

MINUTES OF THE MEETING  
LEGISLATIVE ADMINISTRATION COMMITTEE  
MONTANA STATE SENATE

DECEMBER 12, 1986

The meeting of the Senate Legislative Administration Committee was called to order by Chairman, Senator Chet Blaylock, on December 12, 1986 in Room 415 of the State Capitol.

ROLL CALL: All of the members were present.

PURPOSE OF THE MEETING: Senator Blaylock stated that the main order of business for the committee at this meeting was the hiring of the staff for the 50th Legislature which will convene on January 5, 1987. He stated that being as the Senate is split evenly that the hiring should be done as evenly as possible.

Senator Crippen stated that the pages last session did not always conduct themselves in a way becoming to their job and he hoped it could be corrected this year. Everyone was in agreement with Senator Crippen on this matter.

Senator George McCallum stated that he felt that he should have two secretaries being as he is the President Pro Tempore and also the chairman for the Senate Taxation Committee. Senator Blaylock stated that he, too, was the President Pro Tempore and had a committee last session and he had only one secretary. He suggested that if his committee secretary is too busy to do his correspondence, then he could take the correspondence to the Steno Pool, that is their purpose. After much discussion, most everyone felt that Senator Blaylock's suggestion was valid.

HIRING: Much of the meeting was spent in filling positions for the staff for the 50th Legislature. Those hired and their positions were the following:

SERGEANT-AT-ARMS OFFICE

Assistant Sgt.-at-arms for supplies	Margaret Regan
Assistant Sgt.-at-Arms for pages	Sanna Kiesling
Assistant Sgt.-at-Arms for security	Earl Moritz
Doorkeeper/Security Guard	Norm Eck
Doorkeeper/Security Guard	Cort Harrington
Doorkeeper/Security Guard	Ed Vasecka

STENO POOL

Chief Steno	Betty Jakovac
Assistant Chief Steno	Elaine Rung
Comm. Sec. (Special)	Louise Fulbright
Comm. Sec. (Special)	Louise Sullivan
Comm. Sec. (Special)	Bev Braut
Comm. Sec. (Special)	Mary Florence Root
Posting Clerk	Jewell Lee

ROSTRUM AND MISC.

Journal Clerk	Delores Ball
Assistant Journal Clerk	Ella Mae Winfield
Bills Clerk	Joan Duncan
Assistant Bills Clerk	Barbara Griffith
Bills Coordinator	Harriet Celar
Assistant Bills Coordinator	Shaun Egan
Status Input Technician	Kathleen Ely
Reading Clerk	Howard Hefflefinger
Bills Distributor	Cindy Jeske
Assistant Bills Distributor	Roger Henson
Amendments Coordinator	Kathy Bramer-Ames
Assistant Amendments Coordinator	Nancy Burnham
Proofreader	Dawn Leighton
Proofreader	Carla Pinkley

COMMITTEE SECRETARIES

Agriculture	Rita Tenneson
Business and Industry	Carolyn Linden
Education	Jill Rohyans
Finance and Claims	Sylvia Kinsey
Fish and Game	Diane McKittrick
Highways	Arlene Carlson
Judiciary	Mary Hickey
Labor	Julie Rademacher
Local Government	Rosemary Jacoby
Natural Resources	Nadine McCurdy
Public Health	Ellen Nehring
State Administration	Carol Duvall
Taxation	Aggie Hamilton

Betty Jakovac, chief steno, explained that she would prefer not to hire any typist but strictly committee secretary specials or stenos.

MOTION: A motion was made by Senator J. D. Lynch and seconded by Senator Manning that the chief steno be allowed to hire two stenos in place of two typist. One position will be left open for the present time and see how it works

with the hired staff, if more help is needed in the steno pool they will be able to hire one steno after session starts. Motion carried.

TENTATIVE ROOM ASSIGNMENT: Senator Aklestad reported that he and Senator Van Valkenburg having been working together on the telephone to make the room assignments with everyone's preference in mind.

Senator McCallum asked if a Democrat would be willing to talk to Senator Jacobson to see if she would mind giving up Room 310 and take the former President Pro Tempore Office in exchange. Senators Lynch and Blaylock stated that they would talk with Senator Jacobson regarding this matter.

Senator McCallum stated that since he was only being allowed one secretary, that he would be taking his committee secretary to his third floor office.

TELEPHONES: The telephones in the the Senator's Cloak Room should be for the use of the senators only. During past sessions pages, interns, spouses, and others have been found abusing the telephones which are for the use of senators only. Perhaps this should be more closely monitored by the Sergeants and security.

Senator Lynch stated that there is no relationship between state employees using the telephones and the legislators using the telephones.

Senator Lynch stated that he would like to see the telephones handled the same way as last year.

Senator Aklestad suggested that the public be made aware of the Legislature's feelings about the phones and not hide anything and also relate how it does not compare to the state employees use of the phones.

Senator Aklestad suggested that the Cloak Room be watched a little more closely regarding the use of the phones.

SCHEDULING OF PAGES: Ralph Erving, Sergeant-at-Arms asked who would be doing the scheduling of the pages. Senator Blaylock stated that he and Senator Kolstad would be working together on the scheduling.

FURNITURE: Ralph explained the shortage of furniture and stated that he would know by next Wednesday if the Senate can get any furniture from Surplus. If that is not possible Ralph asked for authorization to buy 6 file cabinets, 2 typing stands, and 2 secretarial desks. He was given authorization to buy the above mentioned furniture, if necessary.

Ralph stated that the Senate needs to purchase another computer printer. He had checked into the renting of a machine, but that is not possible. He was given the authority to purchase another printer. IBM will, however, lend us one of theirs until the new machine arrives.


Water coolers were discussed. Three hot and cold coolers and three cold coolers will be ordered.

COMPUTER OPERATOR: Betty Jakovac asked if she could hire a computer operator.

Senator Lynch stated that he did not think that this was the session to be adding more positions to the staff.

ROOMS 103 AND 234: Rooms 103 and 234 will be looked at upon the adjournment of the Legislative Administration Committee Meeting for use by the Senate.

ADJOURN: With no further business the meeting was adjourned at 7:45.

  
SENATOR CHET BLAYLOCK  
Chairman

ROLL CALL

LEGISLATIVE ADMINISTRATION COMMITTEE

50th LEGISLATIVE SESSION -- 1987

Date 12-12-86

SENATE  
SEAT  
#

NAME	PRESENT	ABSENT	EXCUSED
SENATOR CHET BLAYLOCK	✓		
SENATOR ALLEN KOLSTAD	✓		
SENATOR RICHARD MANNING	✓		
SENATOR GEORGE MC CALLUM	✓		
SENATOR J. D. LYNCH	✓		
SENATOR BRUCE CRIPPEN	✓		

Each day attach to minutes.