###### OMNIBUS CHECKLIST FOR JUDGE

#### [ ]  Call Case

#### [ ]  Identify prosecutor

#### [ ]  Identify defendant

#### [ ]  Identify defendant’s lawyer, if any

[ ]  Determine if there is a plea agreement or if it is probable

[ ]  Determine if there are any issues with discovery

#### [ ]  Establish final discovery deadlines

[ ]  Determine if prosecution intends to introduce at trial other crimes, wrongs, or acts of Defendant.

[ ]  Identify defenses

[ ]  general denial [ ]  affirmative defenses? If yes, establish deadlines

[ ]  Prosecutor’s pre-trial motions

[ ]  Defendant’s pre-trial motions

[ ]  suppress any admission or confession [ ]  suppress physical evidence

[ ]  motion to dismiss [ ]  motion to exclude Defendant’s crimes, wrongs, bad acts

[ ]  other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Establish final motion schedule

[ ]  General Trial Information

 [ ]  # prosecutor witnesses [ ]  # defense witnesses

 [ ]  deadlines for motions in limine and jury instructions

[ ] Schedule upcoming dates

 [ ]  evidentiary hearing [ ]  judge or jury trial

 [ ]  if jury, final pretrial hearing [ ]  other deadline

**Notice to Defendant:** These warnings should be given as appropriate.

[ ]  No motion filed, evidentiary hearing automatically canceled

[ ]  Defendant must appear in person for every evidentiary hearing, final pretrial, trial, other

 hearings.

[ ]  If defendant doesn’t appear in person as ordered, driver’s license suspended and warrant

 issued.

[ ]  In jury trial case, if Defendant doesn’t appear at final pretrial or at the jury trial, jury trial will be

 automatically canceled and case set for a judge trial.

[ ]  If Defendant doesn’t appear in person, trial may be held and defendant sentenced to maximum penalties without being present