

MINUTES OF THE MEETING  
JOINT LEGISLATIVE ADMINISTRATION COMMITTEE  
MONTANA STATE SENATE

April 11, 1985

The Legislative Administration Committee was called to order by Senator Chet Blaylock, Chairman, on April 5, 1985 at 8:15 a.m. in room 402 of the State Capitol, Helena, Montana.

ROLL CALL: Those members present were: Senators Chet Blaylock, Joe Mazurek and George McCallum and Representatives William T. "Red" Menahan, Jan Brown and Carl Zabrocki.

Others present at the meeting were Diana Dowling, Executive Director, Legislative Council and Sharole Connelly, Director of Accounting, Legislative Council.

The meeting was called in order that they might discuss the shortages in the feed bill for legislative printing and for legislative telephones. A copy of the Legislative Council minutes of March 5, 1985, and a letter to the leadership dated March 21, 1985 is attached to this set of minutes.

DIANA DOWLING reported that the total amount in the feed bill for legislative printing was \$258,000. Representative Donaldson had moved to increase the requested amount from \$255,000 by \$3,000 to help defray the cost of printing an LFA report. Diana reported that the March printing bill of \$44,972.96 would completely use the \$258,000 and leave a deficit of \$2,604.26.

Senator Mazurek asked who had authorized the notebooks for HB 500 and the cost.

Diana didn't know who had authorized the notebooks but they were billed to the Legislative Council, evidently to be paid for out of the \$3,000 requested by Representative Donaldson.

The total cost of the first printing of the notebook and contents was as follows:

Notebooks	\$1,402.29
Cover printing & divider pages	158.02
Narrative printing	2,134.90
HB 500 printing	<u>1,047.62</u>
	\$4,742.83

In addition, the Council has paid \$943.50 for printing other LFA charges of \$5,685.33.

Diana showed the members the stack of legislative proceedings printed through the 72nd day. There have been 5,643 "pieces" of legislation (this includes bills, resolutions, status sheets, journals, fiscal notes, and amendments). The 5,643 does not include the LFA reports as these are not considered part of the "Legislative Proceedings" which are sold to the public.

The Committee briefly discussed the reasons for the increase. Diana said that Don Breiby has reported that it is simply because there is alot more printing this session. He estimated it had increased 60% since 1981. However, the total number of bills introduced has not increased substantially since 1981. There are only 300 more "pieces" of legislation so far in 1985 compared to 1983.

The Committee recommended that the Legislative Council look into legislative printing costs very carefully and have the 1987 legislative printing done "wherever we can get the best deal."

Diana said the present estimate was that the budget was about \$30,000 short for legislative pringint.

The Committee then discussed the telephone budget. Committee members were of the opinion that the telephone acquisition and installation should have been more closely monitored by the Legislative Administration Committees. Representative Menahan asked that the problem be specifically noted in these minutes so that the 1987 Committees will be aware of the costs involved. Representative Zabrocki noted that there were so many phones in the hallway on third floor that he caught his clothing on them and he didn't think that many phones were necessary.

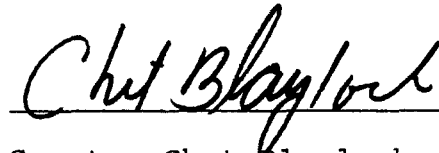
Representative Menahan MOVED that future invoices for printing the 1985 Legislative Proceedings be paid from House and Senate funds on an equal basis, that this not include printing for any legislative staff agency, and that the Legislative Council staff keep accurate accounts of the printing charges and report to the Legislative Administration Committees.

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Representative Menahan also MOVED that if the telephone charges exceed the budgeted amount that the excess charges be paid from House and Senate funds on an equal basis.

Senator Mazurek asked how much money was involved. Diana said she estimated a total of \$40,000 (\$20,000 to each chamber), \$30,000 for printing, and \$10,000 for telephone. The motion was seconded and passed unanimously.

There being no further business the meeting adjourned at 9:00 a.m.

A handwritten signature in cursive script, reading "Chet Blaylock", is written over a horizontal line.

Senator Chet Blaylock, Chairman

## MONTANA LEGISLATIVE COUNCIL

1:10 p.m. to 1:27 p.m.  
State Capitol

March 5, 1985  
Room 132  
Helena, Montana

(Please note: These are summary minutes. Testimony and discussion are paraphrased and condensed. Any verbatim portions will be indicated by quotation marks. The tapes of the meeting will remain on file in the Legislative Council until the end of the current interim.)

Council Members Present

Representative Rex Manuel, Chairman  
Senator Allen Kolstad, Vice Chairman  
Representative Ralph Eudaily  
Representative Robert Marks  
Representative John Vincent  
Senator M. K. Daniels  
Senator Pat Goodover  
Senator J. D. Lynch (replacement for Senator Carroll Graham)

Staff Members Present

Diana S. Dowling, Executive Director  
Eleanor Eck, Secretary

Other Persons Present

Don Breiby, Administrator, Publications and Graphics  
Division, Department of Administration

Council Action

- Adopted minutes of 1/4/85 Meeting (Eudaily)
- By unanimous vote approved travel request for Jim Lear to attend Tax Planning Institute, Honolulu, April 29-May 3. Council will pay only \$350 registration and \$438 travel. No meals or lodging. (Goodover)
- By unanimous vote approved travel request for Diana Dowling to attend NCSL Organization & Management Committee and Staff Section, March 15-16, Louisville, Kentucky (Marks)
- By unanimous vote instructed Executive Director to write letter to chairman of Appropriations Committee indicating to him that there is some concern about whether there will be enough money in the feed bill for legislative printing for this session (Marks)

Don Breiby

"Money in the feed bill for legislative printing is \$255,000. Now it appears that the original projection of \$276,000 was more accurate. Based on the amount of work done up to February 28 of this year, as compared with up to February 28 of last session, we are running about 11% in volume ahead of last session. It looks as if this will cost about 1.7 cents per impression, which is amounting to a total of \$280,000. I just wanted you to be aware that there may not be enough money in the feed bill for legislative printing."

The meeting adjourned at 1:27 p.m.

LCMIN4/ee/3/5/85

## HOUSE MEMBERS

REX MANUEL  
CHAIRMAN  
RALPH S. EUDAILY  
ROBERT L. MARKS  
JOHN VINCENT

## SENATE MEMBERS

ALLEN C. KOLSTAD  
VICE CHAIRMAN  
M. K. DANIELS  
PAT M. GOODOVER  
CARROLL GRAHAM



# Montana Legislative Council

State Capitol  
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DIANA S. DOWLING  
EXECUTIVE DIRECTOR  
CODE COMMISSIONER  
ELEANOR ECK  
ADMINISTRATIVE ASSISTANT  
MARILYNN NOVAK  
DIRECTOR, LEGISLATIVE SERVICES  
ROBERT PERSON  
DIRECTOR, RESEARCH  
SHAROLE CONNELLY  
DIRECTOR, ACCOUNTING DIVISION  
ROBERT C. PYFER  
DIRECTOR, LEGAL SERVICES

A L E R T      A L E R T      A L E R T

March 21, 1985

TO:            Leadership  
              Legislative Administration Committees  
              Appropriations - Finance and Claims Committees

FROM:        Diana S. Dowling and Sharole Connelly

RE:           Legislative Telephones

*Diana Dowling*

If monthly expenditures continue at the present rate for March and April, it is projected this budget will be overexpended by \$24,672. There is \$14,000 in the appropriation for cost overruns which could apply, leaving the budget \$10,672 short.

Installation of telephones exceeded the budgeted amount by \$6,013 because 97 phones instead of 20 were installed in new locations at an average cost of \$80 each plus \$2,841 for additional feature changes.

Monthly equipment. The budget is for 128 phones at \$3,232 per month, and there are 181 phones in service at \$4,434 per month.

Long distance. \$14,474 per month is budgeted. January cost was \$13,192, and February \$21,241.

In-state WATS. \$2,000 per month is budgeted. January cost was \$3,130, and February cost was \$2,622.

Just a reminder - in order to avoid equipment costs for May, the Communications Division must be notified in writing before May 1 as to how many phones should be left in and when you want the others disconnected.

SC:ee

ACCTG1/ee/Legis. Telephones

1985 Session: (thru the 72nd day)

5,643 pieces of legislation pulled (includes  
bills, status sheets, journals, SJRs,  
HJRs, Fiscal notes, amendments, etc.  
x 600 of each  
3,385,800 pieces of legislation  
x number of pages (varies)

one set of proceedings thru the 72nd day = approx. 11,375 page  
of printing x 600 of each = 6,825,000 x 2 sides =  
13,650,000 impressions  
+ 360,000 extra impressions (not in mail room set)  
(agendas, calenders, etc.)

'83 session: thru 72nd day: 5,335 pieces of legislation  
passed thru mail room

'85 session: thru 72nd day: 5,643 pieces of legislation  
passed thru mail room