

April 9, 1981

LEGISLATIVE ADMINISTRATION COMMITTEE

A meeting of the Legislative Administration Committee was called to order by Chairman Bobby Spilker. All members were present. Also in attendance were Wayne Phillips, Assistant Chief Clerk, Jeanne Greenfield, Chief Steno, Bob Marks, Speaker of the House, Don Byrd, Chief Clerk, Bob White, Sergeant-at-Arms, and Sharole Connelly and Diana Dowling of the Legislative Council.

Sharole Connelly reported that she had not received the financial report, but she would have it later today. She went on to say that the per diem would be processed on the 15th and that the second round trip reimbursement would be received on Wednesday the 15th. Chairman Spilker asked her about funds for a special session and Sharole said if it lasted more than a few days a new feed bill would have to be appropriated. She also reported that there is money in the fund for health insurance for 100 representatives for 20 months.

Don Byrd, Chief Clerk, reported that material is being gathered for a handbook on operation of staff. The present staff will begin writing their own job description to be included in the handbook.

Jeanie Greenfield, Chief Steno, said that she believed that a secretary should not be given a committee and an appropriation subcommittee to work. She said the secretaries for the subcommittees for appropriations should be hired with the understanding that they will be terminated in 50 days or so. She also said a secretary can handle two small committees. Most of the minutes should be completed by April 17th. She said it has been a heavy load for just two proof readers. She suggested proofreaders on a part-time basis could be utilized. The Xerox machine was discussed, and Jeanie said it had not met with the workload. It should be larger, print both sides, and the location should be changed where the traffic would not be accessible to it. The secretaries used six recorders for meetings instead of the IBM Tone Input System. She also thought some type of memory typewriter could be utilized in the steno pool.

Bob White, Sergeant-at-arms, reported that a security guard had been terminated, but a replacement will not be hired. He also said that some of the pages could be used by committee secretaries to help with filing in binders for the representatives.

Don Byrd reported at this time that committee secretaries are available to the conference committee chairmen. He also reported that Bill Glaser of Montana-Wyoming Sound Systems will be here before the end of the session to present a cost proposal for a permanent system.

Chairman Spilker said there are four major purchases to be made this session, which includes sound system, House chair repair, voting machine printer and lektriever. Speaker Marks suggested that a total cost be found and perhaps House Bill 500 could provide additional money for the purchases. It was then decided to make this necessary purchase in the form of a resolution listing purpose and not dollar amount. However, Don said in 1979 the dollar amount for a voting machine was listed. He also recommended that they not purchase a new voting machine, but have the printer rebuilt. Speaker Marks suggested that Don get a price on repair and replacement. Also

suggested that a breaker be installed to protect the voting from either power shortage and/or power surge.

It was suggested that tighter specifications be written on lease equipment, especially the copy machines.

Don Byrd reported on the House chair repair progress. One of the chairs is completed and has been returned. A new metal mechanism was installed along with wide carpet castors, stripping and re-finishing, and the leather seats will be replaced when necessary. Since this repair work is being done by a state agency it is not a competitive bid. It was suggested that preventitive maintenance prior to each session would keep the chairs in usable condition.

Bob White, Sergeant-at-Arms reported that the Lektriever is not operating properly and that parts to repair it are really at a minimum. He suggested that shelving be used such as the Senate has for their bills distribution. However, the present room the sergeants office is in would be too small for the shelving that would be needed to take care of the amount of bills handled during a house session.

It was suggested that the old sound system could be sold because it does work but was not sufficient for the House chambers.

Don Byrd will check on specifications for copy machines with the Legislative Council since they are to be submitted six months prior to session. He will also check prices on a memory typewriter or word processor. Representative Curtiss made a motion that some type of automatic typewriter be leased for next session. Seconded by Carl Zabrocki and carried unanimously.

It was mentioned that the janitorial service is very poor in the legislative areas. Representative Meyer made a motion that the Chief Clerk, Don Byrd, write a letter to the Department of Administration and advise them of the problems and ask that the complex be cleaned. Carried unanimous.

Meeting adjourned.

Secretary

Chairman

STANDING COMMITTEE REPORT

April 14 19 91

SPEAKER

MR.

LEGISLATIVE ADMINISTRATION

We, your committee on

HOUSE RESOLUTION

Bill No. **5**

having had under consideration

**A RESOLUTION OF THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA
AUTHORIZING THE LEGISLATIVE ADMINISTRATION COMMITTEE, IN CONSULTATION
WITH THE SPEAKER OF THE HOUSE, TO PROVIDE FOR CERTAIN NEW EQUIPMENT
AND FURNISHINGS FOR THE HOUSE OF REPRESENTATIVES.**

Respectfully report as follows: That

HOUSE RESOLUTION

Bill No. **5**

DO PASS

TRIPPLICATE

HOUSE RESOLUTION NO. 5

INTRODUCED BY

Leg Adm Comm

BY REQUEST OF THE LEGISLATIVE ADMINISTRATION COMMITTEE

A RESOLUTION OF THE HOUSE OF REPRESENTATIVES OF THE STATE OF MONTANA AUTHORIZING THE LEGISLATIVE ADMINISTRATION COMMITTEE, IN CONSULTATION WITH THE SPEAKER OF THE HOUSE, TO PROVIDE FOR CERTAIN NEW EQUIPMENT AND FURNISHINGS FOR THE HOUSE OF REPRESENTATIVES.

WHEREAS, the House sound system was installed more than 10 years ago and has become inadequate and vulnerable to malfunction; and

WHEREAS, the printer for the voting system, which utilizes obsolete wiring and components, has likewise become unreliable and costly to repair; and

WHEREAS, the chairs used by members of the House of Representatives are in need of repair or replacement; and

WHEREAS, the bill retrieval system used by the House Sergeant-at-Arms is antiquated; and

WHEREAS, under Joint Rule 7-1 the Committee on Legislative Administration is the proper committee to have control of legislative property and the expenditure of funds therefor.

1 NOW, THEREFORE, BE IT RESOLVED BY THE HOUSE OF
2 REPRESENTATIVES OF THE STATE OF MONTANA:

3 That the Legislative Administration Committee, in
4 consultation with the Speaker of the House, is granted
5 authority to:

6 (1) purchase or lease a new sound system for the House
7 of Representatives;

8 (2) purchase or lease a new or rebuilt printer for the
9 House voting system;

10 (3) purchase or lease a new bill retrieval system for
11 the house; and

12 (4) contract for the repair and refurbishing of all of
13 the chairs used in the House chambers.

14 BE IT FURTHER RESOLVED, that the Legislative Council
15 pay for such equipment and repairs from funds available to
16 the House of Representatives as directed by the Legislative
17 Administration Committee.

-End-

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 1. General Assembly



3114 W. MARSHALL STREET
 RICHMOND, VIRGINIA 23230

February 16, 1979

- Rhode Island
- 1. House
- 2. Senate
- Nevada
- 1. House
- 1. Senate
- 4. Oklahoma
- 5. House
- Georgia
- 1. House
- Minnesota
- 4. Senate
- North Dakota
- 8. House
- 7. Senate
- Arizona
- 10. House
- New Jersey
- 11. Senate
- 2. Assembly
- Maryland
- 13. House
- 14. Senate
- Oklahoma
- 5. Senate
- South Carolina
- 16. House
- Florida
- 7. Senate
- 8. House
- Louisiana
- 19. House
- 20. Senate
- Montana
- 11. Senate
- Maine
- 22. House
- Arkansas
- 13. House
- Alaska
- 24. House
- 25. Senate
- Indiana
- 26. House
- 27. Senate
- Virginia
- 28. House
- 29. Senate
- Massachusetts
- 30. House
- Pennsylvania
- 31. House
- Kentucky
- 32. House
- Alabama
- 33. House
- Connecticut
- 34. House
- Ohio
- 35. House
- SERVICE ON CALL
- Washington
- 36. House
- California
- 37. Assembly
- CITY COUNCILS
- Rental & Maintenance
- 1. Jacksonville
- 2. Indianapolis
- Service on Call
- 3. Houma, La.
- 4. Tampa
- 5. Augusta, Me.
- 6. Baltimore, Md.

Sergeant-at-Arms
 House of Representatives
 State Capitol
 Helena, Montana 59601

Re: VS-320 Legislative Voting System

Dear Sir:

On my recent trip to Helena I discussed with your our VS-320 Roll-Call Voting System which is the same system currently being used by Montana Senate.

I am enclosing a data sheet which is a general explanation of this system. You will also find enclosed copy of "Advantages of Using an International Roll-Call Computer Legislative Voting System".

This system would enable the Montana House of Representatives to do everything that is presently being done with the system installed in the Senate. The system is flexible and through rewriting of software can be tailored to meet your specific needs.

Preliminary cost estimate to the House for this system would be:

1. Acquiring system under Rental & Maintenance Contract:
 - A. Initial charge with exchange of present equipment-----\$40,000.00
 - B. Annual Rental for years in Session-----8,500.00
 - C. Removal of computer portion of system after adjournment of Session-----750.00
 - D. Reinstallation of computer portion of system prior to convening of Session-----750.00

E. Annual Rental for years not in
Session-----4,000.00

2. Acquiring system through outright purchase:

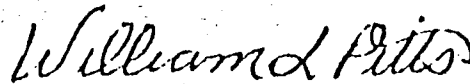
A. Purchase price with exchange of
present equipment-----\$119,250.00

Terms: Year of install-
ation-----\$80,000.00

Following
year-----39,250.00

If after going over the enclosed information you have any questions please let us know. I will be glad to meet with you and any other interested persons at any time you desire.

Sincerely yours,



William L. Pitts
President

WLP:fcf

Enc.

cc: Ms. Nancy Aagenes

Ms. Diana S. Dowling

*
WU LEG HEL

WU INFOMASTER 1-007321A089 03/30/81
ICS IPMPTUD PTL
ZCZC00171 03-30 0815A PST
TLX 313137 WU LEG HEL
4-014121S089 03/30/81
ICS IPMPTZZ CSP
R043550872 TDMT RICHMOND VA 112 03-30 1114A EST
PMS DON BYRD CHIEF CLERK
CARE HOUSE OF REPRESENTATIVES RPT DLY 46M, DLR
CAPITOL STATION
HELENA MT 59620

BT

DEAR SIR

THIS WILL CONFIRM OUR PHONE CONVERSATION OF THIS DATE NUMBER 1. ACQUIRING SYSTEM UNDER RENTAL AND MAINTENANCE CONTRACT A. INITIAL CHARGE WITH EXCHANGE OF PRESENT EQUIPMENT \$40,000 B. ANNUAL RENTAL FOR YEARS IN SESSION FINTPP C. REMOVAL OF COMPUTER PORTION OF SYSTEM AFTER ADJOURNMENT OF SESSION \$750 D. REINSTALLATION OF COMPUTER PORTION OF SYSTEM PRIOR TO CONVENING OF SESSION \$750 E. ANNUAL RENTAL FOR YEARS NOT IN SESSION \$4,000 NUMBER 2. ACQUIRING SYSTEM THROUGH OUTRIGHT PURCHASE A. PURCHASE PRICE WITH EXCHANGE OF PRESENT EQUIPMENT \$119,250 TERMS YEAR OF INSTALLATION \$80,000 FOLLOWING YEAR \$39,250 A COMPLETE PROPOSAL WILL FOLLOW

SINCERELY

WILLIAM L PITTS INTERNATIONAL ROLL CALL CORP RICHMOND VIRGINIA
3114 WEST MARSHALL ST
RICHMOND VA 23230

1115 EST

NNNN -
1123 EST

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WU LEG HEL