

MINUTES OF THE MEETING OF THE LOCAL GOVERNMENT COMMITTEE
January 4, 1983

The Local Government Committee met at 12:30 p.m. on January 4, 1983, in Room 224A, with Chairman Kathleen McBride presiding. All members were present except Rep. Vinger who was absent and Rep. Neuman who was excused. Lee Heiman, Staff Attorney, was also present.

The purpose of the meeting was for orientation and organization.

SMOKING. It was moved that there be no smoking in the committee room. The motion passed. REP. SALES wished to be noted as voting "No."

PROMPTNESS. CHAIRMAN McBRIDE requested that the committee members arrive on time, determine if a quorum is present and proceed with the work for the day. If a committee member is going to be absent, please notify either the committee chairman or the committee secretary.

RULES OF PROCEDURE were discussed (See EXHIBIT 1). It was moved that the Rules of Procedure for Local Government be adopted. The motion passed.

AVAILABILITY OF STAFF ATTORNEY. LEE HEIMAN reviewed the role of responsibility he is willing to assume (See EXHIBIT 2).

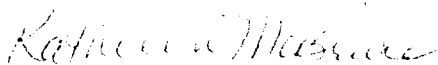
PROXYS. REP. PISTORIA moved that we do allow written proxy votes submitted to either the chairman or the committee secretary. The motion passed. This procedure would extend to anything we might be taking executive action on.

RECALLING OF BILLS. The question was raised as to how many times we are going to recall bills. CHAIRMAN McBRIDE stated that that could not be determined.

SECOND ON MOTIONS. REP. PISTORIA moved that a second be required for all motions. The motion passed.

BILL SUMMARIES. REP. BERGENE made the motion that LEE HEIMAN prepare bill summaries on all bills. The motion passed.

The meeting adjourned at 2:00 p.m.



Chairman Kathleen McBride



Geri Brusett, Secretary

RULES OF PROCEDURE

LOCAL GOVERNMENT COMMITTEE
Room 224A
48th Legislative Session

1. All hearings and executive sessions will be open to the public.
2. Testifying:
 - A. All individuals wishing to testify must sign the witness sheet (near entry door) prior to the committee hearing.
 - B. If you desire your testimony to be recorded, written copies of the witness sheet must be submitted to the committee secretary.
3. Time limits for the presentation of opposing views may be set in order that equal time may be given for proponents and opponents.
4. Order for the hearing:
 - A. Opening statement by the sponsor,
 - B. Proponents,
 - C. Opponents,
 - D. Closing statement by the sponsor.
 - E. Questions by committee members. (only committee members may ask questions. All questions shall be directed through the chair to opponents, proponents and sponsor.)
5. Amendments to bills must be presented to the committee in writing. (Some technical changes may be made to amendments adopted by the committee.)
6. Executive Session will be limited to committee discussion and only upon request of a committee member will members of the public be allowed to comment.


Kathleen McBride, Chairman

SENATE MEMBERS

PAT M. GOODCOVER
CHAIRMAN
CARROLL GRAHAM
JOSEPH P. MAZUREK
JESSE O'HARA

HOUSE MEMBERS

JOHN VINCENT
VICE CHAIRMAN
BURT L. HURWITZ
REX MANUEL
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SHAROLE CONNELLY
DIRECTOR, ACCOUNTING DIVISION
ROBERT C. PYFER
DIRECTOR, LEGAL SERVICES

TO: House Local Government Committee
FROM: Lee Heiman, Committee Staff Attorney *lee*
RE: Staff Attorney Functions
DATE: January 4, 1983

I have been assigned to staff your committee during the legislative session and am available to do the following:

- 1) review proposed legislation and advise the committee as to constitutionality, internal consistency, possibility of conflict with or duplication of existing provisions, and compliance with other bill drafting provisions such as grammar, punctuation, word choice, and sentence structure;
- 2) research other states' laws pertaining to a given bill upon request of a committee member;
- 3) assist the committee or individual member in obtaining data or any pertinent information from governmental entities pertaining to bills under deliberation;
- 4) draft proposed amendments upon request of individual committee members prior to committee action on a given bill;
- 5) review all amendments adopted by the committee to insure that appropriate language is used to accomplish the intended result, and that corresponding changes necessary to reflect the effect of the amendment are made in the rest of the bill (e.g. title changes, section or subsection renumber, grammar, punctuation, etc.)
- 6) draft proposed amendments to be moved on second reading upon request of any committee member;
- 7) review rough drafts of committee minutes to assist the secretary in accurately reflecting the deliberations of the committee;

- 8) draft statements of legislative intent or obtain drafts from state agencies when directed by the committee;
- 9) draft committee bills when requested by the committee;
- 10) attend subcommittee meetings when assigned by the chairman to perform the appropriate functions listed above; and
- 11) attend conference committee or free conference committee deliberations as invited to perform the appropriate functions listed above.

Please feel free to call on me at any time, either during committee meetings or downstairs in room 117. Because we are still drafting legislation during the first few weeks of the session, my availability to the committee may be somewhat limited at first; but please bear with me. I look forward to working with you.

LH:lk
Comm Letter/LEE4