**Montana Judicial Branch**

**Information Technology Security Specialist**

**Nature of Work:**

Oversees IT security activities associated with the confidentiality, integrity and business information in compliance with the Montana Supreme Court policies and procedures. Serves as the Security Analyst to oversee implementation of security regulations, monitors and ensures organizational compliance with State laws, regulations and standards. Prioritizes security initiatives, coordinates security administration, and plans and implements strategic initiatives.

**Essential Functions:**

* Develops, maintains and assists in the implementation of the Montana Supreme Court Security policies and procedures; awareness and training plan; overall security infrastructure; risk assessment and monitoring; vulnerability and threat detection and remediation.
* Works with IT system owners, data custodians and IT governance groups to provide a well-coordinated information security environment.
* Develops and implements an incident reporting and response system to address security events and incidents. Serves as principal point of contact and coordinates the handling of IT security events that are declared IT security incidents.
* Responds to security requests, problem reports, questions, and incident reports; recommends or takes corrective action and follows-up on corrective actions to ensure that threats and vulnerabilities are addressed.
* Performs regular assessments of compliance.
* Plans strategies to mitigate vulnerabilities through technical controls including patch management, web defend and other methods as appropriate.
* Makes recommendations and provides consulting services on the development of procurement instruments and the routine procurement of information security products and/or services
* Reviews, evaluates, and recommends hardware, software, and other information security related procurement requests for consistency with policy and best practices, technical feasibility, potential to enhance operation efficiencies, and the ability to provide secure services.
* Maintains current knowledge of the latest security and privacy legislation, regulations, advisories, alerts, vulnerabilities, and associated IT security risks pertaining to the Court and its mission.

**Montana Judicial Branch**

**Information Technology Security Specialist**

**Knowledge, Skills and Abilities:**

* Expertise of IT security policies, procedures, techniques, and systems.
* Extensive knowledge of the National Institute of Standard and Technology (NIST) security standards and publications.
* Working experience and knowledge of the concepts, theories, practices and procedures of large, complex computer information environments and workstations.
* In depth knowledge of software interrelationships between applications and databases.
* In depth knowledge of and experience with networking and security firewalls administration.
* Experience working on current computer operating systems and vulnerabilities.
* Prefer working experience of state government computer security laws and requirements and knowledge of statewide IT organization, policies, standards and procedures.

**Qualifications:**

Bachelor’s degree or equivalent technical training, and a minimum of one (1) year of related work experience.

**Working Conditions:**

Work is normally performed in an office work environment.