

MINUTES OF MEETING  
LEGISLATIVE ADMINISTRATION COMMITTEE  
MONTANA STATE SENATE

April 19, 1979

The meeting of the Legislative Administration Committee was called to order in Room 415 of the State Capitol Building at 11:30 a.m. on the above date by Chairman Kolstad.

ROLL CALL: All members were present except Senators Graham and Rasmussen.

Dennis Casey, Secretary of the Senate, and Earl Moritz, Sgt.-at-Arms were also present for this meeting.

Dennis Casey, Secretary of the Senate said he had two questions to ask the committee on behalf of Diana Dowling, Executive Director of the Montana Legislative Council. The first question was in regard to lending two typewriters to the Legislative Council during the interim. Diana would like a letter from this committee allowing the use of the typewriters.

The second question which Diana wishes to have an answer to is how much stationery is each senator allowed to have during the interim. Dennis Casey told the committee that some senators have already had 5 boxes (2,500 sheets) some have had two boxes, and others have only had one box during this session. He said that the House gives only one box to each representative and that the representatives have to purchase any additional boxes.

Senator Kolstad asked the committee their feelings on this matter and said that in previous sessions senators were allowed 3 boxes each. Senator Hazelbaker said there should be a limit of two boxes and anything over that should have to be purchased by the senator involved. Senator Steve Brown said that two boxes should be sufficient and Senator Hazelbaker agreed. Senator Hazelbaker then said the committee should write Diana Dowling a letter limiting each senator to two boxes during the session and interim, but that it should not be advertised how many boxes some senators have received. Dennis told the committee that Senator Mathers has okayed the stationery purchased during the session.

Earl Moritz, Sgt.-at-Arms, reported on the cost of repairing the senator's chairs. He said the cost would be \$36 each for undercarriages, and that about five are needed. The round rollers cost \$20 per set, less 20%. This would be \$16 per chair. He also told the committee that he understood that since the rug on the Senate floor is very expensive and the chairs could ruin it, the Department of Administration would put them on if we will order them. He said that they have 20 now but, to get this price, we must order 100. The maintenance department will grease the chairs before next session.

MOTION: Senator Hazelbaker made a motion to order 5 undercarriages and 50 sets of rollers. The motion carried unanimously.

Earl Moritz then spoke on employment for next session. He suggested that there be 3 Asst. Sgt.-at-Arms and 2 doormen; one Asst. Sgt. would be in charge of pages and also take care of one door. He suggested that

maybe this committee consider having a page in charge of the pages, like the House has, but this could be discussed next session. He also suggested moving the sergeants back on 3rd floor into room 366, and said that Monida said there is room for them. He then told the committee that duplicate bills placed on the senator's desks is not needed, and that this practice is a terrible waste of paper. Dennis Casey said to change that procedure would take a rule change.

Hazelbaker moved that the Legislative Improvement Interim Committee study limiting the paper waste and the distribution of packets. The motion carried unanimously.

Senator Hazelbaker then moved that one copy machine be rented for one month, and the motion carried.

There being no further business, the meeting adjourned.

  
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ALLEN C. KOLSTAD, Chairman

ROLL CALL

LEGISLATIVE ADMINISTRATION COMMITTEE

46th Legislative Session - 1979

Date 4-19-79

NAME	PRESENT	ABSENT	EXCUSED
KOLSTAD	✓		
HAZELBAKER	✓		
RASMUSSEN		✓	
GRAHAM		✓	
BROWN, STEVE	✓		

FROM  
**TURBER PRINTING CO., INC.**

TO State Legislature  
Attn: Mr. Earl Moritz  
State Capitol, Helena

Phone 406/442-5528  
P. O. Box 885 — Helena, Montana 59601

SUBJECT Murphy Miller chair frame undercarriage Date 4 / 9 / 79

MESSAGE Dear Mr. Moritz: We are pleased to report that through the Hen furniture company we are able to procure the steel undercarriages for the Senate chairs — Murphy Miller mfr. These are the steel frames which screw into the underside of each chair and insert into the legs. Your cost on these undercarriage frames will be \$36.00 each, FOB Helena. With an order for 10 or more there would be a 10% discount, and a 15% discount if the order is for 20 or more frames. Delivery is 3 to 4 weeks. Thank you.

Signed Robert K. Lindgren, Sales Manager

REPLY

100  
50 00

Rollin 5.00 each - 100 per chair less discount 0.

Staking -  
100

Signed

Date

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SENATE RESOLUTION NO.

7

2 INTRODUCED BY LEGISLATIVE ADMINISTRATION COMMITTEE

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4 A RESOLUTION OF THE SENATE OF THE STATE OF MONTANA  
5 AUTHORIZING THE PRESIDENT OF THE SENATE TO APPROVE  
6 THE EMPLOYMENT OF SENATE OFFICERS AND EMPLOYEES NECESSARY TO  
7 COMPLETE THE BUSINESS OF THE REGULAR SESSION OF THE 46TH  
8 LEGISLATURE AND TO PROVIDE COMPENSATION FOR EMPLOYEES TO  
9 PREPARE ANY BUSINESS OF ANY SPECIAL SESSION OF THE 46TH  
10 LEGISLATURE.

11

12 WHEREAS, the completion of business of the regular  
13 session of the 46th Legislature encompasses the employment  
14 of certain legislative officers and employees of the Senate;  
15 and

16 WHEREAS, the preparation of business of any special  
17 session of the 46th Legislature encompasses the employment  
18 of certain legislative officers and employees of the Senate.

19

20 NOW, THEREFORE, BE IT RESOLVED BY THE SENATE OF THE STATE  
21 OF MONTANA:

22 , That the President of the Senate is authorized by the  
23 Senate Committee on Legislative Administration and the  
24 Senate of the 46th Legislature to employ and continue the  
25 employment of officers and employees necessary to complete

1 all unfinished business incident to and consequent upon the  
2 46th Legislature and any special session of the 46th  
3 Legislature.

4 BE IT FURTHER RESOLVED, that the payrolls covering each  
5 employment shall be authenticated by the President of the  
6 Senate and the Director, Accounting Division, Legislative Council,  
7 and payment of the same shall be made separate and out of funds  
8 appropriated for the regular session of the 46th Legislature  
9 at the rate specified in House Joint Resolution No. 1  
10 effective January 3, 1979, or from any new funds  
11 appropriated for such purposes.

12 BE IT FURTHER RESOLVED, that legislative officers and  
13 employees for any special session of the 46th Legislature  
14 shall be employed and compensated at the same prescribed  
15 rate as defined in House Joint Resolution No. 1.

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-End-

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# STANDING COMMITTEE REPORT

.....April 20,.....1979.....

MR. President:.....

We, your committee on.....LEGISLATIVE ADMINISTRATION.....

having had under consideration .....Senate Resolution..... Bill No. 7.....

Respectfully report as follows: That.....Senate Resolution..... Bill No. 7.....

DO PASS

PL.

STATE PUB. CO.  
Helena, Mont.

*Kolstad*

Kolstad Chairman.

5/11/19  
13-10  
13-10

1 SENATE RESOLUTION NO. 5  
2 INTRODUCED BY Delphine Schaper  
3 Shabass

4 A RESOLUTION OF THE SENATE OF THE STATE OF MONTANA REQUIRING  
5 ALL SENATE SUPPLIES TO BE STORED UNDER LOCK AND KEY AND ALL  
6 FURNITURE BELONGING TO THE SENATE TO BE LABELED AND NOT  
7 MOVED DURING THE INTERIM.

8

9 WHEREAS, much difficulty has been experienced in  
10 locating stored supplies and furniture belonging to the  
11 senate, and

12 WHEREAS, some articles of furniture have not yet been  
13 located, and the use of senate furniture by other state  
14 departments during the interim, has caused confusion and  
15 some damage.

16

17 NOW, THEREFORE, BE IT RESOLVED BY THE SENATE OF THE STATE OF  
18 MONTANA:

19 That all small supplies and typewriters belonging to  
20 the senate of the state of Montana, be boxed, labeled and  
21 stored under lock and key in room 407 of the capitol  
22 building, and

23 BE IT FURTHER RESOLVED, that all furniture belonging to  
24 the senate remain in the particular offices of the senate  
25 and shall not be removed from the various offices of the

1 senate during the interim, and all new furniture belonging  
2 to the senate of the state of Montana be stencilled "senate"  
3 and be imprinted "S" (for senate), room number and  
4 designation in code for each individual item.

-End-

AGREEMENT

From: MONTANA STATE SENATE

To: LEGISLATIVE COUNCIL  
Diana Dowling, Director

This is an agreement between the Montana State Senate, herein referred to as Senate and the Legislative Council.

1. The Senate agrees that when the Legislature is not in session, the Legislative Council may use two (2) IBM Correcting Selectric II typewriters, Serial Nos. 26-2225355 and 26-21171273 if, in the discretion of the Legislative Administration Committee, they are not needed by the Senate.

2. The Legislative Council agrees:

- a. To maintain a full service contract with International Business Machines, Inc. on the above typewriters;
- b. To correct, at its expense, any injury to the above typewriters resulting from their use in the Legislative Council;
- c. To return the above numbered typewriters, prior to December 1, 1981 or prior to the convening any any special session of the Legislature, or immediately, upon demand.

Dated this 20th day of April, 1979.

Cecil C. Kell

for the SENATE

Diana S. Dowling

LEGISLATIVE COUNCIL

(This is similar to an agreement R. Weber wrote for the use of a typewriter of the Senate by the Citizen's Advocate Office, in 1975.)