

COLJ AUTOMATION ADVISORY COMMITTEE MEETING

Addendum to December 17th Minutes

After the full committee convened Judge Carver, Judge Mohr, Lisa Mader and Claudia Anderson contacted Judge Mary Jane Knisely to confirm the number of days on a FTA to create the notice and default judgment. Judge Knisely confirmed for the group that she wanted Overdue Processing to be set to 17 days.

The rules were set as follows:

Failure to Appear

Seventeen (17) days after the scheduled appearance date overdue processing will simultaneously:

1. Set the finding to Default Judgment
2. Assess fines, fees, and payment due dates to cases
3. Create a notice and default judgment for service on the defendant
4. Add the following register of action to the case: <Failure to Appear Default Judgment>

There was additional discussion about the findings being proposed and the group agreed on the following:

- Stipulated Judgment - reportable to the Department of Motor Vehicle
- MI Deferred Judgment - not reportable to the Department of Motor Vehicle

It was agreed that Lisa Mader would make the necessary changes to the “Municipal Infraction Change Summary for Billings Municipal Court” and send it to Judge Knisely for her approval and signature. Upon receipt of the signed document, OCA staff would move forward in setting up and testing the Municipal Infraction processing.

Additionally, Lisa would modify the committee approved Overdue Processing rules.

Meeting was adjourned.

Submitted by Lisa Mader, Information Technology Division
Montana Supreme Court