

February 12, 1979

LEGISLATIVE ADMINISTRATION

The meeting was called to order by Chairman Metcalf. All the Committee members were present. Also attending the meeting were Martha McGee, Chief Clerk, and Art Noonan, Assistant Chief Clerk.

The first order of business was a report by Martha McGee regarding staff changes and additional hiring of attaches. Martha reported that Patricia O'Neil had been hired as a sub-committee secretary for Rep. Waldron's committee, and Elizabeth Cole, as permanent page for the Chief Clerk's Office. Barbara Schuyler was reclassified from a regular stenographer to a sub-committee secretary, retroactive from the second week of the session; Shaun Devine was reclassified from a Grade 10, Step 3, to a Grade 10, Step 6, thereby changing the hourly wage from \$5.54 to \$5.90 per hour; Nina Kosmas was reclassified from a Grade 10, Step 1, to a Grade 10, Step 6, hourly wage changed from \$5.30 per hour to \$5.90 per hour, also retroactive from second week in the session; Lewis Smith was reclassified from a Grade 6, Step 4, to a Grade 6, Step 9, thereby changing his hourly wage from \$4.07 to \$4.51, also retroactive from the second week in the session.

Martha further reported that both Nina Kosmas and Lewis Smith had been working in supervisory capacities operating the Steno Pool, during the absence of the Chief Stenographer, Wanda Gough, who had been on leave due to a family illness.

The next order of business was the need for a memory typewriter, requested by Martha. She explained that the massive amount of work, which often times consisted of identical letters being put out, and original letters being required, would be well worth the cost of having a memory typewriter in the steno pool. Martha further explained that the cost would be \$180.00 per month for the use of this typewriter, and that one was available at this time.

Rep. Quilici added that the Consumer Council's Office had one, and that if they didn't have that sort of typewriter, they would definitely need to have another stenographer, and further said that he thought it would be a good idea for the steno pool to have one also.

Chairman Metcalf called for a motion regarding the items mentioned by the Chief Clerk and Rep. Quilici made a motion that this committee approve the changes in the staff recommended by Martha and the rental of a memory typewriter for the steno pool. The members voted and it was unanimous.

Chairman Metcalf then mentioned the pay regarding the holiday for the attaches, and whether it should be double time or double time and one-half. He said he was informed by Diana Dowling that the Senate was not paying their staff double time for the holiday, but it was pointed out by Martha McGee that she had heard the Senate was getting double time and one-half for the holiday. There was more discussion regarding this matter, and Rep. Magone inquired as to the law concerning this matter, and Martha called on Art Noonan to report his research regarding pay for public employees re holidays.

Art Noonan said the law was quite clear as to over-time for public employees, and that since the legal holidays given to state employees were not available for the legislative attaches, they would naturally receive double pay for having worked on these holidays, but that it was not clear if that should be double time and one-half. Rep. Magone said he thought that it probably should be double time and one-half because the holiday actually was over-time in a sense; he said the holiday itself was time and one-half, and that the employees should receive double time for having worked the holiday, thereby amounting to double time and one-half.

More discussion followed, and it was determined that the attaches should receive at least double time, but that if the Senate paid double time and one-half to their staff, then the House staff should also receive that rate of pay for working the holidays. Rep. Quilici made a motion to that effect, adding that it should be checked with the legislative council as well, as to their rate of pay regarding this matter. The members voted and it was unanimous.

There being no further business, the meeting was adjourned.

Zorka DaSilva, Secretary

Chairman Metcalf

STANDING COMMITTEE REPORT

February 10, 1979

MR. SPEAKER

We, your committee on LEGISLATIVE ADMINISTRATION/BILLS AND JOURNALS

Having had under consideration

RECOMMEND THAT THE FOLLOWING BE EMPLOYED BY THE HOUSE OF REPRESENTATIVES FOR THE 46TH SESSION AT THE BEGINNING OF BUSINESS FEBRUARY 12TH:

- LAURIE RUSTAD-----PAGE
- RON SOLE-----PAGE
- EDWARD MANNING-----PAGE
- RUSS PAGE-----PAGE
- JENNIFER ROBSON-----PAGE
- LAURETTA BROOK-----PAGE

AT THE BEGINNING OF BUSINESS FEBRUARY 14TH:

- MELODY LINES-----PAGE
- TAMMIE TODD-----PAGE

AT THE CLOSE OF BUSINESS, FEBRUARY 10, 1979, THE FOLLOWING ALSO BE TERMINATED:

Respectfully report as follows that

- W. JOHN FARRAGA-----PAGE
- JULIA RATHERT-----PAGE
- CORRINE A. KASCHUBE-----PAGE
- SCOTT A. KELLER-----PAGE
- STEPHAN Y ROSS-----PAGE
- CAM WHITE-----PAGE

AT THE CLOSE OF BUSINESS, FEBRUARY 13, 1979, THE FOLLOWING ALSO BE TERMINATED:

- REGINA (GINA) PATTON-----PAGE
- DAVID E. RANSIER-----PAGE

DO PASS

MR. SPEAKER.....

We, your committee on LEGISLATIVE ADMINISTRATION/BILLS AND JOURNAL

~~having had under consideration~~.....
~~Bill No.~~.....

RESPECTFULLY RECOMMEND THAT THE ATTACHE APPROVED BY THE COMMITTEE
ON LEGISLATIVE ADMINISTRATION BE APPROVED BY THIS BODY:

Joan Uda-----Attorney at Law, for Select
Committee on Prisons/House
of Representatives

~~Respectfully report as follows: That~~.....
~~Bill No.~~.....

DO PASS
XXXXXX



The Big Sky Country

MONTANA SENATE HOUSE OF REPRESENTATIVES

January 29, 1979

REP. JERALD L. METCALF
DISTRICT NO. 31
201 VAWTER STREET
HELENA, MONTANA 59601

COMMITTEES:
BUSINESS AND INDUSTRY
NATURAL RESOURCES
FISH AND GAME
LEGISLATIVE ADMINISTRATION, CHAIRMAN

Ms. Joan Uda
Attorney at Law
200 7th Avenue
Helena, Montana 59601

Dear Joan:

In accordance with unanimous approval of the Legislative Administration Committee on January 24, 1979, I hereby notify you that Section I of your Proposal for Employment has been approved:

- I. A three month contract calling for a retainer of \$1000 per month for hours up to 55 per month, at \$25 per hour for the next 20 hours, and over that at \$20 per hour.

Sincerely,

A handwritten signature in cursive script that reads "Jerry Metcalf".

JERRY METCALF, Chairman
Legislative Administration Committee
House of Representatives

PS