

MINUTES OF THE MEETING
INSTITUTIONS AND CULTURAL EDUCATION SUBCOMMITTEE
50TH LEGISLATIVE SESSION
HOUSE OF REPRESENTATIVES

February 12, 1987

The twenty-seventh meeting of the Institutions and Cultural Education Committee was called to order in room 202-A of the state capitol by Vice-chairman Bengtson on February 12, 1987 at 8:18 a.m.

ROLL CALL: All members were present with the exception of Chairman Miller, who was excused the first part of the meeting. Also present were Keith Wolcott, Senior Analyst for the Legislative Fiscal Analyst (LFA); Alice Omang, secretary; George Harris of the Office of Budget and Program Planning (OBPP); Carroll South, Director of the Department of Institutions; and various other representatives of the Department and other guests.

DEPARTMENT OF INSTITUTIONS:

Corrections: Tape: 27-1-A:05

Mr. South advised that the Corrections Division directly operates the probation and parole for adults in the state including all the parole officers, probation officers and also the after care program for juveniles, operating four group homes and also the Youth Evaluation Program in Great Falls. He continued that it also operates two pre-release centers - one for males and one for females - and operates the Women's Prison on the Warm Springs campus.

(015) Jim Pomroy, Chief of the Community Corrections Bureau, introduced Chris Christiaens of the Great Falls Pre Release Center, Mike Ferriter from the Missoula Pre Release Center, Dave Armstrong from the Billings Alpha House Pre Release Center, and Mike Thatcher of the Butte Pre Release Center.

Mr. Harris review the OBPP budget as per exhibit 1, pages S-194, S-195, S-263 and S-264.

There was some clarification on the four after care group homes across the state.

(140) Mr. Wolcott gave an overview of the LFA budget as per exhibit 2, pages D-15 and D-16. He distributed exhibits 3 and 4, and briefed the committee of the issues in personal services, operating expenses and funding.

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(185) There were some questions and clarifications on how an employee can appeal their grade level and receive an upgrade.

In answer to a question by Representative Miller, Mr. Christiaens advised that if they are going to keep a greater case load all the time, they are going to have to have additional staff and as of today, he has 32 in his center and he currently has a waiting list of 9. He continued that even though he has a 35-bed facility, he would not attempt to bring in 2 or 3 more and expect the program to run as it should, i.e., with adequate security, good job training and placements.

Mr. Christiaens offered exhibit 5, which shows the average daily population for the Montana Male Pre Release Centers for the first half of FY 87.

Mr. Armstrong distributed exhibit 6 to the committee, which is resident statistics for FY 86 and shows the amounts that the inmates contribute themselves to the cost of the program.

EXECUTIVE SESSION:

Corrections: Tape: 27-1-A:585

Mr. Wolcott referred to exhibits 8 and 9, explaining that this lists the programs that go over to Youth Services and the total dollar amount is \$269,934. He advised that exhibit 9 adjusts the executive budget to the current level so that they both have the same FTEs (full-time equivalent employee) and the same operating costs and this points out the actual differences between the two budgets.

He advised that the difference in personal services was made up of the 9 FTE that were upgraded and the other is a position that was taken at a grade 5 and the other was a grade 7. He said that the grade 7 was an error and should have been a grade 5 that was RIFFed (reduction in force). He explained the differences in operating costs and noted that except for these differences, the budgets are very close.

this should be RIFFed

Senator Bengtson moved that they MOVE the 13 FTE to the Family Services budget. The motion CARRIED unanimously.

Senator Bengtson moved that they ACCEPT the executive's recommendation for the Family Services where the upgrades are included and the grade 5, that was deleted, for a total personal services of \$310,000 for FY 88 and \$309,900 for FY 89. The motion CARRIED unanimously.

Senator Bengtson moved that they ACCEPT for Family Services for operating expenses the recommendation of \$269,934 in each year of the biennium. The motion CARRIED unanimously.

Senator Bengtson indicated that she did not feel comfortable with equipment and there was some discussion on other alternatives that could be used besides buying new vans.

(95) Senator Bengtson moved that they ALLOW a \$30,000 appropriation biennially for equipment for Family Services. The motion CARRIED unanimously.

(120) Mr. Wolcott, referring to exhibit 4, advised that the upgrades, the grade 5 vs. the grade 7, the pre-release centers and the difference in the repair and maintenance are left in this budget as per this exhibit.

Senator Bengtson moved that they ACCEPT the executive's recommendation on the Corrections budget of 75.50 FTE for a total of \$1,859,053 in FY 88 and \$1,859,669 in FY 89. The motion CARRIED unanimously.

Senator Bengtson moved that they APPLY a 4% vacancy savings on this budget. The motion CARRIED unanimously.

(220) Chairman Miller clarified that in operating expenses, the governor's recommendation of increasing the twenty-five beds is included in this budget for each year.

Senator Bengtson noted that this has been figured into the whole budgeting process and in the prison population and has been talked about.

Mr. South indicated that it is not a question of what is cheaper, but it is a fact that they are simply going to run out of space at Montana State Prison

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Senator Bengtson moved that they ACCEPT the governor's recommendation in operating expenses of \$1,768,575 in FY 88 and \$1,780,399 in FY 89. The motion CARRIED unani-
mously.

(260) Mr. Harris explained that on equipment this is a blanket recommendation for discretionary equipment for the rest of the Corrections Division that was not placed under the Family Services.

Dan Russel, Administrator of the Corrections Division, advised that there are 61 vehicles in the Division right now and 6 or 7 of them would go to the Family Services and these vehicles are virtually always on the road being used by the probation and parole officers who travel the whole state. He indicated that many of them have over 100,000 miles and they do need to have some kind of a replacement schedule. He said that the OBPP budget would give them an opportunity to start replacing some of those vehicles with 100,000 to 150,000 miles on them.

Senator Bengtson moved that they ALLOW \$40,000 over the biennium for equipment. The motion CARRIED unanimously.

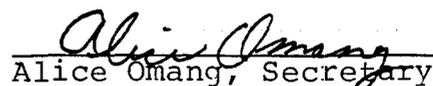
(325) Senator Bengtson moved that they ACCEPT the governor's recommendation for funding minus the interest and income of \$2,800 in both years of the biennium. The motion CARRIED unanimously.

Senator Bengtson moved that the ACCEPT the recommendation of the LFA of \$2,965 for debt service. The motion CARRIED unanimously.

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:45 a.m.



REPRESENTATIVE MILLER, Chairman



Alice Omang, Secretary

Exhibit 1
2/12/87
George Hannis
Corrections

Ensure the greatest utilization of funds by discouraging duplication of services and encouraging efficiency of services; and cooperating with the Board of Pardons in establishing and conducting programs to provide treatment for chemically dependent and intoxicated persons in or on parole from penal institutions.

Budget Issues

In order to make necessary budget reductions, an Administrative Officer (1.00 FTE) was eliminated from this program. The position was funded from state special revenue funds and cost \$26,000 per year.

The majority of the state community approved programs are funded by the alcohol earmarked tax and federal block grant

funds. The earmarked alcohol tax is tied directly to the volume of alcoholic beverages sold in the state and is distributed to the counties based on 85% county population and 15% county land area in comparison to the total state population and area. Federal block grant funds are awarded to local programs on a competitive contract basis. It is possible that additional block grant funds will be available. These additional funds will be presented to the legislature as official notification is received.

The reduction in state special revenue from FY86 actual and requested FY88 and FY89 is the amount of alcohol funds which are statutorily appropriated for the counties.

CORRECTIONS Budget Detail Summary	Actual	Budgeted	Recommendation	
	FY 1986	FY 1987	FY 1988	FY 1989
Full Time Equivalent Employees	91.50	91.50	75.50	75.50
Personal Services	2,103,007.10	2,037,162	1,859,053	1,859,669
Operating Expenses	1,747,896.67	760,090	1,768,575	1,780,399
Equipment	10,555.80	0	22,000	23,000
Grants	0.00	1,120,000	0	0
Debt Service	2,727.28	0	2,965	1,541
Total Program Costs	\$3,864,186.85	\$3,917,252	\$3,652,593	\$3,664,609
General Fund	3,860,797.96	3,914,303	3,648,793	3,660,809
State Special Revenue Fund	174.97	250	1,000	1,000
Federal & Other Spec Rev Fund	3,213.92	2,699	2,800	2,800
Total Funding Costs	\$3,864,186.85	\$3,917,252	\$3,652,593	\$3,664,609
Current Level Services	3,864,186.85	3,917,252	3,652,593	3,664,609
Total Service Costs	\$3,864,186.85	\$3,917,252	\$3,652,593	\$3,664,609

Program Description

The Corrections Division exists to develop and administer an integrated corrections program for adults and youths. Special emphasis is placed upon community supervision whenever possible and providing individualized treatment for each offender requiring institutionalization. For those incarcerated, adequate security must be maintained to protect the offender and prevent further transgressions against the public. The program staff provide leadership, direction and support for both line and staff operations. They assist in developing a continuum of correctional programs which place the individual in the least restrictive setting consistent with good judgment. Specific programs within the Corrections Division include the following:

Pre Release Centers - The Department operated facilities in Billings and Missoula which provide pre-release alternatives to prison for male and female offenders. These centers provide educational and work opportunities while also providing close supervision of the offenders. The Billings program houses up to 12 female offenders while the Missoula program can accommodate 24 male offenders.

The Corrections Division also contracts with non-profit corporations for pre-release services for male and female offenders. Centers are currently operational in Billings, Butte and Great Falls.

Women's Correctional Facilities - The Warm Springs facility provides for 40 female offenders.

Probation and Parole - The program staff supervise and counsel adult felons upon leaving prison and adults sentenced to probation.

Budget Issues

Three clerical positions were reduced from this budget. The 3.00 FTE cost \$50,500.

13.00 FTE and the corresponding personal services costs have been reduced from this budget and placed in the proposed Department of Family Services. This accounts for the decline of FTE from 91.50 to 75.50 from the 1987 biennium to the proposed 1989 biennium budget. A 4% vacancy savings factor is recommended for this division.

There are over \$25,000 in operational base adjustments to cover unfunded pay increases and budget reductions. The grants shown in FY87 are for the contracted pre-release centers. These amounts will be shown in contracted services when FY87 actual expenditures are recorded.

The proposed Department of Family Services contains the operational expenses for the youth After-care Program and the Youth Evaluation Program. The budgets for FY88 and FY89 reflect a transfer of \$275,000 each year to the Department of Family Services for these operational expenses.

* Because of the increased prison population and the additional bed space available in the Great Falls, Billings, and Butte contracted pre-release centers, a current level adjustment is recommended in this program to house an additional twenty inmates. This would increase the bed capacity from 25 at each of these centers to 30 in Great Falls, 35 in

Butte, and 30 in Billings. The FY88 and FY89 budgets reflect upward adjustments of approximately \$283,000 each

^{272,957}

year to allow for variable cost increases for the additional population.

WOMEN'S CORRECTIONAL PROGRAM
Budget Detail Summary

	Actual FY 1986	Budgeted FY 1987	Recommendation FY 1988	Recommendation FY 1989
Full Time Equivalent Employees	24.00	24.00	24.00	24.00
Personal Services <i>2.40 Vacant \$44,307</i>	490,164.40	469,437	542,787	545,262
Operating Expenses	176,860.50	199,439	223,127	228,894
Equipment	0.00	682	3,218	1,460
Debt Service	790.80	0	0	0
Total Program Costs	\$667,815.70	\$669,558	\$769,132	\$775,616
General Fund	667,815.70	669,558	769,132	775,616
Total Funding Costs	\$667,815.70	\$669,558	\$769,132	\$775,616
Current Level Services	667,815.70	669,558	769,132	775,616
Total Service Costs	\$667,815.70	\$669,558	\$769,132	\$775,616

Program Description

The Women's Correctional Program contains various elements for housing and treating female offenders in the State of Montana. The major component of the program is the Women's Corrections Center located on the Montana State Hospital campus. This facility began operations in FY82, and can house forty female offenders. Its staff provide work, education, and recreational services to the inmates. Also included in this program are services at the Billings' Life Skills Center, and out-of-state and in-state placements.

Budget Issues

Population Increase: During the 1987 biennium, the Women's Correction Center was budgeted for an average daily population (ADP) of 25 offenders. The actual combined ADP for FY86 was 30.05. By August 1986 the ADP had risen to 37.2. The recommended budget includes a base adjustment of \$23,781 of variable costs each year of the 1989 biennium. This provides for an anticipated ADP of 40 offenders.

A 4% vacancy savings factor has been applied to this program.

CORRECTION'S MEDICAL BUDGET
Budget Detail Summary

	Actual FY 1986	Budgeted FY 1987	Recommendation FY 1988	Recommendation FY 1989
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	848,214.21	626,172	912,229	928,572
Total Program Costs	\$848,214.21	\$626,172	\$912,229	\$928,572
General Fund	848,214.21	626,172	912,229	928,572
Total Funding Costs	\$848,214.21	\$626,172	\$912,229	\$928,572
Current Level Services	848,214.21	626,172	912,229	928,572
Total Service Costs	\$848,214.21	\$626,172	\$912,229	\$928,572

Program Description

The Correctional Medical Program reflects the centralization of medical, optometry, dental, lab and security costs previously budgeted in other correctional programs. Due to the constant movement of individuals through the corrections system, a flexible method to address health needs is required. This budget structure provides the flexibility needed to cover these costs for the Montana State Prison, the Swan River Forest Camp, the Women's Correction Program, Mountain View School, Pine Hills School, the juvenile after-care programs, and the five adult pre release centers.

The entire current level portion for the normal medical expenses for Mountain View and Pine Hills has been reduced from this budget and placed in the proposed Family Services Department.

This is a reduction of \$62,248 in FY88 and FY89.

It is anticipated that the average daily population will increase as follows:

Institu- tion	FY86 ADP	Est. FY88	Est. FY89
Mt. View	55.64	70	70
Pine Hills	119.99	130	130
Women Corr.	30.05	40	40
Prison	907.18	968	990

The rising costs of medical services combined with the rising populations at the institutions has caused a serious problem which hopefully warrants favorable consideration by the legislature.

61,668 78,011

1,990,480

41,923 + 3064 = 44,987

20,324 + 2457 = 22,781

total 979,997 + 996,340

44,987 + 44,987 = 89,974

residents. In FY86, the ADP rose to 119.9 residents whose average length of stay rose to 9.0 months.

Until February 1986, the agency housed the residents in five lodges with a combined capacity of 115 youth offenders. Because of the increased population, the Crazy Horse lodge was refurbished and opened in February of 1986. The cost of this renovation was been absorbed within the agency's current level budget.

This lodge will house an additional 16 residents, requiring single staff coverage of 4.8 FTE. The anticipated ADP for FY88 is 130 and 130 for FY89.

The majority of the increased operational costs are attributable to audit fees, inflationary adjustments and the increased population.

The interest and income funding at Pine Hills has generated a three year average of \$350,000 per year. These funds appear to be stable as a major portion of them are derived from trust and legacy interest earnings.

The federal boarder reimbursement funding is also recommended based upon a three year average of actual receipts.

AFTER CARE SERVICES
Budget Detail Summary

	Actual FY 1986	Budgeted FY 1987	Recommendation FY 1988 FY 1989	
Full Time Equivalent Employees	.00	.00	6.00	6.00
Personal Services	0.00	0	158,062 ✓	158,116 ✓
Operating Expenses	0.00	0	240,986	240,986
Equipment	0.00	0	36,071 ○	29,138
Total Program Costs	\$0.00	\$0	\$435,119	\$428,240
General Fund	0.00	0	432,319	425,440
Federal & Other Spec Rev Fund	0.00	0	2,800	2,800
Total Funding Costs	\$0.00	\$0	\$435,119	\$428,240
Current Level Services	0.00	0	435,119	428,240
Total Service Costs	\$0.00	\$0	\$435,119	\$428,240

Should be zero equipment

Program Description

The Aftercare program provides community supervision for youths who are released from correctional facilities or committed by the courts. The mission of aftercare is to assist youths adjudicated as juvenile delinquents or youth in need of supervision to become well-adjusted, productive members of society. Four aftercare group homes are operated to provide less restrictive alternatives to institutional placement of youthful offenders.

vide less restrictive alternatives to institutional placement of youthful offenders.

Reorganization

Several aftercare functions are transferred from the Corrections Division within the Department of Institutions to the new Department of Family Services.

FUNCTION	FTE	FY88	FY89
Aftercare Counselors	6.00	\$174,319	\$174,373
Aftercare Group Homes	0.00	246,797	239,864
Individual Living	0.00	5,530	5,530
Interstate Compact	0.00	915	915
Aftercare Hearings	0.00	1,631	1,631
Educational Programs	0.00	5,927	5,927
TOTAL	6.00	\$435,119	\$428,240

There were no major changes made to these budgets which reflect current level.

YOUTH EVALUATION
Budget Detail Summary

	Actual FY 1986	Budgeted FY 1987	Recommendation FY 1988 FY 1989	
Full Time Equivalent Employees	.00	.00	6.00	6.00
Personal Services	0.00	0	120,122 ✓	120,003 ✓
Operating Expenses	0.00	0	25,595	25,595
Equipment	0.00	0	2,156 ○	856
Total Program Costs	\$0.00	\$0	\$147,873	\$146,454
General Fund	0.00	0	147,873	146,454
Total Funding Costs	\$0.00	\$0	\$147,873	\$146,454
Current Level Services	0.00	0	147,873	146,454
Total Service Costs	\$0.00	\$0	\$147,873	\$146,454

Should be zero equipment

Program Description

The Youth Evaluation Program provides 45-day evaluation of youths aged 10-17 who have been referred by the youth

court system. These services are provided in a less restrictive environment than that of Montana's youth correctional institutions. Program clientele are typically younger minor

130.000 budget for Van

offenders having little experience with the juvenile justice system.

Reorganization

The Youth Evaluation Program was transferred in its entirety from the Corrections Division. No changes were recommended per the reorganization. A current level budget is recommended.

COUNTY PROBATION Budget Detail Summary	Actual	Budgeted	Recommendation	
	FY 1986	FY 1987	FY 1988	FY 1989
Full Time Equivalent Employees	.00	.00	87.50	87.50
Personal Services	0.00	0	2,355,462	2,351,708
Operating Expenses	0.00	0	490,985	494,739
Total Program Costs	\$0.00	\$0	\$2,846,447	\$2,846,447
Federal & Other Spec Rev Fund	0.00	0	2,846,447	2,846,447
Total Funding Costs	\$0.00	\$0	\$2,846,447	\$2,846,447
Current Level Services	0.00	0	2,846,447	2,846,447
Total Service Costs	\$0.00	\$0	\$2,846,447	\$2,846,447

Program Description

Probation services are performed by youth probation officers under the jurisdiction of the youth courts. Probation services are provided to youth referred to the youth court alleged to be delinquent or youth in need of supervision. Those services include investigation, supervision and counseling, referral, case management, and making reports and recommendations to the youth court.

Reorganization

A major recommendation of the Governor's Council on Reorganization of Youth Services is to transfer the responsibilities and activities of the county probation offices from the counties to the State. Staff, salaries and operating costs of 87.50 FTE would be transferred from the counties to the Department of Family Services.

Included in this proposal is the condition that financial support from the counties would be capped at the FY87 budgeted level. Because of the varying impacts of federal revenue sharing, the Council and the Governor agreed that the FY87 budgets should be used as a base. Consequently, any expansion above the FY87 level would be born by the State.

It is important to note that the proposed budget amounts of \$2,249,798 per year reflect the actual FY86 expenditure level rather than the FY87 budgeted level. The FY87 budget amounts were not available at the time of this writing. It is the Governor's intent that this adjustment be made when these budget numbers become available. Many counties' budgets will be impacted by federal revenue sharing (up and down), but it is believed that the total will change very little.

Funding Issues

Funding for county probation will be 100% county dollars for the 1989 biennium. This is a result of capping expenditures at the FY87 budgeted level. Should the expenditure base increase in the coming bienniums, the increase will be funded by general fund.

It is assumed the county governments will continue to provide any current operational support which is not included in the probation office budget (such as space, equipment, clerical, etc.). During the 1989 biennium these services and related costs will be identified. Recommendations for future funding will be presented to the 1989 Legislature.

EXHIBIT 2
2/12/87
K. Wolcott
Connections

Table 8
Comparison of Actual Expenses to Appropriated Expenses

<u>Budget Item</u>	<u>Legislature</u>	<u>Actual</u>	<u>Difference</u>
F.T.E	91.50	91.50	0.00
Personal Service	\$2,075,108	\$2,103,010	\$ (27,902)
Operating Expenses	736,807	1,747,906	(1,011,099)
Equipment	98,590	10,556	88,034
Total Operating	\$2,910,505	\$3,861,472	\$ (950,967)
Non-Operating	1,132,183	2,727	1,129,456
Total Expenditures	<u>\$4,042,688</u>	<u>\$3,864,199</u>	<u>\$ 178,489</u>
<u>Funding</u>			
General Fund	\$4,039,843	\$3,860,810	\$ 179,033
State Special	250	175	75
Federal Revenue	2,595	3,214	(619)
Total Funds	<u>\$4,042,688</u>	<u>\$3,864,199</u>	<u>====\$178,489</u>

Personal services are \$27,902 over the authorized after the Governor's cuts of \$31,187 and budgeted vacancy savings of \$84,968. These overexpenditures occurred in the Community Corrections Program, where personal services were \$19,236 more than authorized and men's pre-release where \$4,534 more than authorized was spent before the cuts were applied. These over expenditures were offset by personal service savings in the Administration Program of \$27,055 before application of the cuts.

Operating costs appear to be overexpended \$1,011,099 in the table while non-operating costs are under the authorized by \$1,129,456. These discrepancies result from the department coding the pre-release contract payments to operating expense rather than non-operating expense where they were budgeted. After adjusting for the contract pre-release centers, operating costs were underexpended \$49,614 after the Governor's cuts of \$12,594. These savings occurred in supplies and materials, \$43,292, and utilities, \$5,052, while differences in other expense categories combine for the rest of the difference.

The Corrections Division was appropriated \$100,000 for the biennium to purchase equipment plus a fiscal 1986 appropriation of \$13,798 within the Youth Evaluation Program. After the Governor's cuts \$81,967 remains of the biennial equipment appropriation. The division spent \$2,825 of this appropriation and \$7,731 of the other appropriation.

The contract pre-release centers were \$71,470 under the authorized after the Governor's cuts of \$23,105. Part of these savings are excess appropriation authority resulting from including \$10,952 per center for depreciation, in addition to \$5,000 per center intended. The total excess included in the appropriation is \$32,856. The balance of the savings, \$38,614 results from lower than anticipated supply costs

amounting to \$5,556 and utilities amounting to \$11,867, which are line items in addition to the individual contracts, and actual contract savings of \$21,191.

Current Level Adjustments

Personal services increases 3.9 percent in the Corrections Division even though three FTE costing approximately \$50,000 have been deleted. This increase results primarily from the amount of cuts, \$113,855, applied to personal services as a result of Special Session III.

Operating costs in total are unchanged from the 1987 biennium to the 1989 biennium. This increase results from increasing the fiscal 1986 base expenditures \$39,996 plus inflation in fiscal 1988 and fiscal 1989 but maintaining a level below fiscal 1987 appropriated. The base adjustments include \$7,513 for insurance rate increases, \$16,878 to adjust the contract pre-release center contracts to the fiscal 1987 appropriated level, \$2,836 for increased costs of the EMIT drug tests, \$1095 for telephone maintenance costs, \$5,686 for the division's share of building rent from the Department of Administration and \$1,169 for rent increase of the pre-release center building in Missoula, \$3,993 to annualize the division's share of the department's computer equipment maintenance including personal computers and the "System 38" mainframe, and \$367 for the division's share of annualized photocopier maintenance.

Equipment is included at \$34,608 in fiscal 1988 only to allow the replacement of four parole and probation vehicles.

The general fund increases 1.3 percent from the 1987 biennium to the 1989 biennium. Private donations have been increased to \$1,000 each year at the division's request. The interest and income funds are included at \$2,800 in each year of the biennium.

WOMEN'S CORRECTIONAL PROGRAM

Budget Item	Actual	Appropriated	- - Current Level - -		% Change 1987-89 Biennium
	Fiscal 1986	Fiscal 1987	Fiscal 1988	Fiscal 1989	
F.T.E.	24.00	24.00	24.00	24.00	0.00
Personal Service	\$490,164	\$469,437	\$546,875	\$549,574	14.3
Operating Expense	176,861	199,439	215,210	220,104	15.7
Equipment	-0-	682	3,218	-0-	371.8
Total Operating Costs	\$667,025	\$669,558	\$765,303	\$769,678	14.8
Non-Operating Costs	791	-0-	-0-	-0-	(100.0)
Total Expenditures	\$667,816	\$669,558	\$765,303	\$769,678	14.8
<u>Fund Sources</u>					
General Fund	\$667,816	\$669,558	\$765,303	\$769,678	14.8

Exhibit 3
2/12/87
R. Wolcott
Corrections

AGENCY: DEPARTMENT OF INSTITUTIONS
PROGRAM: CORRECTIONS DIV ADMIN
LEGISLATIVE ACTION

BUDGET ITEM	FY 1986 Actual	Executive Current Level	Fiscal 1988 Current Level	Difference	Executive Current Level	Fiscal 1989 Current Level	Difference	FY 86-88 % Change
FTE	91.50	75.50	88.50	-13.00	75.50	88.50	-13.00	-0.03
Personal Services	\$2,103,010	\$1,859,053	\$2,150,919	(\$291,866)	\$1,859,669	\$2,151,584	(\$291,915)	0.02
Operating Expenses	\$1,747,906	\$1,768,575	\$1,804,515	(\$35,940)	\$1,780,399	\$1,820,320	(\$39,921)	0.03
Equipment	\$11,295	\$22,000	\$34,608	(\$12,608)	\$23,000	\$0	\$23,000	2.06
Non-Operating	\$1,988	\$2,965	\$2,965	\$0	\$1,541	\$1,541	\$0	0.49
TOTAL EXPENSES	\$3,864,199	\$3,652,593	\$3,993,007	(\$340,414)	\$3,664,609	\$3,973,445	(\$308,836)	0.03

FUNDING	Executive Current Level	Fiscal 1988 Current Level	Difference	Executive Current Level	Fiscal 1989 Current Level	Difference
General Fund	\$3,648,793	\$3,989,207	(\$340,414)	\$3,660,809	\$3,969,645	(\$308,836)
State Special Rev	\$1,000	\$3,800	(\$2,800)	\$1,000	\$3,800	(\$2,800)
Federal Revenue	\$2,800	\$0	\$2,800	\$2,800	\$0	\$2,800
TOTAL FUNDING	\$3,652,593	\$3,993,007	(\$340,414)	\$3,664,609	\$3,973,445	(\$308,836)

Personal Services

- The executive includes upgrades for 9.0 FTE secretarial positions in probation and parole that are not in the LFA current level. The difference is \$19,215 in fiscal 1988 and \$19,178 in fiscal 1989.
- The executive deleted a grade 5 file clerk compared with a grade 7 administrative clerk deleted in the LFA current level. The difference amounts to \$1,816 in fiscal 1988 and \$1,812 in fiscal 1989.
- The executive moves 13.0 FTE to the Proposed Department of Family Services. The personal services costs associated with the transfers are \$310,010 in fiscal 1988 and \$309,900 in fiscal 1989.

Operating Expenses

- The executive has reduced \$269,934 of operating costs each year with the transfer to the proposed department that remain in the LFA current

2. The executive recommendation includes a modified request for additional population at the three contract pre-release centers costing \$282,857 each year.
3. The executive reduced pre-release center contracts \$21,392 for a base adjustment and added one additional federal boarder at each center or a total of three additional for a reduction of \$14,799.
4. The executive increased travel \$1,643 above current level in fiscal 1988 to allow data processing training. The executive is \$841 below current level in fiscal 1989 after reducing out-of-state travel.
5. The LFA current level plus rent inflation is \$3,915 higher than the executive in fiscal 1988 and \$3,773 higher in fiscal 1989 due to different methodologies used. The subcommittee in previous Central Office actions has used the executive rent, therefore, to be consistent the subcommittee should accept the executive rent in this budget.
6. The executive applied base adjustments of \$9,070 to repair and maintenance and \$1,915 to allowances in the other expenditure category that remain in the LFA current level.
7. The executive includes equipment of \$38,227 in fiscal 1988 and \$29,994 in fiscal 1989 for the proposed Department of Family Services that are not included in the LFA current level.
8. The executive includes equipment authority of \$22,000 in fiscal 1988 and \$23,000 in fiscal 1989 while the LFA current level includes \$34,608 in fiscal 1988 for the purchase of four cars for parole officers.

Funding

1. The executive includes interest and income funds of \$2,800 per year in both the Corrections budget and the proposed Department of Family Services. The amount in the executive budget should be in the Department of Family Services and deleted from the corrections budget.

Exhibit 4
2/12/87
K. Wolcott
Corrections

OFFICE OF BUDGET & PROGRAM PLANNING
 EXECUTIVE BUDGET SYSTEM
 AGENCY/PROGRAM/CONTROL --- BUDGET WORKSHEET

REPORT EBSR10G
 DATE : 01/07/87
 TIME : 15/24/40

AGENCY : 6401 DEPARTMENT OF INSTITUTIONS
 PROGRAM : 45 CORRECTIONS
 CONTROL : 00000

AE/OE	DESCRIPTION	OBPP FY 88	LFA FY 88	DIFF FY 88	SUB-CMT FY 88	OBPP FY 89	LFA FY 89	DIFF FY 89	SUB-CMT FY 89
0000	FULL TIME EQUIVALENT (FTE)	75.50	88.50	-13.00	---	75.50	88.50	-13.00	---
1100	SALARIES	1,590,439	1,837,739	-247,300	---	1,587,257	1,833,942	-246,685	---
1400	EMPLOYEE BENEFITS	239,815	275,932	-36,117	---	243,638	280,194	-36,556	---
1500	HEALTH INSURANCE	106,260	124,200	-17,940	---	106,260	124,200	-17,940	---
1600	VACANCY SAVINGS	-77,461	-88,264	10,803	---	-77,486	-88,159	10,673	---
1800			1,312	-1,312	---		1,407	-1,407	---
	TOTAL SECOND LEVEL	1,859,053	2,150,919	-291,866	---	1,859,669	2,151,584	-291,915	---
2021	CONTRACTED SERVICES-INFLATION	-154	-155	1	---	-309	-301	-8	---
2022	SUPPLIES & MATERIALS-INFLATION	8,858	6,320	2,538	---	15,874	14,478	1,396	---
2023	COMMUNICATIONS-INFLATION	655	655	---	---	1,048	1,039	9	---
2025	RENT-INFLATION		1,873	-1,873	---		2,601	-2,601	---
2026	UTILITIES-INFLATION	6,299	6,280	19	---	12,401	12,390	11	---
2100	CONTRACTED SERVICES	1,318,944	1,170,091	148,853	---	1,318,944	1,170,662	148,282	---
2200	SUPPLIES & MATERIALS	97,628	168,128	-70,500	---	97,628	168,128	-70,500	---
2300	COMMUNICATIONS	102,094	121,588	-19,494	---	102,176	121,588	-19,412	---
2400	TRAVEL	31,685	36,213	-4,528	---	29,201	36,213	-7,012	---
2500	RENT	130,906	183,245	-52,339	---	131,776	183,245	-51,469	---
2600	UTILITIES	35,198	47,243	-12,045	---	35,198	47,243	-12,045	---
2700	REPAIR & MAINTENANCE	26,220	43,216	-16,996	---	26,220	43,216	-16,996	---
2800	OTHER EXPENSES	10,242	19,818	-9,576	---	10,242	19,818	-9,576	---
	TOTAL SECOND LEVEL	1,768,575	1,804,515	-35,940	---	1,780,399	1,820,320	-39,921	---
3100	EQUIPMENT	22,000	34,608	-12,608	---	23,000		23,000	---
9000	DEBT SERVICE	2,965	2,965	---	---	1,541	1,541	---	---

REPORT EBSR106
 DATE : 01/07/87
 TIME : 15/24/40

OFFICE OF BUDGET & PROGRAM PLANNING
 EXECUTIVE BUDGET SYSTEM
 AGENCY/PROGRAM/CONTROL --- BUDGET WORKSHEET

AGENCY : 6401 DEPARTMENT OF INSTITUTIONS
 PROGRAM : 45 CORRECTIONS
 CONTROL : 00000

AE/OE	DESCRIPTION	CURRENT LEVEL SERVICES ONLY							
		OBPP FY 88	LFA FY 88	DIFF FY 88	SUB-CMT FY 88	OBPP FY 89	LFA FY 89	DIFF FY 89	SUB-CMT FY 89
	TOTAL PROGRAM	3,652,593	3,993,007	-340,414	---	3,664,609	3,973,445	-308,836	---
01100	GENERAL FUND	3,648,793	3,989,207	-340,414	---	3,660,809	3,969,645	-308,836	---
02922	ICO-DONATIONS	1,000	1,000	---	---	1,000	1,000	---	---
03075	ICO INTEREST & INCOME	2,800	2,800	---	---	2,800	2,800	---	---
	TOTAL PROGRAM	3,652,593	3,993,007	-340,414	---	3,664,609	3,973,445	-308,836	---

Exhibit 5
2/12/87
Connections
C. Christians

MONTANA MALE PRE-RELEASE CENTERS
AVERAGE DAILY POPULATION
FIRST HALF FY 1987

	<u>ALPHA</u>	<u>MISSOULA</u>	<u>BUTTE</u>	<u>GREAT FALLS</u>
July	20.1	23.2	23	21.5
Aug.	24.4	23.7	24	22.8
Sept.	24.3	24.1	27.7	24.4
Oct.	24.4	24.7	27.7	25.5
Nov.	25.1	24.7	25.9	26.1
Dec.	<u>25.2</u>	<u>23.9</u>	<u>24.5</u>	<u>27.8</u>
Total	23.92	24.05	25.47	24.68

Center wide average 24.53 or 98% of capacity.

CC
(1)

Exhibit 6
2/12/87
Connections
Dave Armstrong

RESIDENT STATISTICS FY 86

MALE INMATES PAROLING OR DISCHARGED FROM PRE-RELEASE	130
TOTAL MALE INMATES IN PRE-RELEASE PLACEMENT	209
ROOM AND BOARD CHARGES PAID TO CENTERS BY INMATES	\$105,790.00
GROSS WAGES EARNED BY CENTER RESIDENTS	\$358,850.00
FEDERAL/STATE INCOME TAX	\$ 46,323.00
SUPPORT TO FAMILIES/DEPENDENTS	\$ 15,692.00
PERCENT OF CAPACITY/OCCUPANCY	92%
PERCENT OF OCCUPANCY 1987/(6 mo.)	98%
SPENDING IN COMMUNITY	\$213,790.00

112. 11

Youth Services Operating Expense Roll-Up

By RC @ Second Level per ORPP's ERSR 39

Exhibit 8
2/12/87
R. 2006, 144
C. 2006, 144
C. 2006, 144

11/12/86

RC	1	2	3	4	5	6	7	8	9	10
404 Individual Living	-0-	11421	-0-	15	3350	10	-0-	-0-	334	
405 YSP	1269	8247	7804	733	9600	2072	1037		313	
422 - Interstate	-	-	-	95-0-	-	-	-	-	-	928
423 - Hearing	11626	S	-	-	-	-	-	-	-	
426 - Education	106	11611	-	-	-	-	-	-	4660	
450 - ^{After Care} Regional	408	5176	6776	2250	-0-	-0-	1647	-0-		
465 - Y group Home	92744	51123	8081	1330	8447	9473	5185	2023		
492 - D. Bennett	3	81	1833	1428	0	0	0	0		
Total	916206	70527	19494	5256	50297	12045	7868	7330		

+ 915 For Interstate per Book

NOTES:
1) Previous figures were based on FY88/89 REQUESTS, These are based on ORPP 1988
2) All numbers shown as FY88 base \$'s, with NO affiliation calculated
3) The case classes are the same for both years of the biennium.

Program	11	12	13
5530	AS		
35975	YSP		
16311	AS		
5922	AS		
1625	AS		
10726	AS		
3353	NSH Support		
69019			
915	Travel		
69934			
comm. adv. fee			

Prepared by: []
Approved by: []
Initials: []
Date: []

Corrective Division
 Second Level Staff
 NET OF PRE-RELEASE POPULATION MOB AND REMOVAL OF YOUTH SERVICES
 Exhibits 9
 2/19/83
 A whole off
 Correctives
 11/10

	Fiscal Year 1988				Fiscal Year 1989				YOUTH SERVICES - 9/16/88	YOUTH SERVICES - 7/6/89
	REQUEST	OBPP	LFA	Difference OBPP-LFA	REQUEST	OBPP	LFA	Difference OBPP-LFA		
FTE	88.50	88.50	88.50	18435	88.50	88.50	88.50	18584	18.00	13.00
	1891423	1892721	1893339	1825	1892893	1892526	1894412	18584	245235	245241
SALARIES	277514	278847	281211	1625	281694	283211	281691	1602	38052	38052
	24200	24200	24200	-	124200	124200	124200	-	17940	17940
BENEFITS	124200	124200	124200	-	124200	124200	124200	-	17940	17940
	124200	124200	124200	-	124200	124200	124200	-	17940	17940
INSURANCE	124200	124200	124200	-	124200	124200	124200	-	17940	17940
	124200	124200	124200	-	124200	124200	124200	-	17940	17940
VACANCY SAVINGS	124200	124200	124200	-	124200	124200	124200	-	17940	17940
	124200	124200	124200	-	124200	124200	124200	-	17940	17940
TOTAL PERS. SVS	2241361	2269063	2250919	18144	2241992	2269564	2251561	18035	310010	308100
	2241361	2269063	2250919	18144	2241992	2269564	2251561	18035	310010	308100
Contracted Sec-Infation	-	154	155	1	-	301	301	6	-	-
	-	154	155	1	-	301	301	6	-	-
Supplies & Mat'ls - Infation	-	8858	8320	538	-	1874	1478	1396	-	-
	-	8858	8320	538	-	1874	1478	1396	-	-
Communication - Infation	-	656	655	1	-	1418	139	9	-	-
	-	656	655	1	-	1418	139	9	-	-
Rent - Infation	-	1873	1873	0	-	1873	1873	0	-	-
	-	1873	1873	0	-	1873	1873	0	-	-
Utilities - Infation	-	6281	6280	1	-	2401	1890	511	-	-
	-	6281	6280	1	-	2401	1890	511	-	-
CONTRACTED SERVICES	118653	119243	119091	152	1181221	1192293	1176602	15619	186651	186651
	118653	119243	119091	152	1181221	1192293	1176602	15619	186651	186651
SUPPLIES & MAT'LS	168188	168150	168728	572	168188	168150	168128	60	10522	10522
	168188	168150	168728	572	168188	168150	168128	60	10522	10522
COMMUNICATION	121131	121588	121588	0	1211213	121670	121588	82	19194	19194
	121131	121588	121588	0	1211213	121670	121588	82	19194	19194
TRAVEL	34348	34854	36213	1413	36213	35372	36218	846	6131	6131
	34348	34854	36213	1413	36213	35372	36218	846	6131	6131
REST	181305	181293	183245	1952	181305	182073	183245	1172	50297	50297
	181305	181293	183245	1952	181305	182073	183245	1172	50297	50297
UTILITIES	47243	47243	47243	0	47243	47243	47243	0	12045	12045
	47243	47243	47243	0	47243	47243	47243	0	12045	12045
REPAIRS & MAINTENANCE	43225	34081	43216	9065	43225	34081	43216	9065	7869	7869
	43225	34081	43216	9065	43225	34081	43216	9065	7869	7869
OTHER	19519	1532	19818	17407	19519	1952	19818	17407	7330	7330
	19519	1532	19818	17407	19519	1952	19818	17407	7330	7330
TOTAL OPERATING	180620	155652	1801515	144863	1718118	171476	182320	152841	179933	179933
	180620	155652	1801515	144863	1718118	171476	182320	152841	179933	179933
EQUIPMENT	229811	60227	344008	25619	110194	52741	1571	52944	38227	29994
	229811	60227	344008	25619	110194	52741	1571	52944	38227	29994
DEBT SERVICE / LEASES	2965	2965	2965	0	1511	1511	1511	0	32534	32534
	2965	2965	2965	0	1511	1511	1511	0	32534	32534
TOTAL PROGRAM EXPENSE	427225	318107	399807	111000	415265	379580	393345	18335	61871	609828
	427225	318107	399807	111000	415265	379580	393345	18335	61871	609828

36.01
 11/10/88

ADSS
 BRD
 61871
 609828

YOUTH SERVICES - 9/16/88
 YOUTH SERVICES - 7/6/89

4.00 per of prep
 6.00 @ 4.00 + 2.00

