488	2,806,983	3,049,458	3,066,000	3,195,000	3,305,000
Interest	417,875	165,847	283,672	418,113	392,542	197,208	124,502	85,476
Total Revenues	\$10,895,731	\$2,742,256	\$2,933,160	\$3,225,096	\$3,442,000	\$3,263,208	\$3,319,502	\$3,390,476
Expenditures:								
Job Service		\$350,000	\$551,172	\$553,760	\$1,292,320	\$1,563,259	\$1,828,297	\$1,544,772
Jobs for Montana Graduates				97,179	131,575	124,485	124,485	124,485
Unemployment Insurance				73,039	99,889	100,000	162,742	151,368
Employment Relations			543,163	624,155	620,132	698,513	455,719	469,637
Legal Services			186,843	161,769	209,205	231,300	286,666	275,729
Research/Safety/Training			247,301	261,367	273,377	277,875	134,992	104,939
Displaced Homemakers			216,000	200,078	213,888	216,000	216,000	216,000
New Horizons Day Care			106,725					
Project Work					91,285	286,145	89,722	89,722
New Horizons			26,008					
JTPA Funding Shortfall					905,874	1,732,241		
Total Expenditures	\$0	\$350,000	\$1,877,212	\$1,971,347	\$3,837,545	\$5,229,818	\$3,298,623	\$2,976,652
Transfers to UI Trust	\$8,676,366							
Transfer to General Fund					\$1,500,000			
Ending Fund Balance	\$2,219,365	\$4,611,621	\$5,667,569	\$6,921,318	\$5,025,773	\$3,059,163	\$3,080,042	\$3,493,866

Purpose of tax - Although it appears that the original intent of the tax was to ensure the continued operation of rural Job Service offices, in practice, these tax revenues have been used for many purposes. While the law states that any balance in the account not appropriated by the legislature must be transferred to the unemployment trust, there have been no transfers in recent years. The 1991 Legislature included language in House Bill 2 appropriating all unappropriated funds to a reserve account for job service administrative costs. It further required that no funds could be transferred to the unemployment trust before January 30, 1993, (thereby permitting the 1993 legislature to review the transfer) unless a transfer was necessary to reduce the employer unemployment contribution schedule for the coming year. In an effort to better define the purpose of the tax, the 1991 Legislature also required that the department prepare formal guidelines for use of these tax revenues and present them to the 1993 Legislature.

The LFA 1995 biennium current level budget uses the UI administrative tax to fund department operations only after all other revenue sources are maximized. Current level funding for displaced homemakers and the JMG program are maintained at the 1993 appropriated level.

Department of Labor
Job Service Division

Suggested Motion:

Move "Other Executive Present Law Adjustments for a total of \$792,629 in FY 96 and \$813,323 in FY 97. The dollars shown for items 4 through 6, 8 through 11 and item 13 as they are shown on page B-5 of the LFA book. Item 7 would be reduced by \$47,278 for FY 96 and \$64,182 in FY 97. These adjustments would leave \$71,652 in FY 96 and \$64,182 in FY 97 to cover fixed costs, which can no longer be covered by previous budget amendments.

Item 12 would be reduced by \$289,668 in each of FY 96 and FY 97.

OVERVIEW OF FEDERAL AND STATE FUNDS

OFFICE OF COMMUNITY SERVICE

1995 BIENNIUM (APPROXIMATE)

	UI Admin	Federal	Other Federal and Local	Total
AUTHORIZATION	495,037	Statutory	Non-State	495,037
PROGRAM FUNDS				
'95 MCC	70,000	670,000	370,805	1,110,805
'95 Volunteer Montana	40,000	276,000	42,000	358,000
'94 MCC SOS	44,175		242,050	286,225
'93-94 MCC	29,000	909,427	426,619	1,364,046
"Getting Things Done" Grants	72,000			72,000
Senior Conservation Corps	3,500			3,500
'94 OPI (Learn & Serve)	20,000	66,000		86,000
'95 OPI (Learn & Serve)	<u>20,000</u>	<u>66,000</u>		<u>86,000</u>
Total Program Funds	298,675	1,987,427	1,080,474	3,366,576
ADMINISTRATION AND TRAINING				
'94 Administration	22,100	125,000		147,100
'95 Administration	35,750	143,000		178,750
Training Grants	<u> </u>	<u>96,000</u>		<u>96,000</u>
Total Administration and Training	<u>57,850</u>	<u>364,000</u>		<u>421,850</u>
TOTAL FUNDS	<u>356,525</u>	<u>2,351,427</u>	<u>1,080,474</u>	<u>3,788,426</u>
Estimated Balance in UI Admin	138,512			

Note: In 94-95, there has been approx. \$1,000,000 in federal funds set aside for student loan repayment or tuition for AmeriCorps members in Montana.

OFFICE OF COMMUNITY SERVICE

OVERVIEW

- ▶ **AMERICORPS** (National Service Program, like a domestic Peace Corps): By State and Federal Statute, administer AmeriCorps funds, providing state match, technical assistance, training and program support for successful operation. AmeriCorps members work in the areas of human needs, education, public safety and environment. In FY 95 with \$110,000 state match, these programs will provide:
 - * 201 Montanans with commitments to community service;
 - * 274,500 hours of community service to hundreds of projects across the state;
 - * Over \$2,000,000 federal funds leveraged to Montana communities; and
 - * \$733,900 in educational awards to AmeriCorps members.
 - * Serving areas around Billings, Lewistown, Bozeman, Helena, Missoula, Pablo/Ronan area, Kalispell, Browning, Fort Belknap and Great Falls.

- ▶ **LOCAL VOLUNTEER DEVELOPMENT GRANTS:** Competitive "Getting Things Done" grants of \$12,000 each to support a strategic planning process to accomplish community needs through volunteer/community service projects.
 - * Lewistown
 - * Butte-Silver Bow
 - * Libby
 - * Anaconda-Deer Lodge
 - * Superior
 - * Ravalli County

- ▶ **COLLABORATION WITH SCHOOLS, HIGHER EDUCATION AND JOB TRAINING PROGRAMS:** Promoting and supporting the opportunity of community service as a tool for learning the "real life" application of school curriculum and employment choices.

- ▶ **SUPPORT LOCAL VOLUNTEER EFFORTS:** Through technical assistance, providing support for training in areas of volunteer recruitment, retention and management for non-profits, schools, local and state government; advocacy for use of volunteers, young and old, to contribute to their communities; encourage individuals, families, businesses and organizations to encourage community service in everyday life.

For information, contact:

Mary Blake, Coordinator
Office of Community Service
State Capitol Building
444-5547

PRIORITIES AND GOALS

1/9/95

National Priority Areas Approved By State Council for Montana:

- | | | | |
|---|---------------|---|-------------|
| * | Education | * | Human Needs |
| * | Public Safety | * | Environment |

1995-7 GOALS:

1. *Engaging All Montanans in Service to their Community, State and Each Other:*

- ▶ promoting "family oriented" community service projects, where families volunteer together; and
- ▶ creating a youth council in partnership with the Office of Public Instruction and its service learning project to engage more school-age youth in service.

2. *Assisting Communities and Agencies to Recognize and Utilize Citizens as Resources for Assessing and Solving Problems:*

- ▶ creating community service/volunteer components within most state agencies;
- ▶ expanding Montana's two primary models for AmeriCorps, the Montana Conservation Corps and the Volunteer Montana! model to more communities and more sites within existing communities; and
- ▶ continuing the "Getting Things Done" community grants to facilitate volunteer development to resolve community issues.

3. *Strengthening Service Infrastructure:*

- ▶ collaborating on all levels, using training activities as a networking tool;
- ▶ developing and implementing two statewide, annual training and networking conferences, sponsored by the Office of Community Service, the State Extension Service (4-H), University System (Campus Compact), Office of Public Instruction, and the Missoula Volunteer Council (current sponsor of Western MT Volunteer Conference);
- ▶ providing statewide training on community service/ volunteerism issues for Corporation grantees as well as existing community-based organizations; and
- ▶ creating a resource library for community service and volunteer organizations.

OFFICE OF COMMUNITY SERVICE
OTHER INFORMATION

1/9/95

'95 Educational Awards: 200 AmeriCorps members = \$733,900 in tuition and student loan resources

Partners in support of community service and volunteerism:

MSU Extension Service (4-H and economic development)
Office of Public Instruction
Campus Compact (14 university & college campuses)
US Forest Service
State Lands
Dept of Transportation
Dept of Labor & Industry
Human Resource Development Councils
Aging Services
Volunteer networks and organizations
United Ways
Community-based service organizations
Cities, towns and counties
Juvenile Justice
Dept of Family Services
Local Schools

Some of the Communities Served By Program Funds:

Butte-Silver Bow	Libby
Anaconda-Deer Lodge	Superior
Ravalli County	Lewistown/Fergus County
Helena	Missoula
Kalispell	Billings
Bozeman	Glendive
Frenchtown	Wisdom
Stevensville	Eureka
Phillipsburg	Salish-Kootenai
Browning	Fort Belknap
Hungry Horse	Lincoln

Effectiveness of a Biennial Budget:

The Corporation for National Service which provides most of the federal funds for community service projects, training and leadership has various grant end dates and a great deal of flexibility depending upon local state and community needs. The ability to use the matching and grant funds over the biennium has allowed Montana to leverage the optimum amount of federal dollars for existing local community needs.

Volunteer Montana!

22 full-time positions located in Missoula, Billings, Lewistown and Helena.

A community service program designed to expand the service delivery in health care, hunger, housing, education, environment, and crime prevention. The Volunteer Montana! corpsmembers will work at developing effective volunteer programs, recruiting volunteers and training volunteers to implement local programs. The new volunteer programs will directly assist their community in areas such as rehabilitating low-income housing structures, providing probation services to juvenile offenders, setting up literacy programs, creating respite care for families with Alzheimers, and creating after school and summer school programs. *For more information call Jim Harris at 728-7682.*

Montana Conservation Corps (MCC)

32 full-time and 78 part-time positions located in Billings, Bozeman, Kalispell and Missoula.

A program that enhances the social and natural environment of Montana by providing people with employment in natural and human resource stewardship. MCC corpsmembers will work primarily on natural resource related projects such as trail construction and maintenance; park improvements such as constructing shelters, making facilities handicapped accessible, or building safe playgrounds; habitat enhancements such as stream rehabilitation or tree thinning; and a variety of community projects range from constructing affordable housing to repairing homes for the elderly. *For more information call Steve Nelsen at 406-587-4475.*

Fort Belknap Program

20 full-time positions located throughout the Fort Belknap Indian Reservation.

The program will accomplish two important community projects with the assistance of AmeriCorps members. The first is improvement of recreation areas through work on natural resource enhancement projects such as trail construction and maintenance; park improvements such as constructing shelters, making facilities handicapped accessible, or building safe playgrounds; and habitat enhancements such as stream rehabilitation and tree thinning. The second is the construction, program development and operation of a public radio system serving the reservation. *For information call Andrea Brockie at 353-2607 or Barbara Stiffarm at 353-4803.*

Blackfeet Health and Safety Corps

30 full-time and 6 part-time members located throughout the Blackfeet Indian Reservation.

The program will provide services, including home visits to poison and safety proof homes; one-on-one follow-up and education of victims and families involved in alcohol-related motor vehicle accidents and deaths; and work with youth, community members on conflict resolution and cultural beliefs to prevent violence. *For more information call Colleen Williamson at 338-7102.*

Salish Kootenai AmeriCorps

5 full-time and 5 part-time members located throughout the Flathead Indian Reservation.

The program will work with Head Start and day care providers throughout the reservation to assist in native language and cultural awareness instruction. Members will also help licensed and exempt day care providers in meeting federal safety and health guidelines. *For more information call Terry Baker at 675-4800.*

National Farmworker Training and Service Program

3 full-time members located throughout Montana.

The program helps migrant and seasonal farmworkers reduce their exposure to pesticides and access health, education, and supportive services. AmeriCorps Members become state-certified pesticide safety trainers and train farmworkers in pesticide safety as required by the EPA Workers Protection Standards. *For more information call Luther Robison at 442-7850.*

GETTING THINGS DONE - ACTION PLANNING GRANTS

Governor Marc Racicot will award "Getting Things Done" grants to the communities of Butte/Silver Bow, Libby, Superior, Lewistown, Anaconda/Deer Lodge and Ravalli County on September 12, 1994. These communities are awarded funds to discuss and plan for more effective use of volunteer resources to solve their communities most pressing needs.

In April the Governor's Office of Community Service announced the availability of small one-year grants from the Office of Community Services designed to help medium and small Montana communities discuss and plan for the more effective use of local volunteer resources and prepare to access new state and federal volunteer resources. Community applications came from the Mayor's Office or Board of County Commissioners and were supported by a large number of the local agencies involved in providing services in the areas of human needs, education, public safety and the environment as well as community organizations and civic groups involved in providing volunteers or group projects in those areas.

This grant program is part of a growing awareness across the state and nation that volunteer citizen participation can play an important role toward getting things done in local communities. The word "volunteer" tends to call forth a variety of traditional images ranging from those who make coffee at meetings, to volunteer fire fighters, to civic service club projects, to church activities, and so on.

Today we can add to those traditional images and examples right here in Montana, volunteers serving regularly in law enforcement agencies and the judicial system doing routine, but "real" police and court work; volunteers serving to promote local economies by being the principal staff resource to tourist information centers on major tourist travel routes; volunteers serving local school systems by providing support to teachers and administrators in financially strapped school districts.

In short, volunteers are helping taxpayers get more for their tax dollar, and helping to build their communities into healthy, liveable places to raise children, to work, to play -- and to stay.

MONTANA CONSERVATION CORPS 1994

PARTICIPANTS - 153 Corpsmembers

- * Gender Equity, 99 male 54 female
- * Diverse cultural, educational and social backgrounds
- * 72,179.25 hours of service

PROJECTS - Twenty-five projects in fifteen communities

- * Seven back-country (spike) projects
- * Sponsors contribute education, technical support & materials
- * Each project has safety plan reviewed at daily "tailgate" session

COMMUNITY PROJECTS - 3000 hours in the following communities:

Glendive	Missoula	Eureka	Philipsburg
Billings	Stevensville	Libby	Bozeman
Frenchtown	Lincoln	Ft. Belknap	Salish-Kootenai
Wisdom	Browning	Hungry Horse	

NATURAL RESOURCE PROJECTS

- * Philipsburg crew spent 58 days on forest fire duty
- * 119 miles of trail built or cleared
- * 26 buildings built or repaired; 8 miles of fence constructed
- * 80,000 trees netted; 3,000 trees planted
- * 40 horse stalls repaired; 1 corral built; 1 corral repaired
- * 990 acres of wildlife habitat improved
- * 2700 feet of trout stream improved
- * 16 parks/playgrounds constructed or retrofitted
- * 3 bridges built; 1 boat dock built
- * 120 participants certified in first aid/CPR
- * over 2000 hours in unpaid volunteer service
- * Closed 25 abandoned mines
- * 21 homes repaired for Senior Citizens
- * Currently replacing Lewis and Clark Caverns Trail
- * Over 3000 hours of Community Projects for food banks, Salvation Army, human service programs, etc.

Volunteer Montana! Service Site Overview

Missoula Region

Five (5) volunteers will be recruited to initiate and operate an Elder Rights Ombudsman Service (through *Missoula Aging Services*) for older adults receiving support services in their home.

Habitat for Humanity uses volunteers in a varied capacities to construct affordable low-income housing for citizens. For this project, 100 volunteers will be recruited by an AmeriCorps Member.

With an emphasis on creating service learning opportunities and other community service options for youth in the areas of education, public safety, the environment and human welfare, *The Volunteer Clearinghouse* plans to recruit 100 volunteers.

The Senior Environment Corps supports a variety of environmental programming, capitalizing on the skills and talents of older adults. An AmeriCorps Member will assist in recruiting 50 volunteers.

Lewistown Region

A small, rural community, The City of Lewistown has a need to enhance community programming for youth to support the City's crime prevention, community building and youth development initiatives. Through participation in Volunteer Montana!, the City of Lewistown expects to recruit 30 volunteers.

One hundred seventy five (175) volunteers are planned for two projects within the *Youth Division of Montana's Tenth Judicial District*. Through one project, a formal community service project will be established for youth given community service sentencing. Through this Court's *Guardian Ad Litem Program*, volunteers will be recruited as court advocates for abused and neglected children.

At the *Fergus County Council on Aging*, an AmeriCorps Members will assist in developing a volunteer program targeting older adults who would provide volunteer services in response to community needs related to public safety, the environment, human needs and education. A goal of 75 volunteers in planned for the service year.

The Human Resources Development Council will use AmeriCorps Members to recruit 65 volunteers for two of its projects: (1) an affordable housing program for low-income citizens in Central Montana; and (2) an energy conservation education project targeting low-income senior Citizens in Central Montana.

Billings Region

Lockwood Schools seeks to make its technology Center (computers, satellite downlink, audio/visual, etc.) more accessible to the community. Twenty (20) volunteers will be recruited to support outreach and training aimed at enhancing access.

At Senior Helping Hands, Inc., an AmeriCorps Member will recruit 30 volunteers who will: (1) provide respite services for Alzheimer's caregivers in Yellowstone County and two surrounding counties; (2) provide a telephone reassurance service to homebound elders; and (3) provide outreach services to minority populations in Yellowstone County.

Montana Peoples Action will use an AmeriCorps Member to recruit 50 volunteers who will support the rehabilitation of at least six houses by September 1994 for low-income persons.

To respond to a variety of community needs related to the environment, education, human welfare and public safety, the Volunteer Center/United Way of Yellowstone County is using an AmeriCorps Member to recruit at least 100 volunteers.

Helena Region

Child Care Partnerships will utilize an AmeriCorps volunteer to recruit a minimum of 30 volunteers to provide ongoing safety review of 100 day care facilities in Lewis and Clark County.

Through the use of two AmeriCorps Members, Rocky Mountain Development Council will recruit 50 volunteers to: (1) implement and maintain a volunteer-based home delivered meals programs for the Helena valley; and (2) implement and maintain an outreach/referral program and a support services program (e.g., tutoring, skill training, housing referral, etc.) for a coalition of homeless programs in Helena.

A home for unwed teen mothers, the Florence Crittenton Home will utilize an AmeriCorps Members to recruit 25 volunteers to provide varied services for clients (e.g., child care workers, trainers, mentors, etc.).

AMERICORPS

► BUILDING MEMBERS:

- * 1700 hours of Service per year
- * \$7,660/year Living Allowance
- * \$4,725 Educational Award
- * Skill and Leadership Training
- * Medical and Limited Child Care Benefits

► BUILDING COMMUNITIES:

- * Provide Community Service in the Areas of:
 - Human Needs
 - Public Safety
 - Education
 - Environment
- * Support Existing Organizations Efforts in Community Service

COMMUNITY SERVICES ADVISORY COUNCIL
MEMBER LIST (11/28/94)

EXHIBIT 4

DATE 1-11-95

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WORK # 778-3341
FAX # 778-2753

Ms. Norma Bixby
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**Montana Community Service Coordinator
Governor's Office**

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Non Voting Members

Arnie Olsen
Major Loren Oelkers
Susan Callaghan
Joe Lovelady