

SENATE COMMITTEE ON EDUCATION AND CULTURAL RESOURCES

JANUARY 19, 1981

The Senate Committee on Education and Cultural Resources met Monday, January 19, 1981 in Room 402 of the Capitol Building. Senator Bob Brown, Chairman, called the meeting to order at 1:02 p.m.

ROLL CALL

Committee members present were Senators Brown, Smith, Mazurek, Thomas, McCallum, Severson, Haffey, Hammond and Blaylock.

OLD BUSINESS

It was noted that Linda Leimbach, a homemaker from Libby, had called in her support of Senate Bill 23 as she was unable to attend the hearing.

Senator Brown asked those participating in the tour of Boulder River School and Hospital to report to the committee. Committee members attending were Senators Hammond and Mazurek, Legislative Council Researcher Andrea Merrill and Committee Secretary Jill Rohyans. A copy of the annual report and the pre-vocational and vocational program proposal are attached to these minutes (attachments #1 and #2). Senator Hammond noted he had specifically investigated to determine if there was any duplication in administration between Boulder River School and Hospital and community-programs and was confident that no duplication exists. Members were impressed with the educational programs being conducted at the facility.

Senator McCallum reported that he had visited the class for autistic children at the Cathedral, 6 of whom are deinstitutionalized clients from Boulder River School and Hospital. He felt the committee should visit the class also.

EXECUTIVE SESSION

The following bills were acted upon in Executive Session:

SB 67
SB 58
SB 23
SB 68

ACTION ON SENATE BILL 67

Senator Mazurek moved Senate Bill 67 DO PASS. The motion carried unanimously with Senator Blaylock absent.

ACTION ON SENATE BILL 58

Senator Thomas moved to amend the bill by inserting amendment #3, attachment #3, to the bill. After discussion, Senator Thomas withdrew the motion.

Senator Blaylock joined the committee.

Senator Mazurek moved Senate Bill 58 DO PASS.

Senator McCallum made a substitute motion that the bill be amended to reflect a July 1, 1981, effective date (as per the attached standing committee report). The motion carried unanimously.

Senator Mazurek moved Senate Bill 58 DO PASS AS AMENDED. The motion carried on a roll call vote with Senators Smith and Severson voting no (see attached roll call vote #4).

ACTION ON SENATE BILL 23

Senator McCallum moved Senate Bill 23 DO PASS. The motion carried on a roll call vote with Senators Hammond, Blaylock, and Mazurek voting no (see attached roll call vote #5).

ACTION ON SENATE BILL 68

Senator Blaylock moved Senate Bill 68 DO PASS. The motion failed with only Senator Blaylock voting yes.

Senator Hammond moved Senate Bill 68 DO NOT PASS. The motion carried with only Senator Blaylock voting no.

There being no further business, the committee adjourned to reconvene Wednesday, January 21, at 1:00 p.m.



Senator Bob Brown, Chairman

ROLL CALL

SENATE EDUCATION COMMITTEE

47th LEGISLATIVE SESSION - - 1981

Date 4/19/81

NAME	PRESENT	ABSENT	EXCUSED
Senator Ed Smith	X		
Senator George McCallum	X		
Senator Elmer Severson	X		
Senator Swede Hammond	X		
Senator Chet Blaylock	X		
Senator Bill Thomas	X		
Senator Joseph Mazurek	X		
Senator Jack Haffey	X		
Senator Bob Brown, Chairman	X		

Each day attach to minutes.

SENATE

Education
Cultural Resources COMMITTEE

BILL _____

VISITORS' REGISTER

DATE 1/29/81

NAME

REPRESENTING

BILL #

(check one)
SUPPORT OPPOSBarbara Kosa
Chad SmithOffice of Public Instruction
MSBA 0

SB 23

✓

PLEASE LEAVE PREPARED STATEMENT WITH SECRETARY

BOULDER RIVER SCHOOL

AND HOSPITAL

FISCAL YEAR

1980

ANNUAL REPORT

RICHARD L. HEARD, SUPERINTENDENT

BOULDER RIVER SCHOOL AND HOSPITAL

AGENCY DESCRIPTION

Boulder River School and Hospital is the only full-range facility in the state for the care, treatment and training of mentally retarded persons. The purpose of the facility is to secure the treatment and habilitation suited to the needs of the individual, and to assure that such treatment and habilitation are skillfully and humanely administered with full respect for the person's dignity and personal integrity in the least restrictive environment possible. Admission procedures and basic guidelines for care, treatment and training of the residents are found in Sections 53-20-101 through 53-20-165, M.C.A. Compliance with state and federal regulations is a continuing goal.

ACTIVITIES TO EFFECT FREEDOM FROM DISCRIMINATION ACT

Boulder River School and Hospital ensures that equal employment opportunities are provided to both on and off grounds applicants as outlined by bargaining unit contracts and state employment regulations. New applicants and employees are judged on merit alone, and not by sex, race, handicap or religion, as outlined in the Department of Institutions 1977 Affirmative Action Plan.

PROGRAM NAME: Administration

PROGRAM COST: FY 80 - \$659,962.00

PROGRAM DESCRIPTION:

The Administration Program, consisting of the Superintendent's Office, Administrative Services and Fiscal Services, has the responsibility for direction, services and accountability for the operation of the facility. The program provides support services in the areas of Fiscal, Personnel, Purchasing/Warehouse, Inservice Training, Clerical and other administrative functions.

PROGRAM BENEFITS:

The Superintendent's Office maintained contact with necessary agencies and organizations, and provided counsel and direction to staff. Medicaid/Medicare or Private Insurances were billed to reimburse the State General Fund in the amount of \$4,839,572.57. The facility was once again licensed by the State Board of Health and Environmental Sciences as an Intermediate Care Facility for the Mentally Retarded (242 beds), and as an Acute Care Hospital (23 beds). Organizational changes were made. Medical peer review was held. Various advisory councils visited the facility. The Board of Visitors conducted on-site visits and made recommendations. The Resident Advocacy Program assisted some of our residents, as did the Foster Grandparent Program.

Administrative Services recruits, screens and hires applicants for position vacancies. Counseling and assistance are available to all areas on personnel problems. Turnover rate for FY 80 was 54.3%, which is down 13.9% from FY 79. Information was researched, stored and disseminated as requested. Seven hundred eight (708) visitors were given tours of the facility. Relief services were provided for the switchboard, mail room, print shop and canteen.

New employees were given assistance in the location of the facility.

seventeen (217) new employees participated in the orientation and pre-service training programs provided by Staff Development. Thirteen (13) Foster Grandparents were provided a 20-hour pre-service training program. In addition, upgrade training was provided for HA I's and HA II's. The Boulder Training Model trained staff in the system of resident assessment, teaching and behavior management. A series of Management Development courses were inaugurated during FY 80. Western Montana College, through the Staff Development Department, continued to offer courses and field work leading to an Associate of Science degree in Human Services. There is no cost to the facility for this program. The Mail Room position was reduced to a .50 FTE position. Two hundred sixty (260) packages were delivered to residents, in addition to the distribution of all other types of mail. The Switchboard provided 7-day telephone service for both staff and residents. The Print Shop position was reduced to a .50 FTE, but continued to provide printing services to both staff and residents as required.

Fiscal Services maintained good fiscal control and accountability over the receipt and disbursement of all resident and facility funds. The responsibility and reporting center structure was modified to better reflect the facility's organizational structure, and to give managers a better picture of their areas. The Payroll office maintained accurate leave and payroll records. The Warehouse was responsible for ordering, receiving, distributing and maintaining an inventory control for all supplies, materials and equipment used at the facility. The State Legislative Fiscal Auditor contracted an audit of Boulder River School and Hospital, in which it was discovered that thirty-one (31) different organizations conduct reviews and audits of the facility. The auditors felt this was excessive, and recommended a study to

see which of those could be consolidated. Auditors further noted that Medicare and Medicaid should be billed at current costs, rather than the 1975 level being utilized.

RECOMMENDATIONS FOR PROGRAM IMPROVEMENT:

Continued efforts should be made to comply with state and federal regulations. This can be accomplished with the necessary assistance and support of other agencies and the Legislature. The facility should strive to maintain good relations with unions, communities, other agencies, Legislators, and other providers of services to the developmentally disabled. Professional contacts should be maintained to keep our knowledge current. A plan to control unemployment and Industrial Accident costs should be initiated. Supervisory personnel should be provided consolidated personnel policies and procedures. Present job descriptions and the staff evaluation system should be reevaluated. An Affirmative Action Program should be developed.

PROGRAM NAME: Care and Custody

PROGRAM COST: FY 80 - \$7,010,432.00

PROGRAM DESCRIPTION:

The Care and Custody Program includes the Medical and Hospital Services, Support Services, and the Habilitation Department. The Care and Custody Program is responsible for the total care of the residents at all times; it includes residential living supervision, providing direct services to meet the basic needs of shelter, clothing, health care and food.

PROGRAM BENEFITS:

Medical and Hospital Services include the Medical Consultants. Dietitian, Dental Services, Medical Records, Occupational Therapy, Physical Therapy, Pharmacy, Laboratory, X-Ray, Adaptive Equipment, Hospital and Clinical Services, and Cottage RN's and LPN's.

Medical Consultants continued to provide services in their respective specialities. Four speciality out-patient clinics were added during the year: Dermatology, Gastroenterology, Cardiology, and Urology. The number of clinic visits, medication reviews and chart reviews have increased. There were 3,525 clinic visits and record reviews. The Dietitian developed new menus for the residents and staff; developed and implemented special diets; recorded diet histories and other dietary information on resident charts; and conducted inservice training on normal and special diets. Dental Services provided 219 prophylactic treatments, as well as all necessary corrective dental care. The dental hygienist reevaluated all residents to determine self-help skills from a prophylactic viewpoint, and found only three (3) residents with the necessary ability to effectively remove their own dental plaque without the aid of personnel. A sugar-free snack list was distributed, and inservice training was provided cottage personnel on "individualized

valproic acid (Depakene) levels will now also be done routinely. The Radiology section processed 1,888 x-ray examinations in addition to EKG's, EEG's and clinical photographs. Employee chest x-rays will no longer be done routinely. A less expensive Tine Test program will be implemented instead. Nursing audits of cottage records by LPN's have improved charting; reorganization of clinic procedures to include rounds by Cottage RN's prior to clinic has resulted in improved resident assessment and follow-up, and has increased clinic efficiency. Monthly IHP medical needs follow-up by LPN's and Cottage RN's was also instituted. All RN and Hospital staff completed CPR training.

Support Services consist of Word Processing, Barber/Beauty Shops, Food Service, Laundry, Sewing Room, Shoe/Upholstery Repair Shop, Donations, Plant Maintenance and Powerhouse, and Canteen.

The Word Processing Center provided typing services. Fifteen thousand four (15,004) pages were typed. The Barber/Beauty Shops provide male and female residents an opportunity to have well-groomed hair. Food Service provided three nutritional meals each day for residents, and one meal a shift for staff at an average cost of 85 cents per meal. Food items were provided for special occasions and outings for the residents. Residents with special dietary requirements were appropriately served. The Central Laundry processed 1,011,502 pounds of laundry during the year; a decrease of 50,721 pounds from last year. The Sewing Room mended clothing and linens, provided draperies and curtains, did adaptive equipment sewing and sewing machine repair, as well as completing special requests. In addition to repairing shoes and helmets, the Upholstery/Shoe Shop repaired and reupholstered 103 pieces of furniture, padded and covered 7 walls and doors, made 37 pillows, covered 2 water beds, 2 gym mats, 3 car seats, and a variety of other miscellaneous items were made or covered. Donations (The Variety Shop) received 521 boxes of miscellaneous items which were

sorted, inventoried and acknowledged. Out of this, 9,888 separate items were sent to the cottages for residents' use. In addition, 258 boxes of Christmas gifts were received and distributed. The Maintenance section was responsible for maintaining the institution grounds, buildings and equipment, as well as building items to enhance the residents' environment. The renovation of the Hospital, Phase II program and Cottage 16AB was completed. The demolition of Cottages 3 and 68 was completed, as well as the final demolition of Buildings 1, 2 and 4. The Canteen furnishes the residents an opportunity to purchase treats and receive training on how to properly interact in a store-like environment.

The Habilitation Department continued to work to provide basic care and training to the residents in a safe, clean and stimulating environment. IHP staffings were completed on all residents. Habilitation staff conducted individual training programs, group training programs, and a variety of educational and recreational activities. A total of 221,534 hours of training were completed; this is an increase of 11,294 hours over last year. The training included 20,574 hours of formal training; 103,494 hours of informal training; and 97,466 hours of activity training. Programs to develop basic self-help skills and increase physical mobility are emphasized. Programs emphasizing development of acceptable social behavior while decreasing maladaptive behavior have a high priority where the need is identified. Cottage 3 was closed and plans were made to facilitate closure of Cottage 5.

RECOMMENDATIONS FOR PROGRAM IMPROVEMENT:

Since "Boarding Status" bridges the gap for those patients not candidates for acute care, but not ready for return to the cottage, some appropriate reimbursement should be received while providing this service to the residents.

Reimbursement practices for physicians' services should be reviewed. Improve hospital efficiency by reopening the operating room. More vigorous recruitment for the vacant Physical Therapy Supervisor and Physical Therapist positions should be implemented. To meet IHP identified needs of residents, three (3) more PT technicians, one (1) Physical Therapist, two (2) Occupational Therapists, four (4) Rehabilitation Aide I's, and one (1) Adaptive Equipment Carpenter Assistant are needed. Repair or replace mats and hydrotherapy turbines in PT.

Several buildings need roof repair. The bath/shower rooms in Cottages 10 through 15 need to be completely re-done for resident health and safety reasons. Employees need more inservice training. Word processing recommends that a 6640 IBM Document Printer be leased to increase their productivity.

Additional smaller living environments would facilitate better delivery of quality services. Additional personnel would free staff to spend more time in training programs with the residents; i.e., eight (8) Food Service Worker II's, one (1) Food Service Manager II, one (1) Custodial Worker II, one (1) Custodial Worker Supervisor, and eight (8) Laundry Worker I's. In addition, there is a need for one (1) Professional Nurse IV, one (1) Switchboard Operator I, two (2) Painters, one (1) Dental Assistant, one (1) General Office Clerk V, one (1) Clerk Typist III, eighteen (18) Habilitation Aide I's, and nine (9) Habilitation Aide II's.

PROGRAM NAME: Developmental

PROGRAM COST:	FY 80 -	\$531,345.82
	FY 80 - OPI Grant	29,697.74
	FY 80 - Title I Grant	98,155.81
	FY 80 - Title IV Grant	<u>401.37</u>
	TOTAL	\$659,600.74

PROGRAM DESCRIPTION:

The Developmental Program consists of the Education and Related Services Department, which encompasses Education, Communications (Speech and Language, Audiology, and Title I), Recreation, Psychology, and Social Services. Religious services and the Foster Grandparent program are administratively attached to this department, but the personnel are not employed by BRS&H. The primary responsibility of this department is to provide training and therapy to the residents, and to facilitate an orderly, appropriate and successful transition of residents to community services. Its secondary responsibility is to develop techniques and methods to treat the problems associated with mental retardation.

PROGRAM BENEFITS:

The Education section served 81 students daily (an increase of 6), completed 253 evaluations (an increase of 84) for Individual Habilitation Plans (IHP), as well as attended 253 IHP meetings. Speech and Language personnel conducted 287 (an increase of 110) evaluations, and attended 287 IHP meetings. Fifty-seven (57) residents received Speech/Language training. Audiology provided services to 224 residents, including operant response training to 15 residents, speech audiometry testing to 57 residents, impedance testing to 224 residents, and hearing evaluations to 4 residents. Two (2) residents received hearing aids.

Title I served all 69 eligible residents, as well as provided inservice training to other staff. Recreation provided approximately 400 hours of recreation per resident; a total of 48,171 hours. Evaluation and/or program reviews were conducted on all residents, and 180 IHP meetings were attended. Psychology completed 257 evaluations (an increase of 18), wrote 38 reports for outside agencies, and attended 235 IHP meetings. Social Services sent 45 Referrals for Community Placement (a decrease of 29) to the Social and Rehabilitation Services Department. Thirty-four (34) BRS&H residents were placed at Eastmont; 25 residents were placed in the community (an increase of 7), one of which returned. There were eight (8) admissions - three (3) transferred from Warm Springs State Hospital, one (1) transferred from out of state, and four (4) from Montana communities. Approximately 65 foster grandparents worked 4 hours per day, 5 days a week. Most were assigned to work with two (2) residents each for two hours daily. Religious services were conducted weekly and individual counseling, teaching and worship were available.

RECOMMENDATIONS FOR PROGRAM IMPROVEMENT:

Additional staff are needed for the Education and Communications sections to meet the identified needs of the residents and to comply with federal and state laws. The staff needed are two (2) Secretary III's, eighteen (18) Special Education Teachers, twenty-five (25) Teachers Aide II's, two (2) Speech Pathologist I's, four (4) Rehabilitation Aide II's, one (1) Psychologist III. It is also important that appropriate staff be able to attend relevant training workshops and conferences to keep abreast of current developments in working with severely and profoundly retarded individuals. The physical environment in Building 6 still needs some improvements.

PRE-VOCATIONAL AND VOCATIONAL PROGRAM PROPOSAL

by: David E. Boockphing and Mike Dalton

12/24/80

The following job stations will exist:

1. Pen assembly
2. Newspaper bundling
3. Can collection, sorting, crushing and packaging
4. Ceramics - mixing, pouring, cleaning and painting
5. Bottle recycling
6. Newspaper log rolling
7. Furniture refinishing
8. Pre-Voc I assemblies, packaging and tool usage

Incidental target behaviors are:

- I. Communication
 - A. Signing and pre-signing
 - B. Appropriate verbalization
 - C. Communication boards
 - D. Following directions
- II. Socialization
 - A. Appropriate socialization
 - B. Appropriate peer interaction
 - C. Leisure socialization (break time)
- III. Grooming and Self-Help
 - A. Encourage individual independence
 - B. Nasal hygiene
 - C. Decrease drooling
 - D. Hair care
 - E. Buttoning and zipping coats, pants and shirts
 - F. Hanging coats
 - G. Toileting skills - primary and secondary
 - H. Hand washing
 - I. Appropriate work attire
 - J. Pouring coffee and juice
- IV. Behavioral Intervention
 - A. Consequence of inappropriate behaviors incidentally and through use of "Behavioral Intervention Programs"
- V. Functional Living Skills
 - A. Token economy
 - B. Money handling
 - C. Name recognition (coffee cups and coats)
- VI. Travel Training
 - A. Use of canes
 - B. Finding work area
 - C. Riding bus
- VII. Work Habits
 - A. Establish and increase attending behavior
 - B. Care of materials
 - C. Responsibility for keeping work area neat
 - D. Working with others

Handwritten note:
all materials
can just

- E. Promptness
- F. Compliance training
- G. Proper work attitudes

Justification for training in the Pre-Vocational and Vocational setting

Presently:

2½ (FTE) pre-voc teachers serve 58 residents

5½ (FTE) language, travel training, survival skills, sensory impaired and self-help teachers serve 50 residents

The Pre-Voc classes vary from individual programs to classes with 6 students.

- 8 (with several more to be added) residents from 16c
- 2 residents from cottage 10
- 15 residents from cottage 11
- 15 residents from cottage 12
- 8 residents from cottage 13
- 2 residents from cottage 14
- 4 residents from cottage 15
- 6 residents from ITU's

Needs list for recycling project:

I. Contract with Butte Recycling

- A. Call Don Hilne
 - 1. Maintenance of equipment
 - 2. Provision of what equipment
 - 3. Transportation
 - 4. Ability to cancel
 - 5. Commitment to buy (not exclusively)
- B. Formulate contract
- C. Meet with Currie
- D. Get contract signed
 - 1. Drive to Butte - pick up equipment at the same time

Projected time:
1½ days

II. Location

- A. Look for appropriate setting
 - 1. Cottage 5
 - 2. Trailer
- B. Organization of physical plant

Projected time:
1 day

III. Bookkeeping

- A. Meet with Currie

Projected time:
1 day

IV. Visit DD recycling center

Projected time:
2 days

V. Talk to bars

Projected time:
½ day

SENATE BILL NO. 58

Mr. Chairman: I move to amend Senate Bill No. 58 as follows:

1. On page 1, by deleting the proposed amendments shown on lines 12, 15, 20 and 21.
2. On page 1, following line 25 by adding the following sentence as sub-section (2):

"(2) The governing authority may determine that a failure of any person to act as provided in subsection (1) is an exemption but such determinations of exemption shall not exceed 5 percent of the enrollment of the school district."

3. On page 2 by adding the following paragraph as Section 2:

"Section 2. Penalty. Any parent who refuses or neglects to immunize a child who is subject to compulsory school attendance so that the child can be enrolled and who refuses or neglects to file for an exemption on behalf of the child shall be guilty of a misdemeanor and fined not less than \$5 nor more than \$20 for each day that such refusal or neglect continues. The department shall have the primary responsibility for enforcement of this section."

4. On page 2, line 1, by renumbering "Section 2" to read "Section 3".

STANDING COMMITTEE REPORT

January 20, 19 21

MR. PRESIDENT

We, your committee on EDUCATION AND CULTURAL RESOURCES

having had under consideration SENATE BILL Bill No. 67

Respectfully report as follows: That SENATE BILL Bill No. 67

DO PASS

P.A.

STANDING COMMITTEE REPORT

January 10, 1981

MR. PRESIDENT

We, your committee on EDUCATION AND CULTURAL RESOURCES

having had under consideration SENATE BILL

Bill No. 58

Respectfully report as follows: That SENATE BILL Bill No. 58,

be amended as follows:

1. Title, line 8.

Following: "ACT"

Insert: "; AND PROVIDING AN EFFECTIVE DATE"

2. Page 2.

Following: line 4

Insert: "Section 3. Effective date. This act is effective July 1, 1981."

And, as so amended,
DO PASS

SENATE COMMITTEE EDUCATION and Cultural Resources

Date Jan. 19, 1981 Senate Bill No. 58 Time 1:40 p.m.

NAME	YES	NO
Senator Ed Smith		X
Senator George McCallum	X	
Senator Elmer Severson		X
Senator Swede Hammond	X	
Senator Chet Blaylock	X	
Senator Bill Thomas	X	
Senator Joseph Mazurek	X	
Senator Jack Haffey	X	
Senator Bob Brown, Chairman	X	

Jim Brown
Secretary

Bob Brown
Chairman

Motion: by Senator Mazurek that Senate Bill 58 Do Pass As
Amended.

(include enough information on motion--put with yellow copy of committee report.)

STANDING COMMITTEE REPORT

January 20,

19 81

MR. PRESIDENT

We, your committee on EDUCATION AND CULTURAL RESOURCES

having had under consideration SENATE BILL

Bill No. 23

Respectfully report as follows: That SENATE BILL

Bill No. 23

DO PASS

P.A.