

MINUTES OF THE MEETING
HOUSE COMMITTEE ON LEGISLATIVE ADMINISTRATION
MONTANA STATE LEGISLATURE

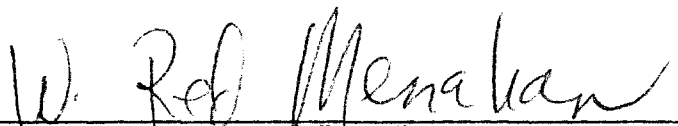
January 8, 1985

The House Legislative Administration Committee was called to order by Chairman Menahan at 2:18 p.m., Tuesday, January 8, in Room 347 of the State Capitol Building.

ROLL CALL: Members present were Representatives Menahan, Keyser, J. Brown, Grady and Zabrocki.

Representative Zabrocki moved that House Joint Resolution No. 7 pass. Representative Keyser seconded the motion. Motion carried unanimously.

The meeting was adjourned at 2:20 p.m.


CHAIRMAN WILLIAM "RED" MENAHAN

1 House JOINT RESOLUTION NO. 7
 2 INTRODUCED BY Mendelsohn, Christopher
 3

4 A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF
 5 REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE
 6 CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF
 7 LEGISLATIVE EMPLOYEES.
 8

9 WHEREAS, it is necessary to establish a pay plan for
 10 legislative employees that compensates those employees on a
 11 basis similar to other state employees; and

12 WHEREAS, it is necessary that legislative employees
 13 know of their conditions of employment and that such
 14 conditions be uniform for the House and Senate.
 15

16 NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE
 17 OF REPRESENTATIVES OF THE STATE OF MONTANA:

18 (1) That the following legislative employee positions
 19 are classified in the grades indicated and, subject to
 20 paragraph (5), are entitled to be paid accordingly. The
 21 grades are those set forth in section 2-18-312, MCA.

22 Grade 20

23 Chief Clerk of the House

24 Secretary of the Senate

25 Grade 17

1 Sergeant-at-arms

2 Grade 14

3 Chaplain

4 Grade 13

5 Assistant Chief Clerk of the House

6 Assistant Secretary of the Senate

7 Aide to the Senate Minority

8 Aide to the Senate President

9 Aide to House Republican Leader

10 Grade 11

11 Legislative Assistant

12 Chief Stenographer

13 Bills Clerk

14 Journal Clerk

15 Assistant Sergeant-at-arms

16 Secretary to the following:

17 President, Speaker, Secretary of the Senate, Chief

18 Clerk, Majority Leader, and Minority Leader

19 Grade 10

20 Bills Coordinator

21 Assistant Chief Stenographer

22 Assistant Journal Clerk

23 Assistant Bills Clerk

24 Committee Secretary

25 Bills Distributor

1	Amendments Coordinator	1	Permanent Page
2	Legislative Telephone Operator	2	<u>\$3.50 an hour</u>
3	Status Input Technician	3	Page
4	<u>Grade 9</u>	4	(2) That positions classified at Grade 17 and above
5	Assistant Bills Coordinator	5	are considered professional or "exempt" positions and are
6	Assistant Bills Distributor	6	not subject to overtime pay. Employees in such positions
7	Assistant Amendments Coordinator	7	must receive the salary as shown in the salary schedule
8	Assistant Telephone Operator	8	subject to paragraph (5), for 48 hours a week regardless of
9	<u>Grade 8</u>	9	the number of hours worked.
10	Stenographer	10	(3) That positions classified below Grade 17 are
11	<u>Grade 7</u>	11	subject to overtime pay and recorded hours of work. Hours
12	Assistant Status Input Technician	12	over 40 a week worked by an employee so classified will be
13	Reading Clerk	13	compensated for at the rate of 1 1/2 times the employee's
14	Supply Clerk	14	regular hourly wage.
15	Posting Clerk	15	(4) That an employee with no previous legislative
16	Typist	16	experience must be classified at Step 2 of the appropriate
17	Security Guard	17	grade; however, no employee may be paid less than the
18	<u>Grade 6</u>	18	federal minimum wage. For each year of legislative
19	Proofreader	19	experience, an employee must be advanced one step to
20	Clerk-typist	20	determine the applicable step within the grade.
21	Steno Aide	21	(5) That no additional benefits, such as sick leave,
22	<u>Grade 5</u>	22	vacation leave, holiday pay or time off, health insurance,
23	Parking Attendant	23	or longevity allowances accrue to legislative employees. In
24	Page Supervisor	24	lieu of such benefits available to other state employees,
25	<u>Grade 1</u>	25	legislative employees are paid an additional 20 cents an

1 hour.
2 (6) That section 2-18-617(3), MCA, relating to
3 assumption of liability for accrued vacation credits, does
4 not apply to the Legislature.
5 (7) That a Chaplain be paid for 2 hours for each
6 legislative day served.
7 (8) That Public Employees Retirement System benefits
8 are available at the option of the employee if the employee
9 pays both the employee and employer contribution.

-End-