

## **MINUTES**

### **MONTANA HOUSE OF REPRESENTATIVES 53rd LEGISLATURE - REGULAR SESSION**

#### **JOINT SUBCOMMITTEE ON GENERAL GOVERNMENT & TRANSPORTATION**

**Call to Order:** By REP. MARY LOU PETERSON, CHAIRMAN, on February 16, 1993, at 8:00 AM.

#### **ROLL CALL**

##### **Members Present:**

Rep. Mary Lou Peterson, Chair (R)  
Sen. Harry Fritz, Vice Chair (D)  
Rep. Marjorie Fisher (R)  
Sen. Gary Forrester (D)  
Rep. Joe Quilici (D)  
Sen. Larry Tveit (R)

**Members Excused:** None

**Members Absent:** None

**Staff Present:** Jon Moe, Legislative Fiscal Analyst  
Clayton Schenck, Legislative Fiscal Analyst  
Dan Gengler, Office of Budget & Program Planning  
John Patrick, Office of Budget & Program Planning  
Elaine Benedict, Committee Secretary

**Please Note:** These are summary minutes. Testimony and discussion are paraphrased and condensed.

##### **Committee Business Summary:**

Hearing: NONE  
Executive Action: GOVERNOR'S OFFICE AND DEPARTMENT OF REVENUE

#### **EXECUTIVE ACTION ON GOVERNOR'S OFFICE**

**Tape No. 1:A:015**

##### **Informational Testimony:**

**Mr. Clayton Schenck, Legislative Fiscal Analyst,** suggested that section eight of the proposed bill, **EXHIBIT 1**, be revised to allow for increased legislative control.

**Motion:** REP. MARJORIE FISHER moved that Mr. Schenck redraft section eight.

##### **Discussion:**

REP. JOE QUILICI requested that Ms. Jane Hammon work with Mr. Schenck on the redrafting.

Vote: THE MOTION CARRIED UNANIMOUSLY.

LIEUTENANT GOVERNOR

Tape No. 1:A:160

Informational Testimony:

Mr. Schenck reviewed the budget for the program. EXHIBITS 2, 3 and 4

Motion/Vote: REP. QUILICI moved to accept the LFA current level base. THE MOTION CARRIED UNANIMOUSLY.

Lieutenant Governor Dennis Rehberg, with regard to funding the task force, stated that his office attempted to create an interagency task force to coordinated the economic development portion of various state agencies. During the special session the office agreed to eliminate the general fund portion for the task force, with the agreement that the office could fund the task force with revenue from other sources. Montana has the opportunity to receive a rural economic development grant. The office is attempting to coordinate local, state and Federal economic development programs. He is requesting the flexibility to achieve this type of coordination in other arenas. He stated that the vacant position was so because the person rotates among positions.

Motion/Vote: REP. FISHER moved to authorize funding of one FTE with special revenue funding. THE MOTION PASSED with SEN. HARRY FRITZ and SEN. GARY FORRESTER opposing.

BUDGET ITEM OFFICE OF PUBLIC POLICY DISPUTE RESOLUTION-MODIFICATION:

Informational Testimony:

Mr. Schenck referred the subcommittee to the budget analysis for the Executive Office Program. EXHIBIT 5. The agency has requested that the modification be considered under the budget for the Lieutenant Governor.

Lieutenant Governor Rehberg stated that the funding for the project is in place.

Motion/Vote: SEN. LARRY TVEIT moved to transfer the modification to the Executive Office. THE MOTION CARRIED UNANIMOUSLY.

EXECUTIVE OFFICE PROGRAM

Tape No. 1:A:720

Informational Testimony:

Mr. Schenck reviewed the budget for the program. EXHIBIT 3, 4 and 5

Motion/Vote: SEN. FRITZ moved to accept the LFA current level base. THE MOTION CARRIED UNANIMOUSLY.

BUDGET ITEM FLATHEAD BASIN COMMISSION:

Motion/Vote: SEN. FRITZ moved to increase spending authority for this item. THE MOTION CARRIED UNANIMOUSLY.

BUDGET ITEM EQUIPMENT:

Informational Testimony:

Mr. Schenck distributed a summary of the equipment request. EXHIBIT 6

Questions, Responses, and Discussion:

REP. QUILICI stated that he had seen the equipment in question and verified that it is old and in need of replacing.

SEN. TVEIT asked why this request was not made before. Ms. Mary Jo Murray, Chief Accountant, Governor's Office, responded that the agency was acting as an example and reduced its budget.

BUDGET ITEM VACANT POSITIONS:

Tape No. 1:B:170

Informational Testimony:

Mr. Mike Lavin, Chief of Staff, Governor's Office, distributed an organizational chart. EXHIBIT 7. He stated that the scheduler position is vital to the program.

Motion/Vote: REP. QUILICI moved to fund three FTEs. THE MOTION CARRIED UNANIMOUSLY.

BUDGET ITEM OFFICE OF COMMUNITY SERVICE-MODIFICATION:

Motion/Vote: SEN. FRITZ moved to accept the request. THE MOTION CARRIED UNANIMOUSLY.

BUDGET ITEM LANGUAGE:

Informational Testimony:

Ms. Murray stated that the news-line had been discontinued.

Motion/Vote: SEN. FRITZ moved to eliminate the language. THE MOTION CARRIED UNANIMOUSLY.

**MANSION MAINTENANCE PROGRAM**

**Tape No. 1:B:532**

**Informational Testimony:**

Mr. Schenck reviewed the budget for the program. EXHIBITS 3, 4 and 8

**Motion/Vote:** SEN. FRITZ moved to accept the LFA current level base. THE MOTION CARRIED UNANIMOUSLY.

**BUDGET ITEM UTILITIES:**

**Motion/Vote:** REP. QUILICI moved to accept the executive recommendation for this item. THE MOTION CARRIED UNANIMOUSLY.

**AIR TRANSPORTATION PROGRAM**

**Tape No. 1:B:638**

**Informational Testimony:**

Mr. Schenck reviewed the budget for the program. EXHIBITS 3, 4 and 9

**Motion/Vote:** SEN. FRITZ moved to accept the LFA current level base. THE MOTION CARRIED UNANIMOUSLY.

**BUDGET ITEM FLIGHT HOURS:**

**Motion:** SEN. FRITZ moved to accept the executive recommendation for this item.

**Questions, Responses, and Discussion:**

REP. FISHER suggested expanding the modification request for flight hours by 150 hours. She suggested having these additional hours be paid by the agencies using them. Mr. Lavin stated that the aircraft logs indicate that, before special session reductions, the governor used the plane 200 hours/year.

REP. FISHER suggested letting the governor travel with agencies in order to economize travel time.

**Vote:** THE MOTION CARRIED with REP. FISHER and CHAIRMAN MARY LOU PETERSON opposing.

**BUDGET ITEM EQUIPMENT:**

**Motion/Vote:** SEN. FRITZ moved to accept the request. THE MOTION CARRIED with REP. FISHER and SEN. FRITZ opposing.

**BUDGET ITEM VACANT POSITION:**

**Motion/Vote:** SEN. FRITZ moved to reinstate the position. THE

**MOTION CARRIED UNANIMOUSLY.**

**OFFICE OF BUDGET AND PROGRAM PLANNING**

**Tape No. 1:B:1060**

**Informational Testimony:**

Mr. Schenck reviewed the budget for the program. **EXHIBITS 3, 4 and 10**

**Motion/Vote:** SEN. TVEIT moved to accept the LFA current level base. **THE MOTION CARRIED UNANIMOUSLY.**

**BUDGET ITEM VACANT POSITIONS:**

**Motion/Vote:** SEN. FRITZ moved to accept the request. **THE MOTION CARRIED with CHAIRMAN PETERSON opposing.**

**Tape No. 2:A:045**

**BUDGET ITEMS STAFF COMPUTER TRAINING/PERFORMANCE MEASURES: NEW STAFF-MODIFICATIONS:**

**Informational Testimony:**

Mr. Lavin stated that the agency had withdrawn its request for the modifications.

**Motion/Vote:** SEN. FRITZ, for the sake of reinventing government, and to reward efficiency, moved to accept the requests. **THE MOTION FAILED with REP. FISHER, SEN. FORRESTER, SEN. TVEIT, REP. QUILICI and CHAIRMAN PETERSON opposing.**

**NORTHWEST REGIONAL POWER ACT**

**Tape No. 2:A:117**

**Informational Testimony:**

Mr. Schenck reviewed the budget for the program. **EXHIBITS 3, 4 and 11**

**Motion/Vote:** REP. QUILICI moved to accept the LFA current level base. **THE MOTION CARRIED UNANIMOUSLY.**

**BUDGET ITEM VACANT POSITION:**

**Motion/Vote:** SEN. FRITZ moved to reinstate the position. **THE MOTION CARRIED UNANIMOUSLY.**

**CITIZENS ADVOCATE OFFICE**

**Tape No. 2:A:155**

**Informational Testimony:**

Mr. Schenck reviewed the budget for the program. EXHIBIT 12

Motion/Vote: SEN. FRITZ moved to accept the LFA current level base. THE MOTION CARRIED UNANIMOUSLY.

MENTAL DISABILITIES BOARD OF VISITORS

Tape No. 2:A:180

Informational Testimony:

Mr. Schenck reviewed the budget for the program. EXHIBITS 3, 4 and 13 The agency has withdrawn its request for the modification.

Motion/Vote: SEN. FRITZ moved to accept the LFA current level base. THE MOTION CARRIED UNANIMOUSLY.

Informational Testimony:

Mr. Hank Hudson, Director, Department of Family Services, after conferring with Mr. Lavin about services on aging, proposed that the Department of Family Services assume the responsibilities for the coordinator on aging and the council on aging. The employees of the Governor's Office on Aging, with the exception of the coordinator, are currently DFS employees who are administratively attached to the Governor's Office on Aging. The Federal funds and matching general funds for the program on aging are also in the DFS budget. The DFS currently has funding for a vacant position assigned to the Governor's Office on Aging. This position could be assigned the responsibilities of the coordinator. The council could be funded with the Federal grants existing in DFS.

Discussion:

REP. FISHER emphasized the importance of correctly transferring the functions.

SEN. FRITZ commended the agencies for their cooperation and flexibility in resolving the matter.

Motion/Vote: SEN. FRITZ moved to draft a committee bill to accommodate the transfer of functions for the coordinator on aging and the council on aging into the DFS. THE MOTION CARRIED UNANIMOUSLY.

GOVERNOR'S OFFICE

Tape No. 2:A:455

Motion/Vote: SEN. FRITZ moved to fund the agency a total of \$4,673,865, to include previous action taken by the subcommittee. THE MOTION CARRIED UNANIMOUSLY.

**EXECUTIVE ACTION ON DEPARTMENT OF REVENUE**

**Tape No. 2:A:715**

**PROPERTY VALUATION**

**Informational Testimony:**

**Mr. Mick Robinson, Director, Department of Revenue,** emphasized that the agency's tier two proposal would reduce revenue. The 5% and vacancy reductions would reduce revenue even more. He distributed a new proposal for the Property Assessment Division. **EXHIBIT 14** He distributed a chart concerning property valuation. **EXHIBIT 15**

**Tape No. 2:B:163**

**Questions, Responses, and Discussion:**

**SEN. TVEIT** asked how larger cities will maintain the deputy assessor's position when 48 positions are being eliminated. **Mr. Robinson** responded that there are eight combined counties in which the deputy assessor's position is not filled. The total workload performed in those counties is accommodated entirely by state workers.

**SEN. TVEIT** asked if the adjustment in workload is due to the larger counties. **Mr. Robinson** answered that this is one component. The workload may require FTEs.

**Informational Testimony:**

**Ms. Marian Olson, President of Montana Assessors Association and Assessor for Hill County,** opposed the option presented by the agency. She stated that the law provides that county commissioners determine the need for deputy assessors.

**Ms. Cele Pohle, Chair of Assessors Association Taxation Committee and Assessor for Powell County,** opposed the option presented by the agency. She does not believe the deputy assessor's position can be lowered in grade. Reducing hours would be a detriment to the public.

**Mr. Keith Colbo, Montana Assessors Association,** stated that the agency's proposal does not recognize the partnership between state and local governments. The proposal is more detrimental to assessors than to appraisers. He suggested an alternative of removing unfilled positions and allowing the departments to deal with these unfilled positions internally.

**Mr. Robinson** stated that the proposal does place more burden on the assessors, but this is somewhat valid due to the automation within this area. Funding is necessary in the appraisal area because the new appraisal cycle will cause a large number of appeals. Reduction in appraisers would cause a longer appraisal

cycle.

Tape No. 3:A:045

Questions, Responses, and Discussion:

REP. QUILICI inquired about the vacancy reductions in the property valuation program. Mr. Robinson responded that the last five positions listed in the property valuation portion of EXHIBIT 16 are Helena based and are vacant due to attrition.

CHAIRMAN PETERSON asked how far along the agency is in implementing the BEVS and CAMUS systems. Mr. Ken Morrison, Department of Revenue, responded that the two systems are set up in every county, however, the BEVS system is not yet being used in all counties due to the counties having to complete other tasks.

Motion/Vote: SEN. FRITZ moved to accept option #3. THE MOTION CARRIED UNANIMOUSLY with five members present.

Motion/Vote: SEN. FRITZ moved to accept the LFA current level base. THE MOTION CARRIED UNANIMOUSLY.

Informational Testimony:

Mr. Jon Moe, Legislative Fiscal Analyst, reviewed the remaining budget items for the program. EXHIBIT 17

BUDGET ITEM BUSINESS EQUIPMENT EVALUATION SYSTEM-MODIFICATION:

Motion/Vote: SEN. FRITZ moved to accept the request. THE MOTION CARRIED with REP. QUILICI opposing.

BUDGET ITEM LANGUAGE:

Motion/Vote: SEN. FRITZ moved to discontinue the language. THE MOTION CARRIED UNANIMOUSLY.

DIRECTOR'S OFFICE

Tape No. 3:A:602

BUDGET ITEM FUNDING OF INVESTIGATIONS BUREAU:

Informational Testimony:

Mr. Moe stated that he and Mr. Dan Gengler, Office of Budget and Program Planning, had conferred about the correct funding mix. The executive funding formula is appropriate. However, there is nothing to keep the subcommittee from using liquor funds to match Federal funding for investigations. EXHIBIT 18

Mr. Gengler stated that spending funds in lieu of general funds does not save general fund money because what is not spent in the



liquor fund is transferred to the general fund. The OBPP would like to assure that liquor funds are used for liquor investigations only.

**Motion/Vote:** SEN. FRITZ moved to accept the executive recommendation for this item, with general funds to be used to match the 40% of Federal funding. **THE MOTION CARRIED UNANIMOUSLY.**

**BUDGET ITEM AUDIT POSITION FUNDING:**

**Informational Testimony:**

Mr. Moe distributed a letter from REP. ROGER DeBRUYCKER, DISTRICT 13. EXHIBIT 19

Mr. Don Hoffman, Department of Revenue, stated that several years ago the Legislative Audit Committee cited the Department of State Lands for not having an audit function that dealt with the royalties collected from state lands. In 1987, the committee authorized one position, assigned to the Department of Revenue under the state resource development account. The position was assigned to the Department of Revenue because the Department of State Lands had no audit expertise at that time. During a later legislative session, another position was authorized. The position was funded with general fund and placed in the Department of State Lands. The position caught in the "snapshot" is funded by the state lands resource development account. The agency would prefer to keep the position in the Department of Revenue to reduce paper work.

**Discussion:**

The subcommittee determined that the issue should be further researched before taking action.

**BUDGET ITEM FTES:**

**Informational Testimony:**

Mr. Moe revised the FTE list. EXHIBIT 20

Tape No. 3:B:097

**Discussion:**

Mr. Robinson requested that the 5% and vacancy reductions be restored and the reductions be made with the agency's proposal.

SEN. FORRESTER expressed concern about the amount of reductions being made in this agency and how it affects the agency's ability to function.

The subcommittee agreed to draft a bill that would repeal the tax

on illegal drugs because upholding the tax law costs more money than is generated.

ADJOURNMENT

Adjournment: 11:45 AM

  
\_\_\_\_\_  
REP. MARY LOU PETERSON, Chair

  
\_\_\_\_\_  
ELAINE BENEDICT, Secretary

MLP/EB

# HOUSE OF REPRESENTATIVES

Gen. Gov. & Hwys.

SUB-COMMITTEE

ROLL CALL

DATE

2/16/93

NAME	PRESENT	ABSENT	EXCUSED
Rep. Mary Lou Peterson Chair	X		
Sen. Harry Fritz Vice Chair	X		
Rep. Marjorie Fisher	X		
Sen. Gary Forrester	X		
Rep. Joe Quilici	X		
Sen. Larry Tveit	X		

EXHIBIT 1  
DATE 2/16/93  
~~HB~~  
LC

1 DRAFT 2 - 2/12/93  
2 53rd Legislature

3  
4 Bill No.

5  
6 Introduced By

7  
8 By Request of the Governor and Joint Appropriations  
9 Subcommittee on General Government and Transportation

10  
11 A BILL FOR AN ACT ENTITLED: "AN ACT TO ESTABLISH THE MONTANA COMMUNITY,  
12 CONSERVATION AND VOLUNTEER SERVICE CORPS TO PROVIDE A VARIETY OF  
13 PUBLIC SERVICE OPPORTUNITIES FOR MONTANANS; ASSIGNING ADMINISTRATION  
14 AND COORDINATION RESPONSIBILITIES TO THE OFFICE OF THE GOVERNOR;  
15 CREATING AN ADVISORY COUNCIL ON COMMUNITY SERVICE; CREATING A STATE  
16 SPECIAL AND A FEDERAL SPECIAL REVENUE ACCOUNT; CREATING A STATUTORY  
17 APPROPRIATION; AMENDING SECTIONS 17-7-502 AND 23-1-301, MCA; AND PROVIDING  
18 AN IMMEDIATE EFFECTIVE DATE."  
19

20  
21 Statement of Intent

22  
23 A statement of intent is required for this bill because [section 6] authorizes five state agencies  
24 to adopt rules relating to the Montana community, conservation and volunteer service corps.  
25

26 It is the intent of the legislature that a variety of opportunities be developed, enhanced and  
27 coordinated which maximize the resources and abilities of citizens of Montana to renew the ethic of  
28 civic involvement and responsibility by:  
29

- 30 (1) Encouraging Montanans, regardless of age, income or ability, to engage in full- or part-  
31 time service;  
32  
33 (2) Involving youth in programs that benefit the state and improve their own lives;  
34  
35 (3) Enabling young adults to make a sustained commitment to service; and  
36  
37 (4) Involving participants in activities to help meet human, educational, environmental,  
38 service and public safety needs that would not otherwise be performed by paid workers.  
39

40 It is the intent of the legislature that the rules address the following:

- 41 (1) Procedures for recruitment and involvement in service;  
42  
43 (2) Procedures for review and approval of volunteer or work experience projects;  
44  
45 (3) A service code of conduct and grievance procedure;  
46  
47 (4) Standards and procedures to evaluate and report on the performance of participants and  
48 projects;  
49  
50

51 (5) Training guidelines for service leaders and participants;

52  
53 (6) Rules necessary to assure cooperation and compliance with any federal programs or  
54 requirements related to national public service legislation; and

55  
56 (7) Other rules necessary to accomplish the purposes of the Montana community,  
57 conservation and volunteer service corps.

58  
59 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

60  
61 New Section. Section 1. Short Title. [This act] may be cited as the Montana Community  
62 Service Act.

63  
64 New Section. Section 2. Definitions. As used in [this act], unless the context clearly  
65 requires otherwise, the following definitions apply:

66  
67 (1) "Advisory council" means the advisory council on community service appointed by the  
68 governor to assist in implementation of [this act].

69  
70 (2) "Community service" means any kind of public service which provides a benefit to the  
71 state of Montana, any of its political subdivisions, tribal communities or reservations or benefits  
72 disadvantaged or low-income persons, disabled persons, or senior citizens of Montana.

73  
74 (3) "Coordinator" means the person appointed by the governor as the community service  
75 coordinator to administer and coordinate the provisions of [this act].

76  
77 (4) "Corps" means the Montana community service corps which includes any corps  
78 established under [this act] and the Montana conservation corps operated under 23-1-301.

79  
80 (5) "Corpsmember" means a participant in the corps.

81  
82 (6) "Lead agency" means the Montana department of fish, wildlife and parks for conservation  
83 corps, the office of the superintendent of public instruction for elementary and secondary education  
84 service corps, the Montana university system for postsecondary education corps, and the department  
85 of military affairs for national guard conservation and service corps.

86  
87 (7) "Crewleader" means a participant in the corps who supervises corpsmembers.

88  
89 (8) "Program" means the Montana community service corps program which includes all of  
90 the corps, educational projects and volunteer projects established under [this act] and the Montana  
91 conservation corps in 23-1-301.

92  
93 (9) "Volunteer" means a person performing services under [this act] for an association, not-  
94 for-profit corporation, hospital, school or state or local governmental entity without compensation,  
95 except that partial or full reimbursement may be made for actual expenses incurred.

~~48~~

99 NEW SECTION. Section 3. Office of community service. (1) There is an office of  
100 community service, headed by a community service coordinator, established in the office of the  
101 governor.

102  
103 (2) The coordinator must be appointed by the governor, after consultation with the advisory  
104 council on community service, and shall serve at the pleasure of the governor.

105  
106 (3) The coordinator shall, with the advice of the advisory council, assist the governor in  
107 planning, coordination, operation and evaluation of programs within state government or under  
108 grants, donations, bequests or other resources received by and administered through state government  
109 for Montana community services.

110  
111 (4) The coordinator shall be responsible for the submission of applications for federal grants  
112 and for funding from any other sources for the creation or operation of community service corps and  
113 volunteer projects, and shall ensure accountability for all such resources received.

114  
115 (5) The coordinator, together with the advisory council, shall integrate and develop state plans  
116 for all services provided under [this act] including, but not limited to, the office of public instruction  
117 serve America program, the Montana university system innovative projects, the Montana conservation  
118 corps established in 23-1-301, the department of military affairs corps involvement, and other  
119 community and volunteer service programs.

120  
121 NEW SECTION. Section 4. Advisory Council on Community Service. (1) The  
122 governor shall appoint an advisory council on community service composed of 15 members, a  
123 majority of whom must represent state agencies involved in implementing provisions of [this act].

124  
125 (2) Members must include a representative from tribal government and from departments in  
126 the following functional areas of Montana state agencies: natural resources, human services, labor,  
127 K-12 education, higher education, and military.

128  
129 (3) Members may include representation from local government, not-for-profit agencies,  
130 federal agencies, business, labor unions, volunteer groups, and Montana residents.

131  
132 (4) To the extent possible, membership of the advisory council shall be balanced according to  
133 race, ethnicity, age, gender, and disabilities.

134  
135 (5) The advisory council shall assist in the development of state community service plans,  
136 coordination of projects and activities, integration of services, dissemination of information,  
137 recruitment of corpsmembers and volunteers, recruitment and training of crewleaders, development of  
138 materials, and evaluation of and accountability for the services provided.

139  
140 NEW SECTION. Section 5. Montana community service corps program - purpose and  
141 intent. (1) There is a Montana community service corps program within the Governor's office.

142  
143 (2) The purpose of the program is to:

144  
145 (a) renew the ethic of civic responsibility in the state of Montana,  
146

147 (b) encourage the citizens of the state, regardless of age or income, to engage in full-time or  
148 part-time service to the state,

149  
150 (c) call young people to serve in projects that will benefit the state and improve their life  
151 chances through the acquisition of literacy, job and interpersonal skills,

152  
153 (d) build on the existing organizational framework of state and local governmental entities to  
154 expand full-time and part-time service opportunities in a wide variety of programs for all citizens,  
155 particularly youth and older Montanans,

156  
157 (e) involve participants in activities that would not otherwise be performed by employed  
158 workers, and

159  
160 (f) establish corps to accomplish labor-intensive improvements to public or low-income  
161 properties or to provide services for the benefit of the state, its communities, and its people through  
162 service contracts which specify the work to be performed by the corps.

163  
164 NEW SECTION. Section 6. Duties and powers of lead agencies. (1) In addition to the  
165 office of community service in the governor's office, there shall be lead agencies designated by the  
166 governor with responsibility for developing and implementing community service opportunities  
167 consistent with the mission and functions of each agency.

168  
169 (a) Office of public instruction is the lead agency for corps and volunteer projects in  
170 elementary and secondary public, private and home schools in Montana, including activities sponsored  
171 by schools or community-based agencies to involve school-age youth, including dropouts and out-of-  
172 school youth, in service to the community, as well as programs that involve adult volunteers in the  
173 schools, and a school district is expected to be the first agency that informs students about the many  
174 opportunities to participate in broader community service under [this act] through the federal Serve  
175 America grants and any other revenue received for purposes consistent with [this act];

176  
177 (b) Montana university system is the lead agency to assist institutions of higher education in  
178 Montana explore new ways to integrate service into the curriculum, support model community service  
179 programs on campus, develop teacher and volunteer training programs, and involve students in  
180 community service--often in ways that complement students' course of study through the federal  
181 higher education innovative projects grants and any other revenue received for purposes consistent  
182 with [this act];

183  
184 (c) Montana department of fish, wildlife and parks is the lead agency for corps and volunteer  
185 projects in conservation and natural resource settings designed to support and enhance state parks,  
186 wildlife, watchable wildlife, productivity of state lands, streams and lakes, county and city parks,  
187 scenic beauty and access, trails and signs, visitor information centers and rest areas, fairgrounds, and  
188 any other conservation-related projects which involve teenagers, young adults or special community  
189 service members, such as adults or senior citizens who provide special skills to a project;

190  
191 (d) Montana department of military affairs is the lead agency for corps, community and  
192 volunteer projects designed to involve the national guard in leadership or support roles for service  
193 through provision of organizational and leadership skills, equipment, crewleaders and other support,  
194 as well as command and coordination of corps which may be mobilized for emergency projects such



as fire suppression or search and rescue; and

(e) Other lead agencies may be designated by the governor, after consultation with the coordinator and the advisory council, for community service projects that focus on improving the quality of life for all Montanans, particularly low-income, senior citizens, homebound, disabled, or institutionalized, through preparation and delivery of meals, assistance with shopping or other tasks, repairing and painting homes of qualifying persons, providing transportation to and from health care and other appointments, respite care, cataloging library books, assisting rural health care providers, recreation aides, tutoring and literacy training, restoring historical photographs, and other human service support and community services.

(2) Each lead agency must ensure that service opportunities which result in a public value are developed for all regardless of race, creed, national origin or geographical location by providing leadership through its own network and by forming partnerships with other public or private nonprofit entities.

(3) Each lead agency must coordinate and integrate its plans with and through the Governor's office of community service.

(4) Projects developed or approved and funded by an agency must be limited to service projects which provide community service, conservation service, educational service, or other public service and provide documented public value or benefit.

(5) Lead agencies may:

(a) designate or, subject to the availability of appropriation authority, hire a corps coordinator to implement its responsibilities of this part;

(b) develop and approve work experience and volunteer projects that meet the requirements of this part;

(c) execute contracts or cooperative agreements containing the terms and conditions necessary and desirable for the employment of crewleaders and corpsmembers in approved work experience projects with federal, state or local agencies, persons, firms, partnerships, associations, or corporations;

(d) execute contracts or cooperative agreements with federal, state, or local agencies, persons, partnerships, associations, or corporations for the purpose of administering the requirements of this part;

(e) under the supervision of the office of community service, apply for and accept grants or contributions of services, funds, or lands from any public or private donors, including the acceptance of funds appropriated by the legislature;

(f) develop procedures for participants to achieve incentive vouchers, education, credit towards education, skill training, scholarships, housing benefits, or other benefits upon completion of their term of service;

243 (g) purchase, rent, acquire, or obtain personal property, supplies, instruments, tools, or  
244 equipment necessary to complete work experience or volunteer projects;  
245

246 (h) authorize use of the corps for emergency projects, including but not limited to natural  
247 disasters, fire prevention and suppression, and rescue of lost or injured persons, and provide adequate  
248 training to corpsmembers prior to participation in an emergency project; and  
249

250 (i) adopt rules and guidelines necessary to implement the provisions of [this act] and to  
251 effectively administer the program.  
252

253 NEW SECTION. Section 7. Prohibited activities. (1) The office of community service  
254 and lead agencies, in developing and approving work experience and volunteer projects, shall ensure  
255 that:  
256

257 (a) work available to participants is not available as the result of a labor dispute, strike, or  
258 lockout and will not be assigned to cause a layoff or downgrading or to prevent the return to work of  
259 an available competent employee; and  
260

261 (b) a work experience project:  
262

263 (i) does not impair existing contracts for service or collective bargaining agreements, and  
264

265 (ii) is not inconsistent with the terms of a collective bargaining agreement without written  
266 concurrence of the labor organization and employer concerned.  
267

268 (2) It is unlawful for a person to demand from any public officer, agency employee,  
269 corpsmember, or crewleader an assessment or percentage of any money or profit, or its equivalent in  
270 support, service, or any other thing of value, with the express or implied understanding that it will be  
271 used for political purposes. Nothing contained in [this act] may be construed to prohibit voluntary  
272 contributions to any political committee or organization for legitimate political purposes to the extent  
273 allowed by law.  
274

275 NEW SECTION. Section 8. Office of community service accounts. (1) There is an  
276 account in the state special revenue fund. The office of community service and all participating  
277 agencies shall deposit any fee, grant, donation or reimbursement received under [this act] into the  
278 account to be used to pay expenses for administering and providing service projects.  
279

280 (2) There is an account in the federal special revenue fund. The office of community service  
281 and all participating agencies shall deposit any federal revenue received under the national and  
282 community service act of 1990 (Public Law 101-610, as amended) and any other federal revenue  
283 received related to the purposes and implementation of provisions of [this act] into the account to pay  
284 expenses for administering and providing service projects.  
285

286 (3) Reimbursement may be provided to state agencies for work on private property or other  
287 public service. In the case of emergencies and natural disasters, projects may take place on properties  
288 not owned by a public agency without regard to private reimbursement.  
289

290 (4) The money in the state special and federal special revenue accounts is statutorily

appropriated to the office of community service as provided in 17-7-502.

(5) The office of community service may transfer funds to participating state agencies for approved community service projects and lead agencies may transfer funds among each other for cooperative projects. Disbursement authority follows any transfers.

(6) Administrative costs from statutorily appropriated funds may not exceed 20%. Additional personal services, operating, and equipment costs may be appropriated by the legislature.

**NEW SECTION. Section 9. Immunity from suit for community service acts and omissions.** (1) Community service corpsmembers, crewleaders, and volunteers are immune from suit for acts or omissions and immune from suit for damages arising from discharge of assigned community service functions or duties in good faith.

(2) An agency, defined in 17-7-102(2), is immune from suit for acts or omissions and immune from suit for damages arising from the lawful discharge of duties associated with implementing provisions of [this act].

(3) An employee, defined in 2-9-101(2), is immune from suit for acts or omissions and immune from suit for damages arising from the lawful discharge of duties associated with implementing provisions of [this act].

(4) Civil damages may be recovered from a volunteer based on a negligent act or omission involving the operation of a motor vehicle while discharging duties associated with community service; however, the amount recovered may not exceed the limits of applicable insurance coverage maintained by the volunteer.

**Section 10.** Section 17-7-502. MCA, is amended to read:

**17-7-502. Statutory appropriations — definition — requisites for validity.** (1) A statutory appropriation is an appropriation made by permanent law that authorizes spending by a state agency without the need for a biennial legislative appropriation or budget amendment.

(2) Except as provided in subsection (4), to be effective, a statutory appropriation must comply with both of the following provisions:

(a) The law containing the statutory authority must be listed in subsection (3).

(b) The law or portion of the law making a statutory appropriation must specifically state that a statutory appropriation is made as provided in this section.

(3) The following laws are the only laws containing statutory appropriations: 2-9-202; 2-17-105; 2-18-812; 10-3-203; 10-3-312; 10-3-314; 10-4-301; 13-37-304; 15-1-111; 15-23-706; 15-25-123; 15-31-702; 15-36-112; 15-37-117; 15-65-121; 15-70-101; 16-1-404; 16-1-410; 16-1-411; 17-3-212; 17-5-404; 17-5-424; 17-5-704; 17-5-804; 17-6-409; 17-7-304; 19-5-404; 19-6-709; 19-8-504; 19-9-702; 19-9-1007; 19-10-205; 19-10-305; 19-10-506; 19-11-512; 19-11-513; 19-11-606; 19-12-301; 19-13-604; 19-15-101; 20-4-109; 20-6-406; 20-8-111; 20-9-361; 20-26-1503; 22-3-811; 23-5-136; 23-5-306; 23-5-409; 23-5-610; 23-5-612; 23-5-631; 23-7-301; 23-7-402; 27-12-206; 37-43-204; 37-51-501; 39-71-2504; 44-12-206; 44-13-102; 53-6-150; 53-24-206; 61-5-121;

67-3-205; 75-1-1101; 75-5-507; 75-5-1108; 75-11-313; 76-12-123; 77-1-808;  
80-2-103; 80-11-310; 82-11-136; 82-11-161; 85-1-220; 90-3-301; 90-4-215;  
90-6-331; 90-7-220; and 90-9-306.

(4) There is a statutory appropriation to pay the principal, interest, premiums, and costs of issuing, paying, and securing all bonds, notes, or other obligations, as due, that have been authorized and issued pursuant to the laws of Montana. Agencies that have entered into agreements authorized by the laws of Montana to pay the state treasurer, for deposit in accordance with 17-2-101 through 17-2-107, as determined by the state treasurer, an amount sufficient to pay the principal and interest as due on the bonds or notes have statutory appropriation authority for the payments. *(In subsection (3): pursuant to sec. 7, Ch. 567, L. 1991, the inclusion of 19-6-709 terminates upon death of last recipient eligible for supplemental benefit; and pursuant to sec. 18, Ch. 748, L. 1991, the inclusion of 22-3-311 terminates June 30, 1993.)*

**Section 11.** Section 23-1-301, MCA is amended to read:

**"23-1-301. Montana conservation corps -- purpose and intent.** (1) There is a Montana conservation corps within the parks division of the department of fish, wildlife and parks, which is part of the Montana community, conservation and volunteer service corps under [this act] and is subject to the oversight of the office of community service.

(2) The purpose of the corps is to accomplish labor-intensive improvements to the state park system and other public lands as well as perform community service activities for which specific responsibilities are accepted through service contracts.

(3) It is the intent of the legislature that the corps grow in productive ways and that state agencies involved with the corps provide coordination of the conservation corps program and programs established under the Montana community service act. The legislature also intends that the Montana conservation corps program has authority to contract with the job service or the human resource development council, as defined in 53-10-501.

**NEW SECTION. Section 12. Coordination requirements - consolidation of programs authorized.** The governor shall assure that program activities under [this act] are coordinated with similar programs administered under federal acts and programs already established in this state. The governor may consolidate the program established in [section 6] with other programs in order to maximize coordination of programs and to prevent overlapping and duplication of services.

**NEW SECTION. Section 13. Severability.** If a part of [this act] is invalid, all valid parts that are severable from the invalid part remain in effect. If a part of [this act] is invalid in one or more of its applications, the part remains in effect in all valid applications that are severable from the invalid applications.

**NEW SECTION. Section 14. Effective date.** This act is effective on passage and approval.

-end-

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	4.00	4.00	4.00	4.00	0.00	4.00	4.00	0.00
Personal Services	125,514	126,759	171,346	171,346	0	171,366	171,366	0
Operating Expenses	29,840	35,826	25,505	25,503	2	25,860	25,858	2
Equipment	289	0	640	650	(10)	2,400	2,400	0
Total Costs	\$155,644	\$162,585	\$197,491	\$197,499	(\$8)	\$199,626	\$199,624	\$2
<u>Fund Sources</u>								
General Fund	155,644	147,585	197,491	182,499	14,992	199,626	184,624	15,002
State Revenue Fund	0	15,000	0	15,000	(15,000)	0	15,000	(15,000)
Total Funds	\$155,644	\$162,585	\$197,491	\$197,499	(\$8)	\$199,626	\$199,624	\$2

Page References

LFA Budget Analysis (Vol. I), A-48  
Stephens Executive Budget, A26

Current Level Differences

MINOR DIFFERENCES (NET)

FUNDING—The LFA current level offsets general fund with state special revenue funds to continue funding for an economic development task force at the level established during the January 1992 special session. The Executive Budget funds the task force with general fund.

VACANT POSITION—The Joint Committee on Appropriations recommended the elimination of 1.0 FTE (personal staff) that was vacant on December 11, 1992. The position is shown on the attached position reduction listing.

Budget Modifications

None

Language and Other Issues

None

Exec. Over(Under) LFA  
Fiscal 1994 Fiscal 1995

(8) 2

15,000 15,000  
(15,000) (15,000)

(42,669) (42,666)

## GOVERNOR'S OFFICE

Positions Removed by Joint Committee Action  
House Appropriations & Senate Finance and Claims  
January 6, 1993

EXHIBIT 3  
DATE 2/16/93  
HB

		Total Personal Services		FTE		Total FTE Removed	Non-Approp. FTE
Position #	Position Description	Fiscal 1994	Fiscal 1995	Removed by 5% Reduction	Removed by Being Vacant		
<b>General Fund Positions</b>							
<b>Executive Office Program:</b>							
10016	Personal Staff	\$53,779	\$53,764		1.00	1.00	
10017	Personal Staff	42,652	42,641		1.00	1.00	
10018	Personal Staff	39,180	39,178		1.00	1.00	
10009*	Personal Staff	37,925	37,923	1.00		1.00	
10041*	Personal Staff	20,082	20,081	0.50		0.50	
<b>Air Transportation Program:</b>							
30001	Aircraft Pilot	43,592	44,126		1.00	1.00	
<b>Office of Budget and Program Planning:</b>							
40008	Budget Analyst, Executive II	35,854	35,852	1.00		1.00	
40024*	Word Processing Operator III	17,469	17,468	0.75		0.75	
40039	Executive Budget Analyst	47,743	47,740		1.00	1.00	
40050	Budget Analyst, Executive II	37,169	37,373		1.00	1.00	
<b>Lt. Governor</b>							
12004	Personal Staff	42,669	42,666		1.00	1.00	
Sub-Total		\$418,114	\$418,812	3.25	7.00	10.25	0.00
<b>Non-General Fund Positions</b>							
<b>Northwest Regional Power Act Program:</b>							
09003	Secretary, Administrative I	23,394	23,392		1.00	1.00	
Sub-Total		\$23,394	\$23,392	0.00	1.00	1.00	0.00
TOTAL		\$441,508	\$442,204	3.25	8.00	11.25	0.00

\* Not on the joint committee vacancy list

02/13/93  
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AGENCY: GOVERNOR'S OFFICE

Checklist  
Response to Subcommittee Letter

GENERAL FUND TARGET\* \$4,673,865

SPECIFIC REDUCTION PROPOSALS

Priority Ranking

Total Biennial  
Reductions Identified

Does Apply  
Toward  
Target

Does Not Apply  
Toward  
Target

Current General Fund Appropriation\*\*

Current Level Adjustments Requested:  
Adopt C/L differences from Executive Budget (2)  
Fixed Cost Adjustment - Grounds Maintenance

Agency Target Reduction Options:  
5% Personal Svcs Reduction - 3.25 FTE  
Eliminate Aging Coordinator  
Elim. Flathead Basin Comm. G/Fund Support (1)

GENERAL FUND BALANCE ACHIEVABLE  
ABOVE (BELOW) TARGET

Agency Additional Options (5% Below '93 Bienn.)

Mental Disabilities Board of Visitors (1)

TOTAL ADDITIONAL OPTIONS

5,048,068

107,577  
4,101

(222,654)  
(99,873)  
(80,082)

4,757,137  
\$83,272

(302,735)

(302,735)

1,226  
1,226

32,653

32,653

Fund Switch Fee Increase Permanent Reduction Cost Shift to Local Govt? Loss of G/F Revenue? Amt. of G/F Rev. Loss Statute Change

N N N Y N N N Y N N Y N

N N N Y N N N Y N N Y N

\* The target for this agency has been reduced by \$71,046, the amount of the fiscal 1993 G/F supplemental.  
\*\* This amount represents LFA current level since there has not yet been committee action on this agency.

COMMENTS:

- (1) A portion of the reduction suggested does not apply toward the target as it is not in the beginning base (LFA current level).
- (2) Adjustments to LFA current level would include \$46,700 more for the governor's airplane, \$13,500 less for the mansion, \$31,000 more for equipment, \$30,000 more G/F in Lt. Governor's Office.
- (3) The target is not reached because: 1) the target was reduced \$71,046 for supplementals; 2) the agency options were \$6,900 less than requested; 3) \$1,226 did not apply toward the target; and 4) a fixed cost adjustment of \$4,101 was added.

EXHIBIT  
DATE 2/11/93  
KB

3101 01 00000

## GOVERNORS OFFICE

## Program Summary

## Executive Office Program

DATE 2/16/93

HB

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	21.50	21.50	20.00	21.50	(1.50)	20.00	21.50	(1.50)
Personal Services	765,990	749,120	800,661	858,668	(58,007)	801,336	859,342	(58,006)
Operating Expenses	209,514	305,598	306,303	260,975	45,328	287,585	242,271	45,314
Equipment	2,251	0	24,940	8,844	16,096	18,210	9,105	9,105
Total Costs	\$977,755	\$1,054,718	\$1,131,904	\$1,128,487	\$3,417	\$1,107,131	\$1,110,718	(\$3,587)
<b>Fund Sources</b>								
General Fund	961,595	970,959	1,046,404	1,087,987	(41,583)	1,021,631	1,070,218	(48,587)
State Revenue Fund	16,159	83,759	85,500	40,500	45,000	85,500	40,500	45,000
Total Funds	\$977,755	\$1,054,718	\$1,131,904	\$1,128,487	\$3,417	\$1,107,131	\$1,110,718	(\$3,587)

**Page References**

LFA Budget Analysis (Vol. I), A-43  
 Stephens Executive Budget, A21

**Current Level Differences**

5 PERCENT PERSONAL SERVICES REDUCTION—The Executive Budget eliminated 1.5 FTE in compliance with section 13, House Bill 2 requiring a 5 percent personal services reduction in the 1995 biennium. The positions are included in LFA current level. See the attached position reductions listing. (AGENCY TARGET OPTION)

(58,007) (58,004)

FLATHEAD BASIN COMMISSION—The Executive Budget provides more funding for the Flathead Basin Commission. The LFA current level is based on average total expenditures from the state special revenue fund for the past three years. See LFA Vol. I, page A-40 regarding FBC support costs.

45,613 45,613

EQUIPMENT—The Executive Budget includes funding for a mail OCR document scanner (\$10,500), computers (\$5,000), printers (\$6,000), and miscellaneous office equipment (\$3,937) that is not in LFA current level.

16,149 9,288

**INFLATION DIFFERENCES**

(77) (221)

**MINOR DIFFERENCES (NET)**

(261) (263)

**TOTAL CURRENT LEVEL DIFFERENCES**

3,417 (3,587)

FIXED COST ADJUSTMENT—By action of the House Appropriations Committee, the grounds maintenance fee charged to the Governor's Office has been adjusted and a portion of the increase will be reflected in this program budget.

1,328 1,342

VACANT POSITIONS—The Joint Committee on Appropriations recommended the elimination of 3.0 FTE (personal staff) that were vacant on December 11, 1992. The positions are shown on the attached position reduction listing.

(135,611) (135,583)

**Budget Modifications**

OFFICE OF COMMUNITY SERVICE—The Executive is requesting a new budget modification to fund an Office of Community Service, including a 1.0 FTE coordinator position, to be located in the Governor's Office. The modification would require coordination with a bill to be introduced establishing the office and the Governor's Montana Community Service and Volunteer Service Corps program. Funding is proposed to come from the Unemployment Insurance (UI) Administration Tax.

500,000 0

OFFICE OF PUBLIC POLICY DISPUTE RESOLUTION—The Executive is requesting a new budget modification to supplement funding for the Office of Public Policy Dispute Resolution. Partial funding for the new program is contained in House Bill 7 (\$127,667 reclamation and development grants). Additional funding is for state special revenue appropriation authority, with revenue to be provided by fees charged for services provided or from private sources.

65,000 65,000



## Language and Other Issues

**ELIMINATE FLATHEAD BASIN COMMISSION GENERAL FUND SUPPORT—1.0 FTE (AGENCY TARGET OPTION)**—The Flathead Basin Commission is supported partially by general fund for operating costs and the FBC coordinator position is fully funded by general fund. The agency included the elimination of general fund support for the FBC as a target reduction option. For further information on general fund support for the FBC, see the issue discussed on page A-40, LFA Vol. I.

(39,955) (40,127)

**ELIMINATE AGING COORDINATOR (AGENCY TARGET OPTION)**—The position of State Aging Coordinator is funded by general fund and is located in the Governor's Office. The position serves as head of the Aging Services Bureau in the Department of Family Services and as staff support for the Governor's Advisory Council on Aging. The agency target option would eliminate the coordinator's position and support costs for the Council. A revision of statute would be required.

(49,722) (50,151)

**LANGUAGE**— The 1993 biennium appropriations bill included the following language:

"Public funds may not be used to support the governor's radio newslines, a telephone service providing recorded news briefs."

EXHIBIT 5

DATE 2/16/93

HB

# Executive Office Equipment

EXHIBIT 6  
DATE 2/16/93  
HB 7

Equipment	LFA Current Level	Executive Budget	Difference
Mailroom Equipment	\$3,000	\$3,000	\$0
Typewriters — 1	655		1,260
— 3		1,915	
Chairs — 5	2,638		2,677
— 10		5,315	
Document Scanner (New) (for correspondence)	0	10,500	10,500
Laser Printers	0	6,000	6,000
Computers	7,000	12,000	5,000
Software	<u>4,420</u>	<u>4,420</u>	<u>0</u>
Totals	<u>\$17,713</u>	<u>\$43,150</u>	<u>\$25,437</u>

# Governor's Office

EXHIBIT 7  
DATE 2/16/93  
HB

Governor

Chiefs of Staff  
Policy/Legal Issues  
Admin/Operations  
10002 10006

Scheduler  
10018\*

Communications Director  
10007  
Press Secretary  
10021

**Policy Advisor**  
Exempt Staff - 10005  
Exempt Staff - 10012  
Exempt Staff - 10016\*  
Exempt Staff - 10017\*  
~~Exempt Staff - 10009\*\*~~  
~~Exempt .50 FTE - 10041\*\*~~

Aging Coordinator  
70001

**Central Services**  
Centr Serv Mgr - 40015  
Accountant - 10042

**Central Services**  
Exempt Staff - 10043

Exec. Assistant  
10040  
10008 Word Process  
10011 Word Process  
10014 Receptionist  
10020 Exempt

Flathead Basin Coord  
10015

- \* Positions on Swysgood Resolution on Vacant Positions
- \*\* Positions deleted as part of the 5% Cobb Amendment

3101 02 00000  
GOVERNORS OFFICE  
Program Summary

Mansion Maintenance Program

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	1.50	1.50	1.50	1.50	0.00	1.50	1.50	0.00
Personal Services	31,346	29,420	33,164	33,164	0	33,134	33,134	0
Operating Expenses	<u>22,387</u>	<u>26,183</u>	<u>16,397</u>	<u>23,066</u>	(6,669)	<u>16,865</u>	<u>23,692</u>	(6,827)
Total Costs	\$53,734	\$55,603	\$49,561	\$56,230	(\$6,669)	\$49,999	\$56,826	(\$6,827)
<u>Fund Sources</u>								
General Fund	<u>53,734</u>	<u>55,603</u>	<u>49,561</u>	<u>56,230</u>	(6,669)	<u>49,999</u>	<u>56,826</u>	(6,827)
Total Funds	\$53,734	\$55,603	\$49,561	\$56,230	(\$6,669)	\$49,999	\$56,826	(\$6,827)

Page References

LFA Budget Analysis (Vol. I), A-44  
Stephens Executive Budget, A22

Current Level Differences

UTILITIES—The Executive Budget is lower due to a shift of the mansion's electricity and water charges from this program to the Department of Administration, General Services Division.

INFLATION DIFFERENCES

TOTAL CURRENT LEVEL DIFFERENCES

Budget Modifications

None

Language and Other Issues

None

Exec. Over(Under) LFA  
Fiscal 1994 Fiscal 1995

(6,756) (6,756)

87 (71)

(6,669) (6,827)

3101 03 00000 GOVERNORS OFFICE Program Summary								
Air Transportation Program								
Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	1.00	1.00	1.00	1.00	0.00	1.00	1.00	0.00
Personal Services	24,923	29,636	43,593	43,592	1	44,127	44,126	1
Operating Expenses	69,684	97,971	101,736	78,630	23,106	116,544	92,942	23,602
Equipment	<u>184,642</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,100</u>	<u>100</u>	<u>2,000</u>
Total Costs	\$279,250	\$127,607	\$145,329	\$122,222	\$23,107	\$162,771	\$137,168	\$25,603
<u>Fund Sources</u>								
General Fund	276,762	117,607	135,329	112,222	23,107	152,771	127,168	25,603
State Revenue Fund	<u>2,488</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>
Total Funds	\$279,250	\$127,607	\$145,329	\$122,222	\$23,107	\$162,771	\$137,168	\$25,603

Page References

LFA Budget Analysis (Vol. I), A-45  
 Stephens Executive Budget, A22

Current Level Differences

FLIGHT HOURS—The Executive Budget funds this program at fiscal 1992 appropriated levels, allowing 200 flight hours for the Governor's aircraft. The LFA current level funds the program at the reduced level imposed during the January 1992 special session, allowing 155 flight hours for the Beechcraft King Air aircraft.

22,620 22,620

EQUIPMENT—The Executive Budget includes \$2,000 for a replacement computer to track weather and aircraft maintenance. The LFA current level does not fund the computer.

0 2,000

INFLATION DIFFERENCES

486 982

MINOR DIFFERENCES (NET)

1 1

TOTAL CURRENT LEVEL DIFFERENCES

23,107 25,603

VACANT POSITION—The Joint Committee on Appropriations recommended the elimination of 1.0 FTE (pilot) that was vacant on December 11, 1992. The position is general fund and is shown on the attached position reduction listing.

(43,592) (44,126)

Budget Modifications

EXPAND AIRCRAFT USAGE—The Executive requests a new budget modification to allow 100 hours of the Governor's aircraft usage by other agencies. The agencies would pay actual operating costs of the flights and contribute to a deferred maintenance fund for overhauls. This modification would provide state special revenue fund spending authority, to be supported by usage fees paid by user agencies.

32,000 32,000

Other Issues

GOVERNOR'S AIRCRAFT SALE AND LEVEL OF SUPPORT—The January 1992 special session included language in House Bill 2 requiring the sale of the Governor's Beechcraft King-Air airplane in fiscal 1992 and included an appropriation of \$175,000 general fund to replace the aircraft with a less expensive model. In addition, the special session legislature reduced operating costs to reflect anticipated lower operating costs of the new aircraft. The Governor's Office did not sell the aircraft, citing a lack of offers for the plane at the estimated selling price. The LFA current level budgets operating expenses at the level appropriated by the special session. If the King-Air plane is retained, the LFA current level budget would require a reduction in the number of flight hours to approximately 155 hours. See the discussion and flight hours table on pages A41-42 of the LFA Budget Analysis.

GOVERNORS OFFICE  
Program Summary

Office Of Bdget &amp; Pgm Planning

DATE 2/16/92  
HB

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	18.00	18.00	16.25	18.00	(1.75)	16.25	18.00	(1.75)
Personal Services	670,686	651,860	675,647	728,971	(53,324)	677,492	729,815	(52,323)
Operating Expenses	117,262	142,170	122,397	124,219	(1,822)	138,585	129,155	9,430
Equipment	<u>5,190</u>	<u>0</u>	<u>32,180</u>	<u>30,346</u>	<u>1,834</u>	<u>7,110</u>	<u>5,221</u>	<u>1,889</u>
Total Costs	\$793,138	\$794,030	\$830,224	\$883,536	(\$53,312)	\$823,187	\$864,191	(\$41,004)
<u>Fund Sources</u>								
General Fund	<u>793,138</u>	<u>794,030</u>	<u>830,224</u>	<u>883,536</u>	<u>(53,312)</u>	<u>823,187</u>	<u>864,191</u>	<u>(41,004)</u>
Total Funds	\$793,138	\$794,030	\$830,224	\$883,536	(\$53,312)	\$823,187	\$864,191	(\$41,004)

Page ReferencesLFA Budget Analysis (Vol. I), A-46  
Stephens Executive Budget, A23Current Level Differences

5 PERCENT PERSONAL SERVICES REDUCTION—The Executive Budget eliminated 1.75 FTE in compliance with section 13, House Bill 2 requiring a 5 percent personal services reduction in the 1995 biennium. The positions are included in LFA current level. See the attached position reduction listing. (AGENCY TARGET OPTION)

OVERTIME—The Executive Budget includes overtime in fiscal 1995, citing legislative session workload.

ELIMINATE CLEARINGHOUSE—The LFA current level eliminates operating expenses from the fiscal 1992 base for the Intergovernmental Review (IGR) Clearinghouse function, since the function and FTE were deleted during the January 1992 special session.

DATA PROCESSING COSTS—The LFA current level funds data processing costs at the level requested by the agency, including an allowance for cyclical costs related to budget preparation. The Executive Budget was increased for cyclical costs associated with budget preparation.

EQUIPMENT—The Executive Budget includes more for computer software purchases than LFA current level.

## INFLATION DIFFERENCES

## MINOR DIFFERENCES (NET)

## TOTAL CURRENT LEVEL DIFFERENCES

FIXED COST ADJUSTMENT—By action of the House Appropriations Committee, the grounds maintenance fee charged to the Governor's Office has been adjusted and a portion of the increase will be reflected in this program budget.

VACANT POSITIONS—The Joint Committee on Appropriations recommended the elimination of 2.0 FTE (budget analysts) that were vacant on December 11, 1992. The positions are shown on the attached position reduction listing.

Budget Modifications

STAFF COMPUTER TRAINING—This modification would provide computer training for OBPP staff.

PERFORMANCE MEASURES: NEW STAFF—This budget modification would provide 1.5 FTE in fiscal 1994 and 2.0 FTE in fiscal 1995 to overhaul the current budgeting and appropriations process with emphasis on mission budgets using outcome and output measures.

Language and Other Issues

None

Exec. Over	(Under)	LFA
Fiscal 1994	Fiscal 1994	Fiscal 1995

(53,323)	(53,320)
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0	1,000
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3,000	3,000
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(3,884)	13,216
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2,000	2,000
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(902)	(6,695)
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(203)	(205)
-------	-------

(53,312)	(41,004)
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712	719
-----	-----

(84,912)	(85,113)
----------	----------

5,400	5,400
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100,000	100,000
---------	---------

3101 09 00000

GOVERNORS OFFICE  
Program Summary

## Northwest Regional Power Act

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	6.50	6.50	6.50	6.50	0.00	6.50	6.50	0.00
Personal Services	273,285	280,423	297,025	297,025	0	297,158	297,159	(1)
Operating Expenses	126,045	142,778	122,366	122,659	(293)	125,084	125,391	(307)
Equipment	579	1,000	0	0	0	0	0	0
Total Costs	\$399,909	\$424,201	\$419,391	\$419,684	(\$293)	\$422,242	\$422,550	(\$308)
<u>Fund Sources</u>								
Federal Revenue Fund	399,909	424,201	419,391	419,684	(293)	422,242	422,550	(308)
Total Funds	\$399,909	\$424,201	\$419,391	\$419,684	(\$293)	\$422,242	\$422,550	(\$308)

Page References

LFA Budget Analysis (Vol. I), A-47  
 Stephens Executive Budget, A25

Current Level Differences

MINOR DIFFERENCES (NET)

(293) (308)

FIXED COST ADJUSTMENT—By action of the House Appropriations Committee, the grounds maintenance fee charged to the Governor's Office has been adjusted and a portion of the increase will be reflected in this program budget.

285 288

VACANT POSITION—The Joint Committee on Appropriations recommended the elimination of 1.0 FTE (secretary) that was vacant on December 11, 1992. The position is shown on the attached position reduction listing.

(23,394) (23,392)

Budget Modifications

None

Language and Other Issues

None

Exec. Over(Under) LFA  
 Fiscal 1994 Fiscal 1995

3101 16 00000

## GOVERNORS OFFICE

## Citizens Advocate Office

## Program Summary

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	1.50	1.50	1.50	1.50	0.00	1.50	1.50	0.00
Personal Services	54,848	47,231	55,855	55,855	0	55,852	55,852	0
Operating Expenses	19,640	19,481	18,553	18,774	(221)	17,860	18,091	(231)
Equipment	0	0	1,260	1,260	0	0	0	0
Total Costs	\$74,489	\$66,712	\$75,668	\$75,889	(\$221)	\$73,712	\$73,943	(\$231)
<u>Fund Sources</u>								
General Fund	60,045	51,712	60,668	60,889	(221)	58,712	58,943	(231)
Federal Revenue Fund	14,444	15,000	15,000	15,000	0	15,000	15,000	0
Total Funds	\$74,489	\$66,712	\$75,668	\$75,889	(\$221)	\$73,712	\$73,943	(\$231)

Page References

LFA Budget Analysis (Vol. I), A-49  
 Stephens Executive Budget, A27

Current Level Differences

MINOR DIFFERENCES (NET)

(221) (231)

Budget Modifications

None

Language and Other Issues

None

Exec. Over(Under) LFA  
 Fiscal 1994 Fiscal 1995



Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	4.50	4.50	4.50	4.50	0.00	4.50	4.50	0.00
Personal Services	144,701	136,754	159,263	159,264	(1)	159,262	159,263	(1)
Operating Expenses	34,347	53,733	43,464	41,135	2,329	45,978	43,651	2,327
Equipment	<u>1,203</u>	<u>0</u>	<u>6,020</u>	<u>6,020</u>	<u>0</u>	<u>2,400</u>	<u>2,400</u>	<u>0</u>
Total Costs	\$180,251	\$190,487	\$208,747	\$206,419	\$2,328	\$207,640	\$205,314	\$2,326
<u>Fund Sources</u>								
General Fund	139,407	138,277	154,356	152,029	2,327	153,032	150,706	2,326
Federal Revenue Fund	<u>40,844</u>	<u>52,210</u>	<u>54,391</u>	<u>54,390</u>	<u>1</u>	<u>54,608</u>	<u>54,608</u>	<u>0</u>
Total Funds	\$180,251	\$190,487	\$208,747	\$206,419	\$2,328	\$207,640	\$205,314	\$2,326

Page References

LFA Budget Analysis (Vol. I), A-50  
Stephens Executive Budget, A27

Current Level Differences

MINOR DIFFERENCES (NET)

FIXED COST ADJUSTMENT—By action of the House Appropriations Committee, the grounds maintenance fee charged to the Governor's Office has been adjusted and a portion of the increase will be reflected in this program budget.

Budget Modifications

MDC LEGAL REPRESENTATION—This general fund budget modification would provide legal representation to the residents at the Montana Developmental Center for annual recommitment hearings.

Other Issues

ELIMINATION OF MENTAL DISABILITIES BOARD OF VISITORS (AGENCY TARGET OPTION)—The agency included the elimination of this program as a target reduction option, although it also cites "serious ramifications that could result in litigation to regain rights to advocacy and legal representation." A revision of statute would be required.

Exec. Over(Under) LFA  
Fiscal 1994 Fiscal 1995

2,328 2,326

47 48

14,000 14,000

(152,029) (150,706)

Property Assessment Division  
Appraisal/Assessment Function Reductions  
Option 3: Reallocation/Reduction of Staff

	FY94	FY95
AD Budget Reduction Target/Fiscal Year	\$1,173,000	\$1,173,000
Elimination of Deputy Assessors	\$820,869	\$821,970
Reduction in State Contribution to Elected Assessors' Salaries	\$352,275	\$352,275
Equivalent to Local Gov't Savings for Deputy Assessors' Salaries		
Personal Property Automation Efficiencies (Savings)	\$501,312	\$501,312
Appraisal Staff Adjustments (Salary Savings)	\$131,690	\$131,690
Workload Adjustments (Additional Costs)	(\$628,150)	(\$628,150)
<b>TOTAL OPTIONAL SAVINGS</b>	<b>\$1,177,996</b>	<b>\$1,179,097</b>

Facts:

1. Eliminates the statutory requirement for appointed deputy assessors. Consideration must be given to amending 7-4-2313, 7-4-2401 thru 2405 & 7-4-2505, MCA. There are 48 deputies that are affected. It is recommended that a hiring preference be allowed for deputy assessors whose positions were eliminated.
2. Eliminates the requirement for the assessors' office to be open for the transaction of business from 8 am - 5 pm continuously every day in the year except holidays, Saturdays and Sundays. Consideration must be given to amending 7-4-102 & 7-4-2211, MCA. As staff is reduced, service to the public will be reduced.
3. Provides a salary savings of \$352,275 to local government. That is the local government share of the deputy assessor salary. Local governments would use that salary savings to increase their share of the elected assessor's salary and reduce the state's share.
4. Contemplates assessment staff adjustments as determined by workload. County staffing adjustments were predicated on an annual workload requirement of 2,000 parcels per assessment staff member. Total parcels were derived by using 20% of the total real property parcel count from the CAMA system plus the the total number of assessments resident on the BEV system. That workload requirement extends through the valuation and taxation phases. Adjustments were made for varying levels of workload that exists in each county and the impact the BEV system will have on that workload. In addition the workload calculation considers that there will be an elected assessor, and FTE levels were rounded.
5. Requires approval of the BEVS modification request. Without that modification, we will be unable to reduce assessment staff levels as proposed in this option.

6. Contemplates appraisal staff adjustments. Those adjustments contemplate some combination of appraisal resources to handle real property valuation. The state would be divided into areas, with the largest urban center designated as the primary contact point for appraisal issues. The adjustments also consider the ability of the CAMA system to allow more and quicker internal review of data. The following service cut-backs may result:

- (i) There would be some level of reduction in office hours in some counties.
- (ii) Staff would be limited in their ability to do field work. Internal inspections of property would be allowed only under specific guidelines such as specific requests or associated with appeals. External inspections would be kept to a minimum.

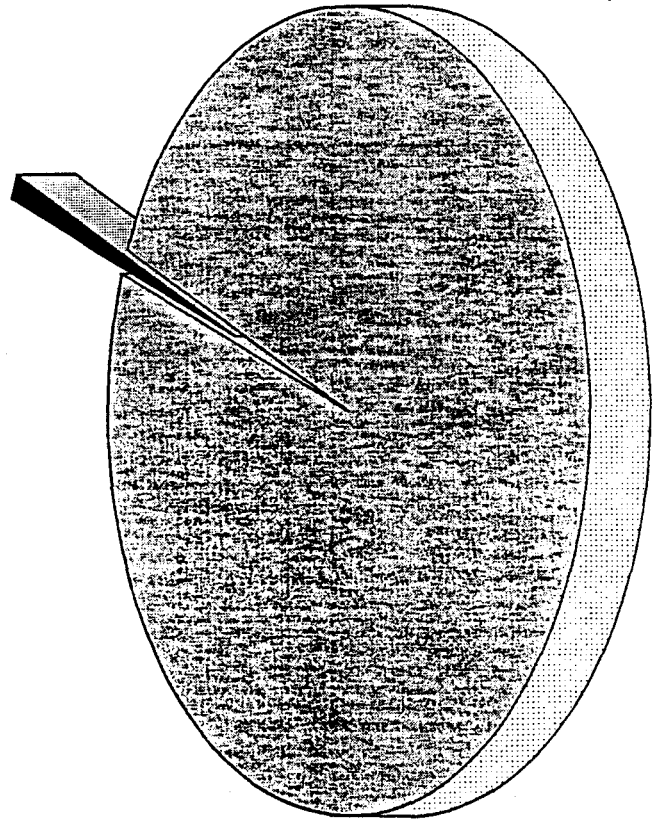
7. Staffing level allocations were allowed to provide regional assistance to assessment and appraisal offices. Those FTE would be in central locations.

# Cost of Missing One Percent of Class Eight Taxable Value

## Estimated Cost in Property Tax Revenue (Per Fiscal Year)

Total Property Tax Revenue  
Class Eight Property:

\$73,340,000



University (6 mills)	\$13,900
SFP (95 mills)	\$220,200
Counties	\$172,800
Local Schools	\$282,900
Cities/Towns	\$43,600
<b>TOTAL</b>	<b>\$733,400</b>

Based on Tax Year 1992 Taxable Values and Tax Year 1992 Mill Levies

EXHIBIT  
DATE 2/16/93  
HB

DATE 2/16/94

		Total Personal Services		FTE		Total FTE		Non-Approp FTE	
Position #	Position Description	Fiscal 1994	Fiscal 1995	Removed by 5% Reduction	Removed by Being Vacant	Removed	Removed		FTE
General Fund Positions (continued)									
Property Valuation - County Appraisal/ Area Management (continued)									
08139	Appraiser I	24,054	24,088		1.00	1.00			
08156	Property Tax Clerk II	19,556	19,583	1.00		1.00			
08190	Property Tax Clerk II	19,556	19,583	1.00		1.00			
08212	Property Tax Clerk II	27,221	27,260		1.00	1.00			
08223	Property Tax Clerk II	22,173	22,314	1.00		1.00			
08301	Property Tax Clerk II	9,638	9,652	0.50		0.50			
08309	Property Tax Clerk II	15,356	15,377	0.75		0.75			
08334	Property Tax Clerk II	25,508	25,544		1.00	1.00			
08338	Appraisal Supv I	28,277	28,317	1.00		1.00			
08357	Appraiser Supv I	32,921	33,209		1.00	1.00			
08358	Property Tax Clerk II	11,771	11,792	0.50		0.50			
08422	Cty Assessor-Admin	26,736	26,774		0.70	0.70			
08515	Admin Clerk I	17,036	17,059		1.00	1.00			
08516	Property Tax Assistant	23,440	23,472		1.00	1.00			
08542	Admin Clerk I	17,926	17,950		1.00	1.00			
08554	Admin Clerk I	19,097	19,123		1.00	1.00			
08982	Appraisal Supv I	30,372	30,541	1.00		1.00			
90047	Appraiser I	24,900	24,935		1.00	1.00			
90049	Appraiser II	25,178	25,309	1.00		1.00			
Property Valuation - Admin/Operations/ Central Appraisals									
08153	Admin Assistant III	26,895	27,060	1.00		1.00			
08186	Admin Assistant III	26,710	26,799	1.00		1.00			
08221	Admin Assistant III	29,596	29,775	1.00		1.00			
08225	Admin Assistant III	26,895	27,086	1.00		1.00			
08226	Admin Assistant III	26,574	26,613	1.00		1.00			
08935	Audito III	29,134	29,176	1.00		1.00			
08951	Tax Program Manager	48,447	48,508	1.00		1.00			
08954	Tax Appraisal Spec II	33,508	33,557		1.00	1.00			
08983	Area Property Tax Supv	41,969	42,084		1.00	1.00			
90063	Admin Clerk I	5,902	5,911		0.40	0.40			
Sub-Total		\$1,671,687	\$1,676,423	34.40	29.85	64.25			0.00
Non-General Fund Positions									
Director's Office									
01020	Revenue Investigator	30,570	30,614		1.00	1.00			
Liquor Division									
05007	Admin Clerk I	17,036	17,059	0.50	0.50	1.00			1.00
05047	Statistical Tech II	28,255	28,295						1.00
05217	Liquor Store Clerk 2	25,021	25,056						0.50
05311	Liquor Store Mgr 4	14,238	14,290						1.00
05441	Liquor Store Mgr 6	29,335	29,376						0.50
05507	Liquor Store Mgr 5	15,250	15,330						0.25
05602	Liquor Store Clerk 2	5,685	5,694						0.20
05607	Liquor Store Clerk 2	4,548	4,555						0.20
05617	Liquor Store Clerk 2	4,640	4,647						0.25
05621	Liquor Store Clerk 2	5,685	5,694						0.20
05624	Liquor Store Clerk 2	4,724	4,743						1.00
05625	Liquor Store Clerk 2	25,021	25,056						1.00
05629	Liquor Store Clerk 2	25,021	25,056						
Sub-Total		\$235,029	\$235,465	0.50	1.50	2.00			7.10
TOTAL		\$1,906,716	\$1,911,888	34.90	31.35	66.25			7.10

NOTES: \*\* Twelve positions were eliminated by both actions.  
They are shown eliminated by 5% reduction.

02/08/93

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Position #05007 - .50 FTE eliminated as "5% reduction".  
It also appeared on the "vacancy list", but as 1.00 FTE.  
It is shown as a .50 FTE reduction in each column.

5801 08 00000

DEPARTMENT OF REVENUE  
Program Summary

## Property Valuation

DATE 2/16/95

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	397.06	398.06	378.91	398.06	(19.15)	378.91	398.06	(19.15)
Personal Services	9,763,075	8,950,475	10,292,186	10,835,904	(543,718)	10,318,153	10,863,773	(545,620)
Operating Expenses	1,831,306	2,103,435	1,803,406	1,771,330	32,076	1,803,409	1,769,988	33,421
Equipment	92,615	99,810	183,778	165,475	18,303	185,848	165,270	20,578
Debt Service	269,741	268,572	269,800	269,741	59	269,800	269,741	59
Total Costs	\$11,956,738	\$11,422,292	\$12,549,170	\$13,042,450	(\$493,280)	\$12,577,210	\$13,068,772	(\$491,562)
<b>Fund Sources</b>								
General Fund	11,956,738	11,422,292	12,549,170	13,042,450	(493,280)	12,577,210	13,068,772	(491,562)
Total Funds	\$11,956,738	\$11,422,292	\$12,549,170	\$13,042,450	(\$493,280)	\$12,577,210	\$13,068,772	(\$491,562)

Page References

LFA Budget Analysis A-148 to A-176  
 Stephens Sexecutive Budget A68 to A78

Current Level Differences

**PERSONAL SERVICES**—The LFA current level is higher than the executive by 19.15 FTE. This is the net difference of two items. First, the LFA current level includes 19.75 FTE ("5% reduction" FTE) not in the executive current level. Second, the executive current level includes .60 FTE not included in the LFA current level because in moving two positions (.70 FTE each) from the "elected & deputy assessors" budget entity to the "county appraisal/area management" budget entity, the LFA adjustment moves each .70 FTE while the executive adjustment established positions as full FTE, an increase of .60 FTE.

**RENT/NON-DoA BUILDINGS**—The LFA current level is based upon the fiscal 1992 actual expenditures for rent of county appraisal office space.

**DATA NETWORK SERVICES**—The LFA current level is lower because it does not include funding for the cost of connecting additional personal computers to the statewide data network.

**SYSTEMS DEVELOPMENT/NON-DoA**—The LFA current level uses fiscal 1992 actual expenditures and does not include additional funds for contract programming for maintenance and upgrades of county computer systems.

**EQUIPMENT**—The LFA current level is lower (by \$25,610 in fiscal 1994 and \$27,680 in fiscal 1995) than the executive for replacement of autos but includes funds to replace 6 vehicles per year. The LFA current level is higher by about \$12,000 each year for replacement of CAMAS computers. The LFA is lower by \$5,000 each year for replacement of some county office equipment.

**MINOR DIFFERENCES****INFLATION DIFFERENCES****TOTAL CURRENT LEVEL DIFFERENCES**Budget Modifications

**BUSINESS EQUIPMENT EVALUATION SYSTEM**—During the 1993 biennium, the Department of Revenue data processing staff developed a mainframe computer system to track and value personal property. This budget modification would add \$135,000 general fund over the biennium to fund mainframe computer processing charges to operate the system. (See also issue on page A-157 of LFA Budget Analysis.)

**RESTORE 5% FTE REDUCTION**—This budget modification restores \$1,025,861 general fund over the biennium and 19.75 FTE removed from the program current level budget request in accordance with section 13 of House Bill 2.

Exec. Over(Under) LFA  
 Fiscal 1994 Fiscal 1995

(543,718) (545,620)

15,087 16,152

4,640 4,640

12,950 12,950

18,303 20,578

(846) (646)

304 384

(493,280) (491,562)

45,000 90,000

-9,000-

511,969 513,892

Language

The 1993 biennium appropriation act includes language which refers to a line item titled "Computer-Assisted Mass Appraisal System (CAMAS) Costs". The language states:

"Funds appropriated in item \_\_\_ may be used only for consulting contracts to support CAMAS or to support appraisers' use of CAMAS, for debt service costs to fund equipment acquisitions, and for computer maintenance contracts."

The committee may wish to consider a similar line item and language.

EXHIBIT 11

DATE 2/10/9

AB

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	36.50	35.50	34.50	36.50	(2.00)	34.50	36.50	(2.00)
Personal Services	1,215,644	1,093,867	1,304,670	1,363,160	(58,490)	1,315,569	1,370,028	(54,459)
Operating Expenses	348,216	265,962	340,116	338,624	1,492	228,567	224,984	3,583
Equipment	13,456	13,990	24,907	25,185	(278)	12,463	10,500	1,963
Local Assistance	2,004	15,000	15,000	15,000	0	15,000	15,000	0
Total Costs	\$1,579,321	\$1,388,819	\$1,684,693	\$1,741,969	(\$57,276)	\$1,571,599	\$1,620,512	(\$48,913)
<u>Fund Sources</u>								
General Fund	890,902	745,935	1,084,522	1,038,480	46,042	1,010,285	963,131	47,154
State Revenue Fund	1,654	0	4,548	4,548	0	0	0	0
Federal Revenue Fund	150,637	180,385	118,016	174,668	(56,652)	112,427	175,073	(62,646)
Proprietary Fund	536,127	462,499	477,607	524,273	(46,666)	448,887	482,308	(33,421)
Total Funds	\$1,579,321	\$1,388,819	\$1,684,693	\$1,741,969	(\$57,276)	\$1,571,599	\$1,620,512	(\$48,913)

Page References

LFA Budget Analysis A-148 to A-176  
Stephens Executive Budget A68 to A78

Current Level Differences

PERSONAL SERVICES—The LFA current level is higher because it includes all positions authorized by the 1991 Legislature, including the "5% reduction" FTE (2.00 FTE for this program).

FUNDING OF INVESTIGATIONS BUREAU—The LFA current level bases the funding upon the fiscal 1992 actual funding as of year-end closing. For this program, the fiscal 1992 funding reflected a negative general fund amount, but the fiscal 1994 and 1995 are shown as zero general fund. The executive current level includes \$89,341 general fund in fiscal 1994 and \$88,149 general fund in fiscal 1995. This difference in the LFA current level is spread between other federal and proprietary funding sources.

General Fund	89,341	88,149
Federal Funds	(55,505)	(62,646)
Proprietary Funds	(34,116)	(23,543)
Minor Difference	280	(1,960)

MINOR DIFFERENCES

14 3,822

INFLATION DIFFERENCES

1,200 1,724

TOTAL CURRENT LEVEL DIFFERENCES

(57,276) (48,913)

Budget Modifications

None

Language

None



MEMORANDUM

February 15, 1993

TO: Representative Peterson, Chairman  
Institutions and Cultural Education Subcommittee

FROM: Representative DeBruycker, Chairman *Reginald DeBruycker*  
Natural Resources and Commerce Subcommittee

RE: Action Affecting the Department of Revenue

On Saturday February 13, 1993, the subcommittee on Natural Resources and Commerce approved the expenditure of additional resource development funds in the Department of State Lands. The additional funds became available when the revenue auditor position in the Department of Revenue (funded from this source) was eliminated. Since the position has been eliminated, the Department of Revenue should have no funding from this source. If future action by your subcommittee changes this situation, please inform me.

DEPARTMENT OF REVENUE

Positions Removed by Joint Committee Action  
House Appropriations & Senate Finance and Claims  
January 6, 1993

EXHIBIT 60  
DATE 2/16/93  
16 08-Feb-93

Position #	Position Description	Total Personal Services		FTE		Total FTE Removed	Non-Approp. FTE
		Fiscal 1994	Fiscal 1995	Removed by 5% Reduction	Removed by Being Vacant		
General Fund Positions							
Director's Office							
01007	Personnel Technician	22,570	22,601	1.00	.5	1.00	
01036	Admin Aide II	20,434	20,462		<del>1.00</del>	<del>1.00</del>	
** 01040	Admin Officer IV	35,915	35,968	1.00		1.00	
Centralized Services Division							
02021	Accounting Clerk	18,220	18,244	1.00		1.00	
90200	Admin Clerk I	11,368	11,438	0.50		0.50	
90202	Mail Clerk II	1,593	1,600	0.09		0.09	
Data Processing Division							
03010	Info Sys Spec II-Impl	37,498	37,768		1.00	1.00	
03052	Info Sys Spec II-Impl	37,088	37,142		1.00	1.00	
91610	Data Entry Operator	68,739	68,833	3.60	.5	3.60	
91613	Data Entry Oper I	9,108	9,118		<del>0.75</del>	<del>0.75</del>	
91618	Data Entry Oper Trainee	8,599	8,608		0.50	0.50	
Income Tax- Admin/Audit							
06022	Revenue Agent I	13,427	13,448	0.50		0.50	
06038	Revenue Agent II	16,632	16,771	0.50		0.50	
06059	Tax Exam Tech	25,035	25,070		1.00	1.00	
06065	Revenue Agent I	14,154	14,258	0.50		0.50	
06078	Revenue Agent I	12,386	12,405	0.50		0.50	
06095	Revenue Agent III	18,318	18,345	0.50		0.50	
06096	Revenue Agent I	13,905	13,927	0.50		0.50	
06123	Tax Exam Clerk	9,151	9,165	0.46		0.46	
** 96010	Tax Exam Tech	16,483	16,505	0.70		0.70	
Income Tax- Support Services							
06016	Admin Clerk III	19,556	19,583		1.00	1.00	
06029	Accounting Tech	25,359	25,395		1.00	1.00	
06033	Admin Clerk III	22,351	22,383		1.00	1.00	
06034	Admin Clerk III	22,249	22,383		1.00	1.00	
06136	Admin Clerk I	9,658	9,669		0.50	0.50	
Income Tax- Business Tax							
** 06002	Taxpayer Service Rep	28,277	28,317	1.00		1.00	
06104	Audit Technician I	23,774	23,942		1.00	1.00	
Corporation Tax- Admin/Audit							
07101	Career Exec Assign	50,742	50,818		1.00	1.00	
07450	Revenue Agent I	19,398	19,426	0.65		0.65	
07802	Revenue Agent I	18,937	18,964	0.65		0.65	
07903	Word Proc Operator III	19,556	19,583	1.00		1.00	
Corporation Tax- State Lands Audit							
07807	Revenue Agent I	28,277	28,317		1.00	1.00	
Property Valuation- County Appraisal/Area Management							
08029	Property Tax Clerk II	24,497	24,729	1.00		1.00	
08042	County Property Tax Supv	42,002	42,064		1.00	1.00	
08065	Appraiser II	28,555	28,649	1.00		1.00	
08067	Property Tax Assistant	18,123	18,149	1.00		1.00	
08068	Property Tax Clerk Supv II	27,503	27,542		1.00	1.00	
08086	Property Tax Clerk II	27,221	27,260		1.00	1.00	
08107	Property Tax Assistant	23,907	24,081	1.00		1.00	
08119	Property Tax Clerk II	22,610	22,642		1.00	1.00	
** 08121	Property Tax Clerk II	19,556	19,583	1.00		1.00	
08122	Property Tax Clerk II	22,610	22,817		1.00	1.00	
(Continued on next page)							

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**HOUSE OF REPRESENTATIVES  
VISITOR REGISTER**

GEN. GOV. & HWYS. SUBCOMMITTEE DATE 2/16/95  
DEPARTMENT(S) REVENUE, GOV'S OFFICE DIVISION \_\_\_\_\_

**PLEASE PRINT**

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NAME	REPRESENTING	
Lynn Chenoweth	DOR	
Don Hoffmann	✓	
Gary Blewett	DOR	
Mick Robinson	✓	
Russ Hyatt	✓	
RANDY WILKE	D.O.R.	
Ken Moore	Board of Visitors	
Marion Olson	Mt. Assessment Assoc.	
Greg Lake	Mt Assessment Assoc.	
Ken Morrison	DOR	

PLEASE LEAVE PREPARED TESTIMONY WITH SECRETARY. WITNESS STATEMENT FORMS ARE AVAILABLE IF YOU CARE TO SUBMIT WRITTEN TESTIMONY.