

MINUTES

MONTANA HOUSE OF REPRESENTATIVES 53rd LEGISLATURE - REGULAR SESSION

JOINT SUBCOMMITTEE ON GENERAL GOVERNMENT & TRANSPORTATION

Call to Order: By REP. MARY LOU PETERSON, CHAIRMAN, on January 21, 1993, at 9:50 AM.

ROLL CALL

Members Present:

Rep. Mary Lou Peterson, Chair (R)
Sen. Harry Fritz, Vice Chair (D)
Rep. Marjorie Fisher (R)
Sen. Gary Forrester (D)
Rep. Joe Quilici (D)
Sen. Larry Tveit (R)

Members Excused: None

Members Absent: None

Staff Present: Jon Moe, Legislative Fiscal Analyst
Clayton Schenck, Legislative Fiscal Analyst
John Patrick, Office of Budget & Program Planning
Elaine Benedict, Committee Secretary

Please Note: These are summary minutes. Testimony and discussion are paraphrased and condensed.

Committee Business Summary:

Hearing: DEPARTMENT OF JUSTICE
Executive Action: NONE

Discussion/Announcements:

In response to a previous question by CHAIRMAN MARY LOU PETERSON, the Department of Justice provided a CJIN Terminal Waiting List.
EXHIBIT 1

HEARING ON DEPARTMENT OF JUSTICE

Tape No. 1:A:000

HIGHWAY PATROL

Informational Testimony:

Mr. Clayton Schenck, Legislative Fiscal Analyst, reviewed the budget for the division. **EXHIBITS 2 and 3**

Colonel Bob Griffith, Montana Highway Patrol, presented issues

for the division. **EXHIBIT 4.** He stated that the division is involved in several public safety aspects that range from inspecting school buses to officer training, transporting prisoners, assisting other government agencies, and coordinating with Secret Service agents when necessary. Eighteen percent of the money generated through fines and forfeits is given to victims of crimes, 30% goes to driver's education programs and 15% goes to the county in which an arrest is made. He distributed a chart showing the time allocations of officers, a justification form and an organizational chart with a corresponding state map. **EXHIBITS 5, 6, 7 and 8.** Mr. Griffith stated that even if the division undergoes vacancy savings, officers must still respond to calls and will therefore have to be paid for overtime. The overtime causes great amounts of stress for the officers and can create negative behavioral changes. One of the vacant positions is that of an officer who attended 6 months of military training. The division is required by Federal law to allow that individual to return to the position. The funding for away-from-home allowance provides a set amount for the needs of the officers and eliminates the need for paperwork in submitting individual expenditures. The two positions eliminated by the OBPP are vital to the division. Concerning printing costs, if the division does not print summons and warnings, revenue is lost. The program to meet Federal inspection requirements has reduced truck accidents by 37%.

Mr. John Patrick, Office of Budget and Program Planning, stated that 4 of the 12 FTEs eliminated by the 5% personal services reduction were held open at the request of the Budget Office in order to reduce the amount of supplemental requests. The 2 personnel FTE reductions are in response to a prioritized listing of functions submitted by the agency upon the request of the Budget Office. The two positions would be transferred to Central Services.

Questions, Responses, and Discussion:

Tape 1:B:045

REP. JOE QUILICI asked what effect the funding transfer for the Motor Vehicle Division would have on the current level issues of the Highway Patrol Division. **Mr. Patrick** answered that the program would be affected because it has historically been funded by Highway Special Revenue.

REP. QUILICI stated that he believes a 4 cent/3 cent fuel tax would adequately fund the Highway Program. **Mr. Schenck** responded that the LFA current level is higher than the executive proposal in this instance. At LFA current level, the Highway Special Revenue Account would require a minimum 5 cent gas tax increase (for the entire biennium, rather than 5 cents for each year). The 4 cent/3 cent tax would adequately fund the Highway Patrol Division.

REP. MARJORIE FISHER asked the total number of Highway Patrol

persons. Col. Griffith answered that the total is 203; three are Federally funded and the remainder are funded from the gas tax.

CHAIRMAN PETERSON asked, concerning away-from-home expenditures, the date of completion of negotiations with the union. She also asked for correlation numbers of patrol persons in comparison with traffic increases. Col. Griffith stated that the number of patrol persons has remained at 200 since 1981 and that the traffic has increased greatly. Some counties do not have any patrol persons. The negotiations with the union were done in good faith and with the understanding that funding is contingent upon legislative approval.

MOTOR VEHICLE

Tape No. 1:B:385

Informational Testimony:

Mr. Schenck reviewed the budget for the division. EXHIBITS 9 and 10

Mr. Dean Roberts, Administrator, Motor Vehicle Division, presented testimony and issues concerning the division. EXHIBITS 11 and 12

Tape No. 2:A:005

Mr. Mike Trevor, Administrator, Information Services, Department of Administration, addressed the Modified request to transfer the Motor Vehicle to the State's Mainframe computer. The increase in cost to the Department of Justice will be offset by decreases in rates for other agencies (approximately \$800,000-\$900,000 annual savings to the general fund). The computer system located at the Armory has reach maximum capacity. Transferring the system from the Armory to the Mitchell Building would be the most viable and beneficial solution to this problem. The Department of Justice would be charged based on usage, rather than the current flat-rate. The Criminal Justice Information System would remain on the Armory system in an interim status because it is not compatible with a shared mainframe system.

Questions, Responses, and Discussion:

REP. QUILICI asked if an upgrade of the mainframe in the Mitchell Building will be necessary if the transfer takes place. Mr. Trevor answered that an upgrade would be necessary even if the transfer does not take place.

REP. QUILICI asked if the mainframe currently has the capacity to take on the transfer. Mr. Trevor answered that it does, provided that the current level request of the Department of Admin is approved.

CHAIRMAN PETERSON asked if the transfer would prolong the life of the Armory computer. Mr. Trevor answered that the Armory

computer has already reached maximum life-span.

REP. QUILICI asked if savings could be assumed by the Motor Vehicles Division if the driver's license renewal period were extended from four years to six years for good drivers. **Mr. Roberts** answered that, although this would be a benefit to citizens, the work-load would remain the same due to having to service the same number of people. Also, the cost of tracking driving records would be an increased cost to the division.

SEN. LARRY TVEIT asked what type of clothing is worn by the examiners and how many examiners there are. **Mr. Roberts** answered that the examiners wear uniforms in order to be officially recognized, that new ones are necessary because the old uniforms are worn and that the examiners have purchased their own and need reimbursement. There are 38 examiners.

Informational Testimony:

Mr. Steve Turkiewicz, Montana Auto Dealers Association and Chairman of the Montana Highway Users Federation, expressed support for the automation of titling and registration. Liens cannot be perfected until a title is issued. The Highway Users Federation emphatically opposes diversion of gas tax funds from highway purposes. This diversion would require individuals to pay twice for the same service and is unconstitutional.

Ms. Glenna Wortman-Obie, AAA Montana, expressed opposition to the diversion of funds from highway funds, particularly in regard to the gas tax.

Mr. Joe Mazurek, Attorney General, reiterated the issues raised by the divisions within the Department of Justice.

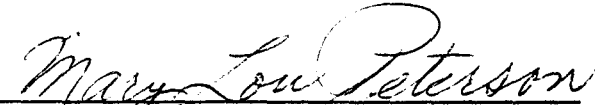
Announcements/Discussion:

Tape No. 2:B:005

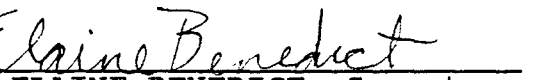
Mr. Schenck distributed a copy of the letter sent to department heads citing reduction recommendations to be presented to the subcommittee. **EXHIBIT 13**

ADJOURNMENT

Adjournment: 12:05 PM



REP. MARY LOU PETERSON, Chair



ELAINE BENEDICT, Secretary

MLP/EB

HOUSE OF REPRESENTATIVES

Gen. Gov. & Hwys.

SUB-COMMITTEE

ROLL CALL

DATE

1/21/93

NAME	PRESENT	ABSENT	EXCUSED
Rep. Mary Lou Peterson Chair	X		
Sen. Harry Fritz Vice Chair	X		
Rep. Marjorie Fisher	X		
Sen. Gary Forrester	X		
Rep. Joe Quilici	X		
Sen. Larry Tveit	X		

CJIN TERMINAL WAITING LIST

EXHIBIT 1

DATE 1/21/93

~~HB~~

BUREAU OF INDIAN AFFAIRS (7/15/91)

- 1) BLACKFEET AGENCY
- 2) FORT BELKNAP AND ROCKY BOY
- 3) CROW AND NORTHERN CHEYENNE
- 4) FORT PECK

* Billings Area Office - **INSTALLED: 6/17/92**

status: WILL START WITH BILLINGS AREA OFFICE
equipment: intend to use CJIN purchased
line:

MISSOULA COUNTY AIRPORT AUTHORITY (10/21/91)

status:
equipment: intend on purchasing their own to get on line
sooner
line:

MT. FISH ,WILDLIFE AND PARKS (11/15/91)

- 1) HELENA
- 2) KALISPELL
- 3) BOZEMAN

status:
equipment:
line:

U.S. PROBATION AND PAROLE (7/31/92)

- 1) MISSOULA
- 2) BILLINGS
- 3) HELENA

STATUS:
EQUIPMENT: CJIN WOULD PROVIDE
LINE:

U.S. FOREST SERVICE,NORTHERN REGIONAL OFFICE (1/6/93)

STATUS:
EQUIPMENT:
LINE:

TOTAL: 12 AGENCIES WAITING AS OF 1/11/93

EX 2

EXHIBIT 2

DATE 1/31/95

HB

4110 13 00000		Highway Patrol Division						
DEPARTMENT OF JUSTICE								
Program Summary								
Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	273.15	265.65	259.15	273.15	(14.00)	251.65	265.65	(14.00)
Personal Services	8,803,838	8,855,914	9,429,707	9,838,550	(408,843)	9,338,109	9,766,547	(428,438)
Operating Expenses	2,173,990	1,991,550	2,391,327	2,334,281	57,046	2,446,871	2,344,876	101,995
Equipment	1,083,914	1,166,781	1,258,912	1,102,183	156,729	1,297,942	1,102,204	195,738
Total Costs	\$12,061,742	\$12,014,245	\$13,079,946	\$13,275,014	(\$195,068)	\$13,082,922	\$13,213,627	(\$130,705)
<u>Fund Sources</u>								
State Revenue Fund	11,553,838	11,493,484	12,512,829	12,771,901	(259,072)	12,508,343	12,703,987	(195,644)
Federal Revenue Fund	507,903	520,761	567,117	503,113	64,004	574,579	509,640	64,939
Total Funds	\$12,061,742	\$12,014,245	\$13,079,946	\$13,275,014	(\$195,068)	\$13,082,922	\$13,213,627	(\$130,705)

Page References

LFA Budget Analysis (Vol. I), A 102-103
 Stephens Executive Budget, A46-47

Current Level Differences

5 PERCENT PERSONAL SERVICES REDUCTION—The Executive Budget eliminated 12.0 FTE in accordance with section 13, House Bill 2 requiring a 5 percent personal services reduction in the 1995 biennium budget. The position is included in LFA current level. The Joint Committee on Appropriations and Finance and Claims recommended the 5 percent reductions be permanently eliminated from the budget.

(425,746) (428,175)

PERSONNEL MANAGEMENT, 2.0 FTE—The Executive Budget removed 2.0 FTE that perform a personnel function for the division, with the recommendation that the personnel function be transferred to the Central Services Division.

(47,398) (47,445)

OVERTIME, OPERATIONS—The Executive Budget provides a 40 percent increase in overtime funding for highway patrol operations, based on union contract negotiations and more overtime requirements due to reduced staffing. The LFA current level funds overtime at the fiscal 1992 base level, since the LFA current level provides for full staffing, and to highlight the union negotiations for legislative consideration.

32,110 32,110

OVERTIME, MCSAP PROGRAM—The Executive Budget provides overtime funding for the Motor Carrier Safety Assistance Program (MCSAP). The LFA current level does not provide overtime as it has not been appropriated for the program in the past and it is a vehicle inspection program, with little apparent justification for overtime costs.

15,300 15,300

HEALTH INSURANCE, HIGHWAY PATROL RECRUITS—The LFA current level removed funding for health insurance for students in the Highway Patrol Division basic training course, as they do not qualify for the benefit.

17,100 0

PROGRAM EXPANSION, MCSAP—The Executive Budget includes federal funding for a significant increase in the federally funded MCSAP inspection program. The expansion includes the addition of 1.5 FTE and personal services costs that are in the executive budget modification discussed below, but the related operating expenses are in the executive current level.

48,368 48,368

PROGRAM AND FTE REDUCTIONS—The Executive Budget is lower due to the reduction of operating expenses (gas and rent) related to the elimination of 14.0 FTE in the Executive Budget.

(49,240) (49,240)

LEGAL COSTS—The Executive Budget provides funding for potential employee rights lawsuits.

5,382 5,382

PRINTING COSTS—The Executive Budget provides funding for cyclical printing costs in the division that occur every two years. The costs were inadvertently left out of LFA current level.

0 17,500

AWAY-FROM-HOME ALLOWANCE—The Executive Budget includes an increase for a special away-from-home allowance paid to highway patrol officers, based on anticipated union negotiations. The LFA current level funds the allowance at fiscal 1992 levels.

51,627 74,187

EQUIPMENT—The Executive Budget includes funding for equipment at a level much higher than an average

156,751 195,781

year, even though it also proposes a reduction of 14.0 FTE for the program. The LFA current level provides for the priority purchase of equipment based on average annual levels plus an increase for inflation on patrol vehicles.

INFLATION DIFFERENCES

573 5,651

MINOR DIFFERENCES (NET)

105 (124)

TOTAL CURRENT LEVEL DIFFERENCES

(195,068) (130,705)

VACANT POSITIONS—The Joint Committee on Appropriations and Finance and Claims recommended the elimination of 4.0 FTE for this program that were vacant on December 11, 1992. Three of the positions (safety education officer and two highway patrol officers) are funded by highways special revenue, and the fourth position (MCSAP Program Officer) is funded by federal funds. The positions are shown on the attached position reduction listing.

(149,148) (150,342)

Budget Modifications

EXECUTIVE BUDGET MODIFICATION:

ADDITIONAL MCSAP FTE—This budget modification will add 1.5 FTE to the MCSAP inspection program, funded by a federal grant. The operating costs for this program expansion are included in the Executive Budget current level.

36,377 36,422

ELECTED OFFICIAL BUDGET MODIFICATION:

RESTORE 5 PERCENT REDUCTION—This budget modification would restore 12.0 FTE deleted in the Executive Budget as part of the 5 percent personal services reduction. Funding for these positions is included in LFA current level. See LFA Vol. I, page A-92.

425,738 425,738

Issues

SUPPLEMENTALS—The Executive Budget includes two supplemental appropriation requests for this program for fiscal 1993. The supplemental recommendations include \$383,000 for prisoner per diem costs and \$380,000 for state share costs of highway patrol retirement.

FUNDING—This program is primarily funded by highways special revenues. The highways special revenue fund faces severe shortfalls in the 1995 bienium, and the executive budget proposes a fuel tax increase to fund the shortfall. For further discussion of the fund imbalance, see the LFA Vol. I, pages A 123-129.

DEPARTMENT OF JUSTICE

Positions Removed by Joint Committee Action
House Appropriations & Senate Finance and Claims
January 6, 1993

EXHIBIT 3
DATE 1/21/93

		Total Personal Services		FTE		Total FTE Removed	Non-Approp. FTE
Position #	Position Description	Fiscal 1994	Fiscal 1995	Removed by 5% Reduction	Removed by Being Vacant		
General Fund Positions							
Legal Services Division							
05003	Agency Counsel I	\$34,321	\$34,637	1.00	0.00	1.00	
Motor Vehicle Division							
12301	Driver Services Specialist I	26,779	26,801		1.00	1.00	
12310	Driver Services Specialist I	27,386	27,408		1.00	1.00	
12313	Driver Services Specialist I	25,057	25,077		1.00	1.00	
12630	Administrative Clerk I	10,069	10,078		0.50	0.50	
* 12736**	Administrative Clerk I	16,973	16,989	1.00		1.00	
* 12761	Administrative Clerk I	16,973	16,989	1.00		1.00	
12813	Administrative Clerk I	9,626	9,634		0.50	0.50	0.50
* 12961**	Training & Development Spec.	26,101	26,128	1.00		1.00	
* 17002**	Training & Development Spec.	32,954	32,981	1.00		1.00	
17013	Data Processing Section Supvr.	26,101	26,128		1.00	1.00	
17031	Training & Development Spec.	26,101	26,128		1.00	1.00	
* 17060	Data Entry Operator II	20,391	20,510	1.00		1.00	
* 17067	Data Entry Operator II	16,973	16,989	1.00		1.00	
* 17075	Data Entry Operator II	16,973	16,989	1.00		1.00	
* 17076	Data Entry Operator II	20,328	20,355	1.00		1.00	
* 17078	Data Entry Operator II	16,973	16,989	1.00		1.00	
* 17114	Microfilm Clerk I	16,973	16,989	1.00		1.00	
17115	Data Entry Operator III	18,151	18,169		1.00	1.00	
17117	Data Entry Operator II	19,933	20,080		1.00	1.00	
* 17119**	Data Entry Operator II	16,968	16,981	1.00		1.00	
17121	Microfilm Clerk I	16,973	16,989		1.00	1.00	
17139	Data Entry Operator II	19,902	19,929		1.00	1.00	
Law Enforcement Services Division							
* 24002	Fingerprint/Record Tech. Supv.	17,027	17,044		1.00	1.00	
24009**	Identification Specialist	36,647	36,685	1.00		1.00	
* 24011	Fingerprint Technician	21,826	21,848		1.00	1.00	
25001**	Criminal Investigator	38,236	38,441	1.00		1.00	
25021	Enforcement Pgm Mgr II(DI-W)	10,564	10,621		0.25	0.25	
County Attorney Payroll							
19010**	County Attorney - Silver Bow	31,584	31,612	0.50		0.50	
19020**	County Attorney - Cascade	30,310	30,337	0.50		0.50	
19530	County Attorney - Golden Vall.	18,894	18,961		0.25	0.25	
19550**	County Attorney - Petroleum	6,331	6,337	0.10		0.10	
Law Enforcement Academy							
22003**	Training Services Manager I	21,876	22,001	0.50	0.00	0.50	
Central Services Division							
28010**	Administrative Clerk I	4,248	4,250	0.19	0.00	0.19	
Data Processing Division							
29007	Information Systems Spec. IV	37,383	37,414		1.00	1.00	
29010**	Information Systems Spec. III	32,966	32,999	1.00		1.00	
29014	Data Commun. Coordinator	26,101	26,128		1.00	1.00	
Forensic Science Division							
20003**	Director, Forensic Science Div.	29,753	29,785	0.50		0.50	
32007	Latent Print Examiner	30,449	30,480		1.00	1.00	
Sub-Total		\$873,173	\$874,889	17.29	15.50	32.79	0.50

						DATE 1/21/93	
Non-General Fund Positions							
Agency Legal Services							
01015	Attorney Specialist III	0	0	0.00	0.00	0.00	1.00
06008**	Agency Counsel II	38,888	38,920	1.00		1.00	
Gambling Control Division							
07012	Licence/Cert./Permit Specialist	32,244	32,347	1.00	0.00	1.00	
07017**	Administrative Clerk III	22,239	22,287	1.00	0.00	1.00	
Highway Patrol Division							
13060	Safety Education Officer	40,122	40,318		1.00	1.00	
13122**	Highway Patrol Officer I	33,425	33,653	1.00	0.00	1.00	
13123	Highway Patrol Officer I	33,706	33,869		1.00	1.00	
13129**	Highway Patrol Officer I	33,706	33,869	1.00	0.00	1.00	
13187**	Highway Patrol Officer II	43,319	43,532	1.00	0.00	1.00	
13198**	Highway Patrol Officer II	42,966	43,178	1.00	0.00	1.00	
13204**	Highway Patrol Officer I	32,624	32,782	1.00	0.00	1.00	
13215**	Highway Patrol Officer II	36,785	37,259	1.00	0.00	1.00	
13220	Highway Patrol Officer II	42,614	43,178		1.00	1.00	
14258**	Highway Patrol Officer II	32,624	32,782	1.00	0.00	1.00	
14263**	Highway Patrol Officer II	43,673	43,888	1.00	0.00	1.00	
14272**	Highway Patrol Officer I	31,656	31,808	1.00	0.00	1.00	
14273**	Highway Patrol Officer I	31,656	31,808	1.00	0.00	1.00	
14274**	Highway Patrol Officer I	31,656	31,808	1.00	0.00	1.00	
14275**	Highway Patrol Officer I	31,656	31,808	1.00	0.00	1.00	
14507	Program Officer I (MCSAP)	32,706	32,977		1.00	1.00	
Law Enforcement Services Division							
25021	Enforcement Program Mgr. II	31,691	31,862		0.75	0.75	
Central Services Division							
28010	Accounting Technician	4,732	4,735	0.21		0.21	
Sub-Total		\$704,689	\$708,668	15.21	4.75	19.96	1.00
TOTAL		\$1,577,862	\$1,583,558	32.50	20.25	52.75	1.50

* Already eliminated in the LFA current level.

** Not on the joint committee vacancy list

01/14/93

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DEPARTMENT OF JUSTICE
1995 Biennium Budget Issues
HIGHWAY PATROL

20-Jan-93

EXHIBIT 4

DATE 1/21/93

~~FIB~~

CURRENT LEVEL ISSUES:

	----FTE----		----COST----	
	FY94	FY95	FY94	FY95
Personal Services – Requested Increases:				
1. The 5% cut would eliminate 12.00 uniformed highway patrolmen. This reduction would impact rural Montana towns and would take the staffing level back to the 1970s. (8 positions are filled.)	12.00	12.00	\$425,746	\$428,175
2. The vacant list identified 4.00 FTE. These vacancies do not truly exist and are a product of the bidding & training system utilized by the highway patrol.	4.00	4.00	\$149,148	\$150,342
3. OBPP cuts 2.00 FTE within the personnel function. Both positions are filled.	2.00	2.00	\$47,398	\$47,445

Operations – Requested Increases:

1. OBPP eliminates the operating expenses associated with the 12.00 highway patrolmen. are needed as staffing was not at 100% in FY92.			\$49,240	\$49,240
2. Request an increase in the away-from-home-allowance.			\$51,000	\$74,000
3. Legal fees & printing – \$5,380 in legal expenses were incurred in FY92. This level is asked to be continued as legal costs will occur. Every two years warnings & notices to appear must be printed. In FY91 \$14,842 was expended, FY93 will be \$16,000, and projected expenses for FY95 are \$17,500.			5,380	22,880

Equipment – No Issues

Funding – Earmarked Funds

MODIFICATIONS

1. MCSAP – Request a 1.50 FTE increase in this federally funded program to meet new federal inspection requirements. Operating costs included.	1.50	1.50	\$85,707	\$86,712
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* Assume adoption of LFA base plus 5% and vacant listing reductions.

EXHIBIT

5

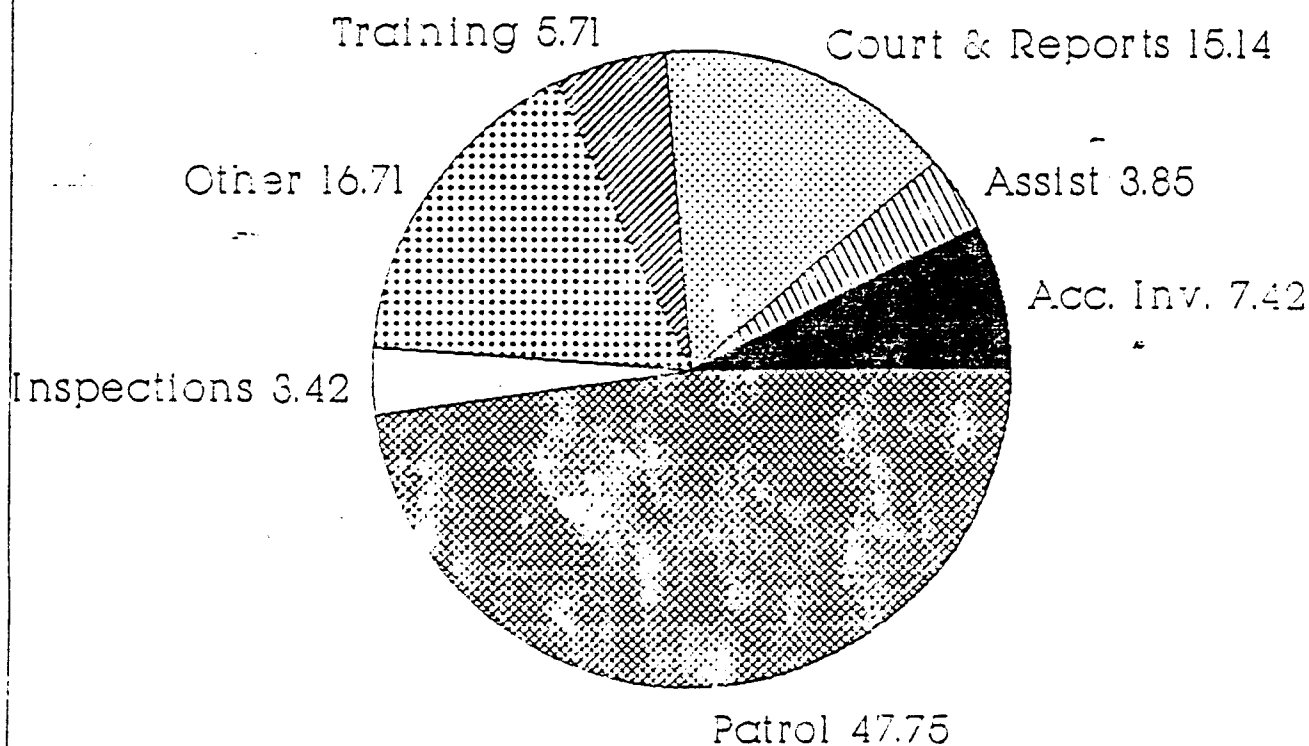
DATE

1/21/93

FBI

Average M.H.P. Time

For a 7 Year Period. 1986 to Present



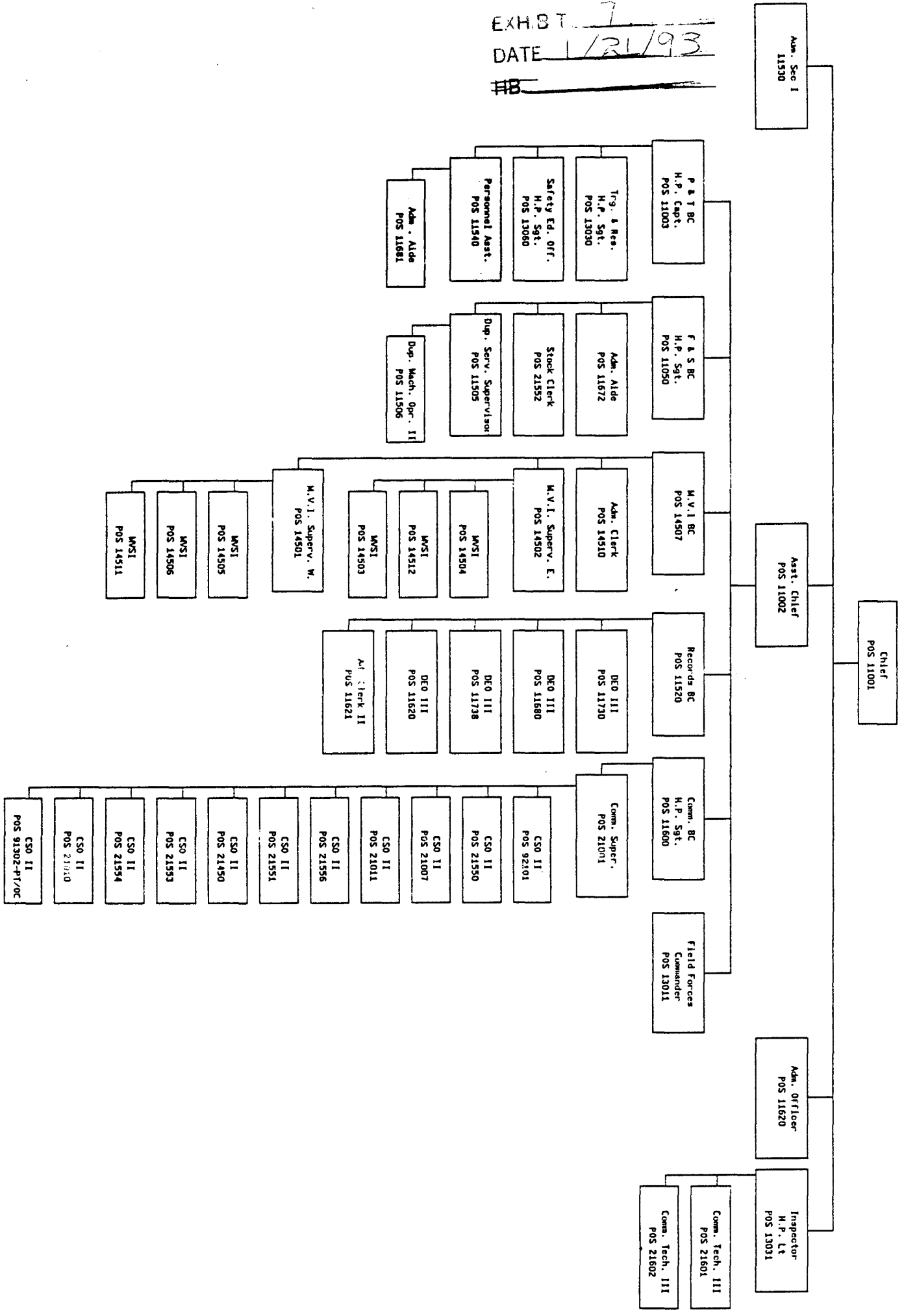
*** Other Includes: Manual direction of traffic, Emergencies, Pursuits, Stolen vehicle recovery, Equipment repair, Supervision, Administration, Meetings, Prisoner transport and First aid.

JUSTIFICATION FORM									
Agency Name		Department of Justice		Agency Number		4110			
Program Name		Highway Patrol Division		Program Number		13			
Control Variable Name		Highway Patrol Operations		C.V. Number		1301			
F/F, OBJ. EXP. OF L/E	BASE ADD	ZERO BASE	OTHER	ITEM #	DOCUMENT ADJUSTMENT	1992 ACTUALS	REQUESTED		
							FY94	FY95	
1100			X		51 cut in Personal Services: Pos. No. Location Salary Benefits 13215 Conrad 26,323 12,920 13187 Scobey 31,308 14,994 13122 Culbertson 23,761 11,928 13179 Fairfield 23,974 12,016 14263 Drummond 31,577 15,102 13198 Glendive 31,038 14,884 13204 Jordan 23,150 11,680 11258 Big Timber 23,150 11,680 14272 Vacant 22,411 11,381 14273 Vacant 22,411 11,381 14274 Vacant 22,411 11,381 14275 Vacant 22,411 11,381 12 Positions total 303,925 150,778	(303,925)	(303,925)		
400			X				(150,778)	(150,778)	

* Positions granted by 1991 legislature, which we have not been able to fill because of immediate budget cuts by governor's budget office following the adjournment of the 1991 legislative session.

454,703

EXH.BT 7
DATE 1/21/93
HB



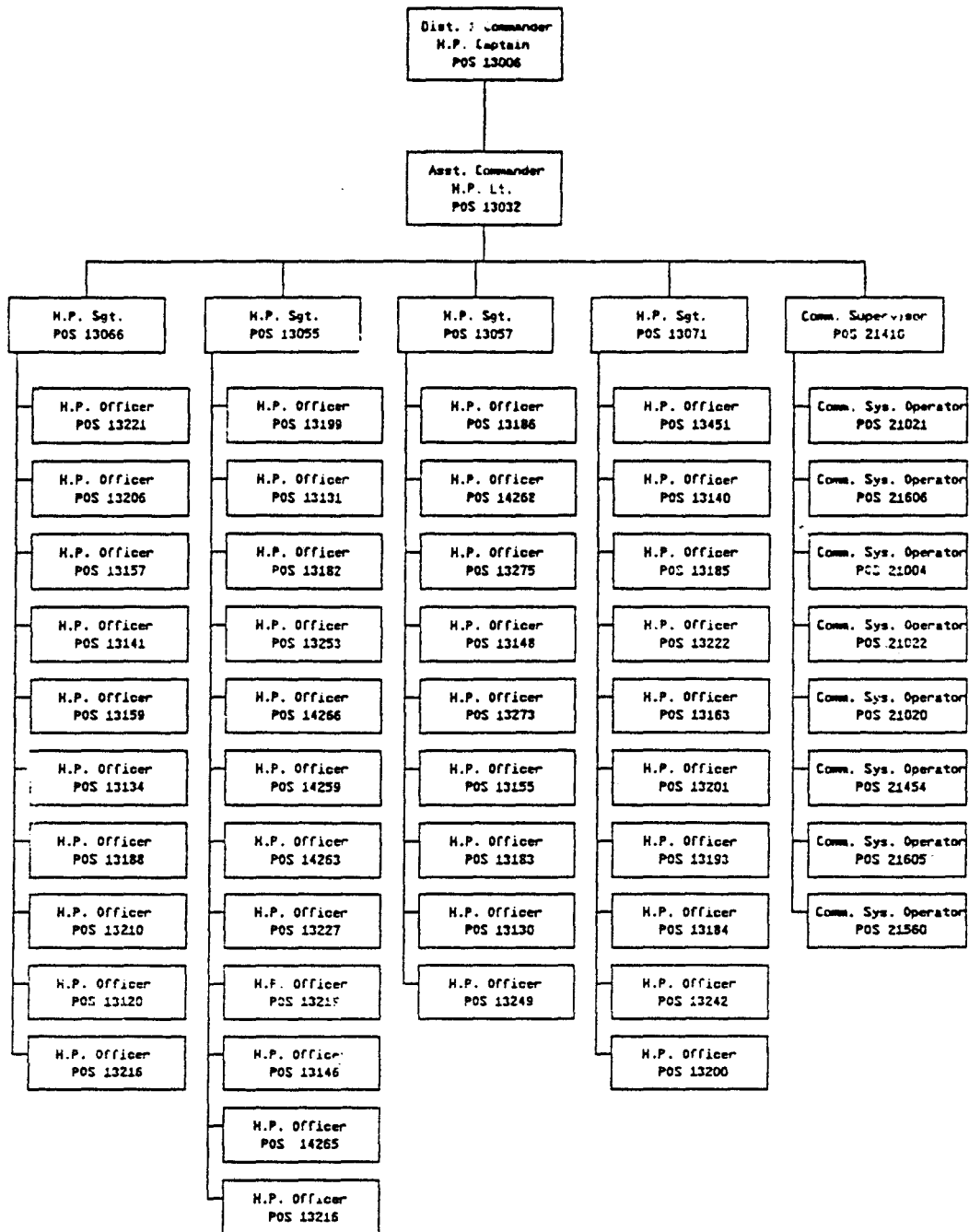
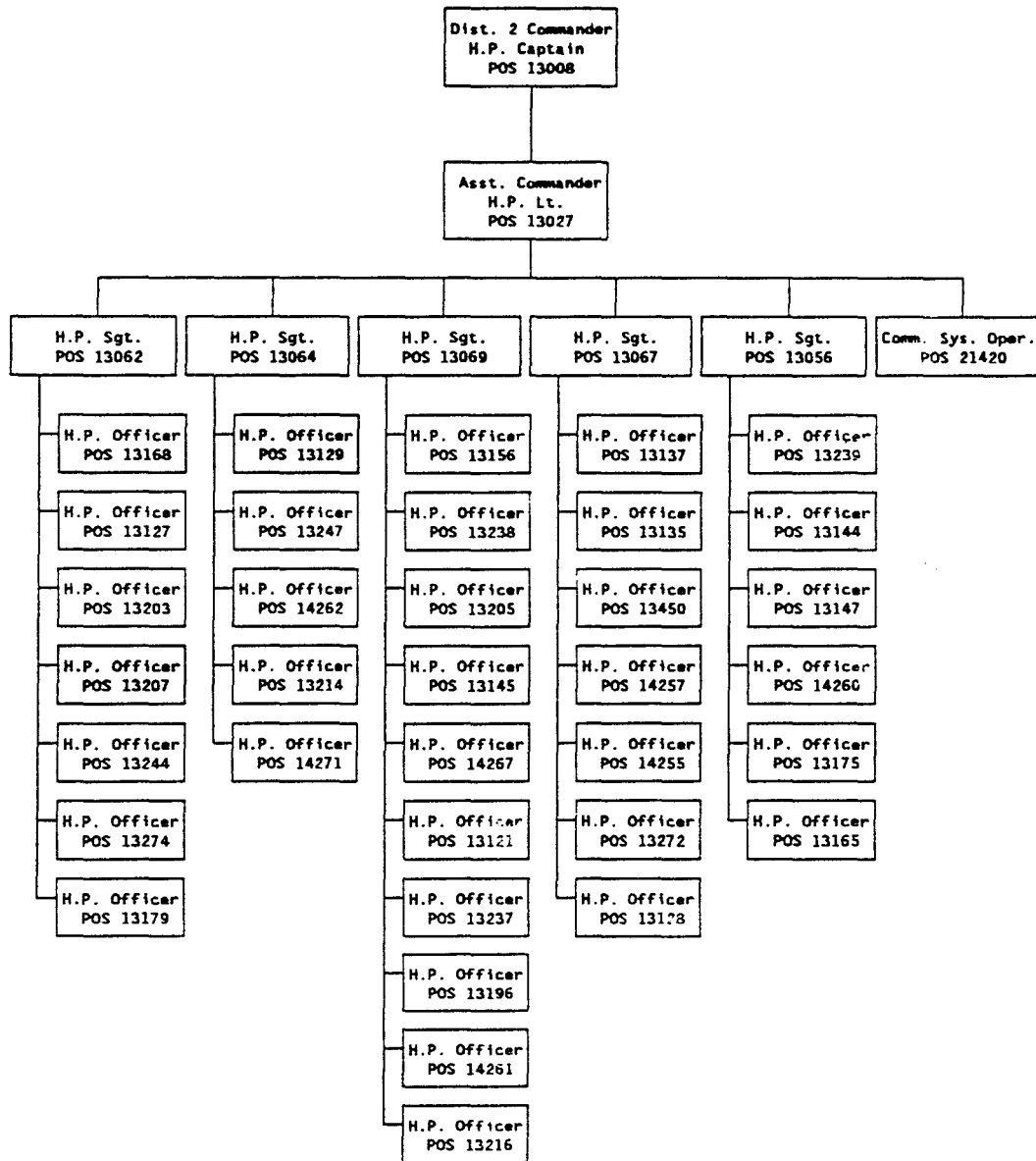
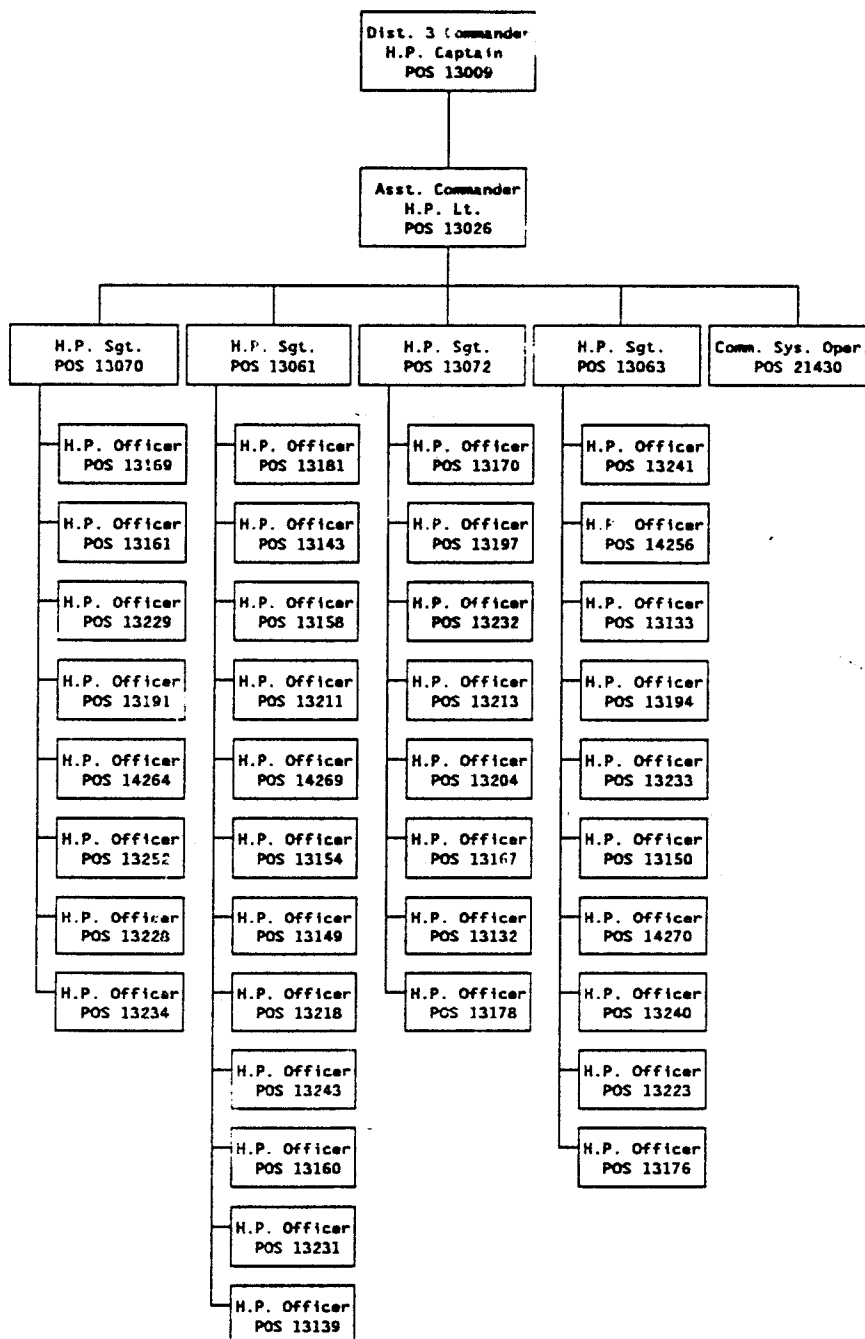
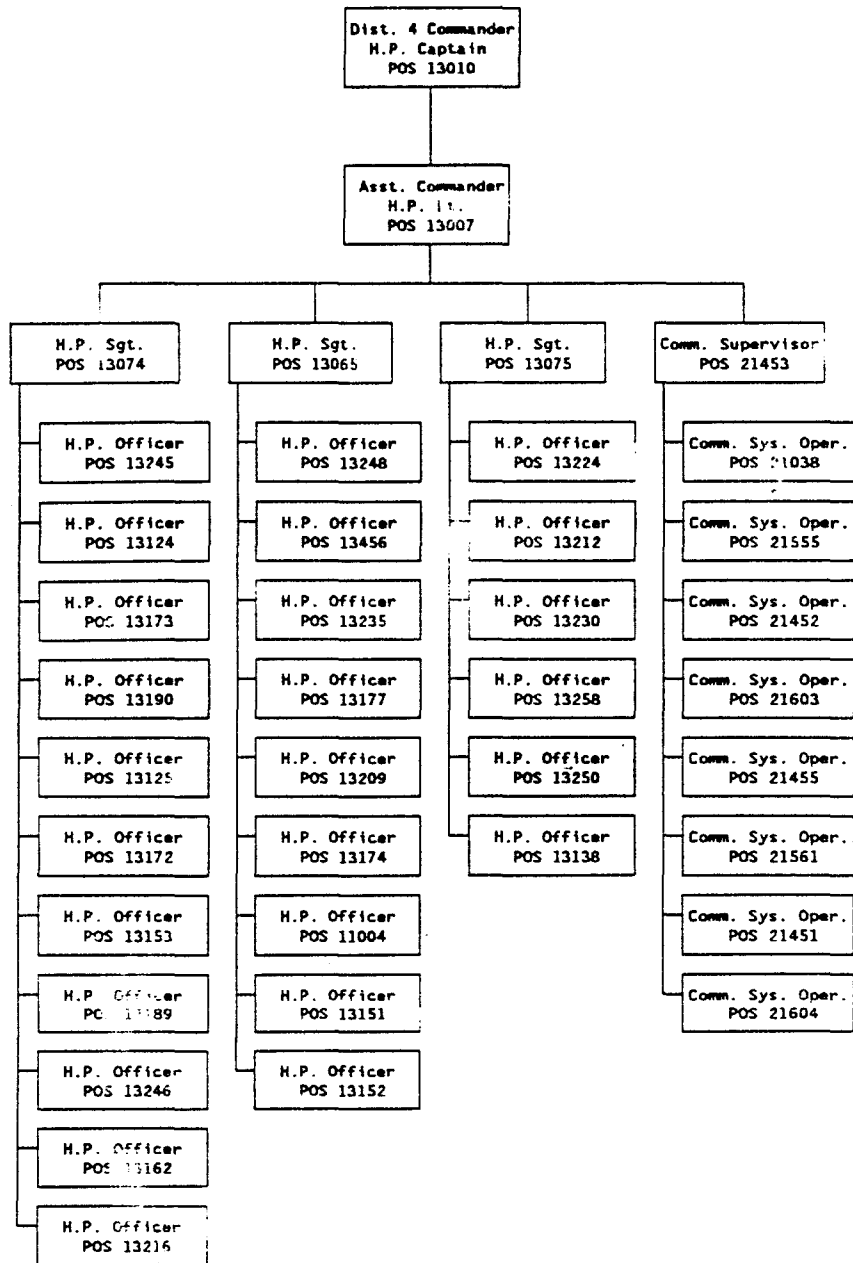


EXHIBIT 7
DATE 1/21/93
~~HB~~







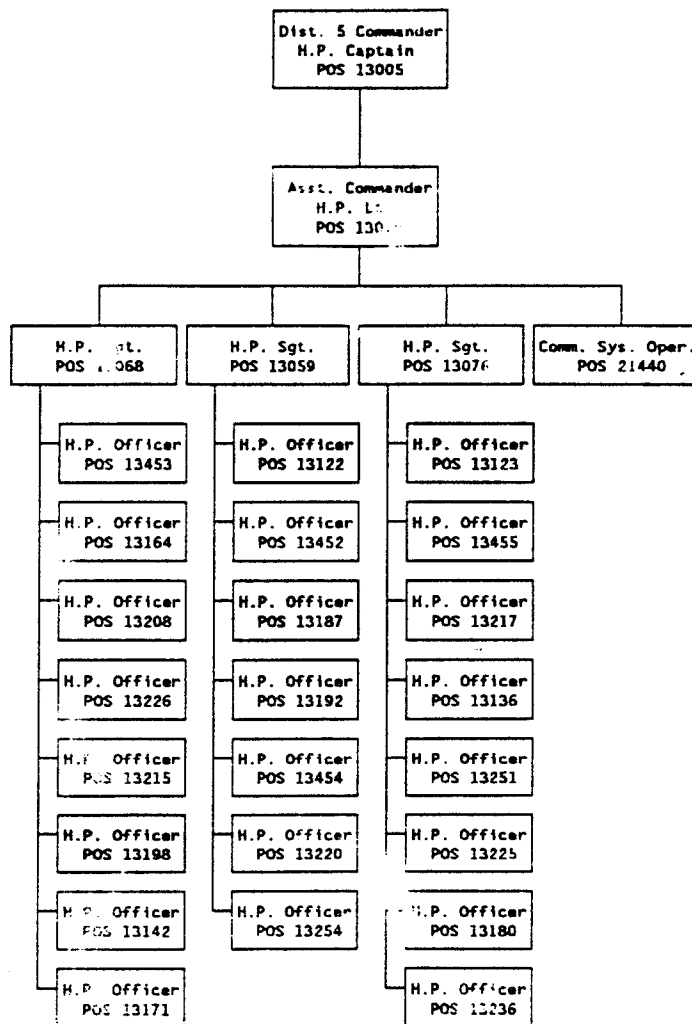


EXHIBIT 727
DATE 1/21/95
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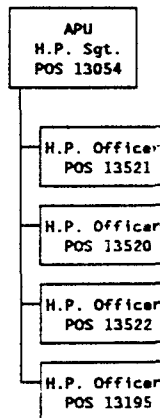
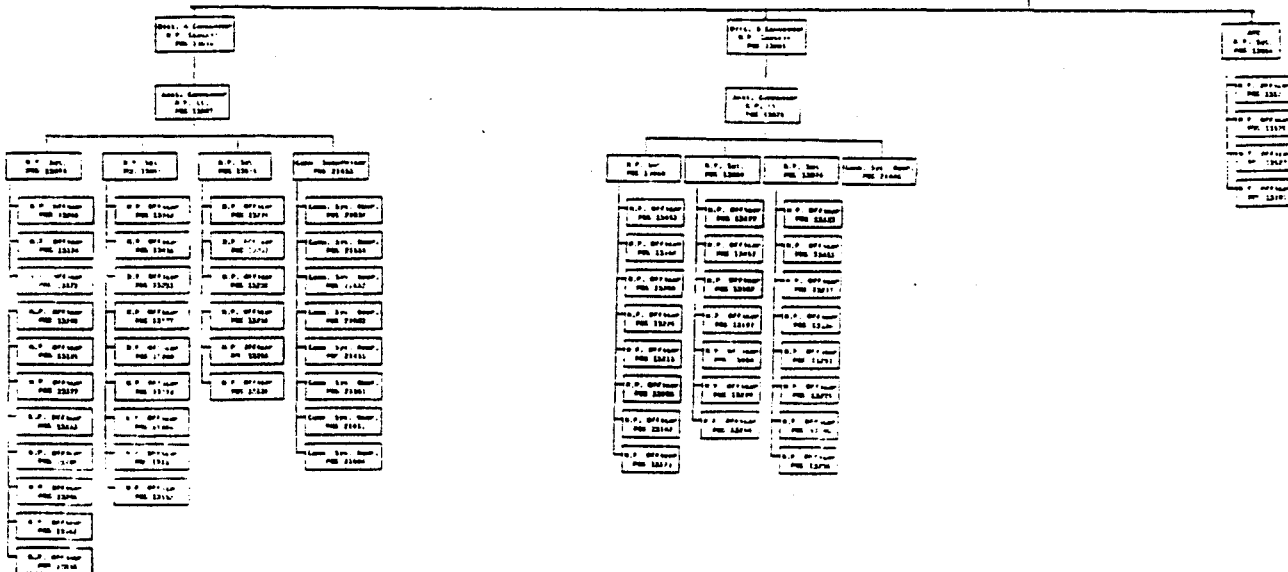
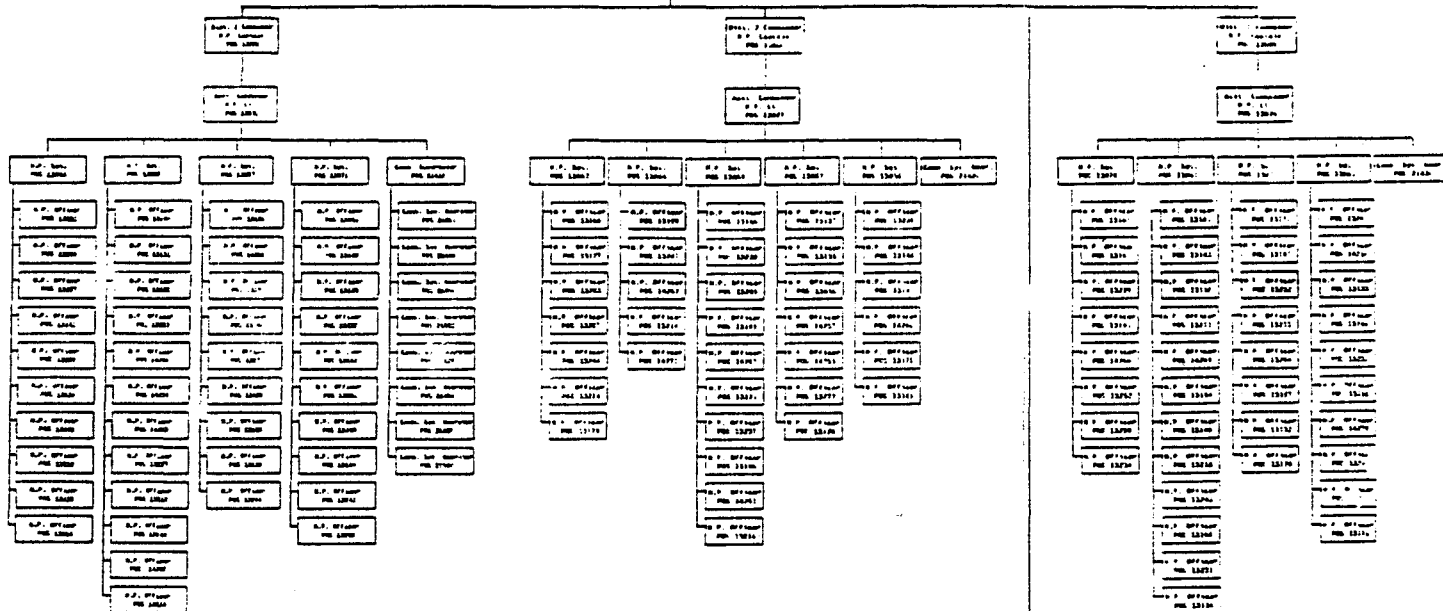
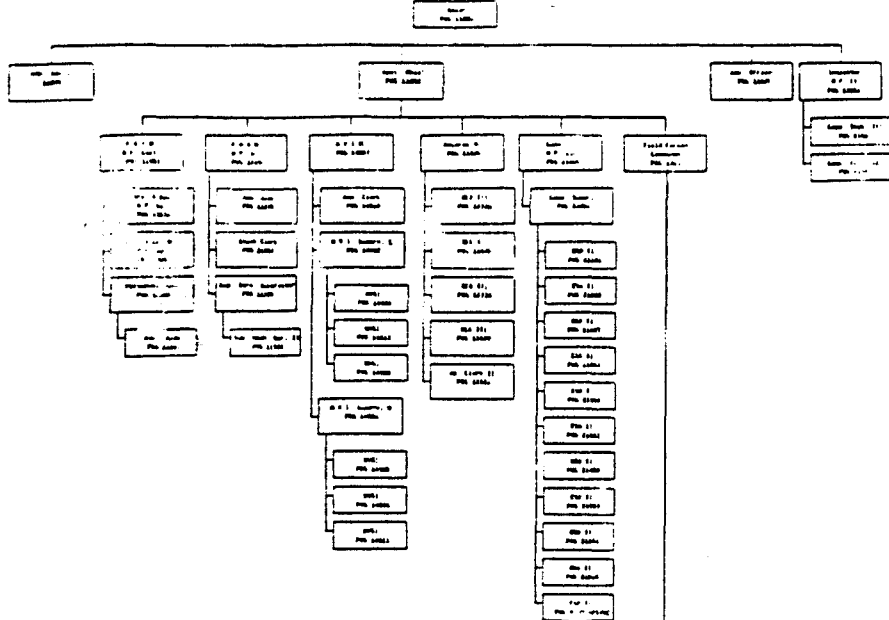
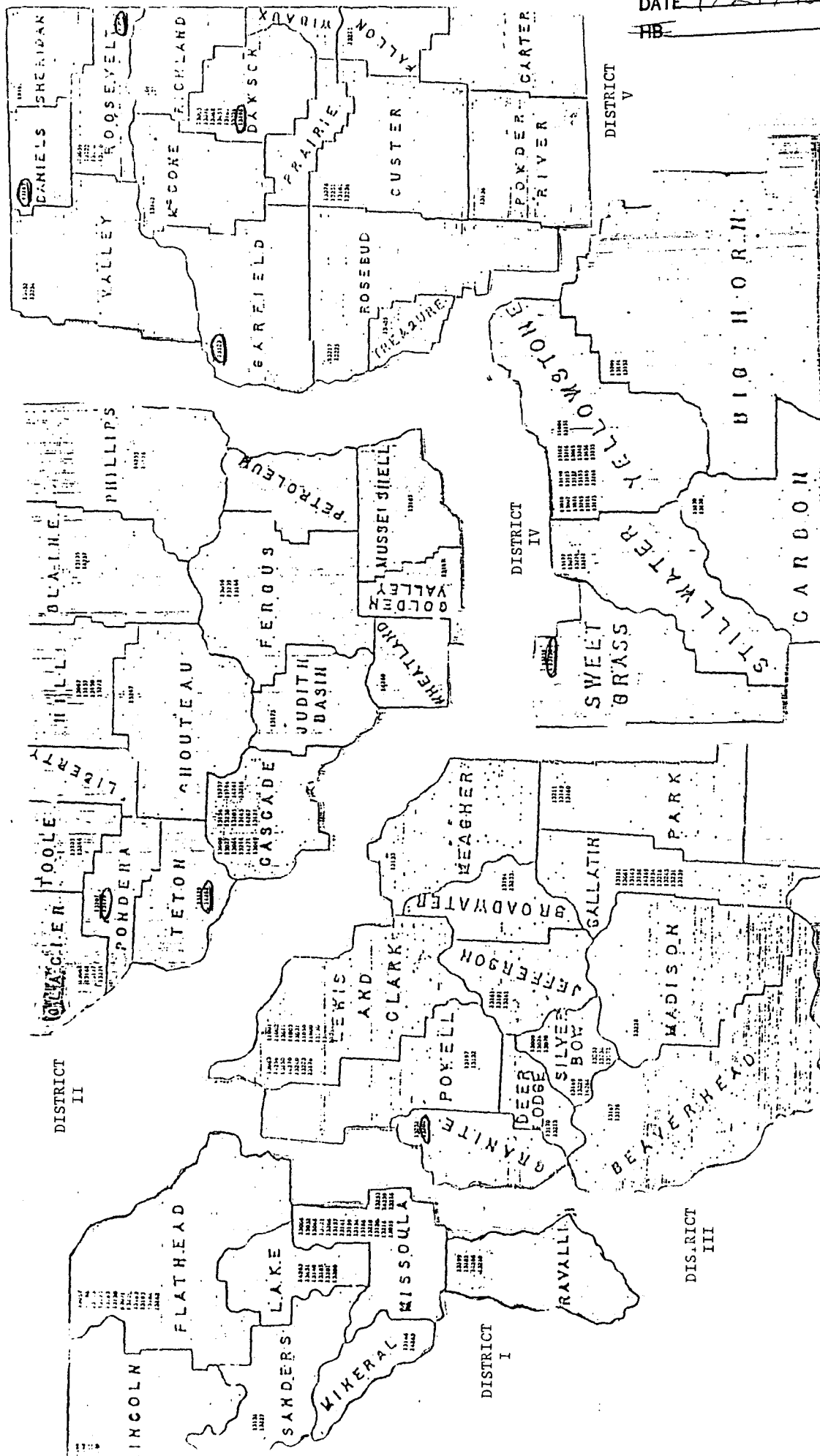


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MONTANA HIGHWAY PATROL

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DISTRICT I

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LINCOLN

FLATHEAD

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SANDERS

LAKE

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13201
13200

13006
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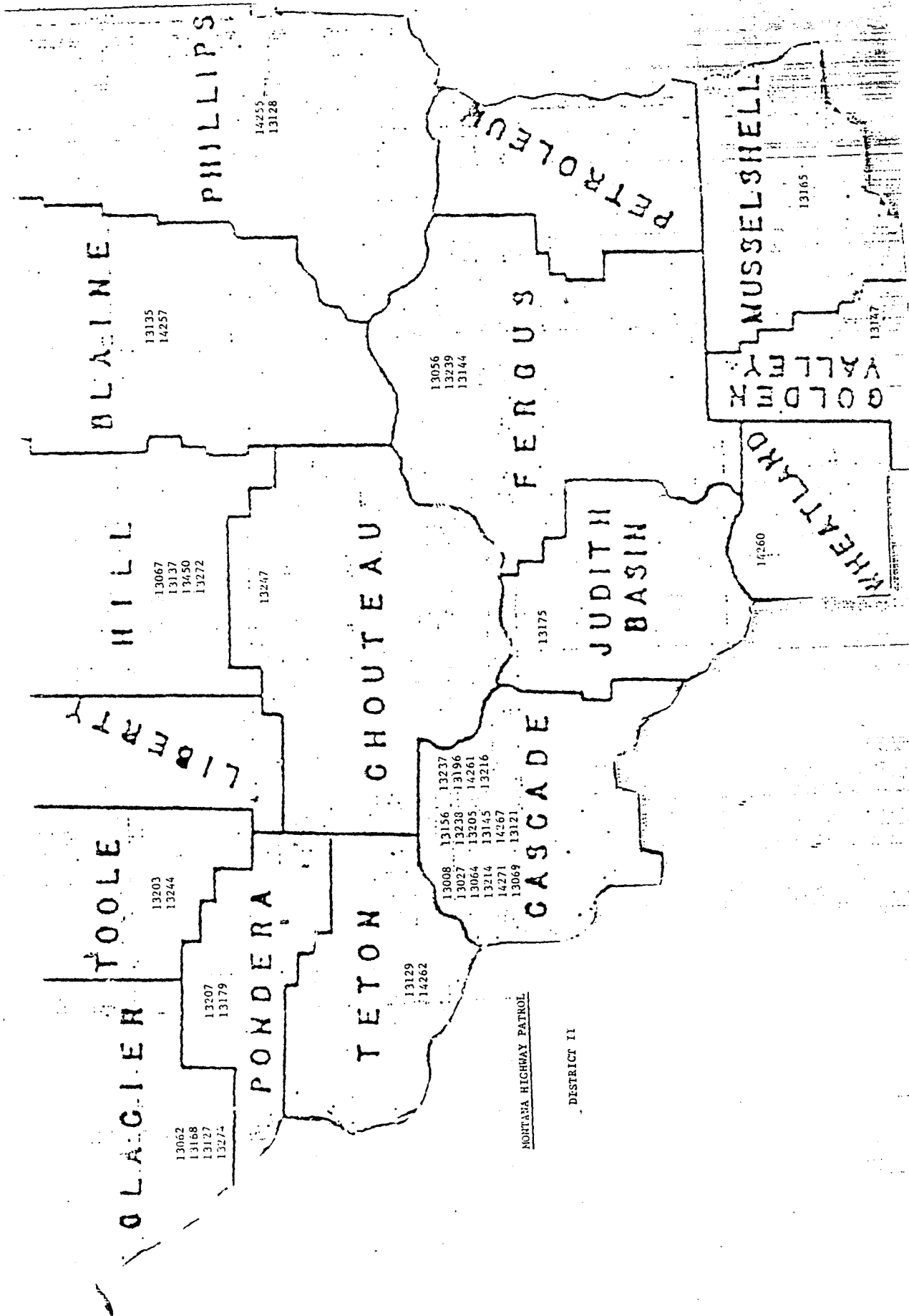
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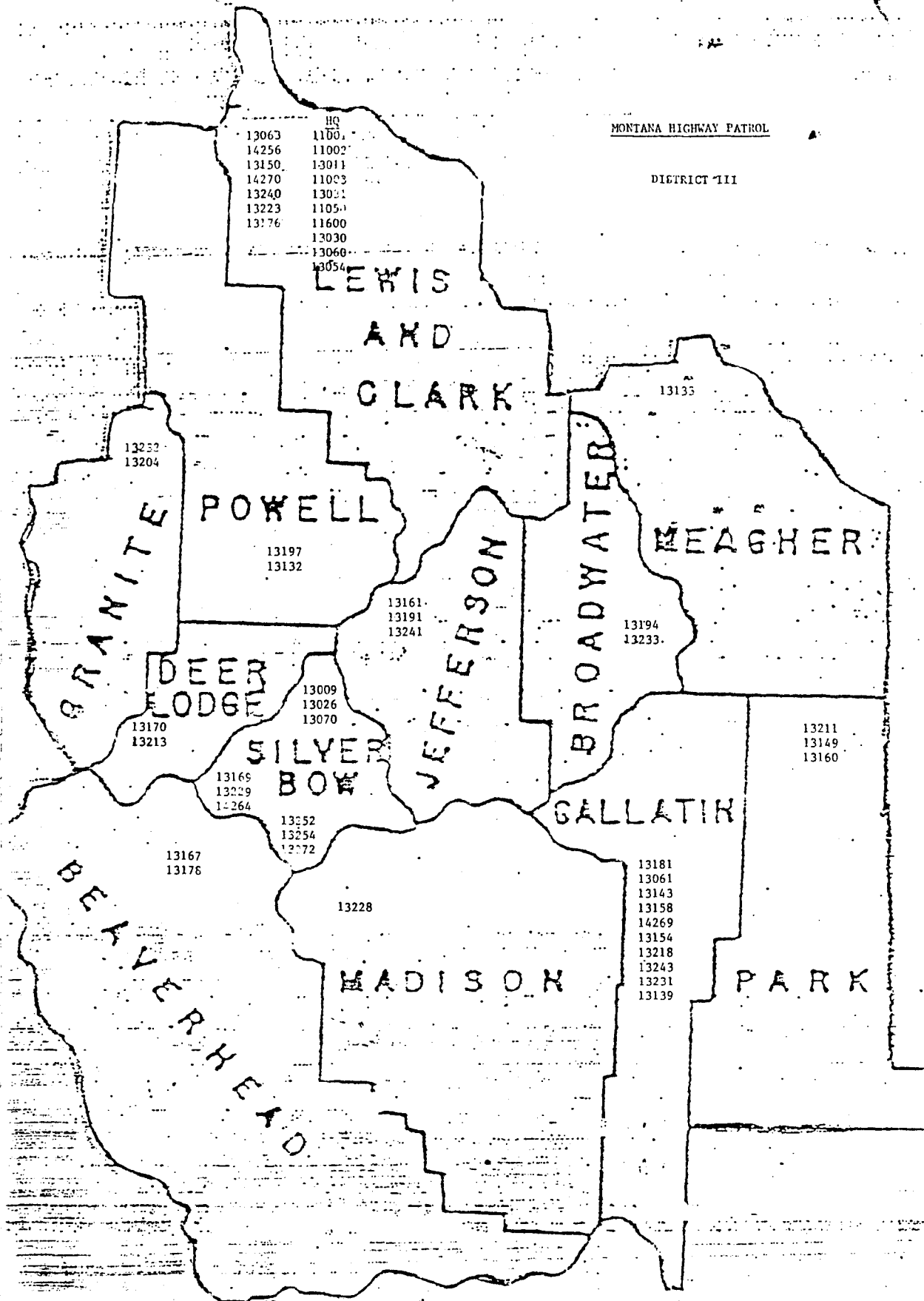
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MONTANA HIGHWAY PATROL

DISTRICT III



MONTANA HIGHWAY PATROL

DISTRICT IV

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GRASS

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13212

13010 13190 13162 11004
13007 13125 13216 13151
13074 13172 13065
13245 13153 13248
13124 13189 13456
13173 13246 13235

13209
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SWEET
GRASS
YELLOW
DICTIONARY

CARBON

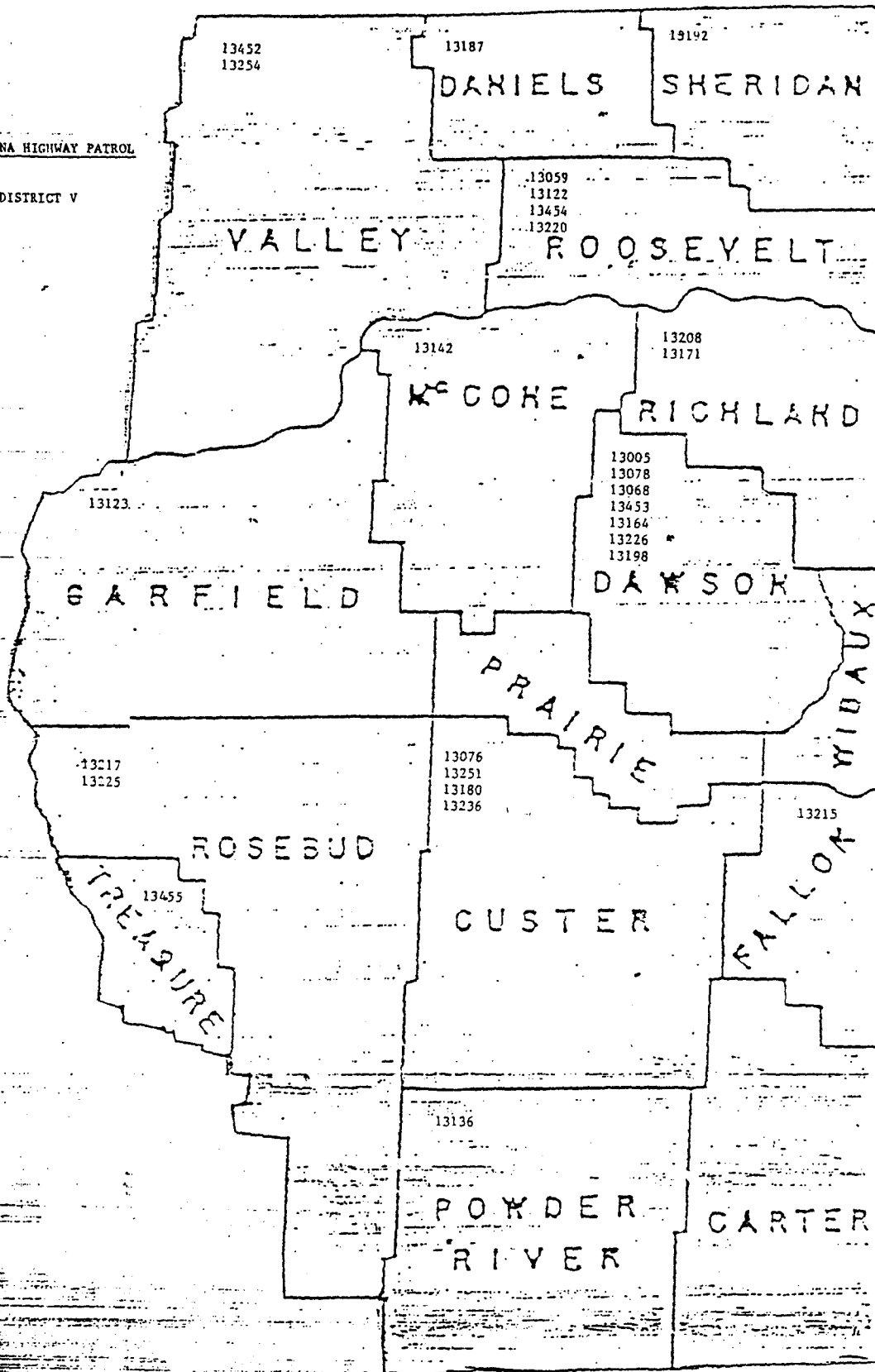
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MONTANA HIGHWAY PATROL

DISTRICT V



DATE 1/21/93

4110 12 00000 DEPARTMENT OF JUSTICE Program Summary		Motor Vehicle Division						
Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	183.25	179.25	172.25	172.25	0.00	166.25	172.25	(6.00)
Personal Services	3,299,406	3,947,042	4,203,345	4,203,171	174	4,087,036	4,214,949	(127,913)
Operating Expenses	1,755,461	1,636,374	2,010,031	1,967,555	42,476	2,015,138	1,974,635	40,503
Equipment	181,605	63,535	141,678	101,009	40,669	131,963	101,074	30,889
Debt Service	16,639	0	146,188	134,188	12,000	146,188	134,188	12,000
Total Costs	\$5,253,112	\$5,646,951	\$6,501,242	\$6,405,923	\$95,319	\$6,380,325	\$6,424,846	(\$44,521)
Fund Sources								
General Fund	5,080,576	5,500,429	6,486,742	6,405,923	80,819	6,367,825	6,424,846	(57,021)
State Revenue Fund	122,454	93,435	0	0	0	0	0	0
Federal Revenue Fund	50,082	53,087	14,500	0	14,500	12,500	0	12,500
Total Funds	\$5,253,112	\$5,646,951	\$6,501,242	\$6,405,923	\$95,319	\$6,380,325	\$6,424,846	(\$44,521)

Page References

LFA Budget Analysis (Vol. I), A 100-101
 Stephens Executive Budget, A45-46

Current Level Differences

ELIMINATION OF FTE—The Executive Budget eliminated 11.0 FTE as part of the 5 percent personal services reduction required in section 13, House Bill 2. The LFA current level eliminated the same 11.0 FTE as permanent savings attained from the automation of the vehicle registration system. When automation is fully implemented, there is a potential for the elimination of up to an additional 19.0 FTE. In addition to the 11.0 FTE, the Executive Budget eliminated 6.0 FTE in fiscal 1995 in anticipation of added savings when automation of the vehicle titling function in Deer Lodge is completed. See the issue discussion on LFA Vol. I, page A 93-94.

MAINTENANCE CONTRACT FOR EQUIPMENT—The Executive Budget reduced the budget for maintenance contracts on the new equipment purchased on an installment basis for the registration automation project. The installment contract has a maintenance contract included.

ONE-TIME EXPENSE—The Executive Budget removed the costs of telephone installation and change orders in fiscal 1992 as a one-time expense.

MICROFICHE RECORDS—The Executive Budget includes funding to produce microfiche records for state and local agencies on a quarterly basis. The LFA current level only includes funding for producing the records on an annual basis, as was done in fiscal 1992.

COMPUTER RIBBONS FOR COUNTIES—The Executive Budget provides funding for supplying computer printer ribbons to the 56 counties. The ribbons are for the computers used to print vehicle registration receipts and other vehicle registration system reports. The LFA current level does not fund the increase, allowing the option for the counties to provide the ribbons.

DRIVER EXAMINER UNIFORMS—The Executive Budget provides increased funding for a \$250 uniform allowance for Driver Services Specialists to purchase uniform blazers required by department policy. The LFA current level does not include the increase.

ANNUALIZATION OF OPERATING COSTS—The Executive Budget included increases in operating expenses due to increased costs of the registration automation project and short staffing in fiscal 1992. LFA current level provided only limited increases on the premise that cost savings and FTE reductions from automation should reduce costs. The amount of the increases in the Executive Budget exceeds the cost of the automation project anticipated by the 1991 legislature. Increases in the Executive Budget include training for county employees, travel costs for training sessions and attendance and support of meetings of the County Motor Vehicle Computer Committee and the County Motor Vehicle User Advisory Group.

FEDERAL GRANT, PROBLEM DRIVER—The Executive Budget includes federal funding for a new grant for the Problem Driver Point System in the Motor Vehicle Division. Since this is a new program, it is not included in LFA current level.

Exec. Over(Under) LFA
 Fiscal 1994 Fiscal 1995

0 (128,076)

(28,400) (28,400)

(6,111) (6,111)

6,982 6,982

13,003 13,003

8,340 8,340

37,499 35,144

12,500 14,500

EQUIPMENT—The Executive Budget includes funding for equipment at a level much higher than an average year, including funding for an upgrade to the registration automation computers installed in the 1993 biennium. The LFA current level provides for a lower budget for the priority purchase of equipment, particularly in consideration of the large expenditure for new equipment in the 1993 biennium on an installment basis for the registration automation project.

40,736 31,021

DEBT SERVICE—The Executive Budget includes \$24,000 in debt service for the 1993 biennium installment purchase of a network server for the Deer Lodge office. The LFA current level includes funding for the network server in the equipment budget.

12,000 12,000

INFLATION DIFFERENCES

(1,404) (3,087)

MINOR DIFFERENCES (NET)

174 163

TOTAL CURRENT LEVEL DIFFERENCES

95,319 (44,521)

VACANT POSITIONS—The Joint Committee on Appropriations and Finance and Claims recommended the elimination of 10.0 FTE in 11 positions for this program that were vacant on December 11, 1992. The positions are 100 percent general fund at a biennial cost of \$452,500. The positions are shown on the attached position reduction listing.

(226,078) (226,421)

Budget Modifications

ADP TRANSFER TO STATE MAINFRAME—The Executive Budget includes a budget modification to transfer the drivers' licensing and vehicle registration and titling computer databases to the state mainframe computer. The database is currently on the Department of Justice computer located in the National Guard armory in Helena. This modification would be funded by general fund. See LFA Vol. I, page A-91.

689,483 657,819

DIGITIZING RECORDS—This executive budget modification provides a reduced general fund cost resulting from the lease-purchase of data processing and imaging equipment for the vehicle registration and titling record-keeping function. The new system will replace an older microfilm process, resulting in reduced personal services and operating expenses, with ongoing cost savings of an estimated \$62,000 per year. See LFA Vol. I, page A-91.

(3,500) (7,000)

HIGHWAYS SPECIAL REVENUE FUNDING SWITCH—The Executive Budget includes a budget modification to change the funding for the Motor Vehicle Division from 100 percent general fund to highways special revenue funding. This modification provides funding for the Executive Budget current level and also includes funding adjustments for the two budget modifications discussed above. For further discussion of the executive policy initiative, see the Stephens Executive Budget, page A53.

(7,172,725) (7,018,644)
7,172,725 7,018,644

Note: The highways special revenue fund faces a severe shortfall that will require increased funding in order to continue current level funding for the highways construction program. The executive is recommending a fuel tax increase to provide increased revenue for the highways special revenue account. The funding switch from general fund to highways special revenue for the Motor Vehicle Division will require the equivalent of a 1.4 cent fuel tax increase. The highways user fees are restricted by the constitution for highways construction and enforcement of highway safety and driver education. For further discussion of the issues regarding the funding shortfall for the highways special revenue fund, see LFA Vol. 1, pages A 123-129.

Language

None.

- 7) Restore 5% Reduction-E - The Attorney General will submit a budget modification to restore 2.0 FTE and \$1491,770 general fund authority in the Law Enforcement Services Division. The FTE were deleted in the Executive Budget in accordance with section 13 of House Bill 2 from the July special session. The positions are criminal investigators in the Criminal Investigation Bureau, and the department states that it would be unable to fulfill its statutory responsibility for criminal investigation without the two investigators. Funding for these positions is included in the LFA current level.
- 8) MLEA Facility Enhancement - This budget modification will provide funding to remodel a portion of the Montana Law Enforcement Academy and to lease additional space from Gallatin County which is next to the county Law and Justice Center. The remodeling will include adequate women's dormitories, a catering room, conference center, and caretaker's quarters at a biennial one-time cost of \$98,000 general fund. The leased space will add new classrooms, a defense tactics room, and office space. The cost of leasing is \$44,640 for fiscal 1994 and \$50,500 in fiscal 1995. This will be an ongoing cost in the agency budget. Other costs such as furniture and equipment will be funded with the operating budget or through grants.
- 9) Restore 5% and Current Level Reductions - The Executive Budget current level eliminated 2.0 FTE at the Law Enforcement Academy, including 0.5 FTE related to the 5 percent reduction in accordance with section 13 of House Bill 2 and 1.5 FTE as a reduction to current level services for specialized courses at the academy. The department states that the loss of these positions would require the elimination of all advanced training programs at the academy, increasing liability for lack of law enforcement training and threatening accreditation. This elected official request is to restore the 2.0 FTE at a biennial general fund cost of \$147,714. Funding for these positions is included in the LFA current level.
- 10) Drug Prevention Coordinator - This budget modification would continue the funding for the Drug Prevention Education Coordinator position, currently being funded from a Board of Crime Control federal grant which will end June 1993. The request is a biennial \$90,000 general fund appropriation. The agency states that the coordinator function is important to the state in fostering drug and alcohol abuse prevention for youth, particularly through the Drug Abuse Resistance Education (DARE) program.
- 11) Restore 5% Reduction-F - This elected official budget modification would restore 0.4 FTE and \$17,958 general fund in the Central Services Division for a position deleted in the Executive Budget as part of the 5 percent reduction. The position is responsible for all claims and payroll activity for three divisions in the department. Funding for this position is retained in the LFA current level.
- 12) Firearms and Toolmarks Examiner - A second professional firearms and toolmarks examiner would be hired in the Forensic Science Division if this elected official budget modification is approved, at a cost of \$105,678 general fund. The department states that without this position the state crime lab would have to curtail firearms and toolmarks cases on all but the most serious crime cases.
- 13) Restore 5% Reduction-G - This budget modification would restore 0.5 FTE and \$59,494 general fund authority in the Forensic Science Division. The FTE were deleted in the Executive Budget as part of the 5 percent reduction. The position is the supervisor for the forensic scientists. Funding for this position is retained in the LFA current level.

Issues

Savings from Motor Vehicle Registration Automation

The 1991 Legislature generally revised the state motor vehicle registration laws and created an automated vehicle registration and renewal system. House Bill 579 included an appropriation of \$1,477,200 general

fund and 12.0 FTE to develop and operate the statewide motor vehicle computer system, which would include automated mail renewals. The January 1992 special session reduced the appropriation in House Bill 579 by 8 percent (to \$1,359,024), resulting in a delay in the timetable for full implementation of the automated vehicle registration system. The additional expenditure authority is funded by increased registration fees for motor vehicles, boats, snowmobiles, and off-highway vehicles, which will generate \$1.8 million in the 1993 biennium.

The automation of the vehicle registration process in all county treasurers' offices has been completed. The second phase of the automation project -- the vehicle title process -- will not be completed in the 1993 biennium. The agency estimates completion of the second phase by the end of fiscal 1994.

The department identified 11.0 FTE in the Motor Vehicle Division that could be eliminated when phase 1 of the automation project was completed. Accordingly, 11.0 FTE are removed from both the Executive Budget and the LFA current level budget for the 1995 biennium. Additional savings from automation should be attained as the project progresses. The executive removed an additional 6.0 FTE in fiscal 1995 in anticipation of completion of the second phase. Since the timetable for completion of the automation project is unclear, the timing of the savings is difficult to estimate. If the project stays on schedule as revised for special session budget reductions, there is a potential for the elimination of 9.0 additional FTE in the LFA current level or 3.0 additional FTE in the Executive Budget by the end of fiscal 1994, and a total reduction of up to 30.0 FTE below fiscal 1992 levels by the end of the 1995 biennium. The legislature may wish to consider additional reductions in FTE in the Motor Vehicle Division for the 1995 biennium if the project completion dates can be more clearly estimated.

Program Increases

The agency requested and the executive included significant operating expense increases in the current level budget. Some of the revisions have already been implemented in the 1993 biennium. The agency stated that the program revisions result in more "effective" services, but they have not been subject to legislative scrutiny. The requested increases were not included in LFA current level budget since they do not qualify under the statutory definition of current level ("level of funding required to maintain operations and services at the level authorized by the previous legislature.") These revisions may be more appropriately presented in a modification request.

The revisions include: 1) assignment of more investigative personnel to field offices in the Gambling Control Divisions and Law Enforcement Services Division (LESD), resulting in increased rental and overhead costs; 2) the shift of field deputies in the Fire Prevention and Investigation Bureau (LESD program) from home offices to new office spaces rented by the Bureau; 3) increased operating expenses resulting from the development of a criminal history record system and installation of an automated fingerprint identification system (AFIS) in the Identification Bureau (LESD program) -- funding for both projects was provided by budget amendments in the 1993 biennium, and the agency certified that the budget amendments did "not make any ascertainable present or future commitment for increased general fund support"; 4) significant increases for the Vehicle Identification Number (Senate Bill 232) and Motor Vehicle Registration Automation (House Bill 579) projects that are far above the level of operating expenses appropriated by the 1991 Legislature; and 5) a uniform allowance of \$250 per year for Driver Services Specialists in the Motor Vehicle Division.

In addition, LFA current level does not include increases for overtime in the Law Enforcement Services Division and for the special away-from-home allowance in the Highway Patrol Division. These increases were included in the agency request based on collective bargaining unit negotiations or anticipated negotiations. The items are not in current level so that they can be separately considered by the 1993 Legislature.

Department of Transportation

by inflationary increases in construction costs and the number of new set-aside programs in the bill that reduce funds for highway construction.

The increase in state matching funds required for an expanded federal aid program was nearly offset by a Department of Transportation (DOT) and State Highway Commission decision to adopt an existing option to reduce the state match ratio. Although the election reduced the match requirement, it also reduced the size of the federal aid program and commits Montana to maintain a current level of state funding if the lower state match ratio is to be retained.

The new federal transportation act eliminates rigid spending classifications and replaces them with fewer categories, leaving Montana and other states with more flexibility to move funds between categories and to manage funds based on statewide priorities.

The new federal transportation act creates several new funding categories for new programs for highway-related projects, as opposed to direct construction projects. These include Transportation Enhancement, Highway Safety, and Air Quality and Mitigation funds, which will provide an estimated \$12 million to Montana in fiscal 1992. The Air Quality funds can only be used in Missoula, Montana's only city cited for non-attainment of the Environmental Protection Agency (EPA) ozone and carbon monoxide standards. The state (or local) match funds required for these programs cannot be used for the traditional construction program.

The new federal transportation act also requires establishment of a statewide transportation plan, the development of several new management information systems, and the passage of a state motorcycle helmet law to avoid federal aid funding penalties.

For further information on the ISTEA and its impact on Montana's transportation system, see the June 1992 LFA report, State Highway Program: Significant Changes and Potential Budget Issues.

Projected Fund Balance and Cash Flow

As discussed above, the highways state special revenue funds are primarily supported by fuel taxes and GVW fees and provide funding for state match of federal aid highway funds, highway maintenance, DOT administration, the Highway Patrol Division, and other minor programs.

Table D shows the projected cashflow of the highways state special revenue funds (highways special revenue and RTF accounts) through fiscal 1998, the full term of the ISTEA. Current level projections include an RTF program of \$20 million per year and a modest 2 percent inflationary increase for personal services and operating expenses beyond the 1995 biennium. The 1995 biennium projections are based on LFA current level and the Executive Budget long-range building request. These projections include maintaining a cash balance of \$20 million, the minimum balance MDT considers necessary to adequately manage a variable cash flow. Below the current level projections are projections with the Executive Budget modifications and policy initiatives added.

Projected Shortfall

Based on the projected revenue and expenditure estimates shown in Table D, state highways special revenue funds are experiencing a significant negative cashflow. The projections show that expenditures will exceed existing revenues in the 1995 biennium by over \$50 million in current level and by nearly \$90 million if the executive budget modifications and policy initiatives are added. In the 1997 biennium, the imbalance would reach \$60 million and \$100 million, respectively. The 1993 legislature can anticipate a cash balance in the highways fund at the end of the 1995 biennium of deficit \$11.7 million, assuming

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EXHIBIT 11
DATE 1/21/93
HB

DEPARTMENT OF JUSTICE

MOTOR VEHICLE DIVISION

Mission statement: The Motor Vehicle Division is charged under the provisions of Title 61 M.C.A. to provide the following services and products:

1. Title and register all vehicles.
2. Examination and licensing of all drivers.
3. Creation and maintenance of permanent driver's records.
4. Control of the violation activities of all drivers through administrative sanctions.
5. Licensing and control of motor vehicle dealers.
6. Issuance of identification cards.
7. Inspection and verification of vehicle identification numbers
8. Provision of information from all division files.
9. Providing for voter registration.
10. Supply a format for organ donor information.
11. Furnish training in the use of the automated title and registration system to County Treasurers, Motor Vehicle dealers and financial institutions.

RECORDS AND DRIVER CONTROL BUREAU

MISSION: To reduce traffic accidents by motivating drivers to obey those laws intended to foster safety, to create and maintain records of drivers, violations and accidents, to provide authorized users information from driver and violation records and to provide drivers and non-drivers with an identification document.

FIELD OPERATIONS BUREAU

MISSION: To examine for original issuance and renewal and to license all Montana drivers for basic, commercial and motorcycle driving privileges. To issue identification cards and to provide inspection services for vehicle identification numbers. To provide investigative services for special driver's licensing problems and for motor vehicle titling or registration fraud.

TITLE AND REGISTRATION BUREAU

MISSION: To provide a system of titling and registering vehicles for the protection of the Montana vehicle owner, provide information to law enforcement and other authorized users, provide an automated method of creating and maintaining vehicle records, exchange information regarding vehicle ownership with other jurisdictions, meet federal mandates regarding odometer fraud and vehicle theft and to collect fees for services rendered.

TRAINING AND INFORMATION UNIT

MISSION: To furnish training in the general operation of the title and registration functions to County Treasurers, Motor Vehicle Dealers, and Financial Institutions and to supply training and technical assistance to the approximately 250 county employees currently operating the automated title and registration system. The unit is also responsible for responding to the hundreds of telephone and written requests for information received daily by the Title and Registration Bureau.

**STATE OF MONTANA
DEPARTMENT OF JUSTICE
MOTOR VEHICLE DIVISION**

**TITLE AND REGISTRATION BUREAU
FIELD OPERATIONS BUREAU
RECORDS AND DRIVER CONTROL BUREAU**

**IN FY 92, THE DIVISION OPERATED WITH A BUDGET OF
\$5,801,226.00
AND WITH A STAFF OF 183.25 FTE**

THE DIVISION:



**ISSUED OVER 1,000,000 LICENSE PLATES IN
122 DIFFERENT TYPES**



**ISSUED OVER 200,000 DRIVER'S LICENSES
IN 18 DIFFERENT TYPES AND STYLES.**



**RESPONDED TO OVER 500,000 REQUESTS
FOR INFORMATION BY LETTER, TELEPHONE
AND IN PERSON.**



**HANDLED OVER 1,500,000 DRIVER RECORD
CHECKS OR REQUESTS FOR DRIVER'S
RECORDS THROUGH THE AUTOMATED
DRIVER LICENSING AND CONTROL SYSTEM.**



**TRAVELLED OVER 375,000 MILES TO
PROVIDE SERVICE TO ALL COUNTIES.**



**HAD PERSONAL CONTACT WITH OVER
400,000 CUSTOMERS FOR DRIVER
LICENSES AND LICENSE PLATES.**

FIELD OPERATIONS BUREAU ACTIVITIES

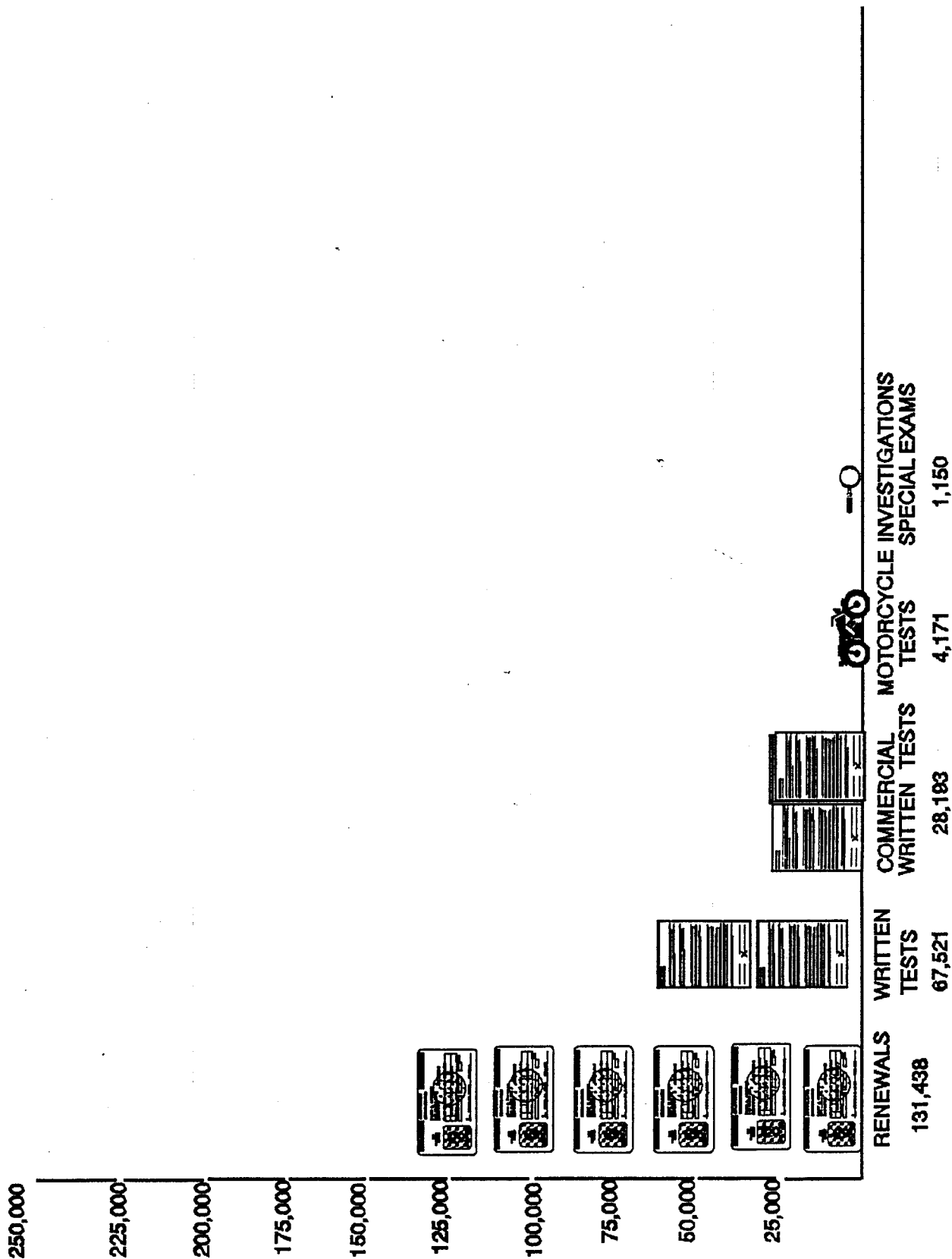


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RECORDS AND DRIVER CONTROL BUREAU ACTIVITIES

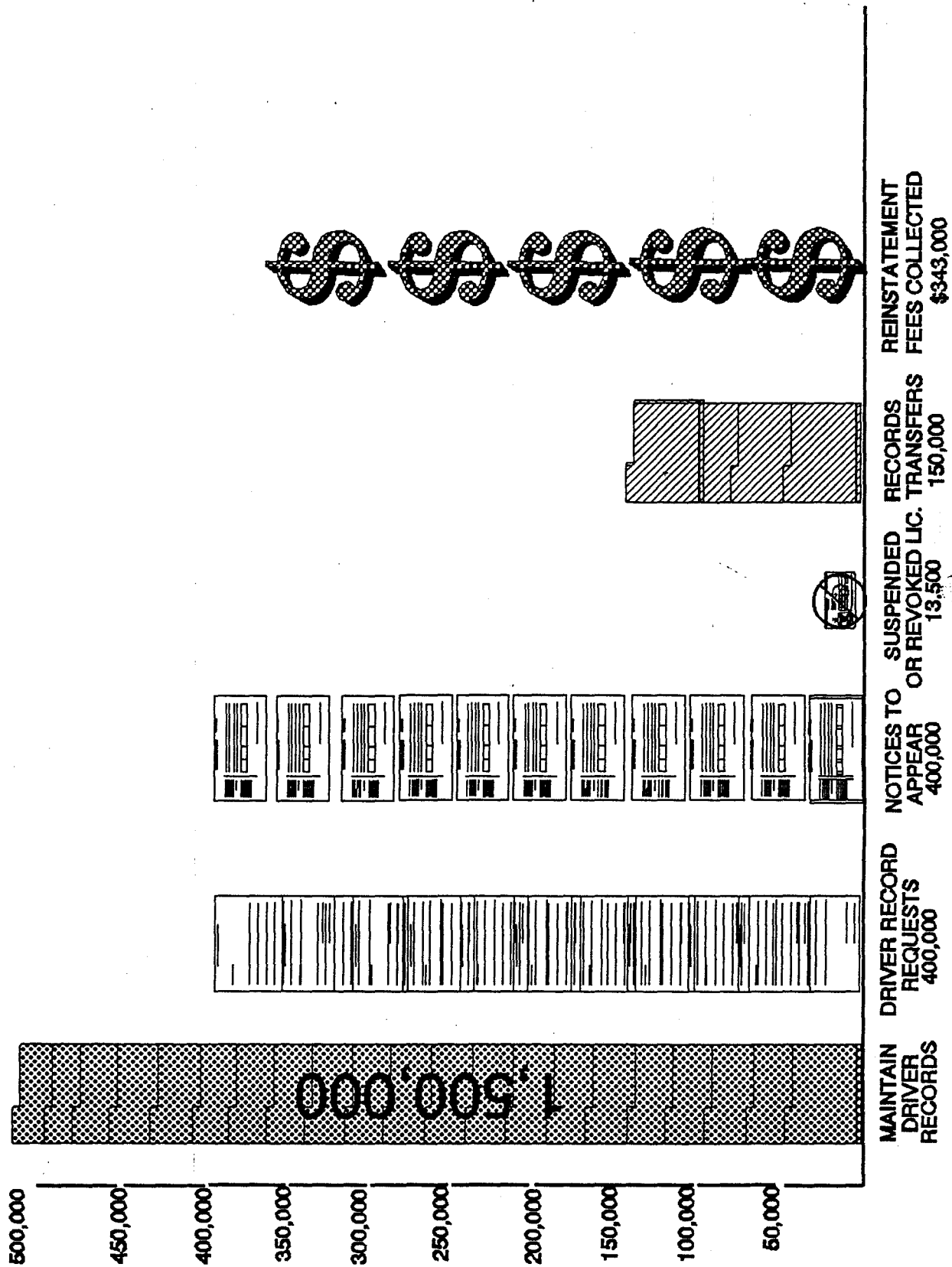


Chart 3

ACTIVITIES OF THE TITLE AND REGISTRATION BUREAU

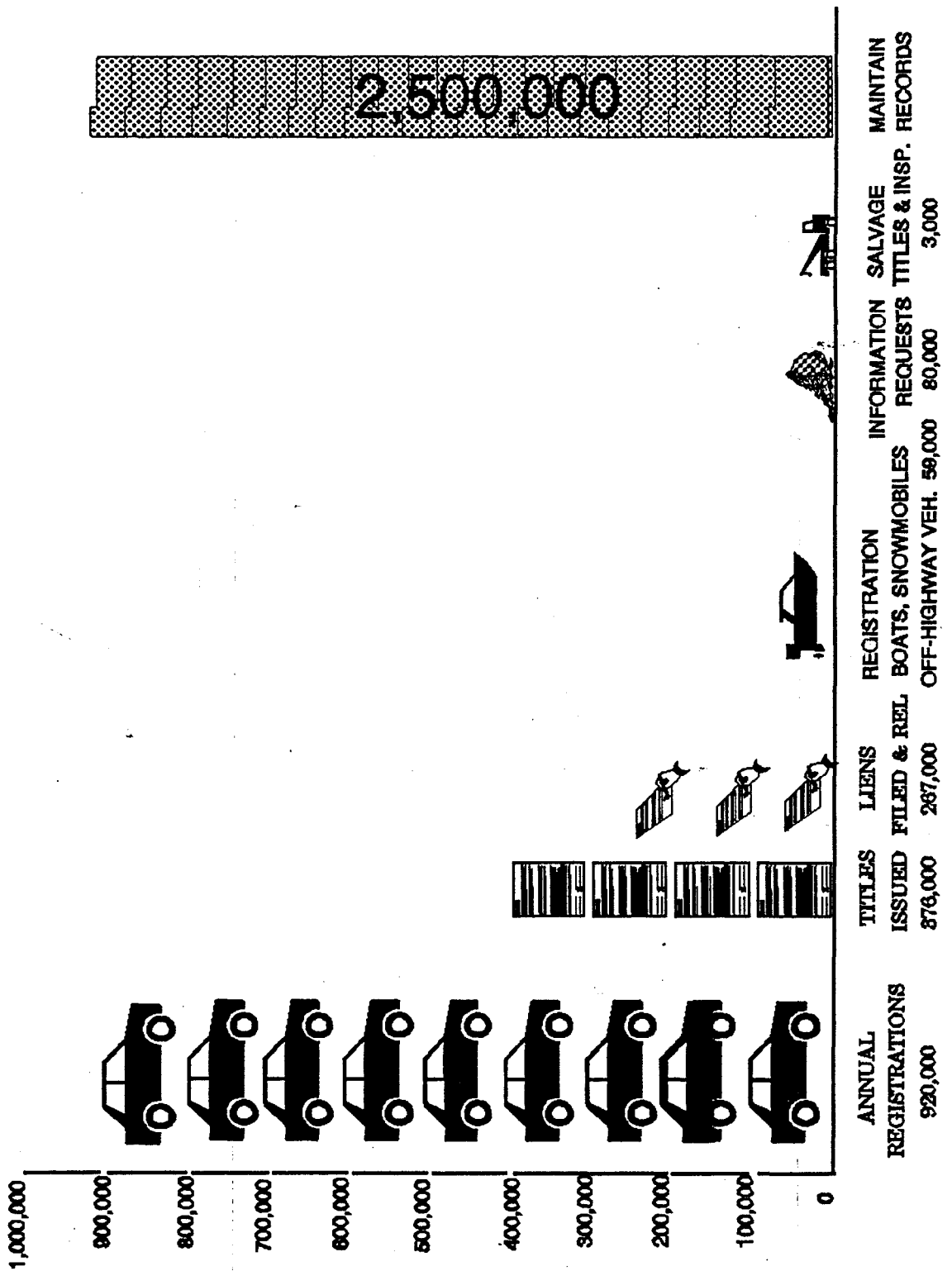


Chart 4

MOTOR VEHICLE DIVISION INCOME AND EXPENDITURES (FY 92 ACTUAL)

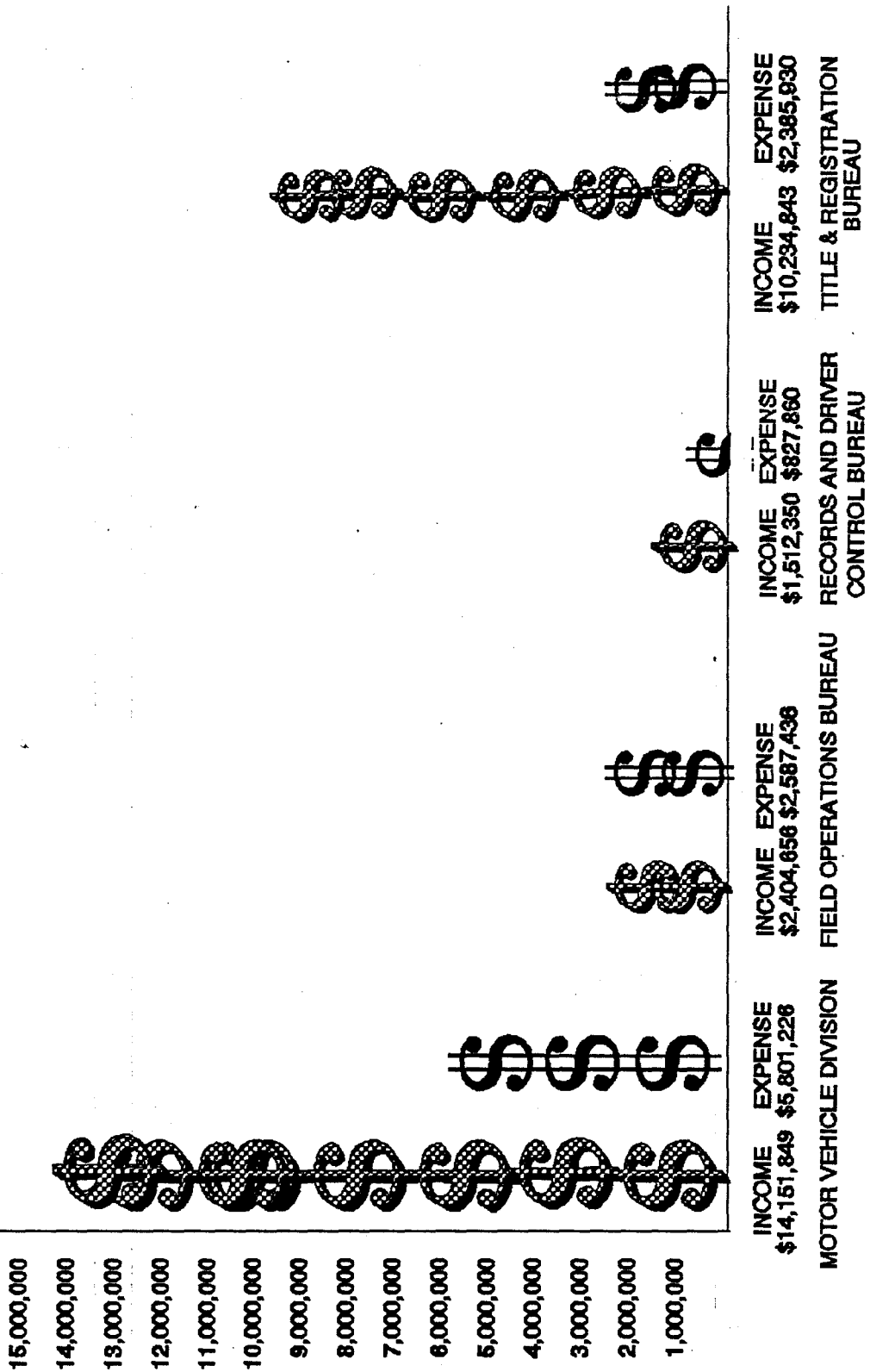


Chart 5

PROGRESS REPORT

Having reviewed our current activities, the Motor Vehicle Division is pleased to report three resounding success stories. The past Legislative session passed three bills which had a profound effect on the operations of the division and the services delivered to the citizens of Montana. Those bills were House Bill 579 which authorized the installation of the automated title and registration system in all counties, House Bill 568 which authorized an increase in driver's license fees and provided for express renewal stations and general improvements in service and Senate Bill 232 which created a vehicle identification number inspection program.

The automation of the County Treasurer's offices under House Bill 579 was delayed slightly due to data processing and equipment evaluation problems. However, the purchase and installation of the equipment and the training of over 250 county motor vehicle clerks was accomplished ahead of schedule (completed in October 1992) and within budget. The fact that many of the smaller counties had no previous experience with computer usage was expected to cause some problems with the training schedule and possibly some complaints from those affected. Due largely to the enthusiastic response of the Treasurers and their staffs, and the hard work and dedication of the motor vehicle division staff and the computer operations staff, the project was completed without problems or complaints.

The passage of House Bill 568 provided for the addition of 7 driver examiners and 13 clerical examining positions, the creation of 8 renewal express facilities and the addition of a full service exam station in Billings. The staff for these positions was hired and in training July 1st of 1991 and all were placed in service by September of that year. The program has been more successful than anticipated, with the previous crowded offices and long waits for service disappearing almost overnight when the new staff was available for service. In addition, these added positions allowed the division to provide increased driver license service to many of the smaller counties and to restore service in those counties which had had service terminated in order to handle the work load. We are again back in all 56 counties.

Although Senate Bill 232 provided new statutes, staff and funding for a vehicle identification number inspection program, the staff and funding were victims of the funding cuts required by the mandatory budget reductions. The Motor Vehicle Division was able to utilize the new statutes by reorganization and reassignment of duties, and is able to report that the VIN inspection program is in operation state-wide. While it is not as robust and active as desired, the program has produced a noticeable reduction in efforts to defraud the system by altering identification numbers or fraudulent applications for a Montana title. The program has provided much needed expertise and assistance to local law enforcement and to the FBI. There are presently pending a number of auto fraud cases which are either in the hands of the affected county attorneys or are about to be turned over to them.

MODIFICATION

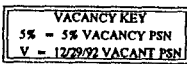
DIGITAL IMAGING FOR THE RECORDS OF THE TITLE AND REGISTRATION BUREAU

MODIFICATION SUMMARY: The purpose of this modification is to digitize the record keeping functions of the Title and Registration Bureau necessitated in part by the need for faster more accurate access due to automation of all counties, and the critical need to modernize the present records keeping process. At the present time storage and access to the records are through microfilm. Some of the microfilming equipment has been in use since 1979 and should be replaced on the basis of age alone, however, the system in use requires liquid ammonia in the development processing which is a definite hazard to bureau personnel. By converting to digital imaging technology a cost savings could be realized through increased efficiency in record storage and retrieval, and a serious safety hazard avoided.

This process coupled with the planned office automation in the bureau would provide a "state of the art" system to handle the millions of records received and maintained by the bureau. At the present time, the processing of all transactions is essentially a manual operation even though the information contained in the transactions is entered into the automated title and registration system at the conclusion of the process. One of the most significant benefits in digitizing the records will be the ability to locate any individual record which is in the processing stream. At present, and for all the history of the Title and Registration Bureau locating a record requires a personal search through all of the records in process. With a digital records system, the requirements for locating a record will be simply the entry of a title number on any work-station in the office, at which time the record will be retrieved from computer storage and displayed on the work-station screen. These systems will also allow multiple retrievals for example if one clerk had retrieved a record for processing, another could retrieve the same record to answer an inquiry.

The efficiencies possible with a fully automated and digitized system will completely revolutionize the daily operation of the bureau and should in the future provide faster more efficient service with less staff. This is a fairly long range goal, as until a majority of the vehicle records have been processed into the digital system, the bureau will be required to continue use of the existing microfilm records.

Funding levels as recommended in the budget detail comparisons of the executive budget (page 281) will fund the required equipment for digitizing, and will yield an eventual \$7.000 per year savings.



ADJUSTMENTS TO PERSONAL SERVICES

The Motor Vehicle Division has been in the process of implementing the 3 pieces of legislation previously discussed. For that reason, and due to delays in the hiring processes, the recent hiring freeze has created problems which could lead to severe reductions in service to the public. The positions involved were all currently vacant on December 29th 1992, and the results of not filling them are as follows:

PROGRAM 12:

Position Number 12736. Administrative Clerk II Grade 6

This position is presently vacant however, there are plans to submit a reclassification request and a request to fill document for the position in the near future.

Positions numbered 12301 and 12310 Driver Services Specialist I's grade 11 .

One of these positions has been advertised and the other has had a request to fill document submitted. The positions are both located in the Bozeman examination station and are the only examining positions assigned to that station. The vacancies occurred due to the retirement of one of the examiners and the resignation of the other for the purpose of relocating. Very limited service is presently being provided by re-assignment of the Livingston examiner 2 days per week and the Helena commercial examiner 2 days per week. This re-assignment has naturally reduced service in those areas while increasing our travel costs, and cannot continue much longer without severe service problems. In the event these positions cannot be filled, examining services will be cut in outlying smaller counties and severely restricted in Bozeman.

Position number 12313. Driver Services Specialist I grade 11.

This position has been advertised. The position is that of relief examiner for the western region consisting of all communities west of the continental divide. In the event this position cannot be filled, no examining services will be available in those communities when the resident examiner is ill or on vacation.

Position number 12813. (.5 FTE) Administrative Support grade 7.

This position has been advertised and an applicant chosen. In the event the position cannot be filled, the service available at the Billings Heights examination station will be severely reduced both in Billings Heights and in outlying counties, causing delays in obtaining service.

Position number 12832, .5 FTE. Administrative Support grade 7.

A request to fill document has been submitted for this position. In the event the position cannot be filled, service at the Livingston examination station will be reduced causing delays in obtaining service.

Position number 12961. Training and Development Specialist grade 12.

This position is the last of the training positions provided in the county automation program authorized by the last Legislature. The position was not filled during the installation and implementation phase of the project. In the event the position cannot be filled, there will be delay in implementing the planned training schedule for county employees, motor vehicle dealers, and lending institutions which is the next plan of the automation program.

Program 17:

Position number 17002. Training and Development Specialist grade 15.

This position has been vacant for some time due to reorganization of the Title and Registration Bureau. It has been the intention of the division to re-classify this position as a "Systems Operator" a position which will become necessary once the planned office automation project is begun. The equipment necessary to operate an automated office system of the size needed for the Deer Lodge operation is expected to be either a very large personal computer "server" or a mini-computer both of which would require an on site operator to manage the daily operation of the system. The Title and Registration Bureau has no one on staff capable of this level of expertise and it is assumed that in order to fill the position an external recruitment effort will be required. The nature of the need for this position is such that completion of the office automation project would not be possible without a competent systems manager. The position is expected to classify in the grade 15 to grade 13 range.

Position number 17013. Compliance officer grade 11.

A request to fill has been submitted for this position. The need for this position is to provide further investigative assistance to make sure that Montana's 1,423 vehicle dealers are in compliance with the dealer laws. In the event the position cannot be filled, the Division will be unable to insure dealer compliance, a function required of the division by statute.

Position number 17031. Computer System Help Desk grade 12.

A request to reclassify this position has been submitted. The need for the position is to provide help and assistance to the users of the County Motor

Vehicle Computer system and the Driver License and Control system. The addition within the last year of 43 counties to the system has made the need for such a position critical. The function of the person assigned to this job is to serve as a contact point for all system users to provide information and assistance in the event of system or equipment problems. At present the staff of the Data Processing Division, the Title and Registration Bureau, regional training officers and Records and Driver Control Bureau are attempting to answer the needs of the users with, at best, marginal success due to lack of a central control. In the event the position cannot be filled, numerous complaints from the County Treasurers and the general public can be expected.

Positions number 17117 and 17139. Data Entry Operators II grade 6.

At this time a request to fill has not been submitted for these positions however the Division had expected to do so within the near future. The positions are needed to maintain the level of current services from the Title and Registration Bureau.

A recently successful re-classification appeal by the newly unionized Field Operations Bureau clerical staff has resulted in an unexpected budget shortfall. The Division is able to meet this obligation during the current fiscal year, but will be unable to do so in the next biennium unless the required salary increases are included in the budget. The amounts needed are:

Field Operations Bureau - - - - - \$30,000 in each fiscal year.

DEPARTMENT OF JUSTICE, MOTOR VEHICLE DIVISION, SUMMARY FTE 5% CUTS/VACANCIES

POSITION #	GR	TITLE	LOCATION	95 BIENNIIUM 5% CUTS	12/29/92 VAC. PSNS.	GIVE UP	RETAIN
PROGRAM 12:							
12736	6	ADMIN CLERK	HELENA	1			1
12301	11	DRIVER SERV SPEC I	BOZEMAN		1		1
12310	11	DRIVER SERV SPEC I	MSLA (RLF)		1		1
12313	11	DRIVER SERV SPEC I	BOZEMAN		1		1
12813	7	ADMIN CLERK	BLGS E		0.5		0.5
12832	7	ADMIN CLERK	LIVINGSTON		0.5		0.5
12961	12	TRAINING DEV SPEC	GLEN DIVE	1			1
12630	7	ADMIN CLERK	BLGS W		0.5	0.5	
12761	6	ADMIN CLERK	HELENA HQ	1		1	
PROGRAM 12:		TOTALS		3	4.5	1.5	6
PROGRAM 17:							
* 17002	15	TRNG SPEC (SYSTEMS MGR)	DEER LODGE	1			1
* 17031	12	TRNG SPC (CMPTR USER ASST)	HELENA		1		1
* 17013	12	DP SUPV (COMPLIANCE OFCR)	HELENA		1		1
17117	6	DATA ENTRY OPER II	DEER LODGE		1		1
17139	6	DATA ENTRY OPER II	DEER LODGE		1		1
- 17060	6	DATA ENTRY OPER II	DEER LODGE	1	X	1	
- 17067	6	DATA ENTRY OPER II	DEER LODGE	1	X	1	
- 17075	6	DATA ENTRY OPER II	DEER LODGE	1	X	1	
- 17076	6	DATA ENTRY OPER II	DEER LODGE	1	X	1	
- 17078	6	DATA ENTRY OPER II	DEER LODGE	1	X	1	
- 17114	6	MICROFLIM CLERK I	DEER LODGE	1	X	1	
17115	7	DATA ENTRY OPER III	DEER LODGE		1	1	
17119	6	DATA ENTRY OPER II	DEER LODGE	1		1	
17121	6	MICROFILM CLERK I	DEER LODGE		1	1	
PROGRAM 17:		TOTALS		8	9	9	5
TOTALS							
MOTOR VEHICLE DIVISION							
				11	10.5	10.5	11

* Reclassification has been requested for Positions # 17002, # 17013 and # 17031.

- Indicates position is reflected on both the 1995 Biennium 5% cut list and the 12/29/92 vacancy list - shown by "X" in the 12/29/92 vacancy list column.

ADJUSTMENTS TO CURRENT LEVEL OPERATING AND EQUIPMENT BUDGET

Virtually all of the requested adjustments are as a result of two distinct circumstances. The first is the fact that the Motor Vehicle Division was understaffed for most of FY 92 and part of FY 93 due to delays in implementing the provisions of House Bill 579. Those delays were caused by a lag in data processing programming and in obtaining the necessary data processing hardware. The second is a result of the Divisions attempts to comply with the reductions imposed due to the budget reductions ordered by the Governor in fiscal year 92 and the Legislature in the special sessions. In view of these uncontrollable constraints, the Motor Vehicle Division requests that funding be established at the amounts underlined in each expenditure object.

Program 12:

Object of Expenditure Code: 2105 Janitorial Service

OBPP Budget:	FY 94 <u>\$5,000</u>	FY 95 <u>\$5,000</u>
LFA Budget:	FY 94 \$2,564	FY 95 \$2,564.

To provide funding for janitorial services in driver licensing offices. Currently, six driver licensing offices receive paid janitorial services while those services in other eight permanent offices are being performed by division employees who are not trained for this function. This practice reduces the time available for normal duties and may be placing the State in a position of responsibility and liability to the public in the event of an accident. The funding requested will provide very limited janitorial services to 14 exam offices.

Object of Expenditure Code: 2203 Clothing and Personal

OBPP Budget:	FY 94 \$10,500	FY 95 \$10,500
LFA Budget:	FY 94 \$ 2,160	FY 95 \$ 2,160

The Division employs 42 individuals whose duties require recognition by the public and who are for that reason required to wear uniforms. The driver examiners union contract allows each examiner an allowance of \$250 to purchase uniform items as specified by the Division. In order to replace worn or damaged uniforms not purchased due to budget cuts, the Division requests restoration of funding requested.

Object of Expenditure Code: 2216 Gasoline

OBPP Budget:	FY 94 <u>\$33,657</u>	FY 95 <u>\$33,657</u>
LFA Budget:	FY 94 \$26,657	FY 95 \$26,657

Driver examiners drive an average of 347,000 miles per year in vehicles which

average 15 miles per gallon. In the event this expenditure category is not fully funded, the Division will not be able to maintain services to the smaller counties, all of which require travel on a regular monthly schedule.

Object of Expenditure Code: 2372 Telephone Add/Move/Change

OBPP Budget:	FY 94 \$ -0-	FY 95 \$ -0-
LFA Budget:	FY 94 \$6,111	FY 95 \$6,111

The normal course of business requires changes in telephone services. The Division currently utilizes approximately 200 telephones in its offices, and is requesting that this expenditure category be funded at \$2,500 for each fiscal year which would represent a savings of \$7,222 for the biennium.

Object of Expenditure Code: 2407 In-State Meals

OBPP Budget:	FY 94 <u>\$14,000</u>	FY 95 <u>\$14,000</u>
LFA Budget:	FY 94 \$ 8,515	FY 95 \$ 8,515

The Motor Vehicle Division has 42 offices in smaller counties which require examiner travel approximately 2,900 times a year to meet the published schedule of services. In addition, 3 relief driver examiners, 3 commercial examiners, 5 regional managers and 3 trainers spend 50% to 80% of their time working in outlying offices requiring travel. Also, the County Motor Vehicle Computer Committee established by HB 579 requires the six committee members to travel to approximately 4 meetings a year.

Object of Expenditure Code: 2408 In-State Lodging

OBPP Budget:	FY 94 <u>\$34,277</u>	FY 95 <u>\$34,277</u>
LFA Budget:	FY 94 \$31,917	FY 95 \$31,917

By the nature of their duties, the relief, commercial and management staff listed above normally are required to spend one or more days away from home when traveling. In addition, the training staff in order to be effective normally spend at least 3 nights on the road training county, vehicle dealer and financial institution personnel in each county training session.

Object of Expenditure Code: 2706 Vehicles - Passenger

OBPP Budget:	FY 94 <u>\$21,000</u>	FY 95 <u>\$21,000</u>
LFA Budget:	FY 94 \$16,329	FY 95 \$16,329

The Division's 35 vehicles range in current mileage from 9,030 to 121,420 with an average mileage of 85,115. In order to provide routine maintenance and repairs to these older, high mileage vehicles, most of which were obtained from the

Highway Patrol surplus vehicle pool, the Division has normally expended approximately \$600 per vehicle.

Object of Expenditure Code: 2809 Education/Training

OBPP Budget:	FY 94 <u>\$15,275</u>	FY 95 <u>\$15,275</u>
LFA Budget:	FY 94 \$ 2,775	FY 95 \$ 2,775

Due to the recently completed automation of all counties authorized by House Bill 579 passed by the last Legislature, the Division is requesting sufficient funding to provide one annual training session for approximately 250 county treasurer's staff on operation of the automated registration system. This training is critical to maintaining the integrity of the system and to ensure that all of the counties are updated on system procedures with hands-on learning sessions.

Object of Expenditure Code: 3103 Autos and Trucks

OBPP Budget:	FY 94 <u>\$54,740</u>	FY 95 <u>\$54,740</u>
LFA Budget:	FY 94 \$28,870	FY 95 \$28,870

The Motor Vehicle Division has 35 vehicles which range in current mileage from 9,030 to 121,420 with an average current mileage of 85,115 and the average age is 4 years old. These vehicles travel approximately 450,000 miles yearly to 42 different driver licensing offices and 56 county treasurer's offices located throughout the State of Montana.

Object of Expenditure Code: 3112 Office

OBPP Budget:	FY 94 <u>\$12,975</u>	FY 95 <u>\$12,975</u>
LFA Budget:	FY 94 \$ -0-	FY 95 \$ -0-

To provide replacements for office equipment utilized by the Division's 110 employees in the course of providing services to the public. Replacements are needed for a minimum of (20) chairs, (10) typewriters, (5) filing cabinets and (5) eye screening devices which have exceeded their life and are no longer safe or functional.

PROGRAM 17:

OPERATING EXPENDITURES:

Object of Expenditure Code: 2245 Data Processing Supplies

OBPP Budget:	FY 94 <u>\$17,000</u>	FY 95 <u>\$17,000</u>
LFA Budget:	FY 94 \$ 3,997	FY 95 \$ 3,997

The Division provides computer printer ribbons to all 56 county treasurer's offices for use on the State's printers as a result of the county automation program, and has calculated annual usage at: 150 model 4226 ribbons @ \$29 each and 1,400 model 2380 ribbons @ \$8.83 each.

Object of Expenditure Code: 2370 Telephone Equipment/DOA

OBPP Budget:	FY 94 <u>\$3,600</u>	FY 95 <u>\$3,600</u>
LFA Budget:	FY 94 \$2,349	FY 95 \$2,349

During FY 92 the Title and Registration Bureau reorganized its operations to provide better services to the general public, county treasurers, dealers and lending institutions. In order to accomplish this reorganization and improved services three additional telephones were required.

Object of Expenditure Code: 2743 Multi-user Computer

OBPP Budget:	FY 94 \$ 3,100	FY 95 \$ 3,100
LFA Budget:	FY 94 <u>\$29,000</u>	FY 95 <u>\$29,000</u>

The Division has continuing annual contracts for maintenance for two printers, three controllers and a teletype machine which total \$3,100 annually. The LFA budget includes funding in each fiscal year for the cost of maintenance of the server and software scheduled to be purchased during FY 93 to complete installation of the network system at the Title and Registration Bureau. If the funding for the maintenance of the network server and software is not available, the Title and Registration Bureau will not be able to complete the system upgrading as authorized by HB 579 and services to the counties and to the public will continue to be hampered and inefficient.

Object of Expenditure Code: 2801 Dues

OBPP Budget:	FY 94 <u>\$1,500</u>	FY 95 <u>\$1,500</u>
LFA Budget:	FY 94 \$ 10	FY 95 \$ 10

The Division's annual dues for membership in the American Association of Motor Vehicle Administrators is \$1,500. The amount shown by the LFA represents

a coding error by the Department and should be increased to \$1,500 since this is a re-occurring annual expenditure.

Object of Expenditure Code: 2809 Education/Training

OBPP Budget:	FY 94 \$1,000	FY 95 \$1,000
LFA Budget:	FY 94 \$ 355	FY 95 \$ 355

The Division requests that \$1,000 per fiscal year be authorized to provide training and materials for the Title and Registration Bureau's employees. LFA budget reflects an average education and training expenditure of \$5.50 per year per employee which is unrealistic.

EQUIPMENT PURCHASES:

Object of Expenditure Code: 9000 Debt Service

OBPP Budget:	FY 94 <u>\$14,716</u>	FY 95 <u>\$14,716</u>
LFA Budget:	FY 94 \$ 2,716	FY 95 \$ 2,716

The Division requests that the cost of the lease purchase of the server and software to complete the installation of the Title and Registration Bureau's network be transferred from 3106 Multi-user Equipment purchases to 9000 Debt Service as shown in the OBPP Budget.

SUMMARY REQUESTED ADJUSTMENTS OPERATING & EQUIPMENT BUDGETS

EXHIBIT 11
DATE 1/21/93

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	<u>FY 94</u>	<u>FY 95</u>	<u>TTL 94/95</u>
PROGRAM 12 - OPERATING			
2105 JANITORIAL SERVICES	2,436	2,436	4,872
2203 CLOTHING & PERSONAL	8,340	8,340	16,680
2216 GASOLINE	6,000	6,000	12,000
2372 TELEPHONE/ADD/MOVE/CHG	(3,611)	(3,611)	(7,222)
2407 IN-STATE MEALS	5,485	5,485	10,970
2408 IN-STATE LODGING	2,360	2,360	4,720
2706 VEHICLES-PASSENGER-RPR	4,671	4,671	9,342
2809 EDUCATION/TRAINING	<u>12,500</u>	<u>12,500</u>	<u>25,000</u>
PGRM 12 ADJUST. TO OPERATING EXP	38,181	38,181	76,362
PROGRAM 12 - EQUIPMENT			
3103 AUTOS & TRUCKS	28,870	28,870	57,740
3112 OFFICE EQUIPMENT	<u>12,975</u>	<u>12,975</u>	<u>25,950</u>
PGRM 12 ADJUST. TO EQUIPMENT	41,845	41,845	83,690
PGRM 12 OPERATING & EQUIP. ADJUSTMENTS	80,026	80,026	160,052
PROGRAM 17 - OPERATING			
2245 DATA PROCESSING SUPPLIES	13,003	13,003	26,006
2370 TELEPHONE EQUIP/DOA	1,251	1,251	2,502
2743 MULTI-USER COMPUTER MAINT	0	0	0
2801 DUES	1,490	1,490	2,980
2809 EDUCATION/TRAINING	<u>645</u>	<u>645</u>	<u>1,290</u>
PGRM 17 ADJUST. TO OPERATING EXP	16,389	16,389	32,778
PROGRAM 17 - EQUIPMENT			
3106 MULTI-USER COMPUTERS	(12,000)	(12,000)	(24,000)
9000 DEBT SERVICE	<u>12,000</u>	<u>12,000</u>	<u>24,000</u>
PGRM 17 ADJUST. TO EQUIP/DEBT SERVICE	0	0	0
PGRM 17 OPERATING & EQUIP. ADJUSTMENTS	16,389	16,389	32,778
TOTAL ADJUSTMENTS FOR PROGRAMS 12 AND 17 TO OPERATING AND EQUIPMENT EXP.	96,415	96,415	192,830

19-Jan-93

DEPARTMENT OF JUSTICE
1995 Biennium Budget Issues
MOTOR VEHICLE DIVISION

EXHIBIT 12

DATE 1/21/93

HB

CURRENT LEVEL ISSUES:

----FTE----
FY94 FY95

----COST----
FY94 FY95

Personal Services – Requested Increases:

1. Reinstate 10.50 FTE on vacancy list. The division has not contested the 5% reduction of 11.00 FTE. An additional reduction of 10.50 would cripple the program and the progress made this biennium.	10.50	10.50	\$307,827	\$308,430
2. Reinstate 6.00 current level FTE reduced in FY95 by the OBPP. The division is committed to further reduction of staff as automation goals are reached. A reduction in FY95 is too soon.	6.00	6.00		\$128,076

Operating Expenses – Requested Increases

1. Ongoing costs associated with the new automated system have increased in the areas of telephone, vehicle repair, microfilm, & data processing supplies.			\$22,245	\$22,245
2. An annual training session for the county staff is essential to maintain the integrity of the automated system.			\$12,500	\$12,500
3. Uniform allowance – employees are required to wear a uniform every day. The \$250 allowance provides for a minimum wardrobe.			\$8,300	\$8,300
4. Gasoline useage has increased as staff is on the road more for training and technical assistance.			\$6,000	\$6,000
5. Increased travel expenses is needed for examiners and the County Motor Vehicle Computer Committee.			\$7,845	\$7,845

Equipment – Requested Increases:

1. Two replacement cars per year – the average mileage of the current automobiles is 85,000 miles. For safety, a replacement schedule is necessary.			\$28,870	\$28,870
2. Office equipment – files, eye machines, typewriters and misc office equipment needs to be replaced each year.			\$12,975	\$12,975

MOTOR VEHICLE DIVISION Cont.

Funding:

1. Request continuation of general fund.

MODIFICATIONS

1. Transfer of the motor vehicle system to the State's mainframe computer. This recommendation is part of a larger state effort and results in savings to other state agencies.

\$689,483 \$657,819

2. Digitizing Records – This proposal would allow another major step toward automating record handling with no additional cost.

(\$3,500) (\$7,000)

* Assumes LFA base and elimination of 5% reduction and vacancies.



TERESA OLCOTT COHEA
LEGISLATIVE FISCAL ANALYST

STATE OF MONTANA

Office of the Legislative Fiscal Analyst

STATE CAPITOL
HELENA, MONTANA 59620
406/444-2986

EX 13

EXHIBIT 13

DATE 1/21/93

January 21, 1993

TO: GENERAL GOVERNMENT AND TRANSPORTATION AGENCY
DIRECTORS

FROM: REPRESENTATIVE MARY LOU PETERSON
CHAIRMAN, GENERAL GOVERNMENT AND TRANSPORTATION
SUBCOMMITTEE ON APPROPRIATIONS

SUBJECT: PROPOSED SPENDING CUTS

The House of Representatives adopted House Resolution 2 establishing a general fund expenditure target at the 1993 biennium current level. The chairs and vice chairs of the six appropriations subcommittees met on Tuesday, January 20, 1993, and allocated the spending target in HJR 2 to the six subcommittees. The Appropriations Subcommittee on General Government and Transportation was allocated a spending target of \$109.6 million for the 1995 biennium. In order to reach this target, the subcommittee must submit a total budget that is \$13.5 million below LFA 1995 biennium current level.

The subcommittee is committed to achieving the established expenditure target. I recognize that achieving this target will require significant budget reductions and will require difficult decisions. The subcommittee requests the assistance and expertise of you and your staff in establishing priorities and identifying where reductions can be applied to your agency budgets with the least impact on services.

The attached worksheet shows (in column (C)) the general fund spending reductions below the 1995 biennium LFA current level that must be achieved by each agency in order to reach our spending target. Please provide specific general fund reductions totalling the amount in column (C) that you would recommend to reach your agency's target spending level (column A).

In addition to identifying the reductions necessary to reach the spending reduction shown in column (C), you are also requested to provide an additional listing of specific reductions at least equal to the amount shown for your agency in column (E). These reductions would reduce your 1995 biennium spending level to 5 percent below the 1993 biennium current level. These additional reduction recommendations are requested to provide the subcommittee

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additional options as we work to achieve the \$13.5 million target in the most equitable manner.

The total reductions that you are expected to identify should be at least equal to the amount shown in column (F) of the attached worksheet. In developing your lists, please: 1) be very specific; 2) identify the consequences of each recommendation; and 3) identify any statute changes necessary to achieve these reductions. I also ask that you avoid to the maximum extent possible recommending any reductions that will result in a loss of general fund revenues. Please identify the general fund revenue impact if you do make such a proposal.

I recognize that you have been requested to provide similar information requested in Mr. Dave Lewis's memo of January 12, 1993, and encourage you to use the data compiled in your response to that request to develop this response, tailored to the specific spending reductions requested in this memo. I also encourage you to provide a meaningful prioritization of programs and functions, and that you recommend elimination of programs or functions rather than reducing ongoing programs to levels that result in ineffective performance of program responsibilities.

Attached for your reference in completing this request is a copy of HR 2, which provides guidelines for use when identifying reduction options. As outlined in HR 2, these cuts are expected to be "true" reductions as opposed to funding switches, fee increases, or cost shifting to local governments.

Please submit your responses to me by 5 PM on Wednesday, January 27, 1993, with a copy to the Legislative Fiscal Analyst. Please contact LFA staff if you have questions regarding this request.

APPROVED BY HOUSE SELECT COMMITTEE
ON BUDGET AND REVENUE

INTRODUCED BY House Resolution No. 2
Bill

BY REQUEST OF THE HOUSE SELECT
COMMITTEE ON BUDGET AND REVENUE

A RESOLUTION OF THE HOUSE OF REPRESENTATIVES OF THE STATE OF
MONTANA ESTABLISHING EXPENDITURE AND REVENUE TARGETS.

WHEREAS, the State of Montana is facing an unprecedented
fiscal crisis; and
WHEREAS, the time in which the Legislature must
determine the magnitude of the fiscal crisis and develop the
methods for solving the crisis in order to adopt a balanced
budget is very limited; and

WHEREAS, the House of Representatives is responsible for
preliminary work on the appropriations for the next
biennium; and

WHEREAS, the methods for solving the fiscal crisis can
be more clearly addressed once expenditure targets and
revenue targets are established; and

WHEREAS, the House of Representatives finds the adoption
of the following expenditure and revenue targets necessary
in order to perform its budgetary responsibilities in a
timely manner.

NOW, THEREFORE, BE IT RESOLVED BY THE HOUSE OF
REPRESENTATIVES OF THE STATE OF MONTANA:

That the expenditure target for the general fund and
school equalization aid for the ensuing biennium be
\$1,837,900,000.

That additional revenue necessary to fund the
expenditure target for the ensuing biennium be \$99,000,000.

BE IT FURTHER RESOLVED:

(1) That the Appropriations Committee be directed to
submit to the House a budget for the general fund and school
equalization aid account, including budget modifications and
miscellaneous appropriations, that does not exceed the
expenditure target;

(2) That the Taxation Committee be directed to submit a
revenue package that will fund the expenditure target;

(3) That one-time revenue not be used for any purpose
other than creating an ending fund balance;

(4) That expenditures currently budgeted in the general
fund not be funded with increased fee revenue in order to
meet the expenditure target; and

(5) That temporary solutions to the state's chronic
fiscal woes not be used.

-End-

EXHIBIT 12
DATE 1/21/93

**GENERAL GOVERNMENT AND TRANSPORTATION
GENERAL FUND EXPENDITURE TARGETS
1995 BIENNIUM**

Agy. #	Agency	(A) --Target-- Current Level Fiscal 1992-93	(B) LFA Current Level Fiscal 1994-95	(C) -- Difference -- LFA C/L Dollar Cut	(D) Current Level Percent Cut	(E) Additional 5% Cuts	(F) Total Cuts To Identify
1101	Legislative Auditor	\$2,405,934	\$2,598,280	\$192,346	7.99%	\$120,297	\$312,643
1102	Legislative Fiscal Analyst	1,677,561	1,730,163	52,602	3.14%	83,878	136,480
1104	Legislative Council	3,807,150	4,948,118	1,140,968	29.97%	190,358	1,331,326
1111	Environmental Quality Council	557,134	599,665	42,531	7.63%	27,857	70,388
2110	Judiciary	16,463,815	18,046,448	1,582,633	9.61%	823,191	2,405,824
3101	Governor's Office	4,744,911	5,048,068	303,157	6.39%	237,246	540,403
3201	Secretary of State's Office	1,875,831	1,865,520	0	0.00%	83,481	83,481
3202	Comm. of Political Practices	278,961	251,177	0	0.00%	0	0
3401	State Auditor's Office	4,386,372	4,285,698	0	0.00%	118,645	118,645
4107	Crime Control Division	931,387	948,664	17,277	1.85%	46,569	63,846
4108	Highway Traffic Safety	366,160	420,000	53,840	14.70%	18,308	72,148
4110	Department of Justice	22,144,108	26,894,613	4,750,505	21.45%	1,107,205	5,857,710
5401	Department of Transportation	612,894	461,689	0	0.00%	0	0
5801	Department of Revenue	38,818,690	43,420,054	4,601,364	11.85%	1,940,935	6,542,299
6101	Department of Administration	6,452,040	7,020,738	568,698	8.81%	322,602	891,300
6701	Department of Military Affairs	4,114,086	4,321,645	207,559	5.05%	205,704	413,263
	Totals	\$109,637,034	\$122,860,540	\$13,513,480	12.33%	\$5,326,274	\$18,839,754

DATE 1/21/93

HOUSE OF REPRESENTATIVES
VISITOR REGISTER

GEN. GOV. & HWYS. SUBCOMMITTEE DATE 1/21/93
DEPARTMENT (S) Justice DIVISION

PLEASE PRINT

PLEASE PRINT

NAME	REPRESENTING	
Col Bob Griffith	Highway Patrol Div.	
Phyllis Holm	MOTOR VEHICLE DIV.	
Duane Tooley	MOTOR VEHICLE DIV.	
Dean Roberts	MOTOR VEHICLE DIVISION	
JOE MAZUREK	ATTY GEN'L.	
Glenn Worman - Obie	MTA Montana	
JOHN MATTHEWS	JUSTICE O.P.	
STEVE TURKIEWICZ	Mt. Auto Dealers Assn	
Mike Trevor	Dept. of Admin/ISD	
TONY HERBERT	Dept of Admin/ISSD	
Jamilee May	Dept Justice	
DENNIS M. TAYLOR	JUSTICE	

PLEASE LEAVE PREPARED TESTIMONY WITH SECRETARY. WITNESS STATEMENT FORMS ARE AVAILABLE IF YOU CARE TO SUBMIT WRITTEN TESTIMONY.