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State of Montana
Office of the Governor



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Executive Order No. 14-98

EXECUTIVE ORDER CONTINUING THE
RISK MANAGEMENT ADVISORY COMMITTEE

WHEREAS, The Department of Administration, pursuant to Section 2-9-101, MCA, is charged with the acquisition and administration of all insurance purchased for the protection of the state; and

WHEREAS, the Department of Administration shall, after consultation with the departments, agencies, commissions, and other instrumentalities of the state ("state participants") provide a comprehensive insurance plan for the state; and

WHEREAS, all offices, departments, agencies, authorities, commissions, boards, institutions, hospitals, colleges, universities, and other state participants are statutorily required to comply with the insurance plan developed by the Department of Administration pursuant to Section 2-9-201, MCA; and

WHEREAS, risk management is an essential component in the formation of a comprehensive state insurance plan; and

WHEREAS, a systematic and organized approach to managing

1 risks through cost effective risk management techniques and
2 insurance coverage will reduce the conditions and practices
3 which cause insurable losses; and

4 WHEREAS, the protection of Montana's physical and human
5 resources is of vital interest to our citizens and to our well
6 being as a state.

7 NOW, THEREFORE, I, MARC RACICOT, by virtue of the authority
8 vested in me as Governor by the Constitution and laws of the
9 State of Montana and Section 2-15-122, MCA, do hereby establish
10 the Risk Management Advisory Committee.

11 I. PURPOSE:

12 The purpose of the Committee shall be as follows:

- 13 1. Make recommendations to the Governor, other elected
14 officials, and department directors on implementation of:
- 15 a. a risk management plan within each
16 instrumentality of state government; and
 - 17 b. risk awareness activities as an integral part of
18 operating procedures.
- 19 2. Serve in an advisory capacity to resolve problems
20 which may arise with insurance coverage or risk management
21 concerns involving protection of state assets and
22 resources.
- 23 3. Disseminate and collect insurance and risk management
24 information from state agencies to maintain and preserve
25 the insurability and viability of state assets.
- 26 4. Review alternatives and make recommendations for

1 adoption of risk management policies and, when necessary,
2 recommend administrative or legislative action.

3 I further direct the Department of Administration, in
4 accordance with general policy direction established by the
5 Division of Risk Management and Tort Defense, and in cooperation
6 with other instrumentalities of state government, to develop and
7 annually update and present to the Governor a recommended risk
8 management plan.

9 The plan shall provide for the effective and efficient
10 allocation of insurance and risk management resources and shall
11 address the need for collecting, summarizing, and disseminating
12 insurance, risk management, claims, and loss prevention
13 information.

14 II. COMPOSITION:

15 The Risk Management Advisory Committee shall be composed of
16 one representative from each of the following areas of state
17 government:

- 18 1) Commissioner of Higher Education
- 19 2) Department of Administration
- 20 3) Department of Agriculture
- 21 4) Department of Commerce
- 22 5) Department of Corrections
- 23 6) Department of Environmental Quality
- 24 7) Department of Fish, Wildlife & Parks
- 25 8) Department of Justice
- 26 9) Department of Labor & Industry

- 1 10) Department of Livestock
- 2 11) Department of Military Affairs
- 3 12) Department of Natural Resources & Conservation
- 4 13) Department of Public Health and Human Services
- 5 14) Department of Revenue
- 6 15) Department of Transportation
- 7 16) Governor's Office (represented by the Director of the
- 8 Department of Administration)
- 9 17) Historical Society
- 10 18) Legislative Services Division
- 11 19) Montana Judiciary
- 12 20) Office of Public Instruction
- 13 21) Office of Secretary of State
- 14 22) Public Service Commission
- 15 23) State Auditor's Office
- 16 24) State Compensation Insurance Fund
- 17 25) University System

18 The Director of the Department of Administration, or
19 his/her designee, shall serve as chairperson and shall represent
20 the Governor's Office. The full committee shall convene at
21 least annually. Subcommittees consisting of uniform or similar
22 risk management issues shall convene from time to time as
23 requested by the chairperson.

24 The names and addresses of members who shall serve at the
25 pleasure of the Governor are submitted by separate letter to the
26 Department of Administration and the Secretary of State.

1 III. DURATION:

2 This Advisory Council shall exist for two years from the
3 effective date of this order unless extended or terminated by
4 subsequent Executive Order.

5 This Order is effective immediately.
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10 GIVEN under my hand and the GREAT
11 SEAL of the State of Montana,
12 this 26th day of August, 1998.

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14 _____
15 MARC RACICOT, Governor

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17 ATTEST:

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20 MIKE COONEY, Secretary of State
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