

MINUTES OF THE MEETING
LEGISLATIVE ADMINISTRATION COMMITTEE
MONTANA STATE SENATE

March 7, 1977

The meeting of the Legislative Administration Committee was called to order by Chairman Kolstad on the above date in Room 404 of the State Capitol Building on adjournment.

ROLL CALL. All members were present except Senator Norman. (excused).

Senator Kolstad introduced William Pitts, President, International Roll-Call Corporation to the committee members.

Mr. Pitts suggested that the display boards be put over the exit doors with 30 lines on each side. This would drop the lines from 80 lines to 60 lines. The figures would remain the same size.

Senator McOmber asked if the boards could be seen from any place in the Senate.

Mr. Pitts explained that the boards can be put at an angle so that they can be seen by all members.

Senator Graham asked how fast the numbers could be changed on the board?

Nancy Aagenes explained that the operator will change them. She watched him today and it didn't take long to change them.

Senator Warden does not like the color of the trim on the calendar display board and was wondering if the color could be changed to match the decor of the woodwork.

Mr. Pitts stated that the color could be changed to a bronzed or the wood trim could be used.

Senator McOmber said that the leadership has been getting together to discuss the Russell painting and have decided that if we purchase the painting it will have to go at the front of the rostrum.

Mr. Pitts will make drawings and present them to the committee. He stated there is not enough time to change the boards this session, but said they will be ready before the next session. He will work on the roll call board now.

Senator McOmber asked that we have some kind of commitment from the International Roll-Call that this will be completed before next session.

Senator Lee thought that the painting should be put in front and along with the calendar display board.

Senator Graham asked what the price of the Russell painting would be and who would own the painting.

Senator Hazelbaker stated the cost was \$450,000.00. Senator McOmber explained that the State of Montana would own the painting as part of the purchase price would be paid by the Historical Museum.

P.W. Wallestad, a private citizen, asked what kind of security we would have when the Legislature was not in session.

Senator McOmber stated that there is insurance on the painting and the cost of the insurance is \$1,000.00 per year. The painting would be in the Historical Museum when we are not in session. He also asked that this information not be given to the press because it is not final.

MOTION: Senator Hazelbaker made a motion to redesign the board so all members can see it.

DISCUSSION: It was decided by members of the committee to get a commitment from Mr. Pitts as to when the work would be completed.

Senator Hazelbaker withdrew his motion.

Mr. Pitts told the committee that the rate for rental and maintenance is the same. (\$8,500.00). This rate is the same for all states.

Senator Kolstad asked when they can expect the alternative drawings to be completed

Nancy Aagenes asked Mr. Pitts to give us something in writing as to what to expect.

Mr. Pitts explained that he would have two alternative drawings for the committee to look at in two weeks.

Senator McOmber asked Mr. Pitts if he had been paid yet.

Mr. Pitts replied no.

Nancy Aagenes explained that the price of the calendar display board is good. The price is \$4,975.00. This would be for two large boards. She also pointed out that a new contract would have to be written to include the new equipment. (Copy of letter sent attached).

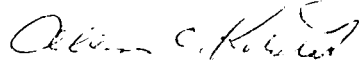
Senator Kolstad stated that a cabinet had been built to separate the bills for Senators and asked for comments on this.

Senator McOmber explained that Senator Blaylock had discussed a bill rack with him briefly. Senator Lowe had the plans drawn. I have asked them to work their figures over. It is \$400.00 or so.

Senator Graham asked the advantage of the bill sorter.

Nancy Aagenes explained that there would only be one neat set of bills on their desks instead of having the pages putting one at a time on your desk.

A motion was made and seconded that the meeting adjourn.
Motion carried unanimously.



Allen C. Kolstad, Chairman



The Big Sky Country

MONTANA STATE SENATE

March 7, 1977

MEMORANDUM

TO: Legislative Administration Committee
FROM: Senator Allen Kolstad
RE: Voting Machine and Calendar Display Board

You have no doubt noticed the beginning of the installation of the Calendar Display Board in the Senate Chambers. At this point, our agreement with International Roll Call Corporation to install this equipment is very flexible. Several decisions need to be made about the permanent location, size, and capacity of the Calendar Display Board. We should not expect to have the Calendar Display Board permanently in place until the beginning of the next session.

It is very important that all members of the committee participate in making a decision about how these things will be handled. We will meet on adjournment in Room 415. The Senate will have to live with the decisions we make about this Calendar Display Board for some time.

NA:paa

Allen C. Kolstad

To Nancy A.

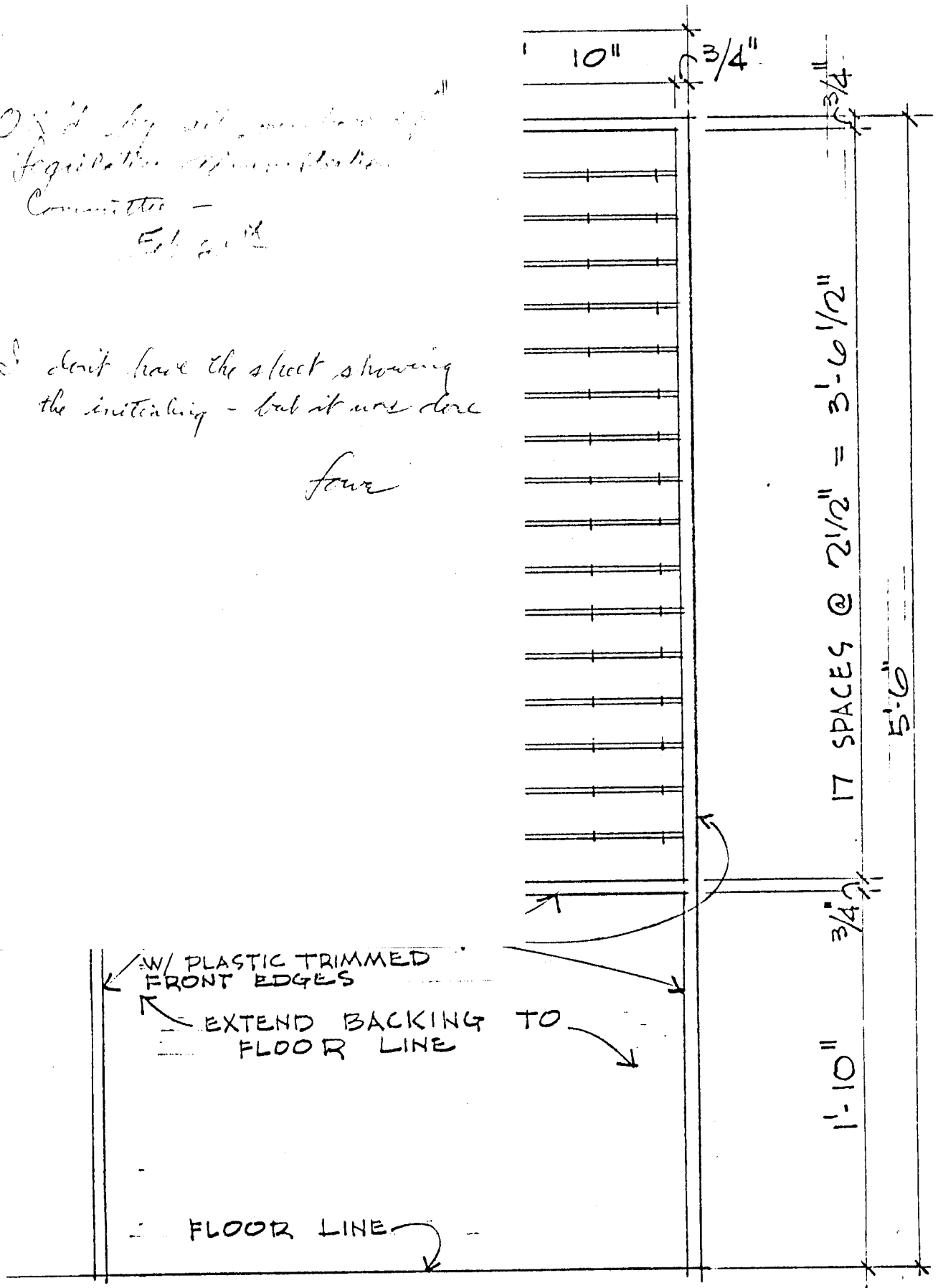
Right by all members of
Legislative Administration

Committee -

Feb 21/88

I don't have the sheet showing
the initialing - but it was done

four

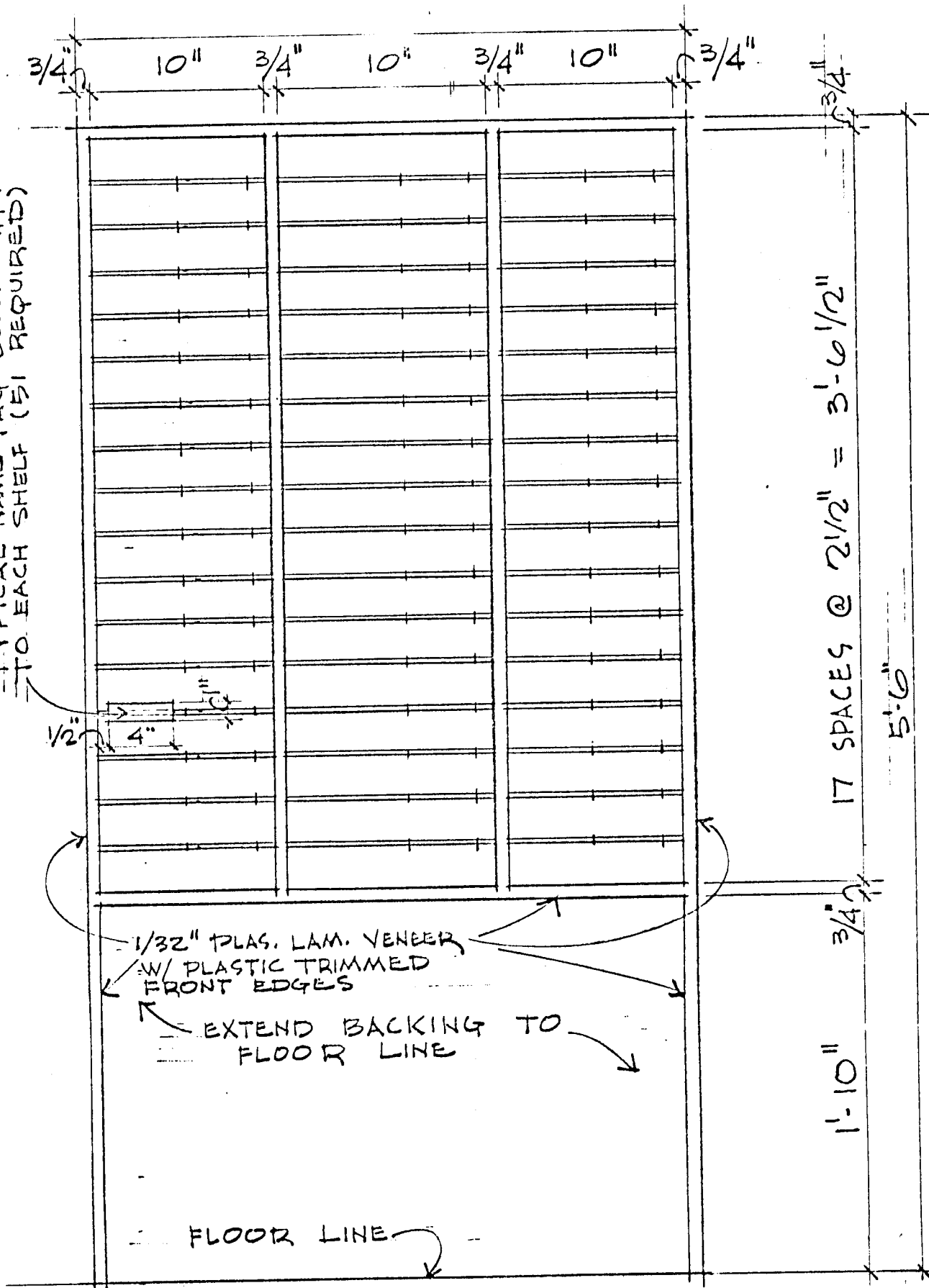


• PLAN VIEW •

SENATE BILL FILE

SCALE 1 1/2" = 1'

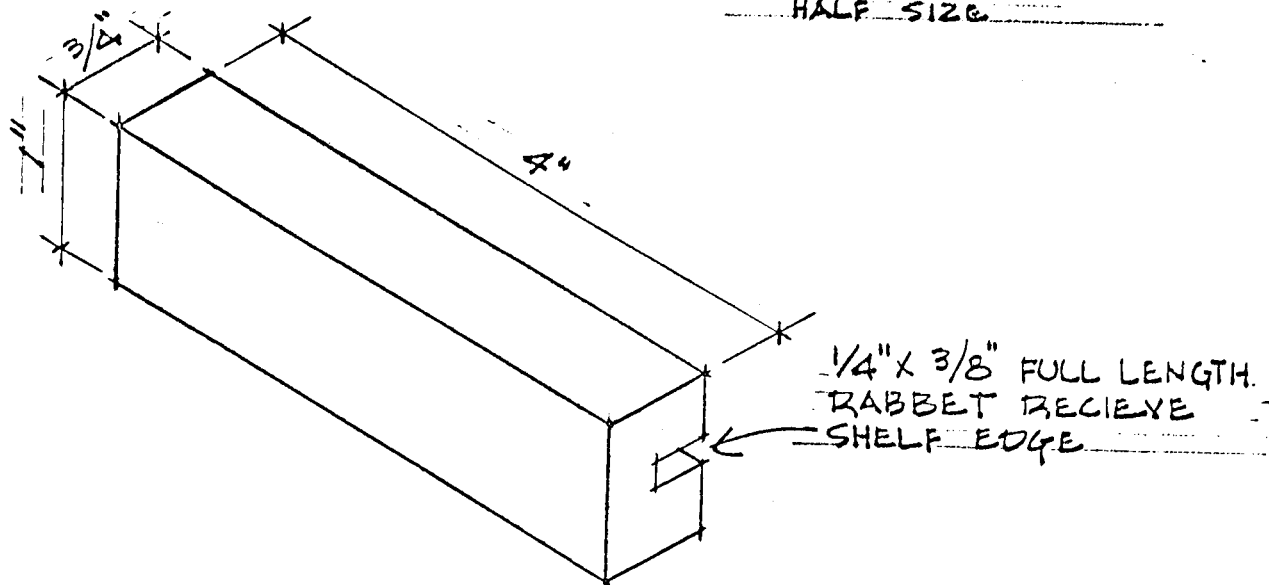
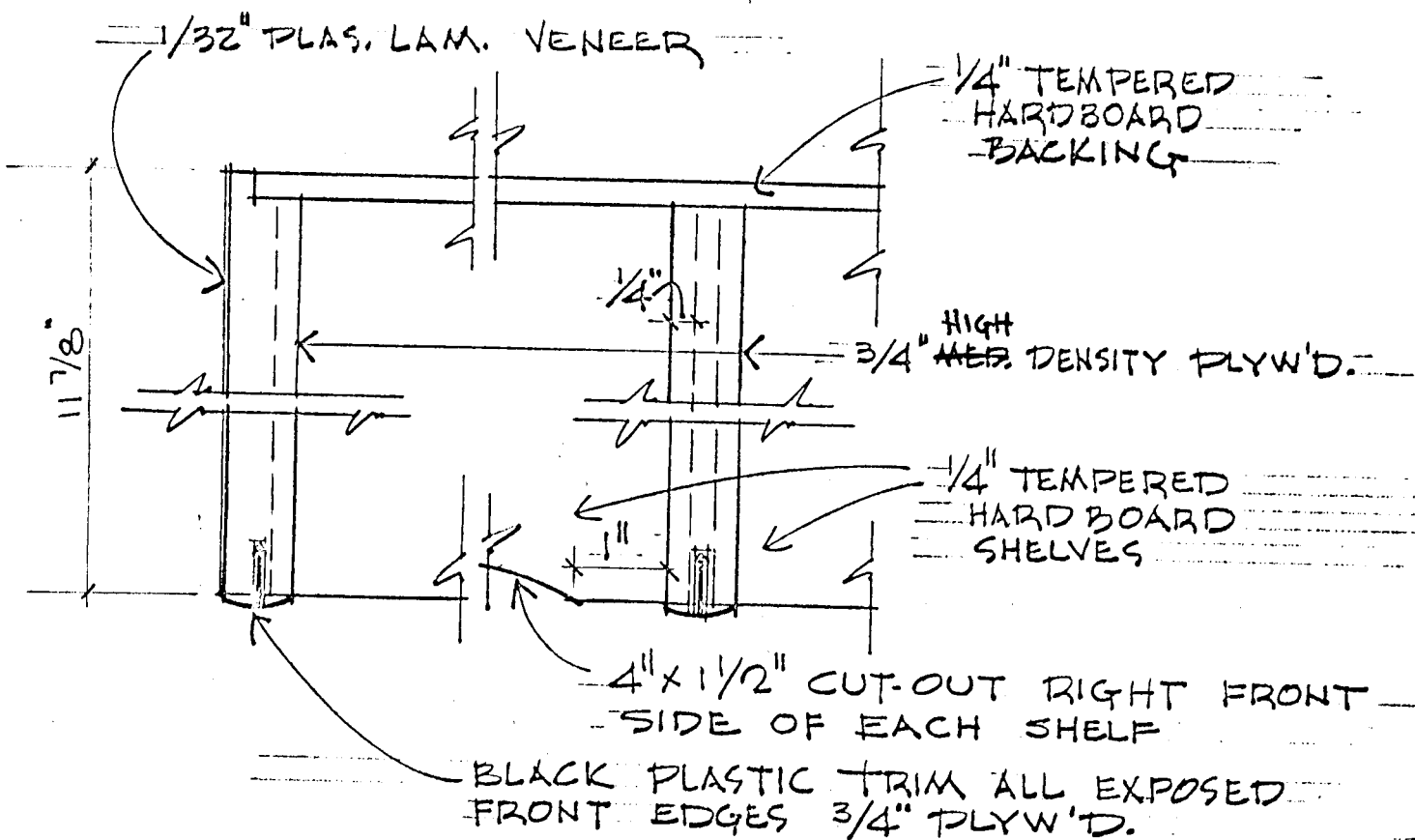
TYPICAL NAME TAG BLOCK ATTACHED
TO EACH SHELF (51 REQUIRED)



• PLAN VIEW •

SENATE BILL FILE

SCALE 1 1/2" = 1'



SENATE BILL FILE

COMMITTEE

VISITORS' REGISTER

DATE _____

PLEASE LEAVE PREPARED STATEMENT WITH SECRETARY



The Big Sky Country

MONTANA STATE SENATE

SEN. ALLEN C. KOLSTAD
DISTRICT NO. 5--THE 3 GREATEST
WHEAT COUNTIES IN MONTANA
CHOUTEAU - HILL - LIBERTY

HELENA ADDRESS:
801 FLOWERREE
HELENA, MONTANA 59601

HOME ADDRESS:
CHESTER, MONTANA 59522
PHONE: 627-3477

COMMITTEES:
AGRICULTURE, LIVESTOCK AND IRRIGATION
BUSINESS AND INDUSTRY
LEGISLATIVE ADMINISTRATION, CHAIRMAN
FINANCE AND CLAIMS
COMMITTEE ON COMMITTEES

March 8, 1977

Mr. William L. Pitts, President
International Roll-Call Corporation
3114 W. Marshall Street
Richmond, Virginia 23230

Dear Mr. Pitts:

I am writing this letter so you may clearly understand the expectations of the Senate Legislative Administration Committee in regard to redesigning the calendar display board. By Tuesday, March 22, we should have two alternative drawings of the proposed equipment:

1. With the calendar display board above the exit doors in the front corners of the rostrum; and
2. With the calendar display board at either side of the roll call board, placed in the open space above the President's desk.

(The outside dimensions of the painting "When the Land Belonged to God" are 7'2" x 4'8".)

We will need confirmation from you that either of these plans can be executed at the originally agreed upon price of \$4,975. It is also my understanding that a visual display of the calendar board for the keyboard operator will be attached to the keyboard. I would like confirmation from you that this equipment will also be included in that price.

The Committee understands that we will not have this equipment before the end of this session. The expectation is that all equipment from International Roll-Call will be installed and operational by the first day of the 1979 legislative session. When a final agreement is reached with your corporation, I expect that the contract will contain a penalty clause relative to each legislative day that the equipment is late.

Mr. William L. Pitts
March 8, 1977
Page 2

It is further our understanding that the maintenance and up-dating of the calendar display board will be executed under our original contract with International Roll-Call dated the 4th of February, 1973, at the same price quoted therein (\$8,500 annually). This contract will have to be re-written to include the new equipment.

Respectfully yours,

Sen. Allen C. Kolstad

NA/gjt

STANDING COMMITTEE REPORT

March 7 19 77

MR. President

We, your committee on Legislative Administration

having had under consideration Bill No.

respectfully report as follows:

That the following attaches of the Senate be terminated as of 5:00 p.m.
Saturday, March 5, 1977:

Sabra Dagel	Page
Bruce Morrison	Page

And further that the following attaches of the Senate be employed as
of 8:00 a.m., Monday, March 7, 1977

Andrew Taylor	Page
Matt Hansen	Page

Respectfully report as follows: That Bill No.

DO PASS



STATE OF MONTANA

DEPARTMENT OF REVENUE

MITCHELL BUILDING
HELENA, MONTANA 59601

March 8, 1977

Elaine Rung
1920 Butte Ave.,
Helena, Mt. 59601

Dear Elaine:

We have received your application to withdraw your contributions from the Public Employees' Retirement System. To complete the employers portion of this form we must have verification from your present employer that contributions are not being withheld from your salary and that you are not presently a member of the retirement system.

If your present employer would also provide us with a statement as to your work status, i.e. - non-state employee, we could process payment of your accumulated sick and annual leave benefits.

Yours truly,

A handwritten signature in cursive script, reading "Virginia Guay", is written over the typed name.

Virginia Guay
Chief P.R. Section

VG/dl

March 14, 1977

Virginia Guay, Chief
Pay Roll Section
Department of Revenue
Mitchell Building
Helena, Montana 59601

Re: Elaine L. Rung --
Withdrawal of P.E.R.S. and
Payment of Accumulated Sick
and Annual Leave Benefits

Dear Ms. Guay:

This letter is to verify that contributions to P.E.R.S. have not been and are not being withheld from the salary of Elaine L. Rung during this session of the legislature.

Although the Department of Revenue transferred Elaine Rung's sick and annual leave to the legislature, it was not accepted due to the fact that legislative employees are not covered by sick and annual leave.

Very truly yours,

SENATOR ALLEN C. KOLSTAD
Chairman of Legislative
Administration Committee

STANDING COMMITTEE REPORT

March 14

19 77

MR. President

We, your committee on Legislative Administration

having had under consideration Bill No.

respectfully report as follows:

That the following attaches of the Senate be terminated as of 5:00 p.m.,
Saturday, March 12, 1977:

Marjory Sheehy	Page
James Tilleman	Page
Karin Mars	Page
John Troxel	Page
Valerie Hansen	Page

And that the following attaches of the Senate be employed as of 8:00 a.m.,
Monday, March 14, 1977:

Sheila Cerovski	Page
Rodney Benson	Page
Don D. Bouchard	Page
Douglas R. Coombs	Page

Respectfully report as follows: That Bill No.

Lisa Mabry	Page
Lori Latham	Page
Wincel Kenitzer	Page
Cari Christian	Page

DO PASS

STANDING COMMITTEE REPORT

March 21

19 77

MR. President

We, your committee on Legislative Administration

having had under consideration Bill No.

does respectfully report as follows:

That the following attaches of the Senate be terminated as of 5:00 p.m.
Saturday, March 19, 1977:

Terese McKenzie	Page
Cari Christian	Page

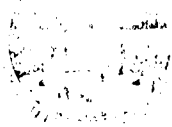
That the following attaches of the Senate be employed as of 8:00 a.m.
Monday, March 21, 1977:

Ben Lesofski	Page
Ron Bouchard	Page
Stacia Reynolds	Page
Erin Marbut	Page

Respectfully report as follows: That Bill No.

DO PASS

11
The Great Seal of the State of Montana



MONTANA STATE SENATE

March 22, 1977

MEMORANDUM

To: Pitney Bowes
311 Allen
Helena, Montana 59601

From: Senator Allen C. Kolstad
Chairman,
Senate Legislative Administration Committee

Re: Pitney Bowes Copier

In compliance with your request that you be notified thirty days in advance to remove the Pitney Bowes Copier in use in the Forty-fifth Legislative Assembly, we are requesting that the same be removed on April 22, 1977. This equipment was installed for our use on January 13, 1977.

Thank you for your consideration of this request.

HOUSE MEMBERS

ROBERT L. MARKS
CHAIRMAN

FRANCIS BARDANOUVE

OSCAR KVAALEN

PAT MC KITTRICK

ROSE WEBER
EXECUTIVE DIRECTOR

ELEANOR ECK
ADMINISTRATIVE ASSISTANT

ROBERTA MOODY
DIRECTOR, LEGISLATIVE SERVICES



Montana Legislative Council

State Capitol

Helena, 59601

(406) 449-3064

March 25, 1977

SENATE MEMBERS

CARROLL GRAHAM
VICE CHAIRMAN

CHET BLAYLOCK

GLEN DRAKE

FRANK HAZELBAKER

DIANA DOWLING
DIRECTOR, LEGAL SERVICES,
CODE COMMISSIONER

ROBERT PERSON
DIRECTOR, RESEARCH

To: Senator Allen Kolstad, Chairman
Senate Committee on Legislative Administration

From: Rosie Weber, Legislative Business Manager

Re: Estimates for Supplemental Feed Bill

When I talked the other day with you and Representative Joe Quilici, it was decided that you would talk with Senator McOmber and that he would talk with Representative Driscoll concerning the number of days we should figure on, etc.

Representative Quilici reported that I should figure the cost of an additional 10 days in April plus a 4-day special session in November.

The following figures have been compiled using the most recent financial report dated March 22 as a base. I have made certain determinations concerning the number of staff needed, etc. that you will want to specifically consider.

I would welcome the opportunity to discuss these figures with whomever you suggest in order that we can confirm the inclusion of all necessary expenses.

Thank you.

rw

Enclosures

SENATE BALANCE, March 22, 1977

\$ 191,912

Members' Salary	\$ 52,200
Members' Expenses	40,000
One Round Trip	2,791
Attache' Salaries & Benefits	75,000
Misc. Costs	<u>39,000</u>

Estimated Expenditures
3/22-4/19 (90th day)

\$ 208,991

BALANCE, April 19 -- SHORT

\$- 17,079

ADDITIONAL TEN-DAY EXTENSION, APRIL

Members' Salary	\$ 15,810
Members' Expenses	20,000
Attache' Salaries & Benefits @ \$2,500/day	25,000
Misc. Costs	<u>1,525</u>

Estimated Costs, 10-day
Extension

\$ 62,335

POST-SESSION COSTS

Attache' Salaries & Benefits	\$ 5,500
Proofreaders (final jrn1)	<u>2,500</u>

Total Post-Session Costs

\$ 8,000

FOUR-DAY SPECIAL SESSION, NOVEMBER

Members' Salary (\$34.46)	\$ 6,892
Members' Expenses	8,000
One Round Trip	2,791
Attache' Salaries & Benefits	3,195
Misc. Costs	<u>1,884</u>

Estimated Costs, 4-day
Special Session

\$ 22,762

BACKUP INFORMATION FOR SENATE ESTIMATES:

MARCH 22 THROUGH APRIL 19

Members' Salary: 33 da. @ \$31.62	\$ 52,200
Members' Expenses: 20 da. @ \$40	40,000
Attache' Salaries & Benefits:	
2-1/2 pay periods @ \$30,000	75,000
Misc. Costs:	
postage	\$ 1,000
telephone	9,460
data proc.	50
equip. purchase	569
rental, copiers	3,246
rental, postal meter	108
rental, water cooler	90
repairs-main.:	
keys, locks	300
sound system	1,500
tel. input	304
typewriters	1,555
voting system	9,000
misc.: water	175
freight	175
property taxes,	
voting system	2,500
printing	
env., ltrds.	1,000
status covers	45
duplicating	1,333
copier chr.	100
supplies: books	50
copier	1,500
name badges	75
flowers	60
office	3,800
printing	590
typewriter	415
Total Miscellaneous Costs	\$ 39,000

BACKUP INFORMATION:

ADDITIONAL TEN-DAY EXTENSION, APRIL

Misc. Costs:

postage	300
telephone	800
rental, copier	400
supplies,	
copier chr.	<u>25</u>

Total Misc. Costs	\$ 1,525
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POST-SESSION COSTS

Attache' Salaries & Benefits (\$4,884 in 1975)	\$ 5,500
Proofing of final journal (\$2,315 in 1975)	<u>2,500</u>

Total Costs	\$ 8,000
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FOUR-DAY SPECIAL SESSION, NOVEMBER

Attache' Salaries 4 days @ \$750	3,000
Benefits	<u>195</u>

Total Attache Costs	\$ 3,195
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Misc. Costs duplicating	1,000
telephone	<u>884</u>

Total Misc. Costs	\$ 1,884
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SAME HOURLY SALARY AS FOR THE 1977 REGULAR SESSION)

<u>HOUSE</u>	<u>Salary 8 hrs.</u>	<u>SENATE</u>	<u>Salary 8 hrs.</u>
Chief Clerk	\$ 88.36	Sec. of Senate	\$ 88.36
Bills Clerk	45.84	Bills Clerk	45.84
Journal Clerk	45.84	Journal Clerk	45.84
Sec., Approp.	42.72	Sec., Fin. & Claims	42.72
Sec., Taxation	42.72	Sec., Taxation	42.72
Chief Steno	45.84	Chief Steno	45.84
Steno	32.32	Steno	35.76
Sgt. @ Arms	72.00	Sgt. @ Arms	72.00
Asst. Sgt/Clerk	42.72	Asst. Sgt/Clerk	41.76
Typist, Ch. Clks's Office	42.72	Typist, Sec. of Sen.'s Office	44.80
Sec., Speaker	44.80	Sec., President	44.80
Sec., Maj. Ldr.	43.76	Sec., Dem. Ldr.	43.76
Sec., Min. Ldr.	44.80	Sec., Rep. Ldr.	44.80
8 pages	<u>148.48</u>	6 pages	<u>111.36</u>
TOTAL	\$782.92	TOTAL	\$750.36

SENATE

			INSTALLATION	MONTHLY
5585	RXRET	LINE	12.00	6.85
5585	RX7ET	LINE	12.00	4.00
5585	TDN	TOUCH TONE		1.00
5596	RXRET	LINE	12.00	6.85
5596	RX7ET	EXTENSION	12.00	4.00
5596	TDN	TOUCH TONE		1.00
5589	RXRET	LINE	12.00	6.85
5589	RX7ET	EXTENSION	12.00	4.00
5589	TDN	TOUCH TONE		1.00
5589	S4PEX	SPEAKER PHONE	15.00	9.00
5589	2 5BZ	BUZZERS		1.00

KS 406

5580	H RXR	LINE	12.00	6.85
5581	S RXR	LINE	12.00	6.85
5536	H RXR	LINE	12.00	6.85
5537	S RXR	LINE	12.00	6.85
	NCM	MANUAL INTERCOM		1.50
	RX7	EXTENSION		4.00
	4 IN501			15.80
	4 TDN			4.00
	5 KVX'S	6 BUTTON SETS	80.00	11.50
	5 5BZ'S			2.50

KS 408

5544	H RXR	LINE	12.00	6.85
5545	S RXR	LINE	12.00	6.85
5588	RXR	LINE	12.00	6.85
	2 NCM'S	MANUAL INTERCOMS		3.00
	3 RX7	EXTENSIONS		12.00
	DAB	INTERCOM SET	12.00	2.00
	3 IN501	PICK-UP , WINK HOLD & ILLUMNTN		11.85
	3 TDN'S	TOUCHTONE		3.00
	BYS	STATION BUSY		1.50
	ASU	AUTOMATIC SIGNALING		.75
	3 KVX	6 BUTTON SETS	48.00	6.90
	2 5BZ	BUZZERS		1.00
	1 KV1	10 BUTTON SET	20.00	10.00
	1 LP7	LAMP	2.50	.50

SENATE CONT'D

KS 407

2	H	RXR	LINE	12.00	6.85
5543	S	RXR	LINE	12.00	6.85
		RX7	EXTENSION		4.00
2		IN501			7.90
3		KVX	6 BUTTON SETS	48.00	6.90
3		5BZ			1.50

KS 409

5578	H	RXR	LINE	12.00	6.85
5582	S	RXR	LINE	12.00	6.85
2		TDNS	TOUCHTONE		2.00
2		KVX	6 BTN	32.00	4.60

KS 403

59		RXR	LINE	12.00	6.85
		1	BTN	12.00	.80

TOTAL

485.50

247.25

OPERATOR ROOM

KS 400

5500	RXR	LINE	12.00	6.85
5501	RXR	LINE	12.00	6.85
5502	RXR	LINE	12.00	6.85
5503	RXR	LINE	12.00	6.85
5504	RXR	LINE	12.00	6.85
5505	RXR	LINE	12.00	6.85
5506	RXR	LINE	12.00	6.85
5507	RXR	LINE	12.00	6.85
5	#AKAM	ADD-ON EQUIPMENT		17.50
10	IN501	PICK-UP, WINK HOLD & ILLUMNTN		39.50
10	TDN	TOUCHTONE		10.00
5	PY4	ADD-ON		10.00
5	P9Z	ADD-ON BUTTONS		2.25
	K66	CALL DIRECTOR	20.00	14.00
TOTAL			<u>140.00</u>	<u>161.75</u>

STANDING COMMITTEE REPORT

.....March 28..... 19 77.....

MR. President

We, your committee on Legislative Administration

having had under consideration Bill No.

respectfully reports as follows:

that the following attaches of the Senate be terminated as of 5:00 p.m.,
Saturday, March 26, 1977:

Ben Lesofski	Page
Erin Harbut	Page
Sheila Cerovski	Page
Rodney Benson	Page
Don D. Bouchard	Page
Douglas Coombs	Page
Lisa Mabry	Page
Lori Latham	Page
Wincel Kenitzer	Page

and that the following attaches of the Senate be employed as of 8:00 a.m.,
Monday, March 28, 1977:

Respectfully report as follows: That Bill No.

Kerry Sullivan	Page
Susan Swenson	Page
Patti Robinson	Page
Dan Smith	Page
Jeff Daniels	Page
Joan Hansen	Page
Marge Solf	Page
Kristie Hietala	Page

DO PASS