

November 25, 1981

LEGISLATIVE ADMINISTRATION COMMITTEE

The House Legislative Administration Committee meeting was called to order by Chairman Representative Spilker and all members were present. Also in attendance was Chief Clerk Don Byrd, and Sergeant-at-Arms Bob White. The minutes from the last meeting were approved.

The purpose of the meeting was to discuss several things that had been taken into consideration and acted upon at the end of the regular session.

The sound system that was installed temporarily is now permanent and seems to be functioning exceptionally well. Three microphones and several wind screens disappeared after the regular session. Representative Kanduch moved that \$1500 be allocated to buy additional microphones. Motion seconded by Representative Meyer and passed unanimously. Chief Clerk Byrd will make the necessary arrangements through the Department of Administration for this purchase.

Two lektreivers have been purchased and installed in room 435. The voting machine printer was serviced and repaired under the regular maintenance contract and appears to be operating as good as new.

During the regular session getting additional letterhead printed for the representatives was a real problem. Since that time the Department of Administration, Publications and Graphics Division, has been doing that sort of thing. However, Chairman Spilker reported that after calling a couple of printing places in town indications are that taking regular stationary printed for the House of Representatives and having one of these shops print the representatives' name, etc. on it would be far less expensive. And, the Publications and Graphics Division does not have the facility for printing letterhead envelopes. She also indicated that our relationship with the Department of Administration still requires that all purchases must be let for bid and handled through that department.

The chairs in the House of Representatives that were sent to the prison for repair and restoration for \$100 a piece, have not been found to be satisfactory. It seems that the mechanism is faulty and poorly installed. Chief Clerk Don Byrd will contact the prison on this matter.

Parking still seems to be a problem. Several suggestions have either failed to work out or are not practical. Placing the name of the representative or their district number at each space is a reoccurring suggestion. Chief Clerk Byrd and Sergeant-at-Arms White are going to draft a directive to the Department of Administration addressing this problem. Hopefully this problem will be ironed out by the next session. Designated parking spaces seems to be the only answer and shall be so stated in the directive.

Representative Curtiss made a motion that two additional persons, Dorothy Higgins, steno pool, and Cynthia Andrus, permanent page to the minority leader, be accepted as hired by the House of Representatives

for the special session. It was seconded by Representative Zabrocki and carried unanimously.

Bob White, Sergeant-at-Arms made a suggestion concerning the wires used for the television camers be run through conduit down from the balcony in the house chambers. They now just hang down and are dangerour to persons sitting below.

Representative Meyer made a motion to adjourn. Seconded and carried unanimously.

WILLIAM H. SPILKER
Chairman, Representative Spilker