



1 House JOINT RESOLUTION NO. 5  
 2 INTRODUCED BY Menahan Quisell  
 3 BY REQUEST OF THE JOINT LEGISLATIVE ADMINISTRATION COMMITTEE

4  
 5 A JOINT RESOLUTION OF THE SENATE AND THE HOUSE OF  
 6 REPRESENTATIVES OF THE STATE OF MONTANA CONCERNING THE  
 7 CLASSIFICATION, PAY, AND OTHER CONDITIONS OF EMPLOYMENT OF  
 8 LEGISLATIVE EMPLOYEES; PROVIDING AN IMMEDIATE EFFECTIVE DATE  
 9 AND A TERMINATION DATE; AND PROVIDING FOR RETROACTIVE  
 10 APPLICABILITY.

11  
 12 WHEREAS, it is necessary to establish a pay plan for  
 13 legislative employees that compensates those employees on a  
 14 basis similar to other state employees; and

15 WHEREAS, it is necessary that legislative employees know  
 16 of their conditions of employment and that such conditions  
 17 be uniform for the House of Representatives and the Senate.

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 19 NOW, THEREFORE, BE IT RESOLVED BY THE SENATE AND THE HOUSE  
 20 OF REPRESENTATIVES OF THE STATE OF MONTANA:

21 (1) (a) That the following legislative employee  
 22 positions be classified at the grades indicated and be  
 23 entitled to be paid according to the 1990-91 hourly pay  
 24 matrix, which does not include insurance, issued by the  
 25 Department of Administration on May 5, 1989. Because

1 legislative employees receive no additional benefits, 50  
 2 cents an hour must be added to the hourly compensation as  
 3 shown on the pay matrix.

4 (b) That an employee with no qualifying legislative  
 5 experience be classified at step 2 of the appropriate grade.  
 6 A person who has served as a legislator or an employee of  
 7 the Montana House of Representatives or Senate for at least  
 8 one-half of a regular session is entitled to be advanced one  
 9 step for each session so served.

- 10 Grade 20
- 11 Chief Clerk of the House
- 12 Secretary of the Senate
- 13 Grade 17
- 14 Sergeant-at-arms
- 15 Grade 14
- 16 Chaplain
- 17 Grade 13
- 18 Assistant Chief Clerk of the House
- 19 Assistant Secretary of the Senate
- 20 Aide to the Speaker of the House
- 21 Aide to the Senate Minority Leader
- 22 Aide to the House Minority Leader
- 23 Aide to the President of the Senate
- 24 Grade 11
- 25 Training Coordinator



INTRODUCED BILL  
 HJR 5

1 System Coordinator  
 2 Legislative Assistant  
 3 Word Processing Center Supervisor  
 4 Bills Clerk  
 5 Journal Clerk  
 6 Bills Coordinator  
 7 Amendments Coordinator  
 8 Assistant Sergeant-at-arms  
 9 Secretary to the following:  
 10 President, Speaker, Secretary of the Senate, Chief  
 11 Clerk, and Majority and Minority Leaders and Whips in  
 12 both the House and the Senate  
 13 Grade 10  
 14 Assistant Word Processing Center Supervisor  
 15 Assistant Journal Clerk  
 16 Assistant Bills Clerk  
 17 Committee Secretary  
 18 Bills Distributor  
 19 Legislative Telephone Operator  
 20 Status Input Technician  
 21 Assistant Bills Coordinator  
 22 Assistant Amendments Coordinator  
 23 Grade 9  
 24 Assistant Bills Distributor  
 25 Grade 8

1 Word Processor  
 2 Grade 7  
 3 Assistant Status Input Technician  
 4 Reading Clerk  
 5 Supply Clerk  
 6 Posting Clerk  
 7 Typist  
 8 Security Guard  
 9 Doorman  
 10 Grade 6  
 11 Proofreader  
 12 Clerk-typist  
 13 Steno Aide  
 14 Grade 5  
 15 Distribution Clerk  
 16 Parking Attendant  
 17 Page Supervisor  
 18 Grade 3  
 19 Committee Aide  
 20 Permanent Page  
 21 \$4.00 an hour  
 22 Page  
 23 (2) (a) That each employee record the number of hours  
 24 worked each day on a timesheet provided. A completed  
 25 timesheet must be turned in each Friday that ends a pay

1 period. Each chamber shall adopt a procedure for review,  
2 approval, and collection of the timesheets and for timely  
3 filing with the Legislative Council.

4 (b) That the Sergeants-at-arms review and approve the  
5 timesheets for the following employees: Assistant  
6 Sergeants-at-arms, Doormen, Security Guards, Distribution  
7 Clerks, and Pages.

8 (c) That the Speaker and Minority Leader of the House  
9 review and approve the timesheets for their employees.

10 (d) That the Chief Clerk of the House and the Secretary  
11 of the Senate review all timesheets and approve those not  
12 otherwise provided for.

13 (3) That the positions classified at Grade 17 and above  
14 be exempt from overtime pay. During a regular legislative  
15 session, employees in such positions must be paid for 48  
16 hours a week regardless of the number of hours worked.  
17 Whenever such employees are preparing for or closing a  
18 regular or special session or otherwise working at the  
19 direction of their respective presiding officers during an  
20 interim, they must be paid for each hour worked at the  
21 hourly compensation determined under subsection (1) and  
22 their timesheets must be reviewed and approved by their  
23 presiding officers.

24 (4) That the positions classified below Grade 17 be  
25 subject to overtime pay. Hours over 40 a week worked by an

1 employee so classified must be compensated at the rate of  
2 1 1/2 times the employee's regular hourly wage.

3 (5) That the legislative employees listed in subsection  
4 (1)(b) be considered temporary employees and not be entitled  
5 to any additional benefits, such as sick leave, vacation  
6 leave, holiday pay, time off with pay, health insurance, or  
7 longevity allowances. Section 2-18-617(3), MCA, relating to  
8 assumption of liability for accrued vacation credits, does  
9 not apply to the Legislature and its employees.

10 (6) That a Chaplain be entitled to be paid for 2 hours  
11 for each legislative day served.

12 (7) That membership in the Public Employees' Retirement  
13 System be made available to legislative employees upon  
14 written request under the provisions of section 19-3-403(5),  
15 MCA.

16 (8) That the Legislature intends that this Joint  
17 Resolution apply to the employees hired to prepare for the  
18 53rd Legislature by the leadership elected at the November  
19 1992 caucuses.

20 (9) (a) That this resolution be effective upon passage  
21 and be effective until January 4, 1993.

22 (b) That this resolution apply retroactively to all  
23 employees of the 52nd Legislature.

24 (10) That the Legislature recommends that Legislative  
25 Branch Agencies offer session temporary personnel the

LC 0477/01

- 1 additional compensation in lieu of benefits provided in this
- 2 resolution.

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APPROVED BY COMM.  
ON LEG. ADMIN.

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SECOND READING  
HJR 5

1 System Coordinator  
 2 Legislative Assistant  
 3 Word Processing Center Supervisor  
 4 Bills Clerk  
 5 Journal Clerk  
 6 Bills Coordinator  
 7 Amendments Coordinator  
 8 Assistant Sergeant-at-arms  
 9 Secretary to the following:  
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10 (6) That a Chaplain be entitled to be paid for 2 hours  
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12 (7) That membership in the Public Employees' Retirement  
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THIRD READING  
 HJR 5

1	System Coordinator	1	Word Processor
2	Legislative Assistant	2	<u>Grade 7</u>
3	Word Processing Center Supervisor	3	Assistant Status Input Technician
4	Bills Clerk	4	Reading Clerk
5	Journal Clerk	5	Supply Clerk
6	Bills Coordinator	6	Posting Clerk
7	Amendments Coordinator	7	Typist
8	Assistant Sergeant-at-arms	8	Security Guard
9	Secretary to the following:	9	Doorman
10	President, Speaker, Secretary of the Senate, Chief	10	<u>Grade 6</u>
11	Clerk, and Majority and Minority Leaders and Whips in	11	Proofreader
12	both the House and the Senate	12	Clerk-typist
13	<u>Grade 10</u>	13	Steno Aide
14	Assistant Word Processing Center Supervisor	14	<u>Grade 5</u>
15	Assistant Journal Clerk	15	Distribution Clerk
16	Assistant Bills Clerk	16	Parking Attendant
17	Committee Secretary	17	Page Supervisor
18	Bills Distributor	18	<u>Grade 3</u>
19	Legislative Telephone Operator	19	Committee Aide
20	Status Input Technician	20	Permanent Page
21	Assistant Bills Coordinator	21	<u>\$4.00 an hour</u>
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23	<u>Grade 9</u>	23	(2) (a) That each employee record the number of hours
24	Assistant Bills Distributor	24	worked each day on a timesheet provided. A completed
25	<u>Grade 8</u>	25	timesheet must be turned in each Friday that ends a pay

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