

MINUTES OF THE MEETING
HOUSE COMMITTEE ON LEGISLATIVE ADMINISTRATION
MONTANA STATE LEGISLATURE

January 8, 1985

The House Legislative Administration Committee was called to order by Chairman Menahan at 2:18 p.m., Tuesday, January 8, in Room 347 of the State Capitol Building.

ROLL CALL: Members present were Representatives Menahan, Keyser, J. Brown, Grady and Zabrocki.

Representative Zabrocki moved that House Joint Resolution No. 7 pass. Representative Keyser seconded the motion. Motion carried unanimously.

The meeting was adjourned at 2:20 p.m.



CHAIRMAN WILLIAM "RED" MENAHAN

STANDING COMMITTEE REPORT

January 8

19 85

MR. **Speaker:**

We, your committee on **Legislative Administration, Bills and Journal**

having had under consideration **House Joint Resolution** Bill No. **7**

first reading copy (**white**)
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Respectfully report as follows: That **House Joint Resolution** Bill No. **7**

DO PASS

INTRODUCED BY Montana Clubley

HOUSE JOINT RESOLUTION NO. 7
A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF LEGISLATIVE EMPLOYEES.

WHEREAS, it is necessary to establish a pay plan for legislative employees that compensates those employees on a basis similar to other state employees; and

WHEREAS, it is necessary that legislative employees know of their conditions of employment and that such conditions be uniform for the House and Senate.

NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA:

(1) That the following legislative employee positions are classified in the grades indicated and, subject to paragraph (5), are entitled to be paid accordingly. The grades are those set forth in section 2-18-312, MCA.

- 1 Sergeant-at-arms
- 2 Grade 14
- 3 Chaplain
- 4 Grade 13
- 5 Assistant Chief Clerk of the House
- 6 Assistant Secretary of the Senate
- 7 Aide to the Senate Minority
- 8 Aide to the Senate President
- 9 Aide to House Republican Leader
- 10 Grade 11
- 11 Legislative Assistant
- 12 Chief Stenographer
- 13 Bills Clerk
- 14 Journal Clerk
- 15 Assistant Sergeant-at-arms
- 16 Secretary to the following:
- 17 President, Speaker, Secretary of the Senate, Chief Clerk, Majority Leader, and Minority Leader
- 18 Grade 10
- 19 Bills Coordinator
- 20 Assistant Chief Stenographer
- 21 Assistant Journal Clerk
- 22 Assistant Bills Clerk
- 23 Committee Secretary
- 24 Bills Distributor
- 25

INTRODUCED BILL
HJR 7



1 Amendments Coordinator
 2 Legislative Telephone Operator
 3 Status Input Technician
 4 Grade 9
 5 Assistant Bills Coordinator
 6 Assistant Bills Distributor
 7 Assistant Amendments Coordinator
 8 Assistant Telephone Operator
 9 Grade 8
 10 Stenographer
 11 Grade 7
 12 Assistant Status Input Technician
 13 Reading Clerk
 14 Supply Clerk
 15 Posting Clerk
 16 Typist
 17 Security Guard
 18 Grade 6
 19 Proofreader
 20 Clerk-typist
 21 Steno Aide
 22 Grade 5
 23 Parking Attendant
 24 Page Supervisor
 25 Grade 1

1 Permanent Page
 2 \$3.50 an hour
 3 Page
 4 (2) That positions classified at Grade 17 and above
 5 are considered professional or "exempt" positions and are
 6 not subject to overtime pay. Employees in such positions
 7 must receive the salary as shown in the salary schedule
 8 subject to paragraph (5), for 48 hours a week regardless of
 9 the number of hours worked.
 10 (3) That positions classified below Grade 17 are
 11 subject to overtime pay and recorded hours of work. Hours
 12 over 40 a week worked by an employee so classified will be
 13 compensated for at the rate of 1 1/2 times the employee's
 14 regular hourly wage.
 15 (4) That an employee with no previous legislative
 16 experience must be classified at Step 2 of the appropriate
 17 grade; however, no employee may be paid less than the
 18 federal minimum wage. For each year of legislative
 19 experience, an employee must be advanced one step to
 20 determine the applicable step within the grade.
 21 (5) That no additional benefits, such as sick leave,
 22 vacation leave, holiday pay or time off, health insurance,
 23 or longevity allowances accrue to legislative employees. In
 24 lieu of such benefits available to other state employees,
 25 legislative employees are paid an additional 20 cents an

1 hour.
2 (6) That section 2-18-617(3), MCA, relating to
3 assumption of liability for accrued vacation credits, does
4 not apply to the Legislature.
5 (7) That a Chaplain be paid for 2 hours for each
6 legislative day served.
7 (8) That Public Employees Retirement System benefits
8 are available at the option of the employee if the employee
9 pays both the employee and employer contribution.

-End-

STANDING COMMITTEE REPORT

.....**January 15**..... 19**85**.....

MR. SPEAKER,

We your committee on Legislative Administration and Bills and Journal recommend that the following employees be hired for the Forty-Ninth Legislature.

Pages for the Week of January 7-12, 1985

**Beth O'Halloran
Cynthia Munk
Richard Benjamin
Eileen Pitman
Kelly Miller
Mike VanDuym
Michael Ellinghouse**

Pages for the Week of January 14-19, 1985

**Kimberley VandenBos
Colleen Maglen
Rolf Ream
Tara Ream
Tracey Lee
Tracey Mitchell**

Committee Secretary, January 9 - January 14, 1985

Jane Thorsen

Permanent Page, Bills Distribution Office, Beginning January 16, 1985

Paul B. Newcomb

STANDING COMMITTEE REPORT

January 21

19 **85**

MR. SPEAKER,

We your committee on Legislative Administration and Bills and Journal recommend that the following employees be hired for the Forty-Ninth Legislature.

Pages for the Week of January 21-26, 1985

Dan Cybulski

Jimmi Lane

Pam Marsh

Lynae Peterson

Rosalie Richardson

Nancy Schmaus

Security Guard, Beginning January 9, 1985

Dan Mizner

Secretary to the Assistant Chief Clerk, Beginning January 21, 1985

Sheila Lopach