**Montana Judicial Branch**

**Administrative Policies**

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| **Subject: Law Library** | **Policy No.: 1310** |
| **Chapter:**  | **Number of Pages: 2** |
| **Section: Circulation** | **Revision Date:**  |
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# Public Use

## The Law Library’s services and resources are intended for legal information, educational, and research purposes. The Law Library and resources within the Library are available for in-library use by everyone.

# Borrowing Privileges

## Library cards and borrowing privileges (for both print and digital materials) are available to members of the Montana Supreme Court, the members of the Montana Legislature, legislative staff, state officers and employees, members of the State Bar of Montana, and members of the bar associations of supreme courts of other states while in attendance before the Montana Supreme Court. Library cards and borrowing privileges may extend to retired members of the aforementioned categories.

## Library cards restricted to digital collections and digital borrowing are available to all Montana citizens.

## Both cardholders and non-cardholders may request to borrow circulating materials from the Law Library through local public libraries through interlibrary loan agreements.

# Materials

## Only those materials designated as circulating may be checked out. Non-circulating items include those items found in the reserve collection, looseleaf sets, reference books, digests, citators, and rare books. Members of the Montana Supreme Court and their law clerks may have borrowing rights to non-circulating items. Materials ordinarily subject to borrowing may be withdrawn from circulation at the discretion of the Law Library.

## Materials may be borrowed for twenty-eight (28) days. CLE materials may be borrowed for fourteen (14) days. There are no limits on the number of general materials that can be borrowed; only one title of CLE materials may be borrowed at one time.

## Books and materials that are over twenty-eight (28) days overdue are considered lost.

## Damaged or lost books are addressed by Mont. Code Ann. § 22-1-506, which states: “A person who defaces, tears, or otherwise injures any book or other work or who fails to return any book taken by the person is liable to the state in three times the value of the book if the book is not replaced by a new one or another book of identical title, in good order and condition. A statute of limitations may not ever be effective against the claim of the state under this section.”

# Closing

## Questions concerning this policy should be directed to the Law Librarian.