

DM

MINUTES OF THE HOUSE APPROPRIATIONS SUBCOMMITTEE ON
INSTITUTIONS
February 3, 1983

Side 47 The meeting was called to order at 7:15 a.m. in Room 108 of the Capitol Building.

Members present were Sen. Mark Etchart, Sen. Bill Thomas, Rep. Bob Thoft, Sen. Donald Ochsner, Rep. Steve Waldron, and Rep. Glenn Roush.

Also present were Peggy Williams and Norm Rostocki of the Legislative Fiscal Analyst's Office (LFA), Bill Gosnell of the Governor's Office of Budget and Program Planning (OBPP), Carroll South, director of the Department of Institutions and Jim Haubein, administrator of the Management Services Division.

(012) The Chairman noted that the Department has been accruing funds for the payment of Workers' Compensation premiums. Mr. South stated that this money is awaiting authority from the legislature to pay the premium. There was some discussion regarding the premium rates.

SEN. ETCHART moved to authorize the Department of Institutions to pay the accrued debt to Workers' Compensation.

The motion was passed UNANIMOUSLY.

DIRECTOR'S OFFICE

The committee discussed the necessity of an additional lawyer in the Director's Office.

REP. THOFT moved to authorize \$10,000 per year for Contracted Services to provide legal services.

The motion was passed UNANIMOUSLY.

The committee discussed the necessity of an outside professional review of Warm Springs/Galen and the Prison.

REP. ROUSH moved to authorize funding for an outside professional review service.

The motion was passed UNANIMOUSLY.

The committee had a lot to say about the lawyer hired to represent residents at Warm Springs/Galen. This lawyer is paid by General Fund money to sue the State and some members of the committee expressed their opposition to this expense. Chairman Waldron told the members that the discussion regarding any action taken on this position would have to go before the full Appropriations Committee.

AW

Institutions Subcommittee
February 3, 1983
Page 2

REP. ROUSH moved to set a 0% vacancy savings factor for the Director's Office.

The motion was passed UNANIMOUSLY.

Contracted Services (457)

REP. ROUSH moved to accept the LFA recommendation for Contracted Services with the adjustments made in previous motions.

The motion was passed UNANIMOUSLY.

Supplies and Materials (469)

SEN. ETCHART moved to accept the LFA recommendation for Supplies and Materials.

The motion was passed UNANIMOUSLY.

Communications (482)

REP. THOFT moved to accept the OBPP recommendation for Communications.

The motion was passed UNANIMOUSLY.

Travel (489)

REP. THOFT moved to accept the LFA recommendation for Travel.

The motion was passed UNANIMOUSLY.

Rent (518)

The committee discussed the expenditures for word processing equipment. The OBPP made an error in their calculations.

SEN. OCHSNER moved to accept the OBPP recommendation for Rent deleting \$140 in FY'84 and \$456 in FY'85.

The motion was passed UNANIMOUSLY.

Repair and Maintenance (581)

SEN. ETCHART moved to accept the OBPP recommendation for Repair and Maintenance.

The motion was passed UNANIMOUSLY.

Other Expenses (600)

The Director stated in the hearing on this budget that he would prefer to keep the subscriptions and give up the clipping service.

SEN. ETCHART moved to adjust the Other Expenses budget to reflect the deletion of the clipping service cost and the inclusion of the newspaper subscription cost.

The motion was passed UNANIMOUSLY.

Equipment (625)

SEN. ETCHART moved to accept the OBPP recommendation for Equipment.

The motion was passed UNANIMOUSLY.

Side 48 MANAGEMENT SERVICES DIVISION

REP. ROUSH moved to accept the OBPP recommendation of 31.0 FTE for the Management Services Division.

The motion was passed UNANIMOUSLY.

REP. THOFT moved to set a 2% vacancy savings factor for the Management Services Division.

The motion was passed UNANIMOUSLY.

(013) The committee discussed the use of block grant funds for administration of the Management Services Division. The Chairman stated that the Division is authorized to use 10% of the Alcohol Block Grant for administration. The Department does not want to use these funds for administration. The Chairman asked the LFA to put together a proposal to utilize the 10% block grant funds that are available for administration of the Management Services Division.

Data Processing (061)

The benefits of the data processing request were discussed.

REP. ROUSH moved to authorize the expenditure of \$81,740 in FY'84 and \$108,333 in FY'85 for the data processing system.

The motion was passed UNANIMOUSLY.

JW

Contracted Services (104)

REP. THOFT moved to accept the LFA recommendation for Contracted Services.

The motion was passed UNANIMOUSLY.

Supplies and Materials (111)

SEN. OCHSNER moved to accept the OBPP recommendation for Supplies and Materials.

The motion was passed UNANIMOUSLY.

Communications (122)

SEN. OCHSNER moved to accept the LFA recommendation for Communications.

The motion was passed UNANIMOUSLY.

Travel (125)

REP. THOFT moved to accept the LFA recommendation for Travel.

The motion was passed UNANIMOUSLY.

Rent (130)

SEN. ETCHART moved to accept the OBPP recommendation for Rent.

The motion was passed UNANIMOUSLY.

Repair and Maintenance (143)

Rep. Roush moved to accept the OBPP recommendation for Repair and Maintenance.

The motion was passed UNANIMOUSLY.

Other Expenses (147)

SEN. ETCHART moved to accept the LFA recommendation for Other Expenses.

The motion was passed UNANIMOUSLY.

JK

Equipment (157)

REP. THOFT moved to accept the LFA recommendation for Equipment.

The motion was passed UNANIMOUSLY.

(171) The Director indicated that the same error in the area of Rent occurred in this Division's budget as did in the budget for the Director's Office. He would request that some of the funding be taken out.

SEN. ETCHART moved to reconsider Rent.

The motion was passed UNANIMOUSLY.

REP. ROUSH moved to accept the OBPP recommendation for Rent deleting \$421 in FY'84 and \$1,368 in FY'85.

The motion was passed UNANIMOUSLY.

Personal Services (225)

REP. THOFT moved to accept the Personal Services figures on Attachment 1.

The motion was passed UNANIMOUSLY.

REP. THOFT moved to accept Attachment 1 in its entirety but to include language in the bill to require a reversion of any federal boarder funds above the appropriated amount.

The motion was passed UNANIMOUSLY.

WOMEN'S CORRECTIONS

(424) Mr. South introduced Dan Russell, administrator of the Corrections Division, Steve MacGaskill, director of the Women's Correctional program, and Jim Pomroy who works with the Community Corrections Program which includes the female Life Skills Center in Billings. Mr. South then gave the history, purpose, and a general overview of the Women's Correctional Facility in Warm Springs.

(507) Mr. Rostocki gave the LFA's presentation on the Women's Correctional budget.

(656) Mr. South addressed the differences in the recommendations. When Mr. Russell and Mr. South drew up a

sk

budget for the facility, they made an error in calculating FTE for the security posts at the Warm Springs facility. They amended that error by borrowing a .5 FTE position from the Corrections Division. Mr. South would like to see a .8 FTE security position added to this budget proposal to alleviate that problem. If this request is not granted, the agency will need more overtime.

Side 49

Mr. MacGaskill addressed the need for a backup security position for the night shift. He felt if this backup security position is funded it should increase overtime substantially. However, Mr. South did not want to make a commitment to a reduction in overtime because, up to now, employees were new to state government and did not qualify for sick leave or vacation. Now that they do qualify, staff will have to work overtime to compensate for employees taking sick leave or vacation.

The base for this budget can only be estimated since this is a brand new program. The committee was asked to keep this in mind when figuring budgets based on this base estimate.

The committee discussed the Warm Springs/Galen hearing in which it was noted that the Warm Springs' security staff is minimal during the night shift.

(283) Mr. MacGaskill outlined the request for additional equipment. The problems they have with the radios is that it takes 2-6 weeks to have one repaired and they need all of the radios at all times so it hampers operation to have one out of order for 2-6 weeks.

(343) Mr. Pomroy explained the request for additional equipment for the Life Skills Centers. The Chairman felt some of the furniture that was requested could come from donations from the community.

Equipment (500)

SEN. THOMAS moved to authorize the purchase of a Walkie Talkie for the Women's Correctional Center.

The motion was passed UNANIMOUSLY.

SEN. THOMAS moved to authorize \$700 for the purchase of a freezer for the Billings Life Skill Center.

AW

The motion was passed UNANIMOUSLY.

SEN. THOMAS moved to authorize the purchase of two microwaves for \$365 each for both the Billings Life Skills Center and the Women's Correctional Center.

The motion was passed UNANIMOUSLY.

REP. ROUSH moved to authorize \$260 for the purchase of Kitchen Equipment for the Billings Life Skills Center.

REP. WALDRON opposed the motion. All other members approved the motion.

SEN. ETCHART moved to accept the LFA recommendation for Equipment with the adjustments made in previous motions.

The motion was passed UNANIMOUSLY.

Side 50

Modified Budget (003)

The Modified Budget was established to provide additional transportation and security FTE and any related costs for those additions. There was also an adjustment in Supplies and Materials due to an error in calculation on the part of the Central Office.

REP. ROUSH moved to accept the OBPP recommendation for the Modified Budget.

The motion was passed UNANIMOUSLY.

The committee discussed the reasons for sending maximum security inmates out of state. The Women's Correctional Center at Warm Springs does not have the FTE nor the facilities to keep a maximum security inmate.

Rep. Roush asked why there can't be a program for some of the women to act as aides for Warm Springs/Galen. Mr. MacGaskill stated that there is an administrative policy at the request of Mr. Sellers that the women do not have any contact with the patients. There has been concern voiced by the families of the patients of Warm Springs/Galen regarding patients associating with inmates.

Personal Services (143)

SEN. ETCHART moved to accept the LFA recommendation for Personal Services with the inclusion of the Modified Budget.

The motion was passed UNANIMOUSLY.

Contracted Services (161)

SEN. OCHSNER moved to accept the LFA recommendation for Contracted Services.

The motion was passed UNANIMOUSLY.

Supplies and Materials (168)

REP. ROUSH moved to accept the OBPP recommendation for Supplies and Materials.

The motion was passed UNANIMOUSLY.

Communications (183)

SEN. ETCHART moved to accept the OBPP recommendation for Communications.

The motion was passed UNANIMOUSLY.

Travel (189)

SEN. OCHSNER moved to authorize \$9,873 in FY'84 and \$10,337 in FY'85 for Travel.

The motion was passed UNANIMOUSLY.

Utilities (214)

The committee has decided to put all utilities for the Department of Institutions into a line item and revert any unused funds.

REP. ROUSH moved to accept the OBPP recommendation for Utilities.

The motion was passed UNANIMOUSLY.

Repairs and Maintenance (220)

REP. ROUSH moved to accept the LFA recommendation for Repairs and Maintenance.

The motion was passed UNANIMOUSLY.

Institutions Subcommittee
February 3, 1983
Page 9

Other Expenses (235)

SEN. WRIGHT moved to accept the LFA recommendation for
Other Expenses.

The motion was passed UNANIMOUSLY.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted:



Steve Waldron, Chairman
Approved

SW/lt

Action taken by Institutions Subcommittee

	Eastmont		Warm Springs/Galen		Veteran's Home		Mt. View	
	FY84	FY85	FY84	FY85	FY84	FY85	FY84	FY85
	44.02	44.02	746.20*	705.20	65.68	74.00	64.05	64.05
Personal Services	1,758,197	1,753,647	14,980,545	16,090,080	1,216,046	1,355,429	1,347,548	1,377,837
Operating Expenses	333,688	362,810	3,658,317	3,911,442	393,724	479,224	267,631	284,573
Equipment	10,513	67,442	183,976	24,479	30,252	1,431	12,178	13,015
Total Expenses	2,098,398	2,123,194	20,822,838	20,028,001	1,640,004	1,836,084	1,627,357	1,645,375
Funding								
General Fund	2,093,414	2,118,210	19,154,649	18,335,669			1,544,037	1,644,171
Earmarked	-0-	-0-	1,633,531	6,644,435			-0-	-0-
Federal + Private	4,984	4,984	34,638	17,897			33,320	31,204
Involving	-0-	-0-	-0-	-0-			-0-	-0-
Total Funding	2,098,398	2,123,194	20,822,838	20,028,001	1,640,004	1,836,084	1,627,357	1,645,375
Agency Savings	3.5%	3.5%	4.0%	4.0%	3.0%	3.0%	4.0%	4.0%

Note:

* This does not include the \$131,218 to support 16.69 food service personnel for up to 6 months in fiscal 1984.

Action taken by Institutions Subcommittee

	Center for Aged		Swain		Boulder		Board of Pardon	
	FY84	FY85	FY84	FY85	FY84	FY85	FY84	FY85
	1011,983	1011,983	24,333	26,333	441,478	441,478	4,000	4,000
Personal Services	1,839,153	1,839,245	617,234	616,631	9,113,693	9,117,716	104,806	104,664
Operating Expenses	629,778	618,353	386,248	393,718	1,758,187	1,946,621	35,092	34,537
Maintenance	5,554	2,809	14,814	2,815	42,044	13,991	392	-0-
Total Expenses	2,524,485	2,571,507	918,296	913,165	10,913,924	11,072,328	140,290	139,201
Funding								
General Fund	2,573,240	2,570,004	839,310	833,924	10,881,674	11,042,956	140,290	139,201
Unmarked	111,245	11,503	50,475	50,475	12,200	12,200	-0-	-0-
General + Private	-0-	-0-	28,511	22,766	20,050	17,172	-0-	-0-
Revolving	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Total Funding	2,524,485	2,571,507	918,296	913,165	10,913,924	11,072,328	140,290	139,201
Contingency Savings	2.5%	2.5%	-0-	-0-	4.5%	4.5%	-0-	-0-

Note: This does not include the 25.8 FTE which are to be included for up to 3 months to allow for deinstitutionalization of 25 residents. (No funding was appropriated for the additional FTE)

Equipment - Women's Corrections

	1984		1985	
Item	LFA	EX5C	LFA	EX5C
Alcohol sensor meter	425	443		
refrigerator (19 CF)	540	563		
soas	—	265	250	370
TU	395	496		
VACUUM		698	250	
small refry for medicine		192	175	
IK dispenser	1200	1251		
dressers				260
microwave		365		
freezer				700
Kitchen equip		260		
walkie talkie		845		
total	2560	5670	875	1280

ENC 94
LFA 94 442

Prepared By	Initials	Date
Approved By		

Women's Corrections

	1984			1985			Comments
	LFA	OTOL	DIFF	LFA	OTOL	DIFF	
Per	21.1	21.1	-	21.1	21.1	0	
personal services	410172	415944	5772	410529	416288	5759	
Contract services	80252	87070	6818	91424	92294	870	Uniform budget used in 83 budget (40,000) for BSC RA items & defined 5/2/008 due to our agency relations in state travel budget on BSC actual less travel now with women's prison
Supplies	90794	93734	2940	96511	99877	3366	
Communication	5827	7018	1196	6284	9125	2841	
Travel	6805	12044	5259	7043	12659	5616	
rent	12505	12527	22	13256	13248	8	
utilities	47502	27002	100	33305	33443	138	
repair	4783	4785	2	5048	5071	23	
other	43876	46603	2727	46373	49389	3016	
total operating exp.	228339	292203	13684	269264	315106	15842	
Equipment	2500	5670	3170	825	1285	460	
total program	691071	313817	22746	710668	732575	21907	
general fund	691071	313817	22746	710668	732575	21907	