
Name

Address

City State Zip Code

Phone Number

PETITIONER/PLAINTIFF PRO SE

MONTANA _____ JUDICIAL DISTRICT COURT
_____ COUNTY

In re:

_____,
Petitioner/Plaintiff,

and

_____,
Respondent/Defendant.

Cause No.: _____

Praecipe

To the Sheriff of _____ County:

Please serve upon the Respondent/Defendant the following documents:

- Summons (original and one copy)
- _____
- _____
- _____
- _____

Also enclosed is:

- The Petitioner's Affidavit and Order of Inability to Pay Filing Fees which waives the fee for service in this matter; OR
- \$_____ to cover the fee for service in this matter.

1. A physical description of the Respondent/Defendant is:
_____.
2. The Respondent/Defendant does not/ does carry a weapon.
3. At present, the Respondent/Defendant can be found:
 - At his/her residence: _____.
Times normally available at this address: _____.
 - At his/her place of employment: _____.
Times normally available at this address: _____.
 - Other: _____.
Times normally available at this address: _____.

Please serve the papers on the Respondent/Defendant as soon as possible. Please return the original Summons to me at the address above, along with proof of service or a statement that you were unable to locate the Respondent/Defendant.

DATED this ____ day of _____, 20____.

Petitioner/Plaintiff Pro Se

Print Name

Record of Service *(for Sheriff's use only)*

I hereby certify that (Choose One):

- I personally served the Summons and the accompanying documents listed herein on the Respondent/Defendant by delivering a copy of said Summons and documents to him/her personally on the ____ day of _____, 20____, in the County of _____, State of _____.
- After due effort, I was unable to locate or serve the Respondent/Defendant in the County of _____, State of _____.

DATED this ____ day of _____, 20____.

Sheriff

By: _____
Deputy Sheriff