

VISITORS' REGISTER

INSTITUTIONS AND CULTURAL EDUCATION SUBCOMMITTEE

BILL NO. _____

DATE January 21, 1985

SPONSOR _____

NAME (please print)	RESIDENCE	SUPPORT	OPPOSE
Cindy Shanley	GLENDIVE MT. Eastmont Human Serv. Ctr.		
SYLVIA HAMMER	EASTMONT HUMAN SERVCTR. GLENDIVE, MT.		
Carroll Smith	Do I		
James Harris	CRPP		
Tim Houbert	Do I		
Greg Hoover	Ag I		
GAIL BRIESE	Do I		
Virginia Kenyon	Helena		
Dave Depew	MPEA		
Steve Shirley			

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PLEASE LEAVE PREPARED STATEMENT WITH SECRETARY.

MINUTES OF THE MEETING
INSTITUTIONS AND CULTURAL EDUCATION SUBCOMMITTEE
49TH LEGISLATIVE SESSION
January 21, 1985

Tape 12, Side A

The meeting of the Institutions and Cultural Education Subcommittee was called to order by Chairman Steve Waldron on January 21, 1985, at 8:10 a.m. in Room 129 of the Capitol.

ROLL CALL: All members were present. Also present were Keith Wolcott of the Legislative Fiscal Analyst's Office (LFA), George Harris of the Governor's Office of Budget and Program Planning (OBPP), Carroll South, Director of the Department of Institutions, Sylvia Hammer, Superintendent of Eastmont Training Center, and Cindy Shanley, Business Manager of Eastmont.

Mr. South asked Jerry Hoover, Administrator of the Mental Health and Residential Services Division, to give the overview of the institution because Mr. Hoover had been the superintendent of Eastmont for ten years. Mr. Hoover outlined the history of Eastmont and noted it has a 55-bed capacity and has a population of moderately retarded residents who do not have medical nor behavioral problems. Eastmont used to be a 5-day care facility with primarily children residents. It has become a 7-day facility and now has primarily adult residents. The children are now being cared for in the community in group homes.

(050) Mr. Wolcott outlined the budget issues for this institution (Exhibit 1). This facility has the same laundry problem as the Center for the Aged in that residents are not to be any further than 120' from the dirty laundry area. Also, all laundry for this institution is currently being sent out and expected to cost \$57,350 in FY 86. Because all laundry is being sent out, a 1 FTE laundry worker can be deleted and some laundry expenses could be deleted. After these deletions, there actually is only a \$17,690 increase in laundry costs.

The insurance cost from the Department of Administration increased 33% for Eastmont. Also, since there are no longer any children in this institution, there will be no more Title I nor School Lunch funds available. Mr. Wolcott noted that there aren't any major differences in the OBPP and the LFA budgets.

The committee discussed some of the changes that would occur if HB 909 were approved. (These are recommendations from a study which was required by HB 909 in the last

session.) There would be an additional 11.8 FTE in the last part of FY 87 at a cost of \$115,000. This only reflects part of the fiscal year. The total cost for the 11.8 FTE would be \$275,000 for an entire year. It was noted that these FTE would be needed because of the special care required by some of the patients who would be transferred from Boulder River School and Hospital. All of this is contingent upon passage of the HB 909 recommendations.

(185) Mr. Harris outlined the OBPP request for Eastmont (Exhibit 2). There would be an additional 1 FTE Habilitation Aide which was caused by the movement of residents from Boulder in FY 84. There is also a request for a .5 LPN to help cover for vacation, sick leave, holidays, and trips to other cities for medical attention for patients.

(250) Mr. South followed up by saying that the budgets for the OBPP and the LFA were close so there would not really be any problem with either budget. He said he had requested Ms. Hammer to do a posting analysis instead of a ratio analysis and, in doing so, they found they were 1.87 FTE short of ideal posting. Mr. South noted that the 1.5 FTE requested for the Habilitation Aide and the LPN would fill this shortage very well.

Ms. Hammer explained the need for the Habilitation Aide. She said this aide would be used for the p.m. shift. She said, rather than basic care such as dressing, toileting, feeding, etc., this Habilitation Aide position could perform informal and formal training to the residents to teach them to do these sorts of things for themselves. She noted that keeping them busy keeps them from maladaptive and self-stimulating behavior. She noted that the additional .5 LPN would be used primarily for coverage.

(320) There was some discussion regarding the implementation of HB 909 recommendations. Over a four year period, 156 residents would be moved out of Boulder. Some will go into the community and some will go to Eastmont. Eastmont currently has 9 non-ambulatory residents. After the move, they will have 39 non-ambulatory residents. That is part of the reason for the additional 11.8 FTEs.

Sen. Himsl asked where all this moving around was leading. He noted that it is good to have some of the higher-functioning people in the community but it sounds like we are putting lower functioning people in the community and they are

requiring more intensive care. He said Eastmont is a nice place and we should leave the lower functioning people who need intensive care in that institution.

Mr. South responded that Eastmont is only a part of the HB 909 recommendations and the moves made by the bill do comply with the law in regards to level of care. He noted that the 1.5 FTE requested in this budget would come out of the 11.8 FTE recommended by HB 909.

Chairman Waldron noted that there are intensive care group homes and they have a Medicaid waiver which means the Federal government does reimburse those group homes on a 65-35 basis with the Federal government paying 65%.

There was a lot of discussion regarding the recommendations of HB 909 and what they actually are. The committee will discuss these recommendations before taking executive action on this institution.

(650) Ms. Hammer said the training at Eastmont is based on Boulder's model. They teach signing and also have inservice training.

There was some discussion on who pays for the people to live in Eastmont. Ms. Hammer responded that some residents are on SSI or SSA. Only one patient is not covered. The reimbursement goes back into the General Fund. Mr. South noted that they bill for services provided irrespective of what those services are, i.e., training or per diem.

Tape 12, Side B

There was more discussion regarding the recommendations of HB 909 and its impact on Eastmont.

Being no further business to come before the committee, the meeting was adjourned at 9:05 a.m.

Respectfully Submitted:



Steve Waldron, Chairman

EASTMONT TRAINING CENTER

-----1987 Biennium-----

	<u>FTE</u> <u>FY '87</u>	<u>General Fund</u>	<u>Total Funds</u>
Executive Budget	106.32	\$4,307,269	\$4,313,509
LFA Current Level	<u>93.02</u>	<u>4,221,046</u>	<u>4,221,046</u>
Executive Over (Under) LFA	<u><u>13.3</u></u>	<u><u>\$ 86,223</u></u>	<u><u>\$ 92,463</u></u>

The executive budget is \$92,463 above the LFA current level. The difference in total funding is due primarily to an increase of 11.8 FTE associated with the HB 909 recommendations, one additional habilitation aide, and an additional .5 LPN position included in the executive budget. Other differences occur in the inflation rate used for operating expenses and the LFA current level includes \$6,586 more in equipment than the executive budget. The executive budget included donated funds of \$6,240.

Issue 1: HB 909 Recommendation

The executive includes \$115,063 in fiscal year 1987 to implement the initial phase of recommendations of the HB 909 study. This is not included in the current level analysis.

Issue 2: Additional Habilitation Aide and LPN Positions

The executive included an additional 1.00 FTE habilitation aide and .5 FTE LPN costing \$47,955 as modified services. The current level analysis does not include these additional positions.

Issue 3: Inflation Factors

The inflation factors utilized by the executive are under those used in the current level budget. The difference in rates accounts for approximately \$65,000 over the biennium.

Issue 4: Equipment

The executive budget is \$6,586 under the LFA current level analysis for equipment.

EASTMONT HUMAN SERVICES CENTER

<u>Budget Item</u>	Actual	Appropriated	---Current Level---		% Change
	Fiscal 1984	Fiscal 1985	Fiscal 1986	Fiscal 1987	1985-87 Biennium
F.T.E	95.02	94.02	93.02	93.02	(1.6)
<u>Expenditures by Object</u>					
Personal Service	\$1,657,917	\$1,753,642	\$1,732,781	\$1,735,784	1.7
Operating Expense	281,956	304,015	327,406	320,308	10.5
Equipment	20,991	6,742	10,097	1,130	(59.5)
Inflation	-0-	-0-	37,740	55,800	--
Total Expenditures	<u>\$1,960,864</u>	<u>\$2,064,399</u>	<u>\$2,108,024</u>	<u>\$2,113,022</u>	<u>4.9</u>
<u>Fund Sources</u>					
General Fund	\$1,934,656	\$2,059,415	\$2,108,024	\$2,113,022	5.7
Federal Revenue	24,336	4,984	-0-	-0-	-0-
Other Funds	1,872	-0-	-0-	-0-	-0-
Total Funds	<u>\$1,960,864</u>	<u>\$2,064,399</u>	<u>\$2,108,024</u>	<u>\$2,113,022</u>	<u>4.9</u>
-----Fiscal 1986-----					
<u>ISSUE: Cost (Savings)</u>		<u>General Fund</u>	<u>Other Funds</u>	<u>General Fund</u>	<u>Other Funds</u>
1. Donations		-0-	\$3,000	-0-	\$3,000

Eastmont Human Services Center is a 55-bed intermediate care facility for mentally retarded adults and children. The center provides care, treatment, and education services to mentally retarded residents of the state under the authority of Title 53-20-204, MCA.

During the 1983 biennium, Eastmont operated a 40-bed, 7-day program and a 15-bed, 5-day program. The 1983 legislature authorized conversion of the 5-day program to a 7-day program with the transfer of 15 residents from Boulder River School and Hospital. Eastmont's direct care staff was increased by 5 FTE to adjust the staffing ratio to a 55-bed 7-day program.

Fiscal 1984: Comparison of Actual Expenses to the Appropriation

The following table compares fiscal 1984 actual expenditures and funding to allocations as anticipated by the 1983 legislature.

EASTMONT HUMAN SERVICES CENTER

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<u>Budget Item</u>	<u>Legislature</u>	<u>Actual</u>	<u>Difference</u>
F.T.E.	94.02	94.02	0.00
Personal Services	\$1,754,197	\$1,636,087	\$118,110
Operating Expenses	289,340	279,863	9,477
Equipment	10,513	20,383	(9,870)
Total Expenditures	<u>\$2,054,050</u>	<u>\$1,936,333</u>	<u>\$117,717</u>
<u>Funding</u>			
General Fund	\$2,049,066	\$1,934,656	\$114,410
Federal Revenue, School Food	4,984	1,677	3,307
Total Funds	<u>\$2,054,050</u>	<u>\$1,936,333</u>	<u>\$117,717</u>
<u>Additions:</u>			
Budget Amendments (1 FTE)	-0-	\$ 22,659	\$(22,659)
Donations	-0-	\$ 1,872	\$(1,872)

Approximately 10 to 11 percent of the personal service budget was not utilized. One FTE behavior modification therapist was added through a budget amendment, funded by federal Title I funds.

In February 1984, Eastmont received notification from the department of health to correct laundry deficiencies by April 1, 1984 or lose certification. Eastmont subsequently contracted with a private firm to handle all of the laundry. The additional cost of the laundry contract in fiscal 1984 was \$8,904, resulting in an over expenditure in contract services. The center was able to offset the over expenditure in contracted services by spending less in supplies and rent.

Table 1 shows equipment authorized by the legislature and items actually purchased. Only one item, cottage furniture, that was budgeted for by the 1983 legislature was actually purchased in fiscal 1984. Eastmont has overexpended the amount anticipated for equipment by \$9,870 due to accruing \$10,000 for a computer/word processor. The funds have not actually been expended as the institution is waiting further direction on what to purchase from the central office.

Table 1
Comparison of Authorized and Actual Equipment Purchases
Fiscal 1984

<u>Fiscal 1984 Authorized</u>		<u>Fiscal 1984 Actual</u>	
Cottage Furniture	\$ 1,545	Cottage Furniture	\$ 1,980
Drapes	4,295	Freezers	1,695
Floor Buffer	618	Suspension Walker	350
Sneeze Guard	258	Cement Mixer	1,098
Table Saw	721	Snow Blade	1,400
Typewriter	2,060	Sound Equipment	315
Dishwasher	<u>1,016</u>	Coffee Pots	158
		Floor Tile	371
		Assessment Tool	54
		Chain Link Fence	2,962
		Computer/Word Processor*	<u>10,000</u>
 Total Equipment	 <u>\$10,513</u>		 <u>\$20,383</u>

*Accrued.

Current Level Adjustments

As a result of the department of health notification of laundry deficiencies at Eastmont, the laundry contract will cost \$57,350 in fiscal 1986 in comparison to \$23,004 in fiscal 1984. However, since the laundry will be done by a private contractor, personal services have been decreased by one laundry worker and operating expenses reduced for laundry supplies which makes the net increased laundry cost \$17,690 in fiscal 1986.

Audit fees charged by the Office of the Legislative Auditor increased from \$4,323 in fiscal 1984 to \$10,900 in fiscal 1986. Insurance charges from the Department of Administration have increased 33 percent, from \$3,374 in fiscal 1984 to \$4,476 in fiscal 1986.

When the laundry contract charge, legislative audit costs, and Department of Administration insurance charges are removed from operating costs, the remaining operating costs change from \$251,255 to \$255,580 or by 1.7 percent. The changes are due to numerous items such as increases in professional service contracts for physical therapy and medical services to decreases in relocation and recruiting expenses since two difficult to recruit positions have been filled.

The current level request includes \$10,097 in fiscal 1986 and \$1,130 in fiscal 1987 for equipment. Equipment included in current level is two aquapedic

mattresses for non-ambulatory residents, laundry lockers, a lift-transfer system for non-ambulatory residents, a 30 quart mixer, and classroom furniture.

During fiscal 1985, Eastmont will have only one school age resident, which will result in the loss of both Title I and school food funds for the 1987 biennium.

Issue 1: Authority to Spend Donations

Eastmont is requesting authority to spend moneys donated for the benefit of the residents. The center would spend the funds received for resident activities, Christmas gifts, and items to enrich their environment. This request was prompted by a recommendation from the Office of the Legislative Auditor. The recommendation covers those moneys donated for the benefit of the residents at the center's discretion. The auditor's office considers donated moneys spent at the institution's discretion to be state moneys, thus requiring an appropriation. Donations made with specific instructions are not included.

Option a: Grant the authority to spend donated moneys.

Option b: Do not grant the authority to spend donated moneys.

EASTMONT TRAINING CENTER

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1984	Budgeted FY 1985	Recommendation FY 1986 FY 1987	
Full Time Equivalent Employees	95.02	94.02	94.52	106.32
Personal Services	1,657,914.52	1,753,642	1,754,620	1,848,255
Operating Expenses	280,690.25	304,015	345,454	350,280
Equipment	20,383.26	6,742	4,082	10,818
Total Agency Costs	\$1,958,988.03	\$2,064,399	\$2,104,156	\$2,209,353
General Fund	1,934,654.21	2,059,415	2,101,036	2,206,233
State Special Revenue Fund	0.00	0	3,120	3,120
Federal & Other Spec Rev Fund	24,333.82	4,984	0	0
Total Funding Costs	\$1,958,988.03	\$2,064,399	\$2,104,156	\$2,209,353
Current Level Services	1,936,331.17	2,064,399	2,077,063	2,067,188
Modified Level Services	22,656.86	0	27,093	142,165
Total Service Costs	\$1,958,988.03	\$2,064,399	\$2,104,156	\$2,209,353

Agency Description

The Eastmont Human Services Center provides a seven-day intermediate nursing care and training program for mentally retarded persons. The staff at the center offers instruction in academics, home living, recreation and physical education, speech, pre-vocational skills, self-help, and socialization. The center's goal is to maintain and improve these residents' skills to enable them to function in the community. To achieve this objective, the staff at Eastmont emphasizes cooperation with community groups and agencies and the education of the public regarding developmental disabilities and mental retardation. This facility is provided for in 53-20-502, MCA.

Budget Issues

HB 909 Recommendations. This budget recommendation addresses changes in staffing levels and operational costs associated with the proposed implementation of the Governor's HB 909 recommendations. The nature of the resident population at the Eastmont Human Services Centers (EHSC) is to change over the next four years and will be comprised of developmentally disabled individuals who are more seriously handicapped including some who are non-ambulatory. Many of these individuals now reside at the Boulder River School and Hospital. The proposed shift of the EHSC resident population will require an increase in staff ratios and the travel expenditures associated with the transfer of residents. The primary budgetary impact of this recommendation is an increase of 11.80 FTE which will be experienced in the second half of FY 1987.

Position reduction. A Laundry Worker I position has been eliminated from this budget recommendation because of a substantial increase in laundry contract costs. The laundry work at this facility is now contracted out. This action brings Eastmont in compliance with Department of Health standards.

EASTMONT TRAINING CENTER

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual		Budgeted		Recommendation	
	FY 1984		FY 1985		FY 1986	FY 1987
Full Time Equivalent Employees	95.02		94.02		94.52	106.32

Modification Requests

Workload Increase (HB909).

The resident population of EHSC will remain numerically constant. However, the proposed changes in the nature of that population as a result of HB909 recommendations will impose increased demands on training staff, professional support services (e.g. speech and physical therapy) and health care staff. In addition, an increase in travel funding is requested to support the costs of successful community placement of present EHSC residents.

Cost: FY 1986 - \$ 0 FY 1987 - \$115,063

FTE FY 1986 - 0 FY 1987 - 11.80

New Service

Habilitation Aide position. Since July 1, 1983, Eastmont has received five additional non-ambulatory residents, which requires an additional 1.00 FTE to provide for their needs. With the addition of this position, the habilitation staff would be afforded the time to run an increased number of formal programs in the cottage as was done prior to July 1983.

Cost: FY 1986 - \$ 14,889 FY 1987 - \$ 14,895

FTE FY 1986 - 1.00 FY 1987 - 1.00

New Service

LPN Position. An additional .50 LPN position is recommended to work with additional residents at the center. Since July 1, 1983, when Eastmont went to an entirely 7-day operation, nineteen new residents have been committed, five of whom are non-ambulatory. There has been a marked increase in neurologic, cardiac, dermatologic, ophthalmologic, orthopedic and fittings of appliances, surgical, as well as other conditions which demand a specialist. Most services of specialists can only be obtained outside of Glendive. This necessitates travel for initial appointments, treatments and follow-up.

A nurse and another staff member is required to accompany the residents to any medical appointments outside Glendive. This increases the need for additional nursing staff in order to maintain adequate nursing coverage at the Center.

Because of these additional medical problems, day to day treatments and emergency situations at the Center have increased. These treatment and emergency situations require the attention of nursing personnel.

Cost: FY 1986 - \$ 9,084 FY 1987 - \$ 9,087

FTE FY 1986 - .50 FY 1987 - .50

Expanded Services

Donated funds. The Office of Legislative Auditor has recommended placing donated funds in the State Special Revenue account instead of the Agency Fund account. It

EASTMONT TRAINING CENTER

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1984	Budgeted FY 1985	Recommendation	
			FY 1986	FY 1987
Full Time Equivalent Employees	95.02	94.02	94.52	106.32

is necessary to place language in the appropriations bill to allow authority to expend these funds. These funds are used for various activities, Christmas gifts and other items for the residents.

Cost: FY 1986 - \$ 3,120 FY 1987 - \$ 3,120