MINUTES OF THE MEETING OF THE HOUSE STATE ADMINISTRATION COMMITTEE February 9, 1983

The House State Administration Committee met at 8 a.m., February 9, 1983, in Room 129 of the Capitol. CHAIRMAN JOE BRAND presided. All members were present.

Chairman Brand opened discussion of bills in committee with Senate Bill 216, introduced by SEN. LAWRENCE STIMATZ. Sen. Stimatz introduced LARRY NACHTSHEIM, Administrator of PERS, who explained that this bill changes various statutes so that commencement of retirement allowances is on the first day of the month following the member's last day of covered employment. Retirement dates would be statutory. Everybody has the same date. (Testimony attached)

NO OPPONENTS APPEARED TO TESTIFY ABOUT SENATE BILL 216.

There were no questions.

Senator Stimatz closed. Chairman Brand stated that someone would be assigned to carry the bill.

CHAIRMAN BRAND OPENED THE HEARING ON SENATE BILL 205, SPON-SORED BY SENATOR DOROTHY ECK.

Sen. Eck explained that during the 1981 session a bill was passed creating a state employee incentive awards program. This program resulted in a \$180,000 savings at a cost of \$22,000, and it has been popular among the employees.

DENNIS TAYLOR, administrator of the Personnel Division explained that this program has actually only been in operation for ten months and that this bill extends the sunset provision for two years to July 1, 1983. (Testimony attached)

THERE WERE NO OPPONENTS WHO TESTIFIED ON SENATE BILL 205 AND CHAIRMAN BRAND CALLED FOR A CLOSING STATEMENT.

Sen. Eck closed. In response to a call for questions by Chairman Brand, REP. PHILLIPS said it seems that we are paying out quite a bit in contrast to what we are paying in awards.

Dennis Taylor explained the cost of the program included amount of time spent by various employees in evaluating the different proposals.

It was asked if these were employees who would be on staff anyway or if these were employees who were hired to administer the program.

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It was explained that these were employees who would be on staff without the program.

The question was asked, "How many awards were given and what was the amount of the awards?"

Dennis Taylor said there were eight awards given and the dollar amounts varied according to the dollars saved.

Rep. Phillips asked Lois Menzies of the Legislative Council and as a member of the Incentive Awards Advisory what she thought of this idea.

Lois indicated that she felt it was a good program.

CHAIRMAN BRAND OPENED THE HEARING ON HOUSE BILL 626, SPON-SORED BY REP. FRANCIS BARDANOUVE.

Rep. Bardanouve stated that unlike most bills this one will save us some money. "After a long battle, we have finally reached a compromise. Cities have fallen behind in their payments to the police officers' and firefighters' retirement systems. This bill addresses that problem." Each city found to have an unfunded liability must pay 25% of this liability with interest in ten annual installments. Except for a city joining the pension plan after June 30, 1982, each city will pay the same employer rate beginning July 1, 1993.

Testimony listing the indebtedness of individual cities is attached.

JEFF TOWER, Butte/Silver Bow, spoke in favor of the bill.

RAY BLEHM of the Montana State Fireman's Assoc. spoke, neither as a proponent or an opponent. He pointed out that they have other bills that they are supporting to get more state aid.

Chairman Brand asked if there were any opponents. There being none, Rep. Bardanouve closed.

Representative Mueller asked if the state is paying to bail out the pension funds.

Rep. Bardanouve explained they are funded through the general fund.

Ray Blehm explained that the amount of money from the premium

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insurance tax has increased and that some of this money is going into the general fund.

There were questions as to how those cities that are behind would be required to pay up.

Rep. Bardanouve explained that they would pay 25% of this with interest in ten annual installments ending May 1, 1992.

Rep. Sales asked, "How did Missoula get into such good shape so quickly in relation to Butte?"

Larry Nachtsheim explained that it depends on the percentage of retirees in relation to the active employees.

Rep. Sales asked if the cities are making any additional payments toward this liability now.

Larry Nachtsheim said "no."

Rep. Sales stated that "it sounds like you're taking the cities with the unfunded liabilities and making it so they won't be struck so hard."

Rep. Bardanouve: "Those who have unfunded liabilities have ten years to pay up."

Rep. Sales: "I can see your problems with the police, but the firemen we just took care of last session."

Larry Nachtsheim: "Maybe we won't put the firemen in the excess fund."

Rep. Brand asked how the money would be handled.

Larry Nachtsheim explained that the cities would send the money to the state and the state would pay the retirees.

Rep. Driscoll: "When they first passed this act, didn't they put all the money from the premium insurance tax into pensions?"

Ray Blehm: "It started out with a certain portion allocated to the different funds. Recently it has been paid on salaries and mileage."

Rep. Brand asked Ray Blehm if the other bills they were supporting would affect this bill. He was assured they would not.

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CHAIRMAN BRAND OPENED THE HEARING ON SENATE BILL 100. Senator Graham was not present. LEE HEIMAN of the Legislative Council explained the bill.

This bill was requested by the Code Commissioner and amends several statutes relating to government to eliminate inconsistencies or other errors.

CHAIRMAN BRAND OPENED THE HEARING ON SENATE BILL 33. SEN-ATOR SWEDE HAMMOND SPONSORED THE BILL.

This bill would give the Administrative Code Committee authority to poll the legislature if 20 or more legislators object to any rule by filing letters of objection with the Code Committee. This would extend the authority to a rule that has been adopted or amended within two years.

CHAD SMITH of the Montana Hospital Association testified that he was strongly in favor of procedures that will allow the legislature to be polled for their reaction to rules.

There were no opponents.

Senator Hammond closed.

Rep. McBride stated that she was not quite clear as to the intent where you allow a poll in regard to a rule that has been adopted in the last two years. "Is it your intent that we could go back two years?"

Senator Hammond: "Yes."

Rep. McBride: "Are you trying to make it retroactive?"

Senator Hammond: "Two years."

Rep. McBride: "The legislation doesn't say that. Must the Code Committee receive twenty letters of objection before you poll?"

Senator Hammond: "Yes."

Rep. McBride questioned the polling of the current legislature when the law might have been passed by a previous legislature.

DAVID NISS, attorney for the Legislative Council, stated that this bill would make it possible to poll the current legislature. Without this bill, a lawyer would have a good argument in court if a suit developed.

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Rep. McBride stated concern that the new legislature might change the intent of the law.

Rep. Phillips stated that he doubted that polling would occur without the Code Committee being under duress.

Rep. Brand asked if there was some procedure to do this now.

David Niss: "Right now the statute limits the poll to proposed rules."

Rep. Brand asked how many rules are changed within a year.

David Niss said "hundreds,"

Rep. Brand: "How many are implemented without the Administration Code Committee's approval.

David Niss: "The Administrative Code Committee does not have the authority to disapprove rules."

Rep. Brand: "Do you send Code Committee members letters about the proposed changes in rules?"

David Niss: "Yes, each member also has a subscription to the Montana Administrative Register."

Rep. McBride: "I would question what statutes would bind the court to accept this poll."

Rep. Pistoria: "I ask that we get going,"

Rep. Hand recalled a poll regarding the purchase of Wild Horse Island.

THE COMMITTEE WENT INTO EXECUTIVE SESSION.

CHAIRMAN BRAND ASKED WHAT ACTION THE COMMITTEE WISHED TO TAKE ON SENATE BILL 33. Rep. Mueller moved and Rep. Sales seconded that the committee CONCUR. The Committee PASSED SB 33, with Reps. McBride and Brand voting no.

CHAIRMAN BRAND ASKED WHAT ACTION THE COMMITTEE WISHED TO TAKE ON SENATE BILL 205. Motion was made by Rep. O'Connell and seconded by Rep. Smith to CONCUR. SB 205 was PASSED UNANIMOUSLY.

Rep. Sales will carry SB 205.

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MINUTES OF THE MEETING OF THE HOUSE STATE ADMINISTRATION
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CHAIRMAN BRAND ASKED WHAT ACTION THE COMMITTEE WISHED TO TAKE ON SB 100. Rep. McBride moved and Rep. Compton seconded to CONCUR. SB 100 WAS PASSED UNANIMOUSLY.

Rep. McBride will carry SB 100.

CHAIRMAN BRAND ASKED WHAT ACTION THE COMMITTEE WISHED TO TAKE ON SB 216. Rep. Mueller moved and Rep. Solberg seconded to CONCUR. SB 216 WAS PASSED UNANIMOUSLY.

Rep. Mueller will carry SB 216.

CHAIRMAN BRAND ASKED WHAT ACTION THE COMMITTEE WISHED TO TAKE ON HB 626.

Rep. O'Connell moved and Rep. Hand seconded to DO PASS. HB 626 PASSED UNANIMOUSLY.

CHAIRMAN BRAND ASKED WHAT ACTION THE COMMITTEE WISHED TO TAKE ON THE AMENDMENTS TO HB 59.

Rep. Mueller moved to adopt the amendments. Rep. Sales seconded the motion. THE AMENDMENTS TO HB 59 WERE APPROVED BY A UNANIMOUS VOTE.

Rep. Mueller moved and Rep. Hand seconded a motion to Do Pass HB 59 as amended. HB 59 PASSED THE COMMITTEE BY A UNANIMOUS VOTE.

CHAIRMAN BRAND ASKED WHAT ACTION THE COMMITTEE WISHED TO TAKE ON THE AMENDMENTS TO HB 547.

Lois Menzies of the Legislative Council explained that the amendments were made with the approval of Bill Romine, lobbyist for the Clerk and Recorders Association. It eliminates the three-day lapse before the registration is complete and the number is assigned.

Rep. Mueller moved and Rep. Koenke seconded the motion to adopt the amendments to HB 547. Rep. McBride questioned the amount of time a person has to register and asked if this bill affects this. Lois Menzies read statute 13-2-203 which affects dates of registration. It was decided that this bill will not affect registration dates. Question was called for. THE AMENDMENTS TO HB 547 WERE PASSED UN-ANIMOUSLY.

Rep. Koenke made the motion and Rep. Smith seconded to pass HB 547 as amended. HB 547 WAS PASSED AS AMENDED BY A UN-ANIMOUS VOTE.

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CHAIRMAN BRAND ASKED WHAT ACTION THE COMMITTEE WISHED TO TAKE ON THE AMENDMENTS TO SB 45.

Lois Menzies explained that these amendments were drafted to address the concerns of Rep. McBride. The whole point of the legislation is that the Administrative Code Committee wants to be able to get the documents concerning reasonable necessity.

Rep. McBride moved and Rep. Hand seconded that the amendments to SB 45 be approved. The AMENDMENTS WERE APPROVED BY THE COMMITTEE UNANIMOUSLY.

Rep. Smith moved and Rep. Mueller seconded that SB 45 be approved as amended. SB 45 AS AMENDED WAS PASSED UNANI-MOUSLY BY THE COMMITTEE.

Rep. McBride moved that the meeting be adjourned.

The Committee adjourned at 10:15 a.m.

REP. JOE BRAND, Chairman

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REP. JOE BRAND Chairman.

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STATE PUB. CO. Helena, Mont.

REP. JOB BRAND, Chairman

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15-31-114, 15-31-509, 15-31-526, 15-57-109, 19-6-203, 19-7-202, 22-1-218,
46-30-301, MCA; -AMENDING-SECTION-\$7-CHAPTER-520-7-DAWS-OP-19817-AMBPROVIDING-AN-IMMEDIATE-SPECTIVE-DATE-POR-SUCH-AMENDMENT, AND REPEALING
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REP. JOE BRAND

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# STANDING COMMITTEE REPORT PAGE ONE OF TWO

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REP. JOE BRAHD, (initial@pirman.

STATE PUB. CO. Helena, Mont.

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HOUSE BILL 59 PAGE TWO OF TWO

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4. Page 2, line 1. Following: "by" Strike: " " through "]" Insert: "Senate Bill No. 33"

5. Page 2, line 2. Following: "by"
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# STANDING COMMITTEE REPORT PAGE ONE OF TWO

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STATE PUB. CO. Helena, Mont. REP. JOE BRAND (initials) Chairman.

#### PAGE THO OF TWO

### FEBRUARY 9.

Э. Page 7, lines 2 and 3.

Strike: "Registration" on line 2

Insert: "Upon receipt by the election administrator of a proparly completed registration card, the registration"

Pollowing: "is" on line 2 Strike: "not" Pollowing: "complete" on line 2

Strike: "until" through "The" on line 3 Insert: ", and the"

Page 2, lines 4 and 5. 4. Following: "a" on line 4 Insert: "registration"

Following: "number" on line 4

Strike: "within" chrough "card" on line 5

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STATE PUB. CO. Helena, Mont.

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REP. JOE BRAND

1983 Legislature Code Commissioner Bill - Summary

## SenateBill No. 100

AN ACT TO GENERALLY REVISE THE LAWS RELATING TO GOVERNMENT; AMENDING SECTIONS 2-15-401, 7-2-2709, 7-3-219, 7-3-314, 7-3-413, 7-3-513, 7-21-2114, 13-27-105, 15-17-305, 15-24-922, 15-31-114, 15-31-509, 15-57-109, 19-6-203, 19-7-202, 22-1-218, 46-30-301, MCA; AMENDING SECTION 4, CHAPTER 520, LAWS OF 1981 AND PROVIDING AN IMMEDIATE EFFECTIVE DATE FOR SUCH AMENDMENT; AND REPEALING SECTIONS 2-15-1627, 7-13-2249, AND 15-31-542, MCA.

Section 1. 2-15-401. Deletes subsection (13) requiring the secretary of state to report changes of names to the legislative council for publication in the session laws. Under 27-31-205, by 1979 amendment, such name changes are reported to the legislative council directly by clerks of district courts. Senate Bill 46 proposes to repeal 27-31-205 so that this requirement will be totally obsolete.

Section 2. 7-2-2709. The section provides that the governor by election proclamation is to set a date for county consolidation or abandonment elections. The 1979 revision of election laws eliminated the governor's election proclamation. Amendment would delete reference to an election proclamation, replacing it with a joint resolution of the boards of county commissioners of all the counties affected by a consolidation or abandonment.

Section 3.  $\frac{7-3-219}{122}$ . This section was enacted in 1975 with the idea that HB  $\frac{1}{122}$ ,  $\frac{1}{1977}$ , would pass and provide, in Title 7, some election procedures. Delete "as provided in this title" twice in section -- there are no such provisions in Title 7. Only relevant election procedures are in Title 13.

Section 4. 7-3-314. See section 3.

Section 5. 7-3-413. See section 3.

Section 6. 7-3-513. See section 3.

Section 7. 7-21-2114. There is no state examiner -- his duties relating to local government are now a responsibility of the department of administration.

Section 8. 13-27-105. The effective date of constitutional amendments is July 1 following passage under Article XIV, sections 8 and 9, Montana constitution.

Section 9. 15-17-305. Inserted "of county commissioners" after "board" because 15-17-101(3) defines board as state tax

Section 17. 22-1-218. Section 2-15-401(13) at one time exempted the secretary of state from provisions regarding libraries in the publication of session laws. The legislative council now publishes the session laws.

Section 18. 46-30-301. Typographical error. Reads "his" in the Uniform Criminal Extradition Act.

Section 19. Section 4, Ch. 520, L. 1981. Chapter 520, L. 1981, accomplished two purposes: It revised and clarified provisions on small business investment and raised the small business investment credit from 20% to 30%. The revision and clarification provisions should be permanent law -- only the increase in the small business investment credit should be temporary. If sec. 4, Ch. 520, L. 1981, was to operate on the total bill needless confusion would arise from the termination of the clarification provisions. The amendment would keep the termination provisions applicable to the percentage increase but would make the general revisions part of permanent law. This section, under the coordination instruction in section 20, would not affect any 1983 amendments on the percentage rate. This section would become effective upon passage and approval and apply as of January 1, 1983 to ensure that there is no gap in the effectiveness and applicability of the clarification provisions.

Section 20. Coordination instruction. See explanation for section 19.

Section 21. Effective date. See explanation for section

## Section 22. Repealer.

- A. 2-15-1627. The board of massage therapists was terminated under the sunset provisions of 2-8-103 in 1981. This section, establishing the board, was not repealed during the 1981 session.
- B. <u>7-13-2249</u>. Proclamation of elections for county water and/or sewer districts. There are no longer proclamations of elections.
- C. 15-31-542. Repealed by a later enactment. See explanation for section 12.

peal board and the reference in this section is to the board of ounty commissioners.

Section 10. <u>15-24-922</u>. The "various boards herein named" were consolidated under the board of livestock during executive eorganization.

Section 15-31-114. Subsection (2) (b) (ii) (C) was 11. leclared unconstitutional because of retroactive application against persons who had complied with the current law in computing losses in the year they occurred, but later being held accountable for taxes on those prior years because of recent changes in tax law. First Federal Savings and Loan Assoc. v. Department of Revenue, M P2d. , 39 St. Rep. (Note: As of October 29, 1982, First Federal (1982).Savings and Loan Assoc. v. Department of Revenue, supra, may come up for rehearing before the Montana Supreme Court. amendment may have to be changed if a different decision is made upon rehearing.)

Section 12. 15-31-509. Section 15-31-542 was held to have been repealed in St. v. King Colony Ranch, 137 M. 145, 350 P2d. 841 (1960), by a later enactment. Section 15-31-542 was also held not to have been reenacted by inclusion of the internal reference in this section after the date of the King Colony case because its inclusion was made without any legislative indication that reenactment was ever contemplated. Caterpillar Tractor Co. v. Department of Revenue, M, P2d. , 39 St. Rep. 1245 (1982).

Section 15-31-544 was added to this section because it is a general statute of limitation affecting the whole chapter. Section 15-31-544 was enacted in 1981 and should have been referenced in this section.

Section 13. 15-31-526. Caterpillar Tractor Co. v. Department of Revenue, M, P2d., 39 St. Rep. 1245 (1982) was involved with limitations dates for actions in the collections of corporate taxes. This section is amended to clarify that an action by the attorney general is governed by the same limitations that apply to the department of revenue.

Section 14. 15-57-109. Between 1977 and 1979 this section provided that \$5.00 of the license money was to go to funding administration of unfair trade practices laws contained in Title 30, chapter 14, part 2. The final sentence of the section was probably helpful during that time to specify departmental responsibilities.

Section 15. 19-6-203. The word "fund" amended into this section in 1981 was inaccurate and should have been "account", which is defined at 19-6-101(1).

Section 16. 19-7-202. The word "fund" amended into this section in 1981 was inaccurate and should have been "account", which is defined at 19-7-101(1).

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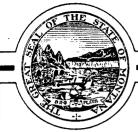
WHEN TESTIFYING PLEASE LEAVE PREPARED STATEMENT WITH SECRETARY.

HOUSEBILL_S\$2-5		DATE		
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NAME	RESIDENCE	REPRESENTING	SUP- PORT	OP- POSE
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ROD SUNDSTED	MITCHELL BLOG	EMPLOYEE BENEFITS BU	X	
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IF YOU CARE TO WRITE COMMENTS, ASK SECRETARY FOR LONGER FORM.
WHEN TESTIFYING PLEASE LEAVE PREPARED STATEMENT WITH SECRETARY.

# DEPARTMENT OF ADMINISTRATION

PERSONNEL DIVISION



TED SCHWINDEN, GOVERNOR

ROOM 130, MITCHELL BUILDING

# STATE OF MONTANA

(406) 449-3871

HELENA, MONTANA 59620

Testimony of Dennis M. Taylor, Administrator, Personnel Division, Department of Administration presented to the House State Administration Committee in support of SB205 on Wednesday, February 9, 1983.

Mr. Chairman, my name is Dennis Taylor and I am the administrator of the State Personnel Division in the Department of Administration and the Chair of the Employee Incentive Awards Advisory Council. before you today in support of SB205 sponsored by Senator Dorothy Eck. This measure simply extends for two years the "sunset" provision in the original act. The measure was introduced by Representative Budd Gould of Missoula last legislative session. The act did not become law until October, 1981. It took time to get the administrative apparatus envisigned by the law into place. Administrative rules were reviewed and adopted. Agency level review committees were appointed and trained in the procedures for review. An extensive effort to inform state employees about the program was undertaken. The Advisory Council was appointed and organized. The program has been fully operational for only 10 months. As you can see from the preliminary information contained in our report to the Legislature, the initial results of the program have First year savings have resulted in \$178,000 of been encouraging. actual "hard dollar" cost reduction to the state. Although few awards have been authorized to date, those that have been approved are significant. All we are asking for with SB205 is to be granted more time to properly evaluate the effectiveness of the program. By extending the sunset date from 1983 until 1985 you would allow this program ample opportunity to prove its worth. If value cannot be demonstrated then the program will cease to exist in 1985. There are several members of the Advisory Council here today with me. If you have any questions concerning the Incentive Award program, we will be happy to attempt to answer them for you. I hope you will give SB205 a "do pass" recommendation. Thank you for your consideration.

Approved by Committee on State AdminAstration

34 January - 5-765

BY REQUEST OF THE DEPARTMENT OF ADMINISTRATION

INTRODUCED BY CE

A BILL FOR AN ACT ENTITLED: "AN ACT EXTENDING FOR 2 YEARS

THE TERMINATION DATE OF CHAPTER 552, LAWS OF 1981,

CONCERNING THE STATE EMPLOYEE INCENTIVE PROGRAM; AMENDING

CHAPTER 552, SECTION 7, LAWS OF 1981; AND PROVIDING AN

EFFECTIVE DATE."

Section 1. Chapter 552, section 7, Laws of 1981, is BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

amended to read:

"Section 7. Termination date. All provisions of this

act shall terminate on July 1, 1983 1285." 15

NEW\_SECTIONs Section 2. Effective date. This act is

effective July 1, 1983.

48th Legislature

8th Legislature

COURTED BY

BY REQUEST OF THE PUBLIC EMPLOYEES RETIREMENT DIVIS

EFFECTIVE DATE FOR SERVICE RETIREMENT BENEFITS PAID TO MEMBERS OF THE PUBLIC EMPLOYEES., HIGHWAY PATROLMEN'S. SHERIFFS., GAME WARDENS., MUNICIPAL POLICE OFFICERS., AND FIREFIGHTERS. UNIFIED RETIREMENT SYSTEMS; CLARIFYING PROVISIONS CONCERNING THE GAME WARDENS' RETIREMENT SYSTEM!

AMENDING SECTIONS 19-3-903, 19-6-501, 19-7-501, 19-8-601, 19-8-604, 19-9-601, AND 19-13-701, NCA; REPEALING SECTION

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA

Section 1. Section 19-3-903. MCA, is amended to read:

"19-3-903. Time of commencement of allowance. The board shall grant a retirement allowance to any member who has fulfilled the eligibility requirements of 19-3-901 or 19-3-902 and filed the appropriate written application. The retirement allowance shall aust commence on the first day of the month following the member's last day of membership service or on the first day of the member's last day of membership

Section 2. Section 19-6-501, MCA, is amended to read



"19-6-501. Eligibility and application for service tirement allowance — commencement of allowance. (11) about in service who has completed at least 20 years or reditable service may retire on a service retirement lowance upon written application to the department setting or the time he desires to be retired, not less that of days or more than 90 days subsequent to the filling pereof.

[2] The retirement allowance must commence on the first day of the month following the member's last day of covered employment." Section 3. Section 19-7-501, MCA, is amended to grads #19-7-501. Eligibility and application for sarvica retirement — commencement of allowance. (1. A sheriff in service who has completed at least 25 years of service and who has reached the age of 55 years may retire on a service retirement allowance upon written application to the boards submitted not less than 30 days or more than 90 days from the desired date of retirement. The application must steel the date of retirement.

(2) Retirement is compulsory for any nonelectriff at age 65, except in the case of undersheriffs.

[3] The retirement allowance must commence on the commence of the commence

Section 4. Section 19-8-601, MCA, is amended to read:

"19-8-601. Time of retirement — <u>commencement of</u>

allowance. (1) Any member in service who has completed at
least 20 years of creditable service and who has reached the
age of 55 years may retire on service retirement allowance
upon written application to the board setting forth at what
time. Not less than 30 days or more than 90 days subsequent to the filling thereof, he desires to be retired.

(2) Retirement shall be compulsory at age 60.

(2) The retirement allowance must commence on the first day of the month following the member's last day of covered employments.

Section 5. Section 19-8-604, MCA, is amended to read:

"19-8-604. Involuntary retirement allowance. If a contributor is involuntarily discontinued from service after having completed 10 years of total service but before reaching retirement age, he shall, upon filing a written application with the board, be paid in one of the following ways that he elects:

(1) the full amount of his accumulated deductions; or (2)—a retirement allowance beginning on his 55th birthday calculated under the provisions of 19-8-602

Section 6. Section 19-9-801, MCA, is amended to read?

retirement and shall retire as provided in this section:

(1) A member who was employed by an employer as a police officer on July 1, 1975; is eligible to receive a service retirement allowance when he has completed 20 years or more in the aggregate as a probationary officer, a regular officer, or a special officer, in any capacity or rank.

employer as a police officer after July 1, 1975, is eligible to receive a service retirement allowance when he has reached the age of 50 and has completed 20 years or more in the aggregate as a probationary officer, a regular officer, or a special officer, in any capacity or rank.

(3) Police officers, whether first employed before or after July 1, 1975, who reach the age of 65 while in active service shall retire.

(4) The retirement allowance must commence on the first day of the month following the member's last day of

membership service."

Section 7. Section 19-13-701, MCA, is amended to read:

#19-13-701. Eligibility for service retirement ==

COMMENCEMENT Of allowance. [1] The following members are
eligible for service retirement:

(++)(a) a member who has reached age 50 and has

.refl.s.
sandatory retirement.
ber of years स्रक age under

service.

lembership services

NEW SECTIONS

MCA, is reposled.

NEW SECTIONA Section

effective on passage and

extends the sunset provision on the program for two years to July 1, 1985.

SB 100 (GRAHAM):

This bill, requested by the Code Commissioner, amends several statutes relating to government to eliminate inconsistencies or other errors. (The green sheets attached to the bill provide a detailed summary of the changes proposed in the bill.)

SB 216 (STIMATZ):

Requested by the Public Employees' Retirement Division, this bill provides that a retirement allowance must begin on the first day of the month following the member's last day of service under the Public Employees', Highway Patrolmen's, Sheriffs', Game Wardens', Municipal Police Officers', and Firefighters' Unified Retirement Systems. SB 216 also repeals a provision under the Game Wardens' Retirement System concerning early retirement.

# HOUSE STATE ADMINISTRATION BILL SUMMARIES

WEDNESDAY, FEBRUARY 9, 1983

HB 626 (BARDANOUVE):

Requested by the Public Employees' Retirement Division, this bill concerns unfunded liabilities in the Municipal Police Officers' and Firefighters' Unifed Retirement Systems. Specifica Ty HB 626 requires the administrator of the Public Employees' Retirement Division on April 1, 1983 to reevaluate the unfunded liability for each city under the police pension plan. Each city found to have an unfunded liability must pay 25% of this liability with interest in ten annual installments ending May 1, 1992. Except for a city joining the pension plan after June 30, 1982, each city will pay the same employer rate beginning July 1, 1993. Under the firefighters' pension plan, the administrator must on or before October 1, 198 determine the unfunded liability of each city. Each city determined by the administrator to have an unfunded liability must pay an amount in addition to its regular employer contributions.

SB 33 (HAMMOND):

Currently the Administrative Code Committee has the authority to poll the legislature when not in session to determine whether a proposed rule is consistent with the intent of the legislature. SB 33, requested by the Code Committee, extends the polling authorization to a rule that has been adopted or amended within two years. The bill also provides that if 20 or more legislators object to any rule by filing written letters of objection with the Code Committee, the Committee must poll the members of the legislature. In the poll, the Committee may present its objection, if any, to the rule. The results of the poll must be published in the Administrative Rules of Montana.

SB 205 (ECK)

During the 1981 session, a bill was passed creating a state empolyee incentive award program under the Department of Administration. The purpose of the program is to recognize and monetarily reward state employees for suggestions or inventions that contribute to the efficiency, economy, or other improvement of state government by reducing the costs of governmental operations. Requested by the Department of Administration, this bill

(ovcez)

## PROPOSED AMENDMENTS TO HB 59

1. Page 1.

Following: sponsor line

Insert: "BY REQUEST OF THE ADMINISTRATIVE CODE COMMITTEE"

2. Title, line 5.

Following: "ADOPTED"

Insert: "BY CERTAIN AGENCIES"

3. Page 1, lines 14 and 15.

Following: "adopted" on line 14

Strike: "UNDER" through "ACT" on line 15.

4. Page 1, line 15.

Following: "1975"

Insert: ", by agencies subject to the provisions of the

Montana Administrative Procedures Act"

5. Page 2, line 1.

Following: "by"
Strike: "\_\_\_\_" through "]"

Insert: "SB 33"

6. Page 2, line 2.

Following: "by"
Strike: "\_\_\_" through "]"
Insert: "SB 33"

## PROPOSED AMENDMENTS TO SB 45

1. Page 4, lines 5 through 9. Following: "(a)" or line 5 Strike: "review" through "statute" on line 9 Insert: "request and obtain an agency's rulemaking records for the purpose of reviewing compliance with 2-4-305"

### PROPOSED AMENDMENTS TO HB 547

- 1. Title, lines 4 and 5.
  Strike: "MAKING" on line 4 through "THE" on line 5
  Insert: "PROVIDING THAT THE REGISTRATION OF AN ELECTOR IS
  COMPLETE UPON RECEIPT BY THE"
- 2. Title, lines 6 and 7.
   Strike: "TO" on line 6 through "RECEIPT" on line 7
   Following: "A" on line 7
   Insert: "PROPERLY COMPLETED"
- 3. Page 2, lines 2 and 3.

  Strike: "Registration" on line 2
  Insert: "Upon receipt by the election administrator of a properly completed registration card, the registration"
  Following: "is" on line 2
  Strike: "not"
  Following: "complete" on line 2
  Strike: "until" through "The" on line 3
  Insert: ", and the"
- 4. Page 2, lines 4 and 5.
  Following: "a" on line 4
  Insert: "registration"
  Following: "number" on line 4
  Strike: "within" through "card" on line 5

#### RESUME OF PROPOSED LEGISLATION

#### EXCESS UNFUNDED LIABILITY

#### MUNICIPAL POLICE OFFICERS RETIREMENT SYSTEM

AB 626 PUPINENT

PERD

1-4-83

Larry Nachtsheim

The purpose of this bill is to change the philosophy currently in operation in the police officers system. While the administration of the system has been consolidated there remains in effect 15 separate retirement systems. All actuarial valuations are prepared showing the assets and liabilities of each city creating high volatility on a city by city basis which is really not apparent if the system is viewed as a whole.

While the 1982 valuation shows the total system excess unfunded liability of \$560,000, the system is still assessing by law excess unfunded liability payments based on the 1980 valuation when the total excess unfunded liability was \$4,610,803.

While the overall funding of the system has improved, ten cities are making large unfunded liability payments, four (4) cities are receiving credits and one (1) city has neither.

There are different agreements between the cities making unfunded liability payments. In 1980 each of these cities were given the option of making level payments over 20 or 40 years or a percentage of payroll over 40 years. At least one city elected each option. The cities with the largest unfunded liabilities chose a percentage of payroll because in most instances they could not afford level payments. They simply pushed the problem off to future years and their payments have been slowly increasing with the payroll and by 1990 will become possibly unfundable.

#### PROPOSED LEGISLATION

This suggested change in philosophy is primarily the concept that the increased state funding was not granted on a city by city basis but rather to the system as a whole to assist those cities with the greatest funding problems while also recognizing the funding situation of adequately funded cities.

Under the proposed legislation there would be a discontinuance of separate city valuations; the system would only be valued as a whole. This proposal includes a ten year period of amortizing credits and debits. Credits would be reduced over ten years. One city that was in a positive position in 1977 would receive approximately its total credits with two others receiving slightly more.

The excess unfunded liability payments would be made over a ten year period based on 25% of the unfunded liability for each city as of July 1, 1982 and would be level. Each of these cities would receive a reduction in their current payments; the cities with the larger payments receiving smaller reductions but all these cities would receive the security of 10 years of level payments.

At the end of ten years this system should be operating on the same basis as PERS with the larger group providing insurance for individual cities. A disability in a city with ten (10) police officers would not cause a gyration in the valuation of that city as the entire system would have the required funding to absorb the additional cost and the individual city would not be valued indepen-

dently from the group.

This proposal was based on recommendations of the consulting actuary who has reviewed the proposal in the various stages of development.

#### FIREFIGHTERS AMENDMENT

The delay of two years in implementing a city by city valuation of this system is recommended primarily to take advantage of the new employer rates that go into effect on July 1, 1983 of 18% of salary by city and state and resulting in an increase in investment earnings, with the anticipation that the two additional years will provide some of the positive results that occurred in the police system and provide the PERD additional time to avoid the excess unfunded liability problems of the police system. The funding position of this system has improved without the additional contribution rates in effect and the delay of two years will not create any major funding problems in this system.

#### **GENERAL**

This proposal while not a bonanza will relieve some of the current funding problems apparent in our cities and permit them to use anticipated revenues for other required expenditures during these difficult economic times. At the same time this proposal will reduce some of the PERD administrative problems inherent in individual city valuations. In the long run this will stabilize the police and fire systems. The PERD will continue to monitor all proposed benefit enhancements to ascertain the additional funding requirements and advise the legislation accordingly.

NEW\_SECIIONA Section 22. Repealer.

Sections

2-15-1627, 7-13-2249, and 15-31-542, MCA, are repealed.

-End-

-16-

ARH-

(4) Each rule shall become effective after publication in the register as provided in 2-4-312, except that:

(a) if a later date is required by statute or specified in the rule, the later date shall be the effective date;

provisions, an emergency rule shall become effective immediately upon filing with the secretary of state or at a stated date following publication in the register if the agency finds that this effective date is necessary because of imminent peril to the public health, safety, or welfare. The agency's finding and a brief statement of reasons therefor shall be filed with the rule. The agency shall take appropriate measures to make emergency rules known to every person who may be affected by them."

-End-

BY REQUEST OF THE ADMINISTRATIVE CODE COMMITTEE

BILL NO. 33

SENATE

INTRODUCED BY HAMMOND

10 ADMINISTRATIVE CODE COMMITTEE TO POLL THE LEGISLATURE TO MAY OBJECT TO ANY RULES ALLOWANG A POLL TO BE TAKEN INLY IF AND CLARITING A BILL FOR AN ACT ENTITLED: "AN ACT TO ALLOW THE ANY EXISTING ADMINISTRATIVE RULE; CLARIFYING HOW LEGISLATORS POLL RESULTS ARE TO BE PUBLISHED; MENDING SECTIONS DETERMINE THE INTENTION OF THE LEGISLATURE WITH RESPEC $oldsymbol{
u}$ THE LEGISLATURE IS NOT IN REGULAR SESSION; 2-4-306 AND 2-4-403. MCA." MHERE

BE IT ENACTED BY THE LEDISLATURE OF THE STATE OF MONTANA:

Section 1. Section 2-4-403, MCA, is amended to read: "2-4-403. Legislative intent -- poll. (1) If the of the legislature by mail to determine whether a proposed rule or ruls that has been adopted or amended\_within\_2\_wears is consistent with the intent of the legislature is not in regular session, the committee poll all members legislature.

- (2) Should 20 or more legislators object to any rule by\_filling\_written\_letters\_of\_objection\_witb\_the\_committee, the committee shall poll the members of the legislature.
- (3) The poll shall include an opportunity for the

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agency to present a written justification for the rule to the members of the legislature and for the committee to present its objections if anys to the rule to the members of the legislature." 2-4-306, MCA, is amended to read: dissemination of emergency rules. (1) Each agency shall file the secretary of state a copy of each rule adopted by \*2-4-306. Filing, formaty and effective Section Section 2. with

styles and arrangement for notices and rules which are filed pursuant to this chapter and may refuse to accept the filing notices and rules filed, including superseded and repealed provide copies of any notice or rule upon request of any person. Unless otherwise provided by statute, the secretary of state may require the payment of the cost of providing (2) The secretary of state may prescribe a formate of any notice or rule that is not in compliance therewith. He shall keep and maintain a permanent register of all rules, which shall be open to public inspection and shall such copies.

(3) In the event that the administrative code committee has conducted a poll of the legislature in accordance with 2-4-403 or the revenue oversight committee results of the poll shall be published with the rule  $\underline{\text{LD}}$  . The  $\underline{\text{LD}}$  and  $\underline{\text{LD}}$ has conducted a poll in accordance with 5-18-109, the

### EXCESS UNFUNDED LIABILITY PAYMENTS & CREDITS HB 626

## February 9, 1983 -- Larry Nachtsheim

	Current Annual Payments	Proposed 10 Annual Payments
Anaconda	\$14,809	\$ 2,864
Billings	43,435	18,135
Bozeman	-0-	-0-
Butte	60,608	42,454
Glasgow	12% CR	12% -0-
Glendive	11% CR	11% -0-
Great Falls	48,792	10,880
Havre	17,343	-0-
Helena	30,964	5,625
Kalispell	<b>7,78</b> 3	-0-
Lewistown	11,894	0-
Livingston	1%	1% -0-
Miles City	23,086	9,743
Missoula	58 <b>,32</b> 0	5,666
√ Plains	8%	-0-
TOTALS	\$317,034	\$95,367

Strake BILL NO. 1800 INTRODUCED BY

BY REQUEST OF THE CODE COMMISSIONER

A BILL FOR AN ACT ENTITLED: "AN ACT TO GENERALLY REVISE THE AMENDMENT; AND REPEALING SECTIONS 2-15-1627, 7-13-2249, AND 7-2-2709, 7-3-219, 7-3-314, 7-3-413, 7-3-513, 7-21-2114, 13-27-105, 15-17-305, 15-24-922, 15-31-114, 15-31-509, 15-31-526, 15-57-109, 19-6-203, 19-7-202, 22-1-218, 46-30-301, MCA; AMENDING SECTION 4, CHAPTER 520, LAWS OF 1981, AND PROVIDING AN IMMEDIATE EFFECTIVE DATE FOR SUCH LAWS RELATING TO GOVERNMENT; AMENDING SECTIONS 2-15-401 15-31-542, MCA."

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12 13 14 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

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"2-15-401. Duties of secretary of state. In addition to the duties prescribed by the constitution, it is the duty Section 1. Section 2-15-401, MCA, is amended to read: of the secretary of state to:

purpose of receiving bills and resolutions and to perform (1) attend at every session of the legislature for the such other duties as may be devolved upon him by resolution of the two houses or either of them;

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21 22 (2) keep a register of and attest the official acts of governor, including all appointments made by him, with the

date of commission and names of appointees and predecessors;

commissions, pardons, and other public instruments to which (3) affix the great seal, with his attestation, to the official signature of the governor is required; (4) record in proper books all conveyances made to the state and all articles of incorporation filed in his office;

distributed by him and direct the county clerk of each (5) take and file in his office receipts for all books

county to do the same;

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votes for any office, the incumbent of which is commissioned (6) certify to the governor the names of those persons who have received at any election the highest number of

by the governor; 13

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(7) furnish, on demand, to any person paying the fees therefor, a certified copy of all or any part of any law, record, or other instrument filed, deposited, or recorded in

his office; 17

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payer, paid or unpaid, and the nature of the service in each case, which book must be verified annually by his affidavit (8) keep a fee book in which must be entered all fees, commissions, and compensation of whatever nature or kind by him earned, collected, or charged, with the date, name of entered therein;

the different state officers; INTRODUCED BILL (9) file in his office descriptions of seals in use by 24 25

(10) discharge the duties of member of the board of examiners and of the board of land commissioners and all other duties required of him by law;

(11) report to the governor as prescribed in 2-7-102;
(12) register marks as provided in Title 30, chapter 13, part 3;

tist-report--annualty--to--the--tegistative-councit-att
changes--of--names--received--pursuant--to---27-31-205---for
publication-in-the-taws-of-Montanat

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ctfor commutation of any sentence, with a list of the
official signatures and recommendations in favor of each
application."

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Section 7-2-2709, MCA, is amended to read: to in the resolution was Special election on question of abandonment consolidation. (1) (a) Upon-receipt-of-a-certified-copy thereaftery--tssue--his--proclamation--calling---a---special efection-in the boards of county commissioners of the county the--governor--shally--within--10--days filed and in of each county designated in the resolution Within 14 days after transmittal of the resolution referred which the petition 7-2-2707, Section 2. #7-2-2709. = and for

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a county to which any of the territory of the county, if abandoned and abolished, shell would be attached and made a parts\_shalls\_in\_a\_joint\_mesting\_and\_by\_joint\_resolution\_of such\_boardss\_call\_a\_special\_election\_in\_all\_affected counties.

(b) The proclemation joint resolution shall fix a day for holding the election in such counties, which shall be not less than 90 days or more than 120 days after the date of the governor4s-proctomation joint\_resolution calling the samer, provided--that-if If a general election will be held Joint resolution shall direct that the question be submitted be filed in the office of the secretary of state, and copies thereof of such-prochamationy-the-governory-in-the proclamationy the resolution provided for in 7-2-2707. the administrator of each of the counties in which the election registered electors of the counties at the general in the countles not less than 90 days or more than 120 the election. The proctomation joint resolution shall ţ be transmitted by--the--governor date is to be held. the to the shall after

(2) At the election there shall be submitted:

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the petition was filed, the question of whether or not the county shall be abandoned and abolished and its territory attached to and made a part of the county designated and

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- named for the purpose in the petition; and
- (b) to the registered electors of each county named
- designated in the resolution as a county to which a part
- the territory of the county proposed to be abandoned and of
- the county abolished shall be attached and made a part if
- shall be so abandoned and abolished, the question of whether
- or not the part of the territory of the county, if abandoned
- and abolished, described in the resolution shall be attached
- to and become a part of the county."
- Section 3. Section 7-3-219, MCA, is amended to read:

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- Type of election. Local government elections #7-3-219**.** 1
- shall be conducted on a: 12
- partisan basis as-provided-in-this-title; or

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- nonpartisan basis as-provided-in-this-title."
- read: to Section 4. Section 7-3-314, MCA, is amended 15
- "7-3-314. Type of election. Local government elections 16
- shall be conducted on a: 17

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- (1) partisan basis es-provided-in-this-title; or
- (2) nonpartisan basis as-provided-in-this-title."
- Section 5. Section 7-3-413, MCA, is amended to read: 20
- "7-3-413. Type of election. Local government elections 21
- shall be conducted on a: 22
- partisan basis es-previded-in-this-title; or

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- (2) nonpartisan basis es-provided-in-this-title." 24
- Section 6. Section 7-3-513, MCA, is amended to

- "7-3-513. Type of election. Local government elections
- shall be conducted on a:
- partisan basis as-provided-in-this-title; (1)
- nonpartisan basis as-provided-in-this-title." (2)
- Section 7-21-2114, MCA, is amended to read: Section 7.
- possible licensing • of "7-21-2114. Investigation
- board of the of violations. It shall be the duty
- department\_of のたらたの……の大の田中田の下 the commissioners or
- Ç administration, when examining the treasurer's report,
- investigate if any persons are doing business in the county 10
  - ·amount of the license without a license or if the
- þe event the treasurer shall either sufficient. In 12
- officially notified." 13

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- Section 13-27-105, MCA, is amended to read: Section 8.
- initiative of date #13-27-105. Effective
- 15
- Ë otherwise, ballot states initiative issue on the 17

referendum issues. (1)

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Unless the petition placing

- initiative issue, other than a constitutional amendments 18

  - 1 following approved by the people is effective on October 19
- approval. However, if the issue delegates rulemaking 20
- authority, it is effective no sooner than October 21
  - Following approval. 22
- (2) Unless-the-legislature-provides--atherwisey-a A 23
- constitutional amendment proposed by initiative or by the 24
- legislature and approved by the people is effective on 25

Betober July 1 following approval.

(3) Unless specifically provided by the legislature in petition signed by at least 15% of the qualified electors in a majority of the legislative representative districts, an is approved or rejected at the election. An act filed by the secretary of state under 13-27-503. An act referred to the people that was in effect time of the election and is approved by the people remains in effect. An act that was suspended by a petition people is effective the date the referred by the legislature that on that date if approved by the people. An act whose substantive provisions were delayed by the legislature pending approval October 1 an act referred by it to the people or until suspended by the secretary of that is rejected is repealed effective the date the act referred to the people is in effect as provided contains an effective date following the election at an election and that is approved is effective that provides no effective date and result of the canvass is filed by approved by the under 13-27-503. An act following the election." : Canvass until it the at the and is of

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commissioners. In case an assessment is made under 15-17-304 a previous sale had Section 15-17-305, MCA, is amended to read: by county directed sale unless the lands are not redeemed from S N Section 9. and

under part 2, as provided by law, no sale must be had under directed the assessment authorized by 15-17-304 unless

the board of county commissioners."

Section 10. Section 15-24-922, MCA, is amended

read:

duty to annually prescribe the levy to be made against department of revenue is hereby empowered and it is made its levy. prescribe \*15-24-922. Department to

livestock of all classes for the purpose above indicated,

and the various--boards--herein--named-shell-have board\_of 10

livestock has the right to recommend to said department the 11 12

amount of such levy."

ţ Section 11. Section 15-31-114, MCA, is amended

reads 14

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"15-31-114. Deductions allowed in computing income. In þe allowed from the gross income received by such corporation computing the net income, the following deductions shall

within the year from all sources:

properties, including taxable year in the maintenance and personal services to the limitation hereinafter rentals or other payments required to be made as (1) All the ordinary and necessary expenses paid reasonable allowance for salaries for and operation of its business actually rendered, subject during the contained, incurred 19 20 21

property

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a condition to the continued use or possession

to which the corporation has not taken or is not taking title or in which it has no equity. No deduction shall be allowed for salaries paid upon which the recipient thereof has not paid Montana state income tax; provided, however, that where domestic corporations are taxed on income derived from without the state, salaries of officers paid in connection with securing such income shall be deductible.

otherwise, including a reasonable allowance for the wear and off business, such allowance to be determined according to the poob peen property used in the trade or with respect to the taxable year. All elections for for be allowed permanent for 9 betterments made to increase the value of provisions of section 167 of the Internal Revenue Code the year and not compensated by insurance depreciation shall be the same as the elections made (a) All losses actually sustained and charged expense of restoring property or making made the exhaustion thereof for which an allowance is or has property or estate, and no deduction shall be buildings. federal income tax purposes. No deduction shall any amount paid out for tear and obsolescence of improvements, or oŧ amount (2) for any made any

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13 14 15 16 17 18 19 20 (b) (i) There shall be allowed as a deduction for the taxable period a net operating loss deduction determined according to the provisions of this subsection. The net

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the for the operating loss deduction is the aggregate of net operating operating loss carrybacks to such taxable period. The term the deductions allowed by this section, 15-31-114, over the gross income, with the modifications specified in (ii) of this subsection. If for any taxable period beginning after December 31, 1970, a net operating loss is sustained, such loss shall be a net the three taxable shall operating loss carryover to each of the five taxable periods following the taxable period of such loss. A operating loss carryback to each of the three preceding taxable periods, seven of such loss which shall be carried to each of the net income for each of the prior taxable periods to which such loss was carried. modifications specified in (ii)(8) of this subsection and by ending after determining the amount of the net operating loss deduction of with loss carryovers to such taxable period plus the periods preceding the taxable period of such loss and shall be a net operating loss carryover to each of the such the excess, if any, caxable periods following the taxable period of purposes of the preceding sentence, the net any taxable period December 31, 1975, in addition to being a net "net operating loss" means the excess of operating loss carryback to each of þe such loss over the sum of prior taxable period shall the other taxable years shall be net operating loss for portion net of 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25

without regard to the net operating loss for the loss period or any taxable period thereafter, and the net income so computed shall not be considered to be less than zero.

- (ii) The modifications referred to in (i) of this subsection shall be as follows:
- (A) No net operating loss deduction shall be allowed.

  (B) The deduction for depletion shall not exceed the amount which would be allowable if computed under the cost method.

t6}--Any-net-operating-loss-carried-over-to-any-taxable years-beginning-after-Becember-31y-1978y-must-be--calculated under--the--provisions--of--this--section--effective-for-the taxable-year-for-which-the-return-claiming-the-net-operating-loss-carryover-is-filed\*

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(iii) A net operating loss deduction shall be allowed only with regard to losses attributable to the business carried on within the state of Montana.

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surviving corporation shall not be allowed a net operating loss deduction for net operating losses sustained by the merged corporations prior to the date of merger. In the case of a consolidation of corporations, the new corporate entity shall not be allowed a deduction for net operating losses sustained by the consolidated corporations prior to the date of consolidation.

(v) Notwithstanding the provisions of 15-31-531, interest shall not be paid with respect to a refund of tax resulting from a net operating loss carryback or carryover. (vi) The net operating loss deduction shall not be allowed with respect to taxable periods which ended on or before December 31, 1970, but shall be allowed only with

respect to taxable periods beginning on or after January ly

8 1971.

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and gas wells, and timber, a reasonable allowance for depletion and for depreciation of improvements; such reasonable allowance to be determined according to the provisions of the Internal Revenue Code in effect for the taxable year. All elections made under the Internal Revenue Code with respect to capitalizing or expensing exploration and development costs and intangible drilling expenses for corporation license tax purposes shall be the same as the elections made for federal income tax purposes.

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indebtedness incurred in the operation of the business from which its income is derived; but no interest shall be allowed as a deduction if paid on an indebtedness created for the purchase, maintenance, or improvement of property or for the conduct of business unless the income from such property or business would be taxable under this part.

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(5) (a) Taxes paid within the year except the following:

(i) Taxes imposed by this part.

(ii) Taxes assessed against local benefits of a kind tending to increase the value of the property assessed.

(iii) Taxes on or according to or measured by net income or profits imposed by authority of the government of the United States.

9 (iv) Taxes imposed by any other state or country upon 10 or measured by net income or profits.

(b) Taxes deductible under this part shall be construed to include taxes imposed by any county, school district, or municipality of this state.

(6) Light vehicle license fees, as provided by 61-3-532, paid within the year.

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(7) That portion of an energy-related investment allowed as a deduction under 15-32-103.

(8) (a) Except as provided in subsection (b), charitable contributions and gifts that qualify for deduction under section 170 of the Internal Revenue Code, as amended.

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(b) The public service commission shall not allow in the rate base of a regulated corporation the inclusion of contributions made under this subsection."

Section 12. Section 15-31-509, MCA, is amended to

l read:

additional tax proposed to be assessed is mailed assessed at any time prior to the expiration of the period respect to the year for which a return is filed unless the within 5 years from the date the return was filed. For the prescribed for filing shall be considered as filed on such Where, before the expiration of the period prescribed for assessment of the tax, the taxpayer consents in writing to an assessment after the time, the tax may be agreed upon. The limitations prescribed for giving notice of in <del>15-31-542</del> 15-21-544, no deficiency shall be assessed or collected with purposes of this section, a return filed before the last day a proposed assessment of additional tax shall not apply #15-31-509. Periods of limitation. (1) Except in this section and provided last day. of otherwise notice when: 10 1 12 13 14 15 16 (a) the taxpayer has by written agreement suspended the federal statute of limitations for collection of federal tax, provided the suspension of the limitation set forth in

17 18 19 20 this section shall last:

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(i) only so long as the suspension of the federal statute of limitation; or

(ii) until 1 year after any federal changes have become

24 final or any amended federal return is filed as a result of 25 such suspension of the federal statute, whichever is the

latest in time; or

(b) a taxpayer has failed to file a report of changes in federal taxable income or an amended return as required by 15-31-506 until 5 years after the federal changes become final or the amended federal return was filed, whichever the

case may be.

(2) No refund or credit shall be allowed or paid with respect to the year for which a return is filed after 5 years from the last day prescribed for filling the return or after 1 year from the date of the overpayment, whichever period expires the later, unless before the expiration of department of revenue has determined the existence of the the taxpayer has agreed in writing under the provisions of subsection (1) of this section to extend the time within filed or a credit or refund allowed in the event no claim is credit thereof. which the department may propose an additional assessment, 9 period within which a claim for refund or credit may such period the taxpayer files a claim therefor overpayment and has approved the refund or filed shall automatically be so extended." the Ιŧ

Section 13. Section 15-31-526, MCA, is amended to

22 read:

18 19 20 21 "15-31-526. Action by attorney general. Action may be brought at-any-time by the attorney general of the state at the instance of the department, in the name of the state, to

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recover the amount of any taxes, penalties, and interest due

under this chapter."

Section 14. Section 15-57-109, MCA, is amended to

read:

#15-57-109. Employment of staff -- disposal of license money. The department of revenue may employ such clerical

and field assistance as necessary to carry out and administer the provisions of this chapter• All money

9 collected under the provisions of this chapter shall be paid 10 into the state treasury and credited to the general fund. 11 Administration--of--fitte--38,--chapter--ify--part-2y-is-the

responsibility-of-the-department-of-commerces"

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Section 15. Section 19-6-203, MCA, is amended to read:

14 "19-6-203. Administrative expenses. (1) The expense of
15 the administration of this chapter, exclusive of the payment

16 of retirement allowances and other benefits, may be paid

17 from the fund account.

(2) Before July 15 of each year, the board may compute the administrative costs for the immediately preceding fiscal year and transfer that amount from the fund account

20 fiscal year and transfer that amount from the fund account
21 to the public employees retirement system account in the

22 agency fund."

Section 16. Section 19-7-202, MCA, is amended to read:

24 "19-7-202. Expenses of administration. (1) The expense

25 of the administration of this chapter, exclusive of the

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payment of retirement allowances and other benefits, may be paid from the fund account.

the administrative costs for the immediately preceding fiscal year and transfer that amount from the fund account to the public employees' retirement system account in the agency fund."

Section 17. Section 22-1-218, MCA, is amended to read: "22-1-218. Exemptions. This part does not apply to officers of or affect the duties concerning publications distributed by:

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(1) the state law library;

13 (2)--the--secretory--of--state--in--connection-with-his 14 duties-under-2-15-401(13);

43)121 the code commissioner in connection with his
duties under Title 1, chapter 11, as amended; and

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←→131 the legislative council in connection with its

duties under 5-11-203, as amended." Section 18. Section 46-30-301, MCA, is amended t

read:

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arrest of a person may be lawfully made also by any peace officer or a private person without a warrant upon reasonable information that the accused stands charged in the courts of a state with a crime punishable by death or

imprisonment for a term exceeding 1 year. When so arrested, the accused must be taken before a judge or magistrate with all practicable speed and complaint must be made against him under oath setting forth the ground for the arrest as in 46-30-227. Thereafter this bis answer shall be heard as if he had been arrested on a warrant.

Section 19. Section 4. Chapter 520, Laws of 1981, is

amended to read:

9 "Section 4. Applicability. This Ibe\_increase to 302
10 for the small business investment credit in 15=30=162(2)[a]
11 and 15=31=123[4][a] in this acts is applicable only to
12 taxable years beginning after December 31, 1980, and before

13 January 1, 1983.m

NEW\_SECIION Section 20. Coordination instruction. If act passed by the 48th legislature conflicts with the provisions of section 19 of this act by amendment of sections 15-30-162(2)(a), 15-31-123(4)(a), MCA, or section of this act and any 19 of this act is void and of no effect to the extent of any 4, chapter 520, Laws of 1981, the provisions of the amendment or amendatory effect on those sections by shall prevail over section 19 14 15 16 17 18 19 20 21 22

NEW SECTION. Section 21. Effective date. Sections 19
24 and 20 are effective on passage and approval and apply as of
January 1, 1983.

2-15-1627, 7-13-2249, and 15-31-542, MCA, are repealed.

NEW\_SECIIONA Section 22. Repealer.

Sections

# SENATE BILL 216 - PROVIDES CONSISTENT EFFECTIVE DATES FOR SERVICE RETIREMENT BENEFITS FOR THOSE SYSTEMS ADMINISTERED BY THE PERD - Stimatz

This bill requested by the Public Employees' Retirement Division, is simply to provide the same date for normal service retirements for all systems listed in the title.

Section 1 - PERS

Section 2 - Highway Patrol Retirement System

Section 3 - Sheriffs' Retirement System

Section 4 - Game Wardens Retirement System

Section 5 - Citation correction in Game Wardens

Section 6 - Municipal Police Officers

Section 7 - Unified Firefighters

Section 8 - Repealer of 19-8-602 in the

Game Wardens' System

Sections 1, 2, 3, 4, 6, and 7, simply create the consistent retirement date.

Section 5, corrects the citation of 19-8-602, which is repealed in section 8, to 19-8-603.

Section 3, repeals 19-8-602 because the early retirement provision is included in the provisions of 19-8-601 and is a redundancy that should have been removed in 1981 when 19-8-601 was amended - (clean-up).

The reason behind this bill is the fact that many employees have not timely filed their retirement applications. Without remedial action by the retirement board, some individuals would have lost as much as 6 months retirement benefits.

The retirement board does have the statutory authority to modify the retirement date when there is reasonable cause; however, the bill would eliminate the need for continuing board action on individual problems in this area.

Members filing late applications have had to wait an additional month for retroactive benefits until the Board could meet to approve the retroactive payments.

Normally, this does not happen when the head of an agency or political entity retires but rather when the staff personnel retires. Many PERS members in outlying areas are unaware they must file retirement applications immediately upon termination in order to receive immediate benefits; in a few instances they are even not aware that they must file an application. This bill will eliminate time-lags in processing retirement applications for many of the 800 public employees retiring each year.

NAME XNNIS	M. TAYWIC	BILL No. SIS 205
ADDRESS HEUT	And	DATE 2-9-83
WHOM DO YOU REPRE	SENTER SOURCE D	U/DMA
SUPPORT X	OPPOSE	AMEND
PLEASE LEAVE PREP	ARED STATEMENT WITH SEC	RETARY.
Comments:		

## DEPARTMENT OF ADMINISTRATION

PERSONNEL DIVISION



TED SCHWINDEN, GOVERNOR

ROOM 130. MITCHELL BUILDING

## STATE OF MONTANA

(406) 449-3871

HELENA, MONTANA 59620

Testimony of Dennis M. Taylor, Administrator, Personnel Division, Department of Administration presented to the House State Administration Committee in support of SB205 on Wednesday, February 9, 1983.

Mr. Chairman, my name is Dennis Taylor and I am the administrator of the State Personnel Division in the Department of Administration and the Chair of the Employee Incentive Awards Advisory Council. before you today in support of SB205 sponsored by Senator Dorothy Eck. This measure simply extends for two years the "sunset" provision in the original act. The measure was introduced by Representative Budd Gould of Missoula last legislative session. The act did not become law until October, 1981. It took time to get the administrative apparatus envisioned by the law into place. Administrative rules were reviewed and adopted. Agency level review committees were appointed and trained in the procedures for review. An extensive effort to inform state employees about the program was undertaken. The Advisory Council was appointed and organized. The program has been fully operational for only 10 months. As you can see from the preliminary information contained in our report to the Legislature, the initial results of the program have been encouraging. First year savings have resulted in \$178,000 of actual "hard dollar" cost reduction to the state. Although few awards have been authorized to date, those that have been approved are signifi-All we are asking for with SB205 is to be granted more time to properly evaluate the effectiveness of the program. By extending the sunset date from 1983 until 1985 you would allow this program ample opportunity to prove its worth. If value cannot be demonstrated then the program will cease to exist in 1985. There are several members of the Advisory Council here today with me. If you have any questions concerning the Incentive Award program, we will be happy to attempt to answer them for you. I hope you will give SB205 a "do pass" recommendation. Thank you for your consideration.

#### Training Positions

Unlike most comparably sized private sector businesses and the majority of other states, the state of Montana has no management training program to train newly appointed mid-level managers who are generally promoted from professional and technical positions. Both the Governor's Council on Management and the Personnel and Labor Relations Study Commission have recommended the state establish a central training program with emphasis on managerial and supervisory training.

In the Council of Management's report, recommendation number 11 states:

State government is Montana's largest employer. However, no ongoing training program has been established to improve the managerial and technical abilities of classified or appointed state employees. Promotions are often made arbitrarily since no criteria exist to define appropriate skill levels for supervisory assignments. Lack of central control over training programs has resulted in inadequate separate departmental efforts. Also, completed coursework is not recorded in personnel files so employee incentives are low.

A comprehensive training program should be initiated and coordinated by the Office of the Governor to correct these deficiencies. Initially, \$100,000 should be allocated annually to develop and conduct a series of management seminars and technical courses to improve employee skills. A recording procedure should also be established so accomplishments can be readily identified. Improved training will enhance staff knowledge and abilities while providing additional incentives to increase productivity and improve the delivery of public service.

The Personnel and Labor Relations Study Commission recommends the following:

Establish a central training section responsible for general skills training, particularly management training with the following specific functions:

- 1. Develop and provide a managerial and supervisory curriculum specific to Montana state managers and supervisors making use of internal resources, University personnel, and private consultants.
- 2. Coordinate training resources including internal resources, the University System, and private vendors to avoid redundant purchases and make full use of available programs.
- 3. Provide technical assistance to agencies in conducting needs assessments, developing training plans, and developing and assessing in-house training activities and budgets.
- 4. Continue to select workshop programs using private vendors more carefully selected to meet identified training needs.
- 5. Directly provide general skills training not available at reasonable cost elsewhere.

(See attached program description.)

### Response to Legislative Fiscal Analyst Budget - Training Program

The Personnel Division has requested funding for a new program. The request is for 2 positions to provide specific how-to training for supervisors and managers in a type of program which is new to state government but is common and has proven effective for public and private employers.

The LFA budget, while it does not include the 2 positions, is silent on the merits of the new program. While this request does represent a new approach, the FTE do not represent a significant departure from where the state's training program was five years ago. The training section included two fully funded FTE until October, 1980. These positions were funded by a federal personnel grant. From October, 1980 until October, 1981, the training program had one federally funded FTE and one FTE funded through a revolving fund. In October, 1981, federal funding was lost and the program was reduced to one FTE on revolving funds. During fiscal year 1982, the fund could only support a half-time position. Over the last few years the state's central training program has been gradually chipped away until there is little left.

The LFA's suggestion that a one FTE program should be completely self funding is a little crazy and not very carefully thought out. Where else in government is a single employee with no general fund or ear marked revenue expected to generate all funds necessary to support their own salary and cover expenses? What happens if the one employee becomes ill or resigns? How is the program supported while a new person is hired and trained? The LFA's position is set up to fail and by that failure the LFA will conclude that central training is not needed. The agencies are not allowed to budget any funds to support training and neither is the central training function.

The state needs to make a reasoned decision whether a large complex organization should invest a small amount of money in training its supervisors and managers. Such a decision should be based upon the merits and benefits of such training. The only criteria should not be to see if a single employee can scramble around, stay healthy, and generate enough income to cover their own salary.

If the state decides that it should invest in preparing its supervisors and managers; if we're going to have a management training program; then it has to be funded at a reasonable, minimum level of operation. That is what's represented in the Governor's executive budget.

We strongly believe that we cannot continue to allow the small commitment the state has had to employee training disappear. There has been considerable discussion about the need for a consistent program of managerial and supervisory training. The state was strongly criticized by the Governor's Council on Management in a number of areas in their report for the lack of training for supervisors and managers. The Council translates this lack of training to inefficient management of the state's resources and recommends a central training program.

The Personnel and Labor Relations Study Commission, in examining the productivity of state workers and what can be done to improve that productivity, voted unanimously to recommend a management training program. The commission concludes in their report to the legislature:

Productivity specialists agree that there are no magic solutions or shortcuts to increased productivity - only better application of established principles of supervision and management - better planning, better organization, and particularly better supervision. An effective management training program is consequently a key element of any effort to increase productivity.

The state should no longer ignore these recommendations. The state should no longer ignore the costs and inefficiencies of having poorly trained supervisors and managers.

#### PROGRAM DESCRIPTION:

The program will be a central, general training program with major emphasis on supervisory and managerial training. Training will be developed and provided by a combination of central staff trainers, specialized state employees, university faculty and private consultants. The program will include the following features:

## 1. Training Specialists.

Three Training Specialists will develop and provide training; identify training resources among state employees, university faculty and private consultants; supervise the development and presentation of training programs; and assist agencies in establishing training plans and policies.

### 2. Course Catalogue.

A published catalogue of courses will include descriptions and titles of workshops which will be offered at least once each year. The catalogue will identify core courses for supervisors and for managers level I and II; sequences of courses on particular subjects; elective courses on a variety of topics; and the policies and procedures of the central training program.

## 3. Supervisory Core Courses.

The program will offer a core of supervisory courses concentrating on basic how-to skills specific to supervision in Montana state government. A Certificate of Completion will be awarded to participants who complete all the core courses. The core courses will be offered in sequence several times each year.

## 4. Managerial Core Courses.

The program will include two levels of managerial core workshops. Level I will include the supervisory core courses as well as basic how-to management courses in introduction to management, financial management, general management, personnel management, and general government. Level II courses will include more advanced study of these areas with the addition of courses on policy and theoretical topics.

## 5. Elective Courses.

The program will offer elective courses in a variety of subject areas including supervision, management, executive management, clerical skills, data processing, work improvement skills and other areas. These elective courses will be either established in the Course Catalogue or offered on a one-time basis. Under certain circumstances, specific elective courses may be substituted for parts of the core curriculum.

### 6. Extended Course Schedules.

Each quarter, selected core courses will be offered on extended schedules. For example, an 8-hour course may be scheduled for one hour a day, twice a week for 4 weeks. Extended course schedules may also be offered during evening hours to accommodate those employees who cannot be given leave during regular work hours.

### 7. Training Advisory Committee.

A committee of managers and training specialists from state agencies will meet on a regular basis to advise on program policies and procedures, training plans, course offerings, and any other topics related to statewide training.

### 8. Needs Assessment and Program Evaluation.

The program director will be responsible for detailed assessment of training needs in state agencies and for the on-going evaluation of course offerings.

#### POSITION DESCRIPTION SUMMARIES

Training Program Director: Position is responsible for overall program management including: supervises Training Specialists; oversees training advisory committee; prepares overall training plan and program policies and procedures; coordinates training activities with state agencies, the university system, MPA program and private vendors; prepares and monitors program budget and revolving account; prepares detailed needs assessments and program evaluations; maintains fee schedules; and acts as Training Specialist.

Training Specialist: Position has primary responsibility for development and presentation of curriculum in specific subject areas. Responsibilities include: establishing outline of training content; contacts, supervises and evaluates training providers; prepares schedules for training sessions; prepares catalogue of available training; assists agencies with needs assessment and training plans; assists agencies in locating specialized training resources; handles details of workshop administration; and prepares and presents a variety of training courses.

MANA	GEMENT CORI	CURRICULUM - LEVEL I	Minimum Time Re	ı Čourse equired
	1.	Managerial Accounting - SBAS	12	hours
		<ul><li>a. Basic Accounting (Public)</li><li>b. Using/Reading SBAS Reports</li></ul>		
	2.	Budget Development/Management	10	hours
		<ul><li>a. Needs Analysis</li><li>b. Fund Sources</li><li>c. Budgeting Techniques</li></ul>		
	3. 3	Statewide Budget and Planning System	4	hours
		<ul> <li>a. Montana Laws</li> <li>b. Legislative Fiscal Analyst/Legislative Auditor</li> <li>c. Office of Budget and Program Planning</li> </ul>	ΓAL: 26	hours
	Personnel	Management:		
	1.	Selection/Recruitment	8	hours
		a. EEO b. Job Analysis c. Selection Planning d. Measures e. Recruitment f. Interviews g. Reference Checks, Etc.		
	*2.	Job Analysis/Job Descriptions	2	hours
		<ul><li>a. Task Statements/Duties</li><li>b. Completing a Job/Position Description and Uses</li></ul>	0f	
	*3.	Performance Appraisal	7	hours
		<ul> <li>a. Introduction</li> <li>b. Job Analysis</li> <li>c. Performance Standards</li> <li>d. Work Observation + Rating</li> <li>e. The Appraisal Meeting</li> <li>f. Uses of Appraisal Data</li> </ul>		•
	*4.	EEO and Affirmative Action	5	hours

Defining Discrimination/Laws and Regulations Discrimination Based on Race, Sex, National Origin,

b.

d.

Age, etc.

Sexual Harassment

Handicapped Employment Affirmative Action

## Personnel Management - Continued

	- And		
*5.	Discipline and Grievance Handling	8 hc	ours
	<ul> <li>a. Maintaining Good Discipline</li> <li>b. Signs of Disciplinary Troubles</li> <li>c. Disciplinary Action</li> <li>d. Discipline and EEO</li> <li>e. The Grievance Process</li> <li>f. Preparing for a Grievance</li> </ul>		
6.	Compensation and Benefits	5 hc	ours
	<ul><li>a. The Pay Rules</li><li>b. Leave Administration and Absentee Control</li><li>c. Employee Group Benefits</li><li>d. Personnel Policies</li></ul>		
*7.	Position Classification	3 hc	ours
	<ul><li>a. Job Analysis</li><li>b. The Classification Factors</li><li>c. Manager's Role in Classification</li></ul>		
8.	Labor Contract Interpretation and Administration	4 ho	ours
	<ul><li>a. Labor Organizing and Unfair Labor Practices</li><li>b. The Collective Bargaining Process</li></ul>		
9.	Labor Contract Interpretation and Administration	4 ho	ours
• General M	a. Contract Clauses b. Administering the Contract c. Discipline and Grievances  TOTAL:	48 hc	ours
1.	Introduction to Management	4 ho	ours
2.	Understanding and Managing Human Behavior/Participatory Management		ours
	<ul> <li>a. Communication</li> <li>b. Active Listening</li> <li>c. Motivation</li> <li>d. Resolving Conflict</li> <li>e. Leadership/Effective Use of Authority</li> </ul>		
*3.	Coaching and Counseling/The Problem Employee	6 h	ours
	<ul><li>a. How To Deal With Marginal Performance</li><li>b. Coaching Models</li><li>c. Employee Assistance</li></ul>		

4. Organizational Management/Development 4 hours Organizational Concepts and Models Staffing/Career Development **\***5. Delegation of Authority 4 hours Delegation Time Management \*6. Planning 8 hours Management by Objectives Work Plans/Action Plans Setting Goals and Objectives 7. Operations Research 4 hours Introduction a. b. Decision Making c. Critical Path Analysis 2 hours Program Evaluation 8. TOTAL: 40 hours General Government: Administrative Procedures Act 4 hours a. Laws, Rules, Executive Orders 2. • Executive/Legislative Structure and Process 4 hours a. Executive Branch b. Legislative Process TOTAL: 8 hours TOTAL COURSE HOURS = 120 hours/ 15 days \*SUPERVISORY CORE COURSES = 54 hours/ 7 days

## MANAGEMENT CORE CURRICULUM - LEVEL II

	Approximate Course Time
Management Theory Improving Management Skills Management Style and Leadership Management Communications Motivation Theory and Practice Team Building and Team Management Organizational Theory and Concepts Managing the Personnel Function Productivity Measures and Improvement Program Evaluation ADP for Managers Administrative Law	4 hours 8 hours 4 hours 8 hours 4 hours 4 hours 4 hours 8 hours 8 hours 8 hours 8 hours 9 hours 10 hours 11 hours 12 hours 13 hours 14 hours 15 hours 16 hours 17 hours 18 hours 18 hours 18 hours 18 hours
	4 hours
Management Information Systems (SBAS - P/P/P) Policy Development and Implementation	4 hours 4 hours
	Improving Management Skills Management Style and Leadership Management Communications Motivation Theory and Practice Team Building and Team Management Organizational Theory and Concepts Managing the Personnel Function Productivity Measures and Improvement Program Evaluation ADP for Managers Administrative Law Effective Meetings Management Information Systems (SBAS - P/P/P)

TOTAL: 88 hours

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#### HOUSE STATE ADMINISTRATION

#### BILL SUMMARIES

WEDNESDAY, FEBRUARY 9, 1983

HB 626 (BARDANOUVE):

Requested by the Public Employees' Retirement Division, this bill concerns unfunded liabilities in the Municipal Police Officers' and Firefighters' Unifed Retirement Systems. Specifically HB 626 requires the administrator of the Public Employees' Retirement Division on April 1, 1983 to reevaluate the unfunded liability for each city under the police pension plan. Each city found to have an unfunded liability must pay 25% of this liability with interest in ten annual installments ending May 1, 1992. Except for a city joining the pension plan after June 30, 1982, each city will pay the same employer rate beginning July 1, 1993. Under the firefighters' pension plan, the administrator must on or before October 1, 1986 determine the unfunded liability of each city. Each city determined by the administrator to have an unfunded liability must pay an amount in addition to its regular employer contributions.

SB 33 (HAMMOND):

Currently the Administrative Code Committee has the authority to poll the legislature when not in session to determine whether a proposed rule is consistent with the intent of the legislature. SB 33, requested by the Code Committee, extends the polling authorization to a rule that has been adopted or amended within two years. The bill also provides that if 20 or more legislators object to any rule by filing written letters of objection with the Code Committee, the Committee must poll the members of the legislature. In the poll, the Committee may present its objection, if any, to the rule. The results of the poll must be published in the Administrative Rules of Montana.

SB 205 (ECK)

During the 1981 session, a bill was passed creating a state empolyee incentive award program under the Department of Administration. The purpose of the program is to recognize and monetarily reward state employees for suggestions or inventions that contribute to the efficiency, economy, or other improvement of state government by reducing the costs of governmental operations. Requested by the Department of Administration, this bill

(ovcez)

extends the sunset provision on the program for two years to July 1, 1985.

SB 100 (GRAHAM):

This bill, requested by the Code Commissioner, amends several statutes relating to government to eliminate inconsistencies or other errors. (The green sheets attached to the bill provide a detailed summary of the changes proposed in the bill.)

SB 216 (STIMATZ):

Requested by the Public Employees' Retirement Division, this bill provides that a retirement allowance must begin on the first day of the month following the member's last day of service under the Public Employees', Highway Patrolmen's, Sheriffs', Game Wardens', Municipal Police Officers', and Firefighters' Unified Retirement Systems. SB 216 also repeals a provision under the Game Wardens' Retirement System concerning early retirement.

E M P L O Y E E
I N C E N T I V E
P R O G R A M

Dennis M. Taylor Administrator

Division of Personnel
Department of Administration
February 9, 1983

As of the end of January 1983, the Employee Incentive Awards Program will have been in operation for ten months. In this time, state employees have submitted one hundred twenty suggestion applications. Eighty-seven of these have been fully evaluated. There have been eighty ideas denied awards for various reasons and seven successful suggestions that are expected to result in a total of \$200,000 first year savings. Thirty-three applications are still in various stages of the evaluation process.

SHCCE	STION	APPLI	CATIONS

Number Number Received Approved		Number Denied	Number Being Evaluated	Number Being Tested/Awaiting Legislation			
120	7	80	31	2			

The seven successful suggestions and the savings to be realized by each are described below:

An implemented suggestion for a more efficient Veterans' Affairs Division reporting form warranted a cash award of \$25 for Thomas Hamilton, according to the recommendation made by John LaFaver, Director, Dept. of S.R.S. This award and a certificate of recognition was presented to the employee by Governor Schwinden on November 1.

A modification of the grade of material used on low speed, low volume areas of highways, (i.e., shoulders and parking lanes) was suggested by Donald Fallang. Implementation of this proposal resulted in considerable cost savings for the Department of Highways. (On one particular project—the 17 mile long Shelby North and South Interstate recycling project—the proposal resulted in an actual savings of \$87,372 or approximately \$4,000 on each one-direction mile of Interstate rehabilitation.) A recommendation by the Department of Highways Committee for the maximum award of \$500 was approved by the Council and presented to the employee on November 1.

A recommendation for placing a switch on the thermostats of buildings using overhead doors by which the opening of the door would turn the heat off until the door was closed again was submitted by Joe Wayne Finch and implemented by the Department of Highways. This energy saving idea was determined to indicate definite cost savings (in excess of \$5,000) and was recommended for an award of \$500 which was approved by the Advisory Council. This award and a certificate of commendation were presented to Mr. Finch on November 1.

As a result of Valerie A. Newton's suggestion, an agreement was made for SRS to utilize space within the Livingston Job Service Office as of May 1, 1982. This arrangement saved \$750 per year for SRS and offset the rental amount for DOLI the same amount. The Advisory Council approved a cash award in the amount of \$150, based on 10% of the hard cash dollar savings to the two departments for the first year. Each of the Departments will provide \$75 toward the award; it will be presented along with the certificate at the next awards presentation ceremony (as yet, unscheduled).

An application submitted by a Department of Fish, Wildlife and Parks employee, John C. Cada, suggested that telephone interviews of resident and non-resident hunters be used as opposed to the questionnaire mailings previously used. The procedure was implemented successfully by this employee and resulted in a saving to the State of approximately \$36,000. An award of \$500 has been approved by the Advisory Council at the recommendation of the DFWP and will be presented to him at the next ceremony.

Two applicants, William Spracklin and Gilbert Paulson, jointly submitted a suggestion for state-wide use of post-straightening equipment rather than discarding bent delineator/sign posts. Said devices (3) have been constructed and are presently being used by maintenance crews. Implementation of this suggestion has resulted in the savings of approximately \$55,000. The Advisory Council approved an award of \$500 as recommended by the Department of Highways Committee.

Donald R. Taylor's suggestion for a steel tripod to be constructed and used to provide a stable alignment site for small survey crews was evaluated by the Department of Highways Committee and found to provide limited savings to the State, therefore, it is the Committee's recommendation that \$25 be awarded to the applicant. The Advisory Council approved the award to be presented at the next ceremony.

Costs of the Incentive Awards Program are summarized in the following

#### table:

SOURCE	PERSONAL SERVICES	OPERATING COSTS	TOTAL
AGENCIES	\$ 9,400.	\$ 300.	\$ 9,700.
CLASSIFICATION BUREAU	\$ 600.		600.
ADVISORY COUNCIL	\$ 3,100.		\$ 3,100.
EMPLOYEE BENEFITS BUREAU	\$ 6,900.	\$ 1,700.	\$ 8,600.
TOTALS	<u>\$20,000.</u>	+ \$ 2,000.	\$22,000.

All costs have been absorbed by the respective agency budgets. Personal service costs include salaries and benefits. Operating costs mainly consist of travel, printing and mailing expenses. It is expected that future personal services costs will depend on the number of suggestions evaluated and also on the increases to salaries and benefits, while operating costs can be cut in half as these figures represent, for the most part, the start-up costs.

#### PROGRAM COSTS/SAVINGS EVALUATION

FIRST YEAR SAVINGS FROM SUGGESTIONS	ADMINISTRATIVE COSTS* PERSONNEL DIV/ADV COUNCIL	ADMINISTRATIVE COSTS* AGENCIES	NET SAVINGS FIRST YEAR
\$ 200,000	\$ 9,700	\$ 12,300	\$ 178,000

\*Costs include personal service, printing and mailing costs which were absorbed by respective agency budgets.

The savings realized in the first year (\$200,000) less all absorbed program costs (\$22,000) represent the net benefit of the program to date (\$178,000).

#### \*\*\*\*\*

#### MEMBERS OF THE INCENTIVE AWARDS ADVISORY COUNCIL

Mike Abley, Court Administrator, Supreme Court of Montana

Jim Adams, Director of Field Services, Montana Public Employees Assoc.

Judith H. Carlson, Deputy Director, Program & Planning, Dept. of S.R.S.

Russell G. McDonald, Administrator, Personnel Division, Dept. of Highways.

Lois A. Menzies, Research Division, Legislative Branch.

John H. Noble, Deputy Commissioner for Management and Fiscal Affairs, University System.

William R. Palmer, Assistant Administrator, Workers' Compensation Div.,
Department of Labor and Industry.

Dennis M. Taylor, (Chairperson), Administrator, Personnel Division, Department of Administration.

Joseph M. Michaud, Program Coordinator Denise L. Boyett, Secretary

INTRODUCED BY SANDANON

BY REQUEST OF THE PUBLIC EMPLOYEES RETIREMENT DIVISION

A BILL FOR AN ACT ENTITLED: "AN ACT REVISING THE EXCESS UNFUNDED LIABILITY PROVISIONS OF THE MUNICIPAL POLICE OFFICERS" RETIREMENT ACT AND THE FIREFIGHTERS" UNIFIED RETIREMENT ACT; AMENDING SECTIONS 19-9-107, 19-9-503, AND 19-13-503, MCA; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE."

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

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Section 1. Section 19-9-107, MCA, is amended to read:

"19-9-107. Election to join plan -- transfer of assets. (1) Cities other than those participating in the statewide police reserve fund administered by the department of administration in accordance with Chapter 335, Laws of 1974, as of June 30, 1977, may elect to join the plan by passing an ordinance stating the election and the consent of the city to be bound by the provisions of this chapter. Upon the enactment of such an ordinance, the provisions of this chapter become applicable to the city. Any city enacting such an ordinance shall send a certified copy thereof to the board and shall, as soon as possible thereafter, deposit with the board all cash and securities held by it in its local police reserve or retirement fund.

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The value of the securities shall be determined by the board.

date. Such shares shall be charged to the employer and (2) The trustees or other administrative head of the local system as of the effective date of the election shall certify the proportion, if any, of the funds of the system represents the accumulated contributions of the active members and the relative shares of the members as of that credited to the respective individual accounts of the members in the plan and administered as if the contributions nad been made during membership in the plan. Any excess of employer credits over charges under this section will be offset, with interest, against future required employer Any excess of employer charges over credits under this section are payable by the employer, with interest, on--a basis for a period of 10 years or less as determined by the procedure-described-in-19-9-583{2}-and--{3} administrator." Section 2. Section 19-9-503, MCA, is amended to read: contributions for a period determined by the administrator.

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"19-9-503. Unfunded liabilities. (1) It is found and declared by the legislature that many cities operating under prior plans have excess and unfunded liabilities under such prior plans, which liabilities cannot be amortized by the percentage contributions set forth in 19-9-702 and 19-9-703.

(2) The administrator shall, on or before October 1,

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-2- INTRODUCED BILL

each administrator. If any city and the administrator are unable shall require such city to pay an additional sum to amortize not the administrator, in the absence of administrator to have an excess and unfunded liability under SEIDS shall pay an additional sum over a period of January 1, 1978, to negotiate and reduce to writing the amortize its excess liability, the administrator city which participates in the plan created by this chapter. terms of an agreement satisfactory to both of them for time to amortize its excess liability as determined by of each city. Each city found by a prior plan which as of July 1, 1977, is not funded by 1977, determine the excess and unfunded liability of with fraud, abuse of discretion, or arithmetic error, is its excess liability on July 1, 1977, over a period or funds available for deposit The determination of Ö more than 40 years. administrator binding deposit to city and

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an amount in excess of the amount necessary to amortize its liabilities under the prior plan and under this chapter shall receive a credit in the accounts of the administrator for any such excess payments.

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(4) The excess unfunded liability for each city shall be revaluated by the administrator on July 1, 1980, as part of the normal actuarial valuations required in 19-9-504

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reflecting the change in the contribution rates made in 19-9-601, 19-9-702, and 19-9-703, as amended by Chapter 375, Laws of 1979, and each city\*s funding position will be changed using the procedures of 19-9-107. The resulting report will be made available to the cities no later than October 1, 1980.

municipal police officers\* retirement system do not agree with the results of the revaluation outlined in subsection (4), they may, by mutual agreement of the cities, select a qualified actuary, as defined in 19-9-504, to perform a second actuarial valuation as of July 1, 1980, with the conclusions of the second actuarial valuation to replace the actuarial valuation discussed in subsection (4). The cost of the second actuarial valuation shall be paid by all cities participating in the system in proportion to their active membership in the system as of July 1, 1980.

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tability for each city based on the actuarial valuation required in 12-9-504 for the period on the actuarial valuation

interest, in 10 annual installments, the first payment due 1982. shall pay 25% of this excess unfunded liability. with Nay 1. 1983. and subsequent payments due May 1 of each year Each\_city\_with\_an\_excess\_unfunded\_liability\_as\_of\_June\_30\* thereafter, with the final payment due May 1, 1992,

by a city following the revaluation required in subsection (6)(a) must be reduced proportionately over a 10-year period beginning July ly Credits received 1933

(c) On July 1, 1993, each city shall pay the employer contribution rate specified in 19-9-703 without credit reduction, except for a city joining the plan after June 30, 1932. A city joining the plan after June 30, 1982, is subject to the provisions of 19-9-107. 14

(7) Subject to judicial reviews the board is the determining body as to the interpretation and application of this section."

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"19-13-503. Unfunded liabilities. (1) The legislature finds and declares that many cities operating under prior plans have excess and unfunded liabilities, and the Section 19-13-503, MCA, is amended to read: percentage the amortized by contributions set forth in this chapter. рe cannot Section 3. liabilities

(2) The administrator shall, on or before October 1, 1286 determine the excess and unfunded liability of 1984 25

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to have an excess and unfunded liability under a prior plan ç with the of excess liability as determined by he determination must be negotiated between each city and the administrator. Each city determined by the administrator each city participating in the plan created by this chapter. administrator shall pay an additional sum over a period that, as of July 1, 1984 1286, is not funded by sums deposit agreement between the city and the administrator. available for to amortize its funds 0 deposit time

þe amortize its liabilities under the prior plan and under this the amount necessary to to ō Each city determined by the administrator accounts chapter shall receive a credit in the the administrator for the excess payments. of in excess amount an (3) paying

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level of unfunded liability must be applied to the reduction that exceeds the amount necessary to maintain the current city with an unfunded liability, any contributions portion of the member, employer, and state each For (4) 18 16

NEW SECIION. Section 4. Effective date. This act is of the unfunded liability." 19 20

effective on passage and approval.

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	ध्य	TOTAL		\$ 111,72	349,96	38,10	559,625	(221,53	(227,67	288,91	100,84	124,00	90,06	50,65	(11,51)	194,80	173,30	(2, 14	×		\$ 1 619 060		
dits 6/82)	J.	Total Projection		\$ 28,640	181,350	0-	424,540	(166,208)	(176,342)	108,800	-0-	56,250	-0-	0-	(12,289)	97,430	26,660	(1,315)	×			356.654 \$ 597.016	
/82 - (Cre	Н	Proposed	·	2,864	18,135	-0-	42,454	12%0	11%0	10,880	<b>-</b>	5,625	0	<b>-</b>	13	9,743							
Payments 12/82 - (Credits 6/82)	н (3)		1	\$ 83,080 \$	168,617	38,103	135,085	(55,373)	(50,835)	180,118	100,848	67,750	00,000	50,651	2229/(1459)	97,376	116,640	(831)	×		\$ 1,022,044.00		
	9	Rate Difference	(% of Salary	.683	. 963	(3.574)	3.924	(12.673)	(12.457)	.771	(.172)	1.042	(1.942)		288)			(11.911)				\$560,000	
1982	Į.	Excess	franti-c'	\$ 80,472	509,488	•	1,192,705			305,666		158,029	•			273,717	159,189	•	×		\$2,679,266.		
(2)	<u>,</u>							12%	11%						)°, 			<b>%</b> %			1,057,571.00	4,610,803.00	, .
1980	Ω	Excess (Credits)	N Kotttoper	197,435.00	1,157,238.00	0-	1,531,597.00			650,487.00	183,735.00	654,133.00	82,451.00	126,010.00		307,779.00	777,509.00	•	×		668,374.00		
1978(1)	C	Excess	manarith	\$	Ϊ,		<u></u>														\$ 5,663,374.00 \$1,057,571.00 \$2,679,266.00	\$11,320,264	
1977	മ	*(Credits)		·››				(221,693)	(159,268)												(380 961)	,745,494	
	<b>A</b>	Excess	, and a second	\$ 645,149.00	2,413,236,00	591,852.00	2,285,807.00	7.65%	4.62%	1,281,857.00	319,452.00	850,734.00	394,424.00	172,594.00	35,699.00	423,388.00	1,712,213.00	·×	×		TITELIS \$11 126 455 00 (380 961)	Liability \$10	
CTTY				Anaconda	Billings	Bozeman	Butte	Glasgow	Glendive	Great Falls	Havre	Helena	Kalispell	Lewistown	Livingston	Miles City	Missoula	Plains	Baker (4)	- Maria	TYTTALS	Excess Sys.	

\$ 5,668,374.00 \$1,057,571.00\$2,679,266.00 \$ 1,022,044.0	\$4,610,803.00 \$560,000
\$ 5,668,374.09 \$1,	\$11,320,264 \$4,
TOTALS \$11,126,455.00 (380,961)	Excess Sys. Liability \$10,745,494

In 1978, the actuarial valuation did not break-out individual city obligations.  $\Xi$ 

In 1980, excess unfunded liability credits were expressed only as percentage of salary. (5)

Current statute does not permit revaluation after 1980. Gredits and debits are memo only. 

City of Baker joined system July 1, 1982 and will be included in 1984 valuation. <del>(</del>†

## EXCESS UNFUNDED LIABILITY PAYMENTS & CREDITS HB 626

## February 9, 1983 -- Larry Nachtsheim

	Current Annual Payments	Proposed 10 Annual Payments
Anaconda	\$14,809	\$ 2,864
Billings	43,435	18,135
Bozeman	-0-	-0-
Butte	60,608	42,454
Glasgow	12% CR	12% -0-
Glendive	11% CR	11% -0-
Great Falls	48,792	10,880
Havre	17,343	-0-
Helena	30,964	5,625
Kalispell	7 <b>,7</b> 83	-0-
Lewistown	11,894	-0-
Livingston	1%	1% -0-
Miles City	23,086	9,743
Missoula	<b>58,32</b> 0	5,666
Plains	8%	-0-
TOTALS	\$317,034	\$95,367

#### PROPOSED AMENDMENTS TO HB 547

- 1. Title, lines 4 and 5.
  Strike: "MAKING" on line 4 through "THE" on line 5
  Insert: "PROVIDING THAT THE REGISTRATION OF AN ELECTOR IS
  COMPLETE UPON RECEIPT BY THE"
- 2. Title, lines 6 and 7.
   Strike: "TO" on line 6 through "RECEIPT" on line 7
   Following: "A" on line 7
   Insert: "PROPERLY COMPLETED"
- 3. Page 2, lines 2 and 3.

  Strike: "Registration" on line 2

  Insert: "Upon receipt by the election administrator of a properly completed registration card, the registration" Following: "is" on line 2

  Strike: "not"

  Following: "complete" on line 2

  Strike: "until" through "The" on line 3

  Insert: ", and the"
- 4. Page 2, lines 4 and 5.
  Following: "a" on line 4
  Insert: "registration"
  Following: "number" on line 4
  Strike: "within" through "card" on line 5

#### PROPOSED AMENDMENTS TO HB 547

- 1. Title, lines 4 and 5.
  Strike: "MAKING" on line 4 through "THE" on line 5
  Insert: "PROVIDING THAT THE REGISTRATION OF AN ELECTOR IS
  COMPLETE UPON RECEIPT BY THE"
- 2. Title, lines 6 and 7.
   Strike: "TO" on line 6 through "RECEIPT" on line 7
   Following: "A" on line 7
   Insert: "PROPERLY COMPLETED"
- 3. Page 2, lines 2 and 3.

  Strike: "Registration" on line 2
  Insert: "Upon receipt by the election administrator of a properly completed registration card, the registration"
  Following: "is" on line 2
  Strike: "not"
  Following: "complete" on line 2
  Strike: "until" through "The" on line 3
  Insert: ", and the"
- 4. Page 2, lines 4 and 5.
  Following: "a" on line 4
  Insert: "registration"
  Following: "number" on line 4
  Strike: "within" through "card" on line 5

#### PROPOSED AMENDMENTS TO SB 45

1. Page 4, lines 5 through 9.
Following: "(a)" or line 5
Strike: "review" through "statute" on line 9
Insert: "request and obtain an agency's rulemaking records for the purpose of reviewing compliance with 2-4-305"