MINUTES OF THE MEETING OF THE JOINT APPROPRIATIONS SUBCOMMITTEE FOR INSTITUTIONS
February 3, 1981 VETERANS' HOME BUDGET
JACK K. MOORE, Chairman called the meeting to order at 8:05 a.m. for the Veterans' Home. The meeting was held in Room 108, Capitol Building. All Committee members were present.

Testimony was given by PETER BLOUKE, Director of Mental Health and Residential Services; JIM HAUBEIN, Administrator of Management Services, PAT ESTENSON, Director of Veteran's Home, JIM MORIARTY, Business Manager Veteran's Home; JIM LARSON, Veterans' Administration; DOUG BOOKER, Office of Budget and Planning, RAY HOFFMAN, Fiscal Analyst.

MR. HAUBEIN explained Exhibit 6l, Page 4 Contracted Service. He stated Dr. WADE COVILL's contract is for $\$ 1,2 l 0$ per month.

In FY 80, the Department made a special contract with DR. COVILL to give everyone a physical examination, this was a one time contract. He noted the current contract with the physical therapist was for $\$ 25$. an hour for a maximum of 10 hours per month. Within the new budget they will cut this back to $\$ 18.63$ an hour for 104 hours per year. This gives the new contractor a new base for the budget, at $\$ 1,938$ projected on the inflation factors. The Veterans' Home had hired a dietician at $\$ 216$. per month for 16 hours a month, this has been cut back to $\$ 100$. per month for 12 months with projected inflation factor. He explained the contract with the pharmacist, WILLIAM KROLL, is for four to six hours of service a month. He noted the laundry contract in FY80 for $\$ 9,584$. In FY 82 and FY 83 this contract will be doubled because a laundry worker's position has been deleted, and all laundry is being sent out. A follow-up on laundry requirements has been done and the work load has doubled. He stated the Fire Suppression contract will be $\$ 300$. a year, and for this amount the Home will receive instruction on fire drills and inspection of the fire extinguisher. He stated the Xerox copier has not been projected across because this has been replaced by another machine which will be taken up in Rent. He then explained Page 5, Supplies and Materials. In Housekeeping and Janitorial, he did not project an ' 80 base, instead an' 81 base of $\$ 7,313$. was used on the other items he did use inflation factors provided by the Department. He stated the Carpentry figure was $\$ 19$. in FY 80, the reason for the increase to FY 82 , is because the FY 81 base is used which is $\$ 528$. The $\$ 19$. was a low level because of a supplemental situation. In the Drugs, an ' 81 base was used at $\$ 398$, also in Shop Supplies the 81 base was used at $\$ 218$. On Page 6 , Linens \& Bedding the actual expense of $\$ 2,339$ represented $\$ 20.34$ per occupied bed. In Kitchen Supplies the projection was on the ' 81 base of $\$ 998$. Again in electrical an ' 81 base was used, however in paper products, he went back to the '79 base and used that for projection. He explained the food costs was difficult to arrive at. The fiscal year end by using food service cost reports was 64.5 cents per meal, but by using SABAS he was back to 51.3 cents. He stated there was a considerable amount of donated foods, in FY 80 they received $\$ 6,737$ and in
surplus commodities was $\$ 4,684$. In the Communications on Page 7 , this is based on FY 80 base with inflation rates. He stated in Travel, Page 8, there was not a good base to work from, so he asked MR. ESTENSEN to 0 base travel by putting in anticipated travel. On Page l0, in Rent, he explained that the Savin Copy Machine is a lease purchase payment of $\$ 140$. per month. On Page ll, in Utilities, the standard inflation factors have been applied. In Repairs and Maintenance, Page 12, the Office Equipment was based on an 81 base. He explained in Shop,Plant and Industrial, the amount in FY 82 is higher, because of a $\$ 2,800$. pump that has to be serviced, so $\$ 2,000$. was put into $F Y 82$ for this repair. In Minor Tools, there was a $\$ 295$. one time expenditure to repair and re-equip the fire extinguishers from the Children's Unit. This amount was taken out so \$l86. base was used for projection. The Oil area has been cut to one barrel for FY 82 and two barrels for FY 83.

MR. ESTENSON explained Page 14, on Equipment. He stated there are 20 skilled beds, and only four are electrical at this time. They are proposing more beds at $\$ 1,605$ per bed. He noted they need new geriatric chairs at \$155. each, and would like 12 of those for each year of the biennium. The request for the buffer is for a $20^{\prime \prime}$ high speed machine. He explained the riding mower with snow dozer does come with a rototiller.

MR. HOFFMAN asked about the initial request for a vascular Doppler and an EKG machine, why weren't those items included.

MR. ESTENSON stated the vascular Doppler was deleted because they weren't sure it was going to be used that much.

MR. BLOUKE stated in the Personal Services area the FTE level is based on 115 residents including the old domiciliary. The discrepancy between the LFA and the Executive amounts to 1.5 FTE in the direct care unit, due to the Veteran's Administration requirements.

SEN. JOHNSON asked what the cost per day was for the nursing home.

MR. ESTENSON stated the total cost is $\$ 21$ per day for domiciliary care and \$44. for the nursing area.

SEN. JOHNSON asked what the number of hours for direct nursing care.

MR. ESTENSON stated there were 2.3 hours per day in the nursing care area and .36 hours per day in the domiciliary.

SEN. JOHNSON asked if they pursued getting Medicade and Medicare payments.

MR. ESTENSON stated they are not doing it now, but will be pursuing

MINUTES OF THE MEETING OF THE JOINT APPROPRIATIONS SUBCOMMITTEE FOR INSTUTUTIONS

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February 3, 1981
this soon. The nursing home has not been certified, but it is licensed.

MR. BLOUKE stated they are requesting 13.28 FTE over the previously authorized FTE level, (See Exhibit 62, 1.)

MR. ESTENSON explained they are currently at 65 FTE , their request is a total of 61.08, (See Exhibit 63).

MR. HOFFMAN explained there is a 1.5 FTE difference and this is related to the nursing care.

MR. HOFFMAN explained the initial budget has been refined by the Department as to their actual needs.

SEN. JOHNSON asked why the institution has not applied for Medicade and Medicare.

MR. HAUBEIN stated on several occasions the financial status has been looked at, and there are only three residents at the most that would qualify for Medicade, because of their other benefits.

SEN. JOHNSON asked how many widows are at the Home.
MR. BLOUKE stated approximately three widows, and six to seven couples.

MR. HAUBEIN asked that the department be allowed to deposit the revenue from the Veterans Administration, and from the Reimbursement back into the general fund, and fund this from the general fund. This was done up to the ' 77 session, and would be consistent with other institutions.

THE CHAIRMAN felt the vascular Doppler, and EKG equipment should be included back into the Equipment budget. He also wanted to insure the Home gets a heavy duty mower.

MR. ESTENSON stated the one quoted on bid by the Ford Company, was a Ford l25, 14 horsepower. In regard to the medical equipment, the doctor could handle the vascular Doppler. As far as the EKG, there is an annual requirement to have this done, the doctor can do this in his office. The objection was having to transfer a bed ridden resident to the doctor's office.

REP. CONROY asked if a snow blower would be better than a blade. MR. ESTENSON stated it might be better, but they did not get a quote on a snow blower. The retail price for the tractor and attachments was $\$ 5,600$. and the quote is $\$ 4,554$.

MR. HOFFMAN asked MR. ESTENSON to explain how the medical services are purchased and paid for by the Veterans, and the

MINUTES OF THE MEETING OF THE JOINT APPROPRIATIONS SUBCOMMITTEE FOR INSTITUTIONS
February 3, 1981
facility.
MR. ESTENSON explained that WWI veterans are eligible for aid and attendance, which means the VA will provide any required drugs and medical supplies.

MR. HOFFMAN explained the reasons the WWI veterans could receive these services in nearby communities, rather than attend a VA hospital.

MR. DAVIS, VA Medical Administrator, explained that the VA determined the Spanish American War vets because of the age and disability were automatically entitled to increased pension because of the need for regular aid and attendance. This is a term used for veterans who are bedfast. This classification for the Spanish American War vets gave them entitlement to outpatient care and treatment at the VA expense, but this did not entitle them to inpatient hospital care or physician care. Approximately two years ago this classification was added to the World War I vets, so they can receive medical care excluding inpatient hospital care.

THE CHAIRMAN asked about the hoist and van amount on Page 14. He noted the LFA based their bid on a $\$ 16,000$. van at Eastmont.

MR. MORIARTY stated they had bid for a van, so he called MR. WHITE and asked for a quote for a van, which was $\$ 10,500$. The current quote on the hoist including installation is $\$ 2,375$.

THE CHAIRMAN asked the VA people to respond to the remodeling projects of the old domiciliary at the Veteran's Home, if this will meet VA eligibility.

MR. DAVIS stated if the remodeling can be done at state expense, their only requirement would be that it meet fire safety codes and there be an environment conducive to patient care. He noted there is an ' 81 code book out now, that has 200 items that are changed, but they do not have a copy of that now.

MR. BLOUKE asked if they were considering both floors of the old domiciliary.

THE CHAIRMAN stated there would be fire escapes on the top floor, and he would like to have the second floor available. He asked how many beds are in the downstairs.

MR. BOOKER stated they would have to put sprinklers on both floors to meet fire safety codes.

MR. ESTENSON stated on the first floor there are 11 rooms, but three rooms are double, the second floor has 16 living rooms

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February 3, 1981
so the total residency could be 25. There is a capacity in the annex for 20 men.

SEN. THOMAS asked the VA representative, if the fire safety codes are met, will you state we have to do something about the life safety portion of the building.

MR. DAVIS stated for new construction or remodeling, there are privacy and general space standards. Where the VA does not participate in the construction or remodeling, they take the position they do not have the right to dictate the privacy standards. He felt the new annex probably meets the current requirements.

THE CHAIRMAN asked when they are going to get some new buildings.
MR. DAVIS stated there is a waiting list for construction that last through fiscal year ' 84 , he noted if the request was put in today there might be a chance for funds in '84. There is a 65 federal and 35 state funding requirement.

There being no further discussion or comments, the meeting adjourned at 9:30, and went into Executive Session.

JACK K. MOORE, Chairman
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MINUTES OF THE MEETING OF THE JOINT APPROPRIATIONS SUBCOMMITTEE FOR INSTITUTIONS EXECUTIVE SESSION
February 3, 1981
VETERANS 'HOME
JACK K. MOORE, Chairman called the Executive Session to order at 9:35 a.m. The meeting was held in Room 108, Capitol Building. All Committee members were present.

THE CHAIRMAN stated the LFA amount on Equipment would change due to the addition of the vascular Doppler, EKG machine and up to $\$ 6,200$. on the tractor snowblower. The new amount would be $\$ 37,939$. for FY 82 and $\$ 10,312$. for FY 83.

REP. CONROY moved the LFA Equipment amount for $\$ 37,939$. for $F Y 82$ and $\$ 10,312$. for FY 83 be approved. THE MOTION PASSED.

SEN. JOHNSON moved the Utility amount of $\$ 91,286$. for $F Y 82$ and $\$ 102,241$. for FY 83 be approved. THE MOTION PASSED.

SEN. JOHNSON moved the LFA Other Expenses amount for $\$ 511$ for FY 82 and $\$ 554$ for FY 83 be approved. THE MOTION PASSED.

MR. HOFFMAN explained the difference in the Repair and Maintenance was due to the reduced figures that the Executive Budget backed out.

REP. ERNST moved the Executive Budget amount for Repair \& Maintenance of $\$ 10,055$ for FY 82 and $\$ 8,919$ for FY 83 be approved. MOTION PASSED.

SEN. ETCHART moved the LFA rent amount of $\$ 1,620$ for FY 82 and $\$ 1,620$ for FY 83 be approved. THE MOTION PASSED

REP. CONROY moved to accept the LFA Travel amount of $\$ 1,921$ for FY 82 and $\$ 2,074$ for FY 83. THE MOTION PASSED.

SEN. ETCHART moved the LFA figures for Communications for $\$ 5,561$ for $F Y 82$ and $\$ 6,033$ for $F Y 83$ be approved. THE MOTION PASSED.

MR. HOFFMAN explained the difference between the LFA figures and the Executive was mainly due to food service cost reports estimates. He noted his cost per meal is based on 100 residents, the Executive cost per meal is based on 115 residents. Comparing the Veteran's Home to the Center for the Aged, he computed a cost per meal of 70 cents for FY 82 and 75.9 cents for FY 83.

SEN. JOHNSON moved the Executive Budget for Supplies and Materials for $\$ 113,762$ for FY 82 and $\$ 124,313$ for FY 83 be approved. THE MOTION PASSED

REP. CONROY asked if the difference in the Contracted Service was in the cost of the laundry worker. He asked if this would eliminate the need for small washers and dryers.

MR. BLOUKE stated they have deleted the laundry worker, but they would still need the small washers and dryers.

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MR. ESTENSON stated they would not eliminate the small washers, he noted most of the retained laundry workers would be necessary for sorting. He stated the cost reflects a laundry contract.

MR. HOFFMAN explained the difference was the LFA went off the ' 80 base for laundry, at that time there was not a firm figure for the laundry contract. The contract has been renegotiated for $\$ 23,000$. in $E Y 82$ and $\$ 25,000$. in $F Y 83$.

REP. CONROY moved the Executive Budget for Contracted Services for $\$ 52,736$ for FY 82 and $\$ 62,776$ for FY 83 be approved. THE MOTION PASSED.

SEN. ETCHART moved to accept the modified budget, (EXHIBIT 62). of $\$ 174,902$ for $F Y 82$ and $\$ 175,116$ for FY 83. THE MOTION PASSED.

REP. CONROY moved to accept the Executive Budget for the 61.08 FTE. THE MOTION PASSED.

THE CHAIRMAN asked to move on the Veterans Administration and Third Party Reimbursement on Page 2.

SEN. ETCHART moved the Veterans Administration amount of $\$ 244,053$. be passed through money into the general fund. THE MOTION PASSED.

REP. CONROY moved the Third Party Reimbursement amount of $\$ 431,866$. be passed through money into the general fund. THE MOTION PASSED.

There being no further comments or discussions, the meeting was adjourned at 10:00 a.m.


JACK K. MOORE, Chairman
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|  | EXPENDTTURES |  |  | 1982 BUDGET |  |  | 198, Bunger |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FUNDING | 1980 Actual. | $\begin{aligned} & 1981 \\ & \text { Estimated } \end{aligned}$ | Exec. Budget | Fiscal Analyst | Exec-LFA Varlance | Exec. Budget | Fiscal Anslyst | Excc-LFA Vardance |
| Lial Fund | 226. 722 |  | 1,016,906 | 486,507 | 530,399 | 1,024,200 | 469,742 | 554,458 |
| 1- Funds** |  |  |  |  |  |  |  |  |
| nterest \& Incolie | 5,611 |  | 4.000 | 4,000 | - | 4.500 | 4.500 | -0- |
| eterans Administration | 307,455 |  | - | 244.053 | (244, 053) | $=$ | 244.053 | (244,053) |
| hird Party Reimburse. | 351,061 |  | - | 431,866 | $(431,866)$ | - | 444,822 | $(444,822)$ |
| ETA | 11,450 |  |  |  |  |  |  |  |
| arm Revolving $\mathrm{A} / \mathrm{C}$ | 1,133 |  |  |  |  |  |  |  |
| 11. | 903,432 |  | 1,020,906 | 1,166,426 | $(145,520)$ | 1,028,700 | 1,163,117 | $(134,417)$ |



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| Itom | Justification | $\begin{gathered} \text { Exponclituro } \\ \text { ID } \end{gathered}$ | Status | FY 80 Actual | FY 81 | FY 82 | FY 83 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Agricultural | Seeds \& Supplies - Garden | 2201 | C | 328 |  | 357 | 386 |
| Athletic Equipment | Recreation \& Hobby | 2202 | C | 583 |  | 644 | 686 |
| Clothing \& Personal | Clothing | 2203 | C | 40 |  | 48 | 52 |
| Janitorial |  | 2206-7 | C | 7,766 |  | 7,964 | 8,609 |
| Medical |  | 2209 | C | 2,595 |  | 3,222 | 3,494 |
| Minor Tools |  | 2210 | C | 155 |  | 169 | 182 |
| Office Supplies |  | 2211 | C | 1,132 |  | 1,381 | 1,516 |
| Photo \& Reproduction |  | 2212 | C | 133 |  | 145 | 157 |
| Printing |  | 2214 | C | 44 |  | 48 | 52 |
| Jehicular |  | 2215 | C | 4 |  | - | - |
| Gasoline |  | 2216 | C | 2,602 |  | 4,268 | 5,122 |
| Plumbing |  | 2217 | C | 309 |  | 337 | 364 |
| Carpentry |  | 2218 | C | 19 |  | 575 | 622 |
| rug |  | 2222 | C | 71 | $!$ | 434 | 473 |
| 300ks |  | 2225 | C | 277 |  | 302 | 326 |
| Shop Supplies |  | 2229 | C | 120 |  | 238 | 257 |
| afety Suppliei |  | 2232 | C | 28 |  | 30 | 33 |

[^1]M. Modifioci
SUPPLIES \& MATERIALS


[^2]| description | Exponditure | Status | FY 80 Actual | FY 81 | FY 82 | ${ }_{\sim}^{\text {FY }} 83$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Telephone - Local Service \& Equipment | 2301 |  | 2,786 |  | 3,526 | 3,949 |
| Telephone - Long Distance | 2302 |  | 1,444 |  | 1,827 | 2,047 |
| Postage \& Mailing | 2304 |  | 279 |  | 371 | 371 |
| Advertising | 2309 |  | 5 |  | 6 | 6 |

TRAVEL


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UTILITIES
Institution Montana Veterans' Home______________

| Type | Usage | Rate | $\begin{aligned} & \text { Expondituro } \\ & 10 \end{aligned}$ | Status | FY 80 Actual | FY 81 | FY 82 | FY 83 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Electric | 573,061 | ; | 2601. | C | 8,832 |  | 11,672 | 13,073 |
| Natural Gas | 19,426 |  | 2603 | C | 59,857 |  | 79,107 | 88,600 |
| Laboratory Gas | Propane |  | 2604 | C | 22 |  | 29 | 33 |
| Water \& Sewer |  |  | 2605 | C | 362 |  | 478 | 535 |

REPAIRS \& MAINTENANCE


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PERSONAL SERVICES SUMMARY



PEREOUN SERVICES:

| Current FYE1 |  | FY 82/83 |
| :---: | :---: | :---: |
|  | Executive Modified | Total |
| 1.00 Superintendent/17 |  | 1.00 |
| 1.00 Adm. Off. III/15 |  | 1.00 |
| 1.00 Acct. Tech. I/10 |  | 1.00 |
| . 30 Clerk/Gen. Off. $/ 7$ | . 70 | 1.00 |
| 1.00 Med. Sec. $/ 9$ |  | 1.00 |
| 4.30 | . 70 | 5.00 |
| Maintenance (1100) |  |  |


| 1.00 | Maint. Sup. II/12 |  |  |
| :--- | :--- | :--- | :--- |
| 1.00 | Maint. Wk. III/10 | 1.00 |  |
| 3.20 | Maint. Wk. II/9 | 1.00 |  |
| 1.20 | Maint. Wk. I/8 | .70 | 3.90 |
| $\mathbf{6 . 3 0}$ |  | - | 1.10 |

Housekeeping (1200)

| 1.00 | Custodial Wk. IV/8 |  | 1.00 |
| ---: | :--- | ---: | :--- |
| 4.00 | Custodial WK. III/7 |  | 4.00 |
| $\frac{.75}{5.75}$ | Custodial Wk. II/6 | $\underline{1.85}$ | 2.60 |
|  |  | $\overline{1.85}$ | 7.60 |

Food Service (1300)
1.00 Food Service Mgr. I/11 1.00
3.25 Cook II/8 3.25
1.00 Store Mgr I/8
1.00
6.75 Food Service Wk. II/6
12.00 . 75
12.75

Laundry (1400)
$\left.\begin{array}{rlr}1.00 & \text { Laundry Wk. III/8 } & 1.00 \\ .45 & \text { Laundry Wk. I/6 } \\ & \text { Laundry Wk. I/6 }\end{array}\right]$

Professional Nurse (2100)

| 1.00 | Prof. Nurse III/14 |  |  |
| :--- | :--- | :--- | :--- |
| 3.00 | Prof. Nurse I/12 | 1.92 | 1.00 |
| 4.00 |  | $\underline{1.92}$ | 5.92 |

Executive Budget Comparison

Page 2

Current FY81

| Executive | FY 82/83 |
| :--- | :--- |
| Modified | Total |

L.P.N. (2200)
3.00 L.P.N. II/1O
$-3.00$
Nurse Aide (2300)

| 1.00 Ward Clerk I/8 | $\cdot$ | 1.00 |
| :--- | ---: | ---: |
| 10.00 Nurse Aide/6 | $\underline{5.36}$ | 15.36 |
| 11.00 | 5.36 | 16.36 |

Developmental (2400)
0 (Act/Soc) Prog. Mgr. $/ 13$

| 1.00 |
| :--- |
| 1.00 |
| 2.00 | | 1.00 |
| :--- |
| 1.00 |
| 2.00 |

TOTAL F.T.E.
47.8
13.28
61.08
.33. Frm/Ranch Hd/6
1.00 Laundry Wk I/6
1.33 F.T.E. deleted


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[^2]:    jonatingang. -

[^3]:    Status: C-Current Level

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[^5]:    Status: C-Curront Loval

