

**MINUTES**

**MONTANA HOUSE OF REPRESENTATIVES  
53rd LEGISLATURE - REGULAR SESSION**

**JOINT SUBCOMMITTEE ON INSTITUTIONS & CULTURAL EDUCATION**

**Call to Order:** By REP. ED GRADY, Chair January 8, 1993, at 8:00 a.m.

**ROLL CALL**

**Members Present:**

Rep. Ed Grady, Chair (R)  
Sen. Eve Franklin, Vice Chair (D)  
Sen. Gary Aklestad (R)  
Sen. Tom Beck (R)  
Sen. J.D. Lynch (D)  
Rep. Red Menahan (D)  
Rep. Linda Nelson (D)

**Members Excused:** None

**Members Absent:** None

**Staff Present:** Sandra Whitney, Legislative Fiscal Analyst  
Mary LaFond, Office of Budget & Program Planning  
Judy Murphy, Committee Secretary

**Please Note:** These are summary minutes. Testimony and discussion are paraphrased and condensed.

**Committee Business Summary:**

Hearing: NONE  
Executive Action: MONTANA HISTORICAL SOCIETY

**Questions, Responses, and Discussion:**

Sandra Whitney, Legislative Fiscal Analyst, explained the worksheets she will be using for this meeting. Exhibit 1 and Exhibit 2. CHAIRMAN GRADY has requested a letter from the Montana Historical Society regarding the position which was filled on December 28, 1992. Exhibit 3 This request is due to Sen. Swysgood's motion.

**EXECUTIVE ACTION ON MONTANA HISTORICAL SOCIETY**

Tape No. 1:A

**Motion/Vote:** SEN. J.D. LYNCH made a motion the committee take the

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LFA base as a starting point. The motion **CARRIED** unanimously.

**MOTION:** REP. RED MENAHAN made a motion the committee restore the 1.5 FTE eliminated as part of the 5% reduction.

**Questions, Responses, and Discussion:**

SEN. GARY AKLESTAD was concerned about restoring the position when the budget is to be cut.

SEN. TOM BECK wants to take a look at the accountant position the MHS wants to keep.

REP. LINDA NELSON asked about using bed tax money?

Brian Cockhill, Director of the Montana Historical Society, responded that the half-time position is crucial to the agency. Mr. Cockhill said the Capitol tours are not in his mission statement and he could live without them.

**Motion:** SEN. LYNCH made a substitute motion to support the 1.5 FTE and make sure to deny the \$100,000.000 modification which Mr. Cockhill said he could live without.

Ms. Whitney asked the committee to refer to number four on page D-13, in Budget Analysis 1995 Biennium Vol. II. for the modification which is being discussed.

**Vote:** The vote on the substitute motion **CARRIED** 4 to 3 with SEN. AKLESTAD, SEN. BECK and CHAIRMAN GRADY voting nay

**Questions, Responses, and Discussion:**

Mr. Cockhill, circulated the letter containing the hiring date needed with regard to SEN. SWYSGOOD'S motion. **EXHIBIT 3.** Sharon McCabe, Centralized Services Manager for the Historical Society stated this is the only verification used by the agency for documentaing the hiring of an individual. This particular person hired gave a verbal agreement to start on January 11, 1993.

**Motion/Vote:** SEN. EVE FRANKLIN, made a motion to restore the .5 Accountant position. The motion **CARRIED** unanimously.

SEN. BECK asked a question regarding the Swysgood motion. Does this motion currently freeze the budget or are we working on next year's budget? CHAIRMAN GRADY said the committee will be receiving a clarification on the motion.

SEN. AKLESTAD said there is a need to use the bed tax or to charge fees to off set tax dollars.

**MOTION/VOTE:** SEN. LYNCH made a motion to restore the seasonal help positions. There are two of these position. The motion carried with SEN. AKLESTAD voting nay.

Questions, Responses, and Discussion:

SEN AKLESTAD asked for a grants breakdown. He would like to see them. He asked how much the grants would affect tax breakdowns? If fees were imposed, how would this affect the MHS tax exempt status?

Non-general fund positions were addressed. Ms. Whitney stated the 5% reduction positions are the only ones in the non-general fund category. There are no vacancies in the non-general fund area.

MOTION/VOTE: SEN. BECK made a motion that the non-general fund positions be restored. The motion CARRIED with SEN. AKLESTAD voting nay.

Questions, Responses, and Discussion:

Ms. Whitney, pointed out that on page D-14 number six of the Budget Analysis 1995 Biennium Vol II there is a 5% reduction of a .2 FTE that is donations for tours of the museum and slide and tape presentations. The agency was asked, if they are not providing the tours, will they get the donations? They cannot provide the tours without FTE's. Mr. Cockhill stated that comment was correct.

CHAIRMAN GRADY said the departments will need to change the statute so they are able to move money around within their departments.

MOTION/VOTE: REP. MENAHAN made a motion to approve the \$264 in donations for advertising. The MHS needs the committee's approval to spend the money. The motion CARRIED unanimously.

REP. MENAHAN and SEN. FRANKLIN told MHS to work out the language and present it to the committee so they would be able to spend the money. The committee needs to give the MHS the authority to spend their donations. They cannot spend the donations until the authority is established.

Mr. Cockhill said the donations at the MHS are \$80,000. These are un-restricted donations received per fiscal year. In order to get this amount in donations, the staff must work extremely hard. The department also needs authority to spend the proprietary funds. CHAIRMAN GRADY stated a committee could be formed within this committee to propose statutory changes so proprietary funds can be spent.

MOTION/VOTE: SEN. LYNCH made a motion to accept all the budget modifications for the Library Program. The motion CARRIED with SEN. AKLESTAD voting nay.

MOTION/VOTE: SEN. LYNCH made a motion to accept all the budget

modifications for the Museum Program. The motion **CARRIED** unanimously.

**MOTION/VOTE:** SEN. LYNCH made a motion to accept the budget modifications dealing with the Press Editor and Press Book Authority. The motion **CARRIED** unanimously.

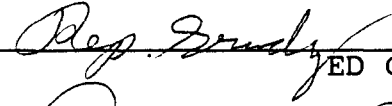
**Tape 1:B**

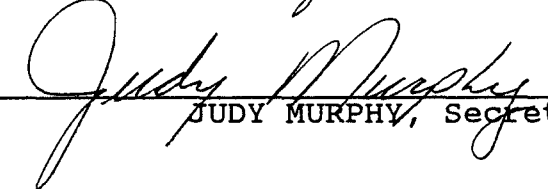
**MOTION/VOTE:** REP. MENAHAN made a motion to approve budget modifications for a data base manager and a field survey historian and to approve additional equipment in the executive current base for the Historical Sites Preservation Program. This is all federal money. The motion **CARRIED** with SEN. AKLESTAD, SEN. BECK and CHAIRMAN GRADY voting nay.

A motion was made to adjourn

ADJOURNMENT

Adjournment: 9:30 am

  
ED GRADY, Chair

  
JUDY MURPHY, Secretary

EG/jm

HOUSE OF REPRESENTATIVES

INSTITUTIONS/CULTURAL EDU. SUB-COMMITTEE

ROLL CALL

DATE

1-8-93

NAME	PRESENT	ABSENT	EXCUSED
SEN. GARY AKLESTAD	✓		
SEN. TOM BECK	✓		
SEN. EVE FRANKLIN, VICE CHAIRMAN	✓		
SEN. J.D. LYNCH	✓		
REP. RED MENAHAN	✓		
REP. LINDA NELSON	✓		
REP. ED GRADY, CHAIRMAN	✓		

5117 01 00000								
HISTORICAL SOCIETY								
Program Summary								
Administration Program								
Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	13.50	13.50	11.80	13.50	(1.70)	11.80	13.50	(1.70)
Personal Services	366,261	385,757	355,100	399,848	(44,748)	356,220	400,745	(44,525)
Operating Expenses	236,228	250,828	318,724	317,360	1,364	306,181	304,817	1,364
Equipment	0	0	667	667	0	0	0	0
Total Costs	\$602,490	\$636,585	\$674,491	\$717,875	(\$43,384)	\$662,401	\$705,562	(\$43,161)
Fund Sources								
General Fund	499,877	512,813	552,153	590,650	(38,497)	539,631	577,906	(38,275)
State Revenue Fund	67,109	86,965	77,483	82,371	(4,888)	77,583	82,472	(4,889)
Federal Revenue Fund	35,503	36,807	44,855	44,854	1	45,187	45,184	3
Total Funds	\$602,490	\$636,585	\$674,491	\$717,875	(\$43,384)	\$662,401	\$705,562	(\$43,161)

Page References

LFA Budget Analysis (Vol. 2), D12-D23  
 Stephens' Executive Budget, D7-D15

Current Level Differences

PERSONAL SERVICES—The Executive is 1.7 FTE lower than the LFA current level as a result of the July special session requirement that agencies with more than 20 FTE include a 5 percent FTE reduction as part of their budget requests for the 1995 biennium.

(44,748) (44,525)

OPERATING EXPENSES—The Executive is higher than the LFA current level because it includes the agency request for advertising while the LFA includes an amount equal to the fiscal 1992 actual expenditures.

1,364 1,364

TOTAL CURRENT LEVEL DIFFERENCES

(43,384) (43,161)

FUNDING—The funding differences are the result of differences in personal services and operating expenses.

Budget Modifications

PUBLIC INFORMATION INCREASE—The Executive includes a budget modification for 0.25 FTE and authority to spend donations to increase the public information officer from 0.75 to 1.0 FTE. See LFA Vol. 2, page D-13.

5,709 5,710

PUBLIC INFORMATION COMPUTER—The Executive includes a budget modification for authority to spend donations in fiscal 1994 to purchase a computer, printer, and software to aid the information officer in dissemination of information to the public. See LFA Vol. 2, page D-13.

3,900

WEEKEND SECURITY—The Executive includes a budget modification for 0.5 FTE and authority to spend general fund for additional security. This would allow the Society to be open on weekends and holidays and to open the upper floors of the building to public access. See LFA Vol. 2, page D-13.

9,358 9,360

EXPAND TOURS—The Executive includes a budget modification for 2.5 FTE and general fund to expand tours of the capitol and the Old Governor's Mansion. This initiative is contingent on funding from a portion of the sales tax revenue which would be generated by taxing accommodations. See LFA Vol. 2, page D-13.

54,068 44,074

RESTORE 5 PERCENT REDUCTION—A—The Executive includes a budget modification for authority to spend general fund to replace a 0.5 FTE deputy director eliminated from current level. See LFA Vol. 2, page D-13.

20,074 20,073

RESTORE 5 PERCENT REDUCTION—B—The Executive includes a budget modification for authority to spend donations to replace 0.2 FTE education officer eliminated from current level. See LFA Vol. 2, page D-14.

5,192 5,193

RESTORE 5 PERCENT REDUCTION—C—The Executive includes a budget modification for authority to spend general fund to replace 0.5 FTE tour coordinator eliminated from current level. See LFA Vol. 2, page D-14.

11,614 11,615

RESTORE 5 PERCENT REDUCTION—D—The Executive includes a budget modification for authority to spend general fund to replace 0.5 FTE tour guide eliminated from current level. See LFA Vol. 2, page D-14.

7,885

7,954

TOTAL BUDGET MODIFICATIONS

117,800

103,979

Language

NONE



5117 03 00000

HISTORICAL SOCIETY  
Program Summary

## Museum Program

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	6.50	6.50	6.50	6.50	0.00	6.50	6.50	0.00
Personal Services	176,682	175,293	191,633	191,633	0	192,172	192,171	1
Operating Expenses	40,021	55,482	50,274	47,780	2,494	50,383	47,934	2,449
Equipment	<u>0</u>	<u>0</u>	<u>1,130</u>	<u>1,130</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$216,704	\$230,775	\$243,037	\$240,543	\$2,494	\$242,555	\$240,105	\$2,450
<u>Fund Sources</u>								
General Fund	208,509	207,167	227,801	225,307	2,494	227,312	224,862	2,450
State Revenue Fund	4,095	19,487	11,121	11,121	0	11,121	11,121	0
Proprietary Fund	<u>4,099</u>	<u>4,121</u>	<u>4,115</u>	<u>4,115</u>	<u>0</u>	<u>4,122</u>	<u>4,122</u>	<u>0</u>
Total Funds	\$216,704	\$230,775	\$243,037	\$240,543	\$2,494	\$242,555	\$240,105	\$2,450

Page References

LFA Budget Analysis (Vol.2), D12-D23  
Stephen's Executive Budget, D7-D15

Current Level Differences

PERSONAL SERVICES—Minor differences are the result of differences in longevity.

OPERATING EXPENSES—The Executive includes additional general fund for:

- 1) increased shipping charges for transporting museum objects;
- 2) rental for a new photocopier; and
- 3) minor differences.

## TOTAL CURRENT LEVEL DIFFERENCES

Budget Modifications

ORIGINAL GOVERNOR'S MANSION PRESERVATION—The Executive includes a budget modification for donations for preservation. See LFA Vol. 2, page D-15.

Language

NONE

Exec. Over(Under) LFA  
Fiscal 1994 Fiscal 1995

0 1

1,000 1,000

1,200 1,200

294 249

2,494 2,450

3,700 3,700

5117 04 00000 HISTORICAL SOCIETY Program Summary		Publications						
Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	6.88	6.88	6.49	6.88	(0.39)	6.49	6.88	(0.39)
Personal Services	178,023	184,224	182,406	185,656	(3,250)	183,037	186,291	(3,254)
Operating Expenses	317,543	342,077	335,630	335,630	0	338,809	338,809	0
Equipment	0	551	1,500	1,500	0	0	0	0
Transfers	50,996	48,439	51,465	51,465	0	51,465	51,465	0
Debt Service	<u>481</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Costs	\$547,044	\$575,291	\$571,001	\$574,251	(\$3,250)	\$573,311	\$576,565	(\$3,254)
<u>Fund Sources</u>								
General Fund	50,996	51,160	51,465	51,465	0	51,465	51,465	0
Proprietary Fund	<u>496,048</u>	<u>524,131</u>	<u>519,536</u>	<u>522,786</u>	<u>(3,250)</u>	<u>521,846</u>	<u>525,100</u>	<u>(3,254)</u>
Total Funds	\$547,044	\$575,291	\$571,001	\$574,251	(\$3,250)	\$573,311	\$576,565	(\$3,254)

Page References

LFA Budget Analysis (Vol. 2), D12-D23  
 Stephens' Executive Budget, D7-D15

Current Level Differences

PERSONAL SERVICES—The Executive is 0.39 FTE lower than the LFA current level as a result of the July special session requirement that agencies with more than 20 FTE include a 5 percent FTE reduction as part of their budget requests for the 1995 biennium.

Budget Modifications

PRESS EDITOR—The Executive includes a budget modification for proprietary funds for a 0.5 FTE press editor. See LFA Vol. 2, page D-15.

PRESS BOOK AUTHORITY—The Executive includes a budget modification for proprietary funds for production of proposed book titles. See LFA Vol. 2, page D-15.

RESTORE 5 PERCENT REDUCTION—E—The Executive includes a budget modification for proprietary funds to replace 0.34 FTE eliminated from current level. See LFA Vol. 2, page D-15.

RESTORE 5 PERCENT REDUCTION—F—The Executive includes a budget modification for proprietary funds to replace 0.05 FTE shipping/receiving clerk eliminated from current level. See LFA Vol. 2, Page D-15.

TOTAL BUDGET MODIFICATIONS

Language

NONE

Exec. Over(Under) LFA  
Fiscal 1994 Fiscal 1995

(3,250) (3,254)

12,938 12,975

12,000 12,000

4,648 4,649

883 885

30,469 30,509

5117 06 00000

HISTORICAL SOCIETY  
Program Summary

Historical Sites Preservation

Budget Item	Current Level Fiscal 1992	Current Level Fiscal 1993	Executive Fiscal 1994	LFA Fiscal 1994	Difference Fiscal 1994	Executive Fiscal 1995	LFA Fiscal 1995	Difference Fiscal 1995
FTE	7.50	7.50	7.00	7.50	(0.50)	7.00	7.50	(0.50)
Personal Services	246,699	240,585	237,155	253,323	(16,168)	237,712	253,884	(16,172)
Operating Expenses	67,030	62,994	83,575	83,575	0	72,636	72,636	0
Equipment	8,038	8,157	19,942	11,942	8,000	19,942	11,942	8,000
Grants	139,589	350,000	350,000	350,000	0	350,000	350,000	0
Total Costs	\$461,358	\$661,736	\$690,672	\$698,840	(\$8,168)	\$680,290	\$688,462	(\$8,172)
<u>Fund Sources</u>								
General Fund	84,972	41,248	81,021	81,024	(3)	81,191	81,193	(2)
Federal Revenue Fund	376,385	620,488	609,651	617,816	(8,165)	599,099	607,269	(8,170)
Total Funds	\$461,358	\$661,736	\$690,672	\$698,840	(\$8,168)	\$680,290	\$688,462	(\$8,172)

Page References

LFA Budget Analysis (Vol. 2), D12-D23  
Stephens' Executive Budget, D7-D15

Current Level Differences

PERSONAL SERVICES—The Executive is 0.5 FTE lower than the LFA current level as a result of the July special session requirement that agencies with more than 20 FTE include a 5 percent FTE reduction as part of their budget requests for the 1995 biennium.

EQUIPMENT—The Executive includes federal funds for equipment for positions being requested in budget modifications.

TOTAL CURRENT LEVEL DIFFERENCES

Budget Modifications

CRABS DATA BASE MANAGERS—The Executive includes a budget modification for federal funds for a part-time data manager for the Cultural Resource Annotated Bibliography System (CRABS). See LFA Vol. 2, page D-15.

FIELD SURVEY HISTORIAN—The Executive includes a budget modification for federal funds for contracted services for a field survey archeologist/historian. See LFA Vol. 2, page D-15.

RESTORE 5 PERCENT REDUCTION—E—The Executive includes a budget modification for federal funds to replace 0.5 FTE grants officer eliminated from current level. See LFA Vol. 2, page D-16.

TOTAL BUDGET MODIFICATIONS

Language

NONE

Exec. Over(Under) LFA  
Fiscal 1994 Fiscal 1995

(16,168) (16,172)

8,000 8,000

(8,168) (8,172)

14,092 14,092

27,930 27,930

16,167 16,170

58,189 58,192

## HISTORICAL SOCIETY

EXHIBIT 2DATE 1-8-93

Positions Removed by Joint Committee Action  
House Appropriations & Senate Finance and Claims  
January 6, 1993

		Total Personal Services		FTE		Total FTE Removed	Non-Approp. FTE
Position #	Position Description	Fiscal 1994	Fiscal 1995	Removed by 5% Reduction	Removed by Being Vacant		
All or Partial General Fund Positions							
00003	Deputy Director	42,429	42,428	0.50	0.50	1.00	
00082	Program Asst. I	11,614	11,615	0.50	0.00	0.50	
90083	Tour Guide I	11,828	11,932	0.50	0.25	0.75	
90319	Tour Guide II	7,355	7,356	0.00	0.50	0.50	
Sub-Total		73,226	73,331	1.5	1.25	2.75	0.00
Non-General Fund Positions						0.00	
00081	Volunteer Pgm. Coordinator	5,189	5,189	0.20	0.00	0.20	
90059	Sales Clerk I	4,649	4,650	0.34	0.00	0.34	
00411	Shipping/Rec. Clerk	883	885	0.05	0.00	0.05	
00062	Program Officer II	16,168	16,171	0.50	0.00	0.50	
						0.00	
Sub-Total		26,889	26,895	1.09	0.00	1.09	0.00
TOTAL		100,115	100,226	2.59	1.25	3.84	0.00

\* Already eliminated in the LFA current level.

01/06/93  
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EXHIBIT 3

DATE 1-8-93

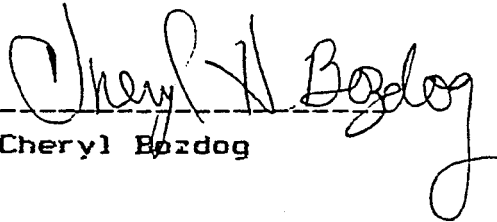
# Montana Historical Society

225 North Roberts · Helena, Montana 59620-9990 · (406) 444-2694

December 28, 1992

Cheryl Bozdog:

We are pleased to offer you the Accountant 1 position as of December 28, 1992. We are aware that you are unable to start work until January 11, 1993 however as a result of your excellent qualifications we are happy to make this adjustment. Please indicate acceptance by signing below.

  
Cheryl Bozdog

Thank you,

Sharon C. McCabe, CPA  
Centralized Services Manager

Institutions SUBCOMMITTEE DATE 1/8/93  
 DEPARTMENT(S) \_\_\_\_\_ DIVISION \_\_\_\_\_

**PLEASE PRINT**

[illegible]

PLEASE LEAVE PREPARED TESTIMONY WITH SECRETARY. WITNESS STATEMENT FORMS ARE AVAILABLE IF YOU CARE TO SUBMIT WRITTEN TESTIMONY.