

LEGISLATIVE ADMINISTRATION

A brief meeting of the Legislative Administration Committee was held on this day to approve the hiring of additional staff. Chairman Metcalf called the meeting to order and roll call was taken, with the following Representatives being present: Metcalf, Magone, Quilici and Lory. Chief Clerk, Martha McGee also attended the meeting.

The following names were added to the staff of the House of Representatives:

- Vicki M. Lofthouse.....sub-committee secretary
- Vonnie R. Evans.....sub-committee secretary
- Linda A. Berg.....sub-committee secretary
- Mary Bernadette Flanagan.....sub-committee secretary

A motion was made to approve the hiring of the above-named persons, allowing the Chief Clerk, Martha B. McGee, to determine the Grades and Steps for each employee, in accordance with job classification and pay scale thereof. The motion passed unanimously.

Rep. Quilici then asked about obtaining a tape recorder for his committee meetings.

Martha McGee said the Steno Pool had 5 portable tape recorders, but that they were being used, and mentioned that Rep. Rameriz had also requested one. It was decided that Martha would look into the cost of the needed recorders and report to the committee at the next meeting.

Chairman Metcalf then reported that all of the tables that this committee had ordered for the committee meetings were not available. He said at this time only three (3) were available, but that the other three would not be available immediately, but were put on a temporary order, and that they would look for another source to obtain the three tables.

Martha then mentioned that the House would need a blackboard for the Consent Calendar, and that she had looked into the matter, and that there was a possibility of obtaining a portable one.

There was some discussion regarding the method to be used for the Consent Calendar, and Chairman Metcalf suggested that until a blackboard is obtained they could use the last column of the present board

Martha McGee said they would like to establish the procedure regarding the Consent Calendar as soon as possible in order to familiarize the members with the use thereof.

Martha then mentioned the security problem, and explained that people from the Department of Administration had been on the rostrum and had tampered with the equipment causing the P.A. system to malfunction. It was decided that the Sergeant-at-arms should be notified and take steps to prevent this from happening again.

Chairman Metcalf said they would direct the Sergeant-at-arms to do that.

Martha McGee said only authorized personnel should be up there, and there should be a way to prevent others from going up on the rostrum and tampering with any of the equipment. She pointed out that when this happened, on January 11, the House was not able to go into session for almost a half an hour, and that it was a serious matter. The members agreed that it was and again said some stronger measures would have to be taken to avoid this from happening again.

Martha informed the committee that as of this date the House had sixty (60) people on the staff, and that there was a possibility of the need for three (3) or four (4) more.

There being no further business, the meeting was adjourned.