

March 11, 1981

LEGISLATIVE ADMINISTRATION COMMITTEE

A meeting of the Legislative Administration Committee was called to order by Chairman Bobby Spilker. All members were present. Also in attendance were Don Byrd, Chief Clerk, Bob White, Sergeant-at-arms, Sharole Connelly, Legislative Accountant, Diana Dowling, Legislative Council, and Bob Marks, Speaker of the House.

First item on the agenda was the financial report. Sharole Connelly said she had not had time to make a comparison study. However, the clerks office had compared a financial report from March of 1979 with one for February 1981, and found that expenses are 33 per cent down over total payover from last session. Also they showed that \$14,000 was saved by not paying overtime for holidays this session. Don also reported that work hours regarding overtime are about back to normal. Most of the committees are through hearing bills.

Chief Clerk Don Byrd discussed the House chairs. He had talked with Bill Thompson and Sandy Harris from the prison at Deer Lodge. Their first suggestion was to standardize the metal mechanism on all the chairs. Carpet castors, reupholstering, and a planned maintenance prior to each session were also suggested. Speaker Marks suggested they take one chair and base their bid on what it costs to repair it. Sharole Connelly reported that there is money left from the 1979 feed bill which could be encumbered for this purpose. It was also suggested that a contract be made with the prison on the chairs. Representative Meyer made a motion that all of the above be done. Seconded by Representative Zabrocki. Carried unanimously.

It was also decided that the sound system now on rental basis should be purchased toward the end of the session.

A motion was made by Representative Zabrocki that an amendment be made in the employee pay policies stating that the step level be determined exclusively upon Montana legislative experience. Carried unanimously.

Sergeant-at-arms Bob White asked if he could hire a parttime security guard on a standby basis in the event of the absence of one of his fulltime security guards due to illness.

Representative Curtiss suggested that the parking lines be painted diagonally and this would allow for more car spaces and easier to get into the parking spot. Don Byrd was directed to send a letter to the Department of Administration discussing this.

Diana Dowling reported that all leases, rentals, and purchases over \$200 should, by law, be placed out on bid. This procedure is handled through the purchasing department in the Department of Administration. The department will be contacted concerning this matter.

The meeting was adjourned.

Secretary

Chairman



The Big Sky Country

MONTANA STATE HOUSE OF REPRESENTATIVES

Robert L. Marks, Speaker
Legislative Council
Rules Committee
Home Address:
P.O. Box 302
Lump Gulch Route
Clancy, MT 59634

March 13, 1981

Rep. Bobby J. Spilker, Chairman
Legislative Administration Committee

Dear Bobby:

Attached is a copy of bill from the Creative Press in the amount of \$37.50 covering 500 legislative letterheads and envelopes.

Because of the position of the Speaker, a good share of the correspondence requiring use of this stationery is between the office of the Speaker and the members of the House and Senate and it is felt that any excessive use is strictly because of the office.

It has been necessary to provide necessary material the legislators and I respectfully request the approval of the claim of this additional material.

Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bob", written over the word "Sincerely".

Robert L. Marks

RLM:mpb

Encl.



The Big Sky Country

MONTANA STATE HOUSE OF REPRESENTATIVES

Harrison G. Fagg
Majority Leader
Chairman, Rules Committee
Ph. — 449-4824

Helena, Address:
1810 Winne, 59601
Billings Address:
1414 Mystic Drive, 59102

March 19, 1981

Rep. Bobby J. Spilker, Chairman
Legislative Administration Committee

Dear Bobby:

Attached is a copy of a bill from the Creative Press
in the amount of \$54.25 covering 1000 legislative letter-
heads and envelopes.

Because of my position as Majority Leader, a good share
of the correspondence requiring use of this stationery is
between the office of the Majority Leader and the members
of the House and Senate and it is felt that any excessive
use is strictly because of this, and multiple correspondence.

It has been necessary to provide necessary material to legis-
lators and I respectfully request the approval of the claim
of this additional material.

Thank you.

Sincerely,

A handwritten signature in dark ink, appearing to read "H. Fagg", written over a horizontal line.

Harrison G. Fagg

HGF/dt



The Big Sky Country

MONTANA STATE HOUSE OF REPRESENTATIVES

Bobby J. Spilker, Majority Whip
Legislative Administration Committee, Chr.
Rules Committee
State Administration Committee
801 Harrison Avenue
Helena, Montana 59601

March 23, 1981

MEMORANDUM

TO: House Legislative Administration Committee
(Zabrocki, Meyer, Kanduch, Curtiss, Spilker)
Don Byrd, Chief Clerk of the House
Bob White, Sergeant-at-Arms
Diana Dowling, Director of Legislative Council
Sharole Connelly, Director of Accounting, L.C.
Bob Marks, Speaker of the House

FROM: Representative Bobby Spilker

There will be a meeting of the House Legislative Administration Committee on Tuesday, March 24, 1981 at 1:30 p.m. in Room 343.