

**Missoula Veterans Treatment Court Recommendation Action Plan**

<b>Recommendation</b>	<b>Responsible individual, group, or agency</b>	<b>Action plan</b>	<b>Target dates</b>	<b>TA or training needed?</b>
The Court must implement Title 46 Criminal Procedure, Chapter 1 General Provisions Part 2 requiring a fee and documentation of any waiving of said fee.	Judge Jason Marks and Rick Reed, MSW	Ability to pay questionnaire has been developed. Implementation by the end of October.	11/1/2023	
Provide training for team members. Explore the use of grant funds to attend the NADCP conference.	Rick Reed, MSW	Due to our Grant Extension ending at the beginning of the year. These Grant funds will not be able to be used for the 2024 NADCP conference. Training for the mentors happens every Month		
Access the 2022 state conference trainings (URL) and provide to team members.	Rick Reed, MSW	We will provide the URL for the 2022 Conference Training to the Team Members that are new to the program. Also, for team members that did not attend the 2022 Training.	September 26, 2023	
Provide access to DIMS for probation officer and treatment providers so that they can input their data directly into the system for relevant reporting.	Rick Reed, MSW	We have provided access to DIMS to our Probation Officer and our Treatment Provider on our team.	July 28, 2023	
Schedule team meetings outside of staffing and court to discuss goals and objectives for the court moving forward. This time can also be used to review policies and procedures and other issues.	Judge Jason Marks and Rick Reed, MSW	We will come up with a good date every quarter to meet up with our Team. We will utilize this time to go over policies and procedures and other topics that need to be address about our Court and keeping in line with the best practices.	Quarterly	
Continue to explore the use of outside providers to cut down the wait time participants experience before entering treatment.	Rick Reed, MSW	Reaching out to Crosswinds Recovery and Guided Healing Trails to provide outside the VA care for those Veterans that do not have VA Benefits	Ongoing	

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Require the participants to complete a self-directed recovery management plan prior to entering phase The state drug court coordinator has a recovery management plan format for this purpose. The drug court team should place focus on this plan so it will be used by the participant long after he/she graduates from the process.	Rick Reed, MSW	We are requiring all participants to start working on their self-directed Recovery Plan while in Phase III. This will be a requirement to move into Phase IV and it will be completed and reviewed before Graduation. This change will also be added to the Participant Handbook and Veterans Treatment Court Policy.	October 2, 2023	
Consider implementing the Family Strength and Need Assessment early in phase 1	Rick Reed, MSW	This will be implemented into our screenings for Veterans Treatment Court.	September 26, 2023	
Treatment providers should provide information on Treatment attendance and absences, a brief progress note and recommendations to the judge and the court prior to the staffing meeting. This will allow the judge to ask relevant questions of the participant regarding their treatment from the bench.	Rick Reed, MSW and Federico Mato (VA Treatment Provider)	Federico Mato is now providing this information via DIMS and through email to the Veterans Treatment Court Coordinator.	July 28, 2023	
Consider including a PBT when the UAs are called.	Rick Reed, MSW	We will consider this.	TBD	
Implement a Steering/Advisory committee.	Judge Jason Marks and Rick Reed, MSW	The Steering/Advisory Committee will be the Chief Deputy County Attorney, Managing Attorney for Office of Public Defenders, Probational Officer Supervisor (PO2) for Probation and Parole, VA Justice Outreach Specialist and VTC Judge.	Bi-annual	
Consider having the Treatment Court Defense Counsel review contracts with all participants before program entry.	Rick Reed, MSW and Colin FitzMaurice (OPD)	Colin FitzMaurice now reviews all contracts for the participants before they enter the Veterans Treatment Court program.	August 28, 2023	

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<p>Develop a more formal process for issuing incentives and sanctions. This could serve to increase the number of incentives and more consistently applying both incentives and sanctions. Get participant feedback on what is most valued as an incentive.</p>	<p>Judge Jason Marks and Rick Reed, MSW</p>	<p>We will utilize our Incentive and Sanction matrix to have a more formal process for issuing incentives and sanction.</p>	<p>Weekly</p>	
<p>Facilitate more team participation during the pre-court staffing meeting.</p>	<p>Judge Marks and Rick Reed, MSW</p>	<p>Team participation does happen. There are times when not all staff members can make it to our meeting due to work commitments. This has been addressed and will get better.</p>	<p>Ongoing</p>	
<p>Provide more outreach to referral sources, specifically to OPD and private attorneys.</p> <p>Review of data and/or regular reporting of program statistics should lead to modifications in drug court operations.</p>	<p>Judge Marks and Rick Reed, MSW</p>	<p>Judge Marks will be meeting with the new managing attorney at Missoula OPD once she has her feet under her to educate her on the treatment court and then hopefully get invited to speak about the program at a staff meeting.</p>	<p>12/1/2023</p>	