

SL

MINUTES OF THE HOUSE APPROPRIATIONS SUBCOMMITTEE ON  
INSTITUTIONS  
January 12, 1983

Side 7 The meeting came to order at 8:15 a.m. in Room 108 of the Capitol Building.

Members present were Sen. Mark Etchart, Sen. Bill Thomas, Rep. Bob Thoft, Sen. Donald Ochsner, Rep. Steve Waldron, and Rep. Glenn Roush.

Also present were Peggy Williams of the Legislative Fiscal Analyst's Office (LFA), Bill Gosnell of the Governor's Office of Budget and Program Planning (OBPP), Carroll South, director of the Department of Institutions, Pat Estenson, Superintendent of the Montana Veterans' Home, and Jim Moriarty, business manager of the Veterans's Home.

(011) Carroll South introduced Pat Estenson and Jim Moriarty of the Montana Veterans' Home.

(016) Peggy Williams went over the LFA's budget presentation and the issues that will need to be discussed.

Modified Budget (077)

There is a modified budget because the Veterans' Home has built a new wing. The new wing is projected to open on February 10. The difference in the FY'84 Operating Expenses between the LFA and the OBPP relates to the date in which everyone will be in place. The OBPP assumed a February 1 opening date and the LFA assumed a March 1 opening date.

In the area of Personal Services, the agency deleted 2.05 FTE direct care workers in the main facility and requested 2.25 additional workers for the new wing. Last session the legislature authorized the addition of a Social Worker and an Activities Director position. The agency hired a Program Manager for this position and is now requesting an additional Recreation Aide FTE.

(147) The agency responded to the direct care ratio. The agency feels that 1.00 FTE of the 2.05 FTE in question is an Activities Aide position and works directly with patients. The 1.05 remaining FTE in question is a .25 laundry worker and a .8 food service worker. The laundry worker was added due to a citation from the Health Department regarding the laundry facility.

(336) The recommendation of the Governor's Council on Management was to delete two positions, one of which was a Custodial Supervisor. .5 FTE of that Custodial

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Supervisor was transferred to the Activities Aide position. Therefore, the agency did not have a full FTE Custodial Supervisor position to give up.

(350) There is only a .25 laundry worker position because laundry is processed on Monday, Wednesday, and Friday. That is why it is not a full time position.

(363) The agency has changed its profile of its original request. The agency feels that a request for 15.42 FTE for a 50 bed unit is not unreasonable. There was a lot of discussion about phasing in the staff and patients for the new wing.

(474) Reimbursement monies were discussed. Reimbursement money does not come in until approximately three months after the patient comes into the facility. There will need to be a one-time General Fund appropriation for cash flow. This is because federal reimbursements will not come in until the next fiscal year.

Side 8

(003) There was a good deal of discussion regarding FTE cuts and the laundry worker position.

(158) Reimbursement payments were discussed, specifically Medicare, Medicaid, and the Veterans' Administration reimbursements. There is no Medicare nor Medicaid reimbursements at the Veterans' Home. There is the Veterans' Administration, private, or insurance company reimbursements.

(285) The change in the staffing pattern of the new wing was discussed.

Center for the Aged (379)

Peggy explained what has been done on Personal Services. The LFA and the OBPP will work these figures out at a later time and submit the figures to the committee at that time. There was some discussion regarding the elevator door for the Center for the Aged.

Sen. Etchart moved to accept the figures on Attachment 1 with the understanding that the elevator door was included in the area of Repairs and Maintenance for the Center for the Aged.

The motion was passed unanimously.

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Veterans' Home Executive Action (477)

Discussion centered around the deletion of a .5 Custodial Aide and a .5 Nurses Aide to create a 1.00 FTE Activities Aide position.

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Sen. Etchart moved to delete the Recreation Assistant position from the modified budget.

The motion was passed unanimously.

(045) Discussion turned back to the current level budget. There was further discussion regarding the laundry worker.

Rep. Roush moved to accept the OBPP recommendation of 59.58 FTE for the current level budget.

The motion was passed unanimously.

The LFA recommended a 3.5% vacancy savings factor. The affect of the vacancy savings factor to the pay plan was discussed.

(176) In the area of Contracted Services, there was an increase in medical lab costs of \$2,000 per year. In the past, the doctor who performed lab tests for the patients at the Veterans' Home had to pick up part of the costs for lab tests. The agency (and the doctor) request an additional \$2,000 per year to cover those lab expenses.

Sen. Ochsner moved to add \$2,000 per year to the LFA recommendation for Contracted Services to cover lab costs and to accept the LFA recommendation.

The motion was passed unanimously.

Supplies and Materials (317)

Rep. Roush moved to accept the LFA recommendation for Supplies and Materials.

The motion was passed unanimously.

Communications (325)

The LFA and the OBPP agree that the OBPP figure for Communications is the correct figure.

JW

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Sen. Ochsner moved to accept the OBPP recommendation for Communications.

The motion was passed unanimously.

Travel (334)

The only difference in the LFA figure and the OBPP recommendation for Travel is that the OBPP included funds for the superintendent to travel to Washington D.C. once a year for a meeting of Veterans' Home Administrators.

Rep. Roush moved to accept the OBPP recommendation for Travel.

The motion was passed unanimously.

Rent (343)

The agency would like \$4,524 for the FY'85 recommendation moved into the FY'84 recommendation because the kitchen will be remodeled in FY'84 and these funds are to rent the school district's kitchen during the remodeling.

Sen. Thomas moved to approve \$6,429 in FY'84 and \$1,999 in FY'85 for Rent.

The motion was passed unanimously.

Utilities (377)

Chairman Waldron noted that the committee will line item utilities for the Department of Institutions with the intent that any unused monies will be reverted to the General Fund.

Rep. Roush moved to accept the OBPP recommendation for Utilities.

The motion was passed unanimously.

Repair and Maintenance (391)

Sen. Thomas moved to accept the LFA recommendation for Repair and Maintenance.

The motion was passed unanimously.

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Other Expenses (410)

Sen. Thomas moved to accept the LFA recommendation for Other Expenses.

The motion was passed unanimously.

Equipment (416)

Sen. Etchart moved to accept the OBPP recommendation for Equipment.

The motion was passed unanimously.

Vacancy Savings (426)

The agency was budgeted for a 4% vacancy savings in FY'82 and 2% in FY'83. The LFA's recommendation was for a 3.5% vacancy savings factor.

Sen. Etchart moved to take 3% vacancy savings factor.

The motion was passed unanimously.

(500) Sen. Thomas asked what is going on with the pay plan. Bill Gosnell responded (but God only knows what he said). The Executive Budget did not provide any funds for the pay plan.

Modified Budget (567)

There is a general agreement between the LFA and the OBPP regarding the operating expenses in FY'85. The difference in the FY'84 budget is due to the one month difference in the two recommendations; the LFA using March as the opening month and the OBPP using February.

The committee deleted the Recreation Assistant in a previous motion.

Rep. Thoft moved to accept the 14.42 FTE level for the new wing.

The motion was passed unanimously.

Side 10

Rep. Roush moved to include language in the bill that, if the start up date is later than February 1, the funds will be reverted.

The motion was passed unanimously.

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(008) Discussion centered around the start up date of the new wing and the phasing in of staff and patients.

Rep. Thoft moved to accept the OBPP recommendation for the start up FTE and costs of the new wing. (The OBPP has lowered their recommendation of FTE from 6.55 to 6.1.)

The motion was passed unanimously.

(052) The cash flow and funding will have to be worked out.

The committee discussed the schedule for the next week.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted:

  
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Steve Waldron, Chairman  
Approved

SW/lt

## VISITORS' REGISTER

HOUSE Institutions SUB COMMITTEE

# BILL

Date 1-12-83

## SPONSOR

IF YOU CARE TO WRITE COMMENTS, ASK SECRETARY FOR LONGER FORM.

PLEASE LEAVE PREPARED STATEMENT WITH SECRETARY.

AGENCY : 6404 CENTER FOR THE AGED  
PROGRAM : 30 RESIDENTIAL SERVICES  
CONTROL : 00000

AE/OE	DESCRIPTION	CURRENT LEVEL SERVICES ONLY					
		OBPP FY 84	LFA FY 84	DIFF. FY 84	OBPP FY 85	LFA FY 85	DIFF. FY 85
0000 FULL TIME EQUIVALENT (FTE)							
1100 SALARIES							
1200 HOURLY WAGES							
1400 EMPLOYEE BENEFITS							
1500 HEALTH INSURANCE							
1800							
	TOTAL LEVEL						
2100 CONTRACTED SERVICES							
2200 SUPPLIES & MATERIALS							
2300 COMMUNICATIONS							
2400 TRAVEL							
2500 RENT							
2600 UTILITIES							
2700 REPAIR & MAINTENANCE							
2800 OTHER EXPENSES							
2900 GOODS PURCHASED FOR RESALE							
	TOTAL LEVEL						
3100 EQUIPMENT							
	TOTAL LEVEL						
	TOTAL PROGRAM						
01100 GENERAL FUND							
02846 D OF I - CANTEENS							
	TOTAL PROGRAM						

— Positions deleted from FY 83 level:  
 1.0 Laundry worker  
 1.0 Centralized Serv. Manager  
 1.0 Psych. Aide  
 — Vacancy Savings 2.5%  
 — Overtime -0-  
 — Fund Psych aide upgrades  
 — Total FTE = 101.93 ; Direct care FTE = 52.69 —

1.0 Laundry worker							
1.0 Centralized Serv. Manager							
1.0 Psych. Aide							
— Vacancy Savings 2.5%							
— Overtime -0-							
— Fund Psych aide upgrades							
— Total FTE = 101.93 ; Direct care FTE = 52.69 —							
97,934	97,414	-520	—,96,414	94,984	94,439	-545	—,93,439
321,998	281,307	-40,691	—,316,501	342,955	299,791	-43,164	—,337,107
16,214	16,060	-154	—,16,060	19,174	18,985	-189	—,18,985
1,874	1,863	-11	—,1,874	1,889	1,872	-17	—,1,881
2,179	2,119	-60	—,2,119	2,309	2,244	-65	—,2,244
127,794	123,426	-4,368	—,127,794	151,954	146,845	-5,109	—,151,954
56,117	37,463	-18,654	—,56,117	59,486	39,696	-19,790	—,59,486
1,966	1,654	-312	—,1,654	2,084	1,746	-338	—,1,746
9,564	11,245	1,681	—,11,245	9,564	11,503	1,939	—,11,503
635,640	572,551	-63,089	—,629,778	684,399	617,121	-67,278	—,678,353
44,067	5,554	-38,513	—,5,554	3,770	2,809	-961	—,2,809
44,067	5,554	-38,513	—,5,554	3,770	2,809	-961	—,2,809
2,589,476	2,541,428	-48,048	—,2,541,428	2,598,326	2,583,470	-14,856	—,2,583,470
2,578,231	2,530,183	-48,048	—,2,530,183	2,586,823	2,571,967	-14,856	—,2,571,967
11,245	11,245	-48,048	—,11,245	11,503	11,503	-14,856	—,11,503
2,589,476	2,541,428	-48,048	—,2,541,428	2,598,326	2,583,470	-14,856	—,2,583,470

Blank spots depend on personal services cost

Blank

Blank

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OFFICE OF BUDGET & PROGRAM PLANNING  
 EXECUTIVE BUDGET SYSTEM  
 AGENCY/PROGRAM/CONTROL --- BUDGET WORKSHEET

RE: 10/08/83  
 DATE: 16/25/25  
 TIME: 16/25/25

AGENCY : 6411 VETERANS HOME  
 PROGRAM : 12 CARE & CUSTODY  
 CONTROL : 000000

AE/OE DESCRIPTION OBPP FY 84 LFA FY 84 DIFF. FY 84 SUB-CMT. FY 84 OBPP FY 85 LFA FY 85 DIFF. FY 85 SUB-CMT. FY 85

FTE = 59.58  
 Positions Deleted - 1.0 maintenance worker, .5 custodial supervisor

1100  
 1100 Vacancy Savings 370  
 1500 Overtime 0  
 1800

2100 CONTRACTED SERVICES  
 2200 SUPPLIES & MATERIALS  
 2300 COMMUNICATIONS  
 2400 TRAVEL  
 2500 RENT  
 2600 UTILITIES  
 2700 REPAIR & MAINTENANCE  
 2800 OTHER EXPENSES  
 3100 EQUIPMENT  
 3200 TOTAL LEVEL  
 3300 TOTAL PROGRAM  
 3400 TOTAL LEVEL  
 3500 TOTAL PROGRAM  
 3600 TOTAL PROGRAM  
 3700 TOTAL PROGRAM  
 3800 TOTAL PROGRAM  
 3900 TOTAL PROGRAM  
 4000 TOTAL PROGRAM  
 4100 GENERAL FUND  
 4200 INTEREST & INCOME  
 4300 VETERANS HOME - VA  
 4400 THIRD PARTY REIMB-MVII  
 4500 TOTAL PROGRAM

641,878 61,997 -2,881 62,997 61,276 58,220 -3,056 59,220  
 122,613 119,408 -3,205 20,867 130,305 125,777 -4,528 128,412  
 5,478 7,532 2,054 5,478 6,166 8,633 2,467 6,166  
 2,651 1,616 -1,238 2,854 2,930 1,652 -1,278 2,930  
 1,907 1,905 -2 16,429 6,515 6,523 -22 1,999  
 115,649 136,516 -9,133 145,649 175,922 165,122 -10,800 115,922  
 12,734 12,716 -18 12,716 13,498 13,470 -28 13,470  
 1,972 1,503 -469 1,503 2,090 1,592 -498 1,592  
 358,085 343,193 -14,892 358,493 398,732 380,989 -17,743 389,711  
 30,232 30,562 330 30,232 1,431 1,740 309 1,431  
 30,232 30,562 330 30,232 1,431 1,740 309 1,431  
 1,508,016 1,472,067 -35,949 1,519,479 1,481,123 -38,356 1,519,479 1,481,123  
 589,112 546,521 -42,591 510,762 533,492 22,730 589,112 546,521  
 4,275 4,770 495 4,275 4,392 5,056 664 4,275  
 322,485 321,715 -770 322,485 321,715 -770 322,485 321,715  
 592,144 599,061 6,917 592,144 681,840 620,860 -60,980 592,144  
 1,508,016 1,472,067 -35,949 1,519,479 1,481,123 -38,356 1,519,479 1,481,123

AGENCY : 64111 VETERANS HOME  
PROGRAM : 12 CARE & CUSTODY  
CONTROL : 64111 NEW WING

AE/OE	DESCRIPTION	OBPP FY 84	LFA FY 84	DIFF. FY 84	SUB-CMT. FY 84	OBPP FY 85	LFA FY 85	DIFF. FY 85	SUB-CMT. FY 85
00000	FULL TIME EQUIVALENT (FTE)								
<del>CHARGES</del>									
<del>EMPLOYEE BENEFITS</del>									
<del>MEETINNGS</del>									
TOT,									

2100 CONTRACTED SERVICES  
2200 SUPPLIES & MATERIALS  
2600 UTILITIES  
2700 REPAIR & MAINTENANCE  
2800 OTHER EXPENSES  
TOTAL LEVEL  
TOTAL PROGRAM

473

2100 CONTRACTED SERVICES	16,104	-16,104	10,065	25,605	-25,605
2200 SUPPLIES & MATERIALS	28,197	-28,197	11,623	44,855	-44,855
2600 UTILITIES	10,541	-10,541	6,588	18,734	-18,734
2700 REPAIR & MAINTENANCE	75	-75	47	119	-119
2800 OTHER EXPENSES	1,000	-1,000	1,000	200	-200
TOTAL LEVEL	55,917	-55,917	35,323	89,513	-89,513
TOTAL PROGRAM	222,749	-222,749	—	338,822	-338,822
01100 GENERAL FUND	473	-473	—	56,430	-56,430
03112 MONTANA VETERANS HOME - VA	82,595	-82,595	—	123,279	-123,279
03113 THIRD PARTY REIMB-MVH	139,681	-139,681	—	159,113	-159,113
TOTAL PROGRAM	222,749	-222,749	—	338,822	-338,822

Position not allowed - Recreation Therapist