# HOUSE BILL 406

# Introduced by Daily

1/26	Introduced
1/26	Referred to Education & Cultural
	Resources
1/26	First Reading
1/26	Fiscal Note Requested
1/31	Fiscal Note Received
2/04	Fiscal Note Printed
2/26	Rereferred to Appropriations
3/20	Hearing
3/22	Tabled in Committee

52nd Legislature

LC 1202/01

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Hou VF BILL NO. 406 1 2 INTRODUCED BY 3 A BILL FOR AN ACT ENTITLED: "AN ACT TO TRANSFER THE 4 ADMINISTRATION OF POSTSECONDARY EDUCATIONAL INSTITUTIONS 5 6 FROM THE DEPARTMENT OF COMMERCE TO THE COMMISSIONER OF 7 HIGHER EDUCATION: AMENDING SECTIONS 20-30-101, 20-30-103. в 20-30-105. 20-30-201. 20-30-202, 20-30-203, 20-30-301, 9 20-30-302, 20-3-303, 20-30-304, 20-30-305, 20-30-306, 10 20-30-401, 20-30-403, AND 20-30-405, MCA; REPEALING SECTIONS 11 2-15-1804 AND 20-30-104, MCA; AND PROVIDING AN EFFECTIVE 12 DATE."

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14 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

15 NEW SECTION. Section 1. Administration of 16 postsecondary educational institutions transferred from 17 department of commerce to commissioner of higher education. 18 (1) The functions of the department of commerce in 19 administering the postsecondary educational institutions in 20 Title 20, chapter 30, are transferred to the commissioner of 21 higher education.

22 (2) Unless inconsistent with [this act], any reference 23 to "department of commerce" or "department" in Title 20, 24 chapter 30, or in material enacted by the 52nd legislature 25 intended to be codified in Title 20, chapter 30, is changed

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to "commissioner of higher education" or "commissioner". 2 Section 2. Section 20-30-101, MCA, is amended to read: 3 "20-30-101. Legislative purpose and definitions. (1) It

4 is the policy of this state to encourage and enable its 5 citizens to obtain and receive an education commensurate 6 with their abilities and desires. It is recognized that 7 institutions offering postsecondary educational, vocational, 8 and professional instruction perform a useful and necessary 9 service to the citizens of the state in achieving this 10 objective. It is found that certain institutions have either 11 by unscrupulous, unfair, and deceptive practices or through 12 substandard instruction deprived the citizens of this state 13 of educational opportunity and subjected them to financial loss. The actions of such institutions also reflect 14 15 unfavorably upon the reputable postsecondary institutions which are in the great majority. Thus it is the purpose of 16 17 this chapter to provide for the protection, education, and 18 welfare of the citizens of this state.

19 (2) As used in this chapter, unless the context clearly 20 indicates otherwise, the following definitions apply:

21 (a)--"Advisory-council"-or-"council"-means-the--advisory

22 council-created-by-2-15-1804-

23 (b)(a) "Agent" means any person owning any interest in, 24 employed by, or representing a postsecondary educational institution in this or another state who, by solicitation in 25

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any form made in this state, seeks to enroll or enrolls a
 resident of this state in such postsecondary institution or
 who offers to award educational credentials on behalf of
 such institution for remuneration or who holds himself out
 to the residents of this state as representing a
 postsecondary institution for any such purpose.

7 (c)(b) "Application" means either an application for
8 the initial issuance of a license or permit or for the
9 renewal of a license or permit.

10 (d)(c) "Bepartment" "Commissioner" means the department 11 of--commerce commissioner of higher education provided in 12 2-15-1506.

13 (e)(d) "Education or educational services" means a 14 class, course, or program of training, instruction, or 15 study.

(f)(e) "Educational credential" means a degree, 16 17 diploma, certificate, transcript, report, document, letters of designation, marks, appellations, series of letters, 18 numbers, or words which signify, purport, or are generally 19 taken to mean enrollment, 20 attendance, progress, or satisfactory completion of the requirements or prerequisites 21 education through a postsecondary educational 22 for 23 institution.

24 (g)(f) "Grant" means sell, award, confer, bestow, or 25 give.

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3 school, college, or university or any person, association, 4 corporation offering educational credentials or or 5 educational services but does not include any institution established and maintained under the laws of this state. 6 7 (i) (h) "License" means written approval issued by the 8 department commissioner to operate or to contract to operate 9 a postsecondary institution in this state. (++)(i) "Offer" means, in addition to its usual meaning, 10 11 to advertise, publicize, solicit, or encourage any person, 12 directly or indirectly, in any form, to perform the act described. 13 14 (k)(j) "Operate" means to establish and maintain any 15 facility in this state for the purpose described and 16 includes a contract with any person, association, or 17 corporation to establish and maintain such facility.

fh;(g) "Institution" means an academic, vocational,

technical, home study, business, professional, or other

18 (+)(k) "Permit" means written approval issued by the 19 department commissioner to any person to act as an agent for 20 a postsecondary educational institution.

21  $(\pi+(1))$  "Postsecondary education" means the education or 22 educational services offered to persons who have completed 23 or terminated their secondary education or who are beyond 24 the age of compulsory school attendance, for the attainment 25 of academic, professional, or vocational objectives."

-3-

-4-

1 Section 3. Section 20-30-103, MCA, is amended to read: 2 "20-30-103. Administration. The department commissioner 3 shall administer this chapter. To effect the purposes of 4 this chapter, the department commissioner may request from 5 any agency of the state and every agency shall provide such information as that will enable the department commissioner 6 to exercise properly its his powers and perform its his 7 duties. Nothing herein--shall in this section may be 8 9 construed to interfere with the purpose and function of any 10 agency of the state."

Section 4. Section 20-30-105, MCA, is amended to read: 11 12 "20-30-105. Preservation of records. (1) In the event 13 any postsecondary educational institution now or hereafter 14 located in this state proposes to discontinue its operation, 15 the chief administrative officer, by whatever title 16 designated, of such the institution shall cause-to-be-filed 17 file with the department commissioner the original or 18 legible true copies of all such the academic records of such 19 the institution as may be specified by the department 20 commissioner. Such The records shall must include, at a 21 minimum, such the academic information as is customarily required by colleges when considering students for transfer 22 23 or advanced study and, as a separate document, the academic 24 record of each former student.

25 (2) In the event it appears to the department

1 commissioner that any such records of an institution 2 discontinuing its operations are in danger of being destroyed, secreted, mislaid, or otherwise made unavailable, 3 4 the department commissioner may seize and take possession of 5 such the records on its his own motion and without order of 6 court. The department commissioner shall maintain or cause to be maintained a permanent file of such the records coming 7 8 into its his possession." 9 Section 5. Section 20-30-201, MCA, is amended to read:

10 "20-30-201. Powers and duties of department 11 <u>commissioner</u>. To administer this chapter, the department 12 <u>commissioner</u> shall have the following powers and duties: 13 (1) to establish minimum criteria, in-consultation-with

14 the--commissioner--of--higher--education, conforming to the 15 minimum standards in 20-30-202, which applicants for a 16 license or permit shall satisfy before a license or permit 17 shall may be issued, provided the requirements of the 18 <u>Montana</u> Administrative Procedure Act for rulemaking 19 procedures have been complied with:

20 (2) to receive, to investigate as it--may-deem he 21 <u>considers</u> necessary, and to act upon applications for a 22 license or permit;

(3) to maintain a list of licensed institutions, of
persons possessing permits, and of accrediting agencies
recognized under 20-30-102(1), provided that an institution

-5-

LC 1202/01

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and its agent exempt from this chapter may be included in
 such list upon the filing of an affidavit of exemption;

(4) to negotiate and enter into reciprocal interstate З agreements with like officers or agencies in other states if 4 such the agreements are or will affect the purposes of this 5 6 chapter, provided that nothing contained in such the agreement shall may be construed as limiting the powers and 7 duties of the department commissioner with respect to 8 investigating or acting upon any application for a license 9 10 or for a permit or with respect to the enforcement of any 11 provision of this chapter or regulations adopted hereunder 12 under this chapter;

13 (5) to receive and cause-to-be-maintained maintain for
14 a reasonable length of time, not less than 10 years, copies
15 of academic records pursuant to 20-30-105;

(6) to establish -- with -- the -- advice -- of -- the -advisory 16 17 council; rules and procedures necessary for the implementation of this chapter which-shall that have the 18 force of law, provided the requirements of the Montana 19 Administrative Procedure Act for rulemaking procedures have 20 been complied with, and to hold hearings as it may--deem he 21 22 considers advisable in developing such rules and procedures 23 or to aid in any investigation or inquiry; and

24 (7) to investigate as it may-deem <u>he considers</u>
25 necessary, on its <u>his</u> own motion or on the filing of a

verified complaint filed with it <u>him</u>, any institution or person subject to or reasonably believed by the department <u>commissioner</u> to be subject to the provisions of this chapter;

5 (8) to subpoen issue subpoenas, enforceable in a 6 district court of this state, to any persons or for 7 documents pertaining to such the investigation,---which 8 subpoenas--shall--be-enforceable-in-a-district-court-of-this 9 state;

10 (9) to require answers in writing under oath to 11 questions or interrogatories propounded by the department 12 commissioner; and

13 (10) to administer an oath or affirmation to any person 14 in connection with any investigation."

15 Section 6. Section 20-30-202, MCA, is amended to read:

16 "20-30-202. Minimum standards. (1) In establishing the 17 criteria required by 20-30-201, the department <u>commissioner</u> 18 shall observe and shall require compliance with the 19 following minimum standards:

(a) A postsecondary educational institution must be
maintained and operated or, in the case of a new
institution, it must demonstrate that it can be maintained
and operated in compliance with the following minimum
standards:

25 (i) that the quality and content of each course or

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program of instruction, training, or study are-such--as may
 reasonably and adequately achieve the stated objective for
 which the course or program is offered;

4 (ii) that the institution has adequate space, equipment, 5 instructional materials, and personnel to provide education 6 of good quality;

7 (iii) that the education and experience qualifications
8 of directors, administrators, supervisors, and instructors
9 are such as may reasonably insure ensure that the students
10 will receive education consistent with the objectives of the
11 course or program of study;

12 (iv) that the institution provides students and other 13 interested persons with a catalog or brochure containing information describing the programs offered; program 14 objectives; length of program; schedule of tuition, fees, 15 and all other charges and expenses necessary for completion 16 17 of the course of study; cancellation and refund policies; 18 and such other material facts concerning the institution and program or course of instruction as are reasonably likely to 19 affect the decision of the student to enroll therein, 20 21 together with any other disclosures required by the 22 department commissioner, and that such the information is 23 provided to prospective students prior to enrollment;

(v) that upon satisfactory completion of training, thestudent is given appropriate educational credentials by the

institution, indicating that the course or courses of 1 instruction or study have been satisfactorily completed; 2 (vi) that adequate records are maintained by the З institution to show attendance, programs, or grades and that satisfactory standards are enforced relating to attendance, 5 progress, and performance; 6 7 (vii) that the institution is maintained and operated in 8 compliance with all pertinent ordinances and laws relating 9 to the safety and health of all persons upon the premises; 10 (viii) that the institution is financially sound and 13 capable of fulfilling its commitments to students; 12 (ix) that neither the institution nor its agents engage in advertising, sales, collection, credit, other 13 or 14 practices of any kind which that are false, deceptive, 15 misleading, or unfair; (x) that the chief executive officer, trustees, 16 17 directors, owners, administrators, supervisors, staff, and instructors are of good reputation and character; and 18 (xi) that the institution has a fair and equitable 19 20 cancellation and refund policy. 21 (b) An applicant for a permit to act as agent shall must be an individual of good reputation and character and 22 shall represent only a postsecondary educational institution 23 24 which that meets the minimum standards established in this

-10-

section and the criteria established under 20-30-201.

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(c) No A postsecondary educational institution may not 1 use the term "university" or "college" without authorization 2 3 to do so from the--department--in--consultation-with the commissioner of--higher--education; provided that any 4 institution subject to this chapter located within this 5 state which that used either term on January 1, 1974, may 6 7 continue to do so by filing an affidavit to that effect with 8 the department commissioner prior to January 1, 1975.

9 (2) Accreditation by national or regional accrediting 10 agencies recognized by the United States office of education 11 may be accepted by the department commissioner as evidence 12 of compliance with the minimum standards established hercunder in this section and the criteria established under 13 20-30-201, provided the-department7--after--conferring--with 14 the commissioner of--higher--education, may require such 15 further evidence and make such further investigation as in 16 17 its his judgment may be necessary. Accreditation by a recognized, specialized accrediting agency may be accepted 18 as evidence of such compliance only as to the portion or 19 20 program of an institution accredited by such agency if the institution as a whole is not accredited." 21

Section 7. Section 20-30-203, MCA, is amended to read:
 "20-30-203. Acts prohibited without permit or license.
 No person, group, association, or corporation, alone or in
 concert with others, shall:

(1) operate in this state a postsecondary educational
 institution unless the institution is exempt from the
 provisions of this chapter or is licensed by the department
 <u>commissioner</u>;

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5 (2) offer instruction in, enrollment in, or grant of 6 educational credentials as or through an agent by a 7 postsecondary educational institution not exempted from this 8 chapter, whether within or without the state, unless the 9 agent possesses a currently valid permit as required by this 10 chapter;

11 (3) accept or receive contracts or applications for 12 enrollment from an agent unless the agent possesses a 13 currently valid permit as required by this chapter;

14 (4) offer education or educational services or educate 15 or provide educational service, offer to enroll or enroll, 16 contract or offer to contract with any person for such 17 purpose or offer to grant, grant, or contract with any 18 person for that purpose in this state unless the person. 19 group, association, or corporation complies with the minimum 20 standards in 20-30-202, the criteria established by the department commissioner, and the rules adopted by the 21 22 department commissioner;

(5) act as an agent for a postsecondary educational
institution unless currently possessing a valid permit from
the department <u>commissioner</u>."

-11-

-12-

1 Section 8. Section 20-30-301, MCA, is amended to read: \*20-30-301. License to operate institution. (1) Each 2 3 postsecondary educational institution not exempted from this 4 chapter intending to operate or presently operating in this state shall apply to the department commissioner for a 5 license to operate. Application shall must be made on forms 6 prescribed by the department commissioner. Each application 7 shall must be accompanied by the most recent catalog or 8 brochure published or intended to be published by the 9 institution. The application also shall must be accompanied 10 by evidence of payment of the fees required by this chapter. 11 (2) After review of the application and any further 12 13 information required by the department commissioner, any investigation of the application which that the department 14 may--deem commissioner considers necessary or appropriate, 15 and evidence of a surety bond as required by this chapter, 16 17 the department commissioner shall either issue or not issue 18 a license to operate a postsecondary educational institution. The license shall-be is nontransferable and may 19 be upon such terms and conditions as the department 20 21 commissioner may require.

(3) The license shall must be in a form prescribed by
the department commissioner and shall must state in a clear
and conspicuous manner at least the following information:
(a) date of issuance, effective date, and date of

#### l expiration;

2	(b) the name and address of the institution licensed;					
3	(c) the authority for and conditions of approval; and					
4	(d) any terms or conditions required by the department					
5	<u>commissioner</u> .					
6	(4) No A license shall-be is not valid for more than 2					
7	7 years and may be valid for a lesser period of time."					
8	Section 9. Section 20-30-302, MCA, is amended to read:					
9	"20-30-302. Permit to act as agent. (1) Each person					
10	intending to act in this state as an agent for a					
11	postsecondary institution not exempt from the provisions of					
12	this chapter shall make application to the department					
13	commissioner. Application shall must be made on forms					
14	prescribed by the department commissioner. Each application					
15	shall must be accompanied by evidence of payment of the fees					
16	required by this chapter and the sworn affidavits of three					
17	residents of this state as to the good character and					
18	reputation of the applicant and shall must show the name and					
19	address of the institution which the applicant intends to					
20	represent.					
21	(2) In the event the applicant intends to represent an					
22	institution not licensed to operate in this state, the					
23	application shall <u>must</u> be accompanied by the information					
24	required of institutions applying for such a license.					

25 (3) After review of the application and any further

-13-

LC 1202/01

-14-

information required by the department <u>commissioner</u>, any investigation deemed <u>considered</u> necessary or appropriate, and evidence of a surety bond required by this chapter, the department <u>commissioner</u> shall issue or not issue the permit to the applicant. The permit shall-be is nontransferable and may be upon such terms and conditions as the department <u>commissioner</u> may require.

8 (4) The permit shall <u>must</u> be in the form prescribed by
9 the department <u>commissioner</u> and shall <u>must</u> state in a clear
10 and conspicuous manner at least the following information:

11 (a) the date of issuance, effective date, and date of 12 expiration;

13 (b) the name and address of the agent;

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14 (c) the name and address of the institution or 15 institutions the agent may represent;

(d) the authority for and conditions of approval; and

17 (e) any terms or conditions required by the department18 commissioner.

19 (5) No A permit shall-be is not valid for more than 2
20 years and may be valid for a lesser period of time."

21 Section 10. Section 20-30-303, MCA, is amended to read: 22 "20-30-303. Denial of application for license or 23 permit. (1) If the department <u>commissioner</u> determines that 24 an application is deficient under the criteria established 25 for the issuance of a license or permit, the department <u>commissioner</u> shall notify the applicant in writing of that
 determination and the deficiencies.

3 (2) If the applicant requests and the request 4 demonstrates to the department <u>commissioner</u> the applicant's 5 intention and ability to remedy the deficiencies causing the 6 denial of the license or permit, the department <u>commissioner</u> 7 may grant the applicant a reasonable period of time to take 8 such action.

9 (3) If a request under subsection (2) above is not 10 made, or a request is made and is denied, or the period of 11 time granted expires without remedy of the deficiencies, the 12 application shall be denied. The department commissioner 13 shall notify the applicant of the denial, the reasons 14 therefor for the denial, and the opportunity of the 15 applicant for a hearing before the department commissioner.

16 (4) In the event an application for a permit is denied,
17 the department <u>commissioner</u> shall notify in writing the
18 institution or institutions represented or to be represented
19 by the applicant."

20 Section 11. Section 20-30-304, MCA, is amended to read: 21 "20-30-304. Revocation of license or permit. (1) If the 22 department <u>commissioner</u> has reasonable cause to believe that 23 a holder of a license or permit issued under any provision 24 of this chapter has violated or is in violation of this 25 chapter or criteria established under this chapter, the

-15-

-16-

department commissioner may revoke the license or permit as
 provided.

3 (2) A decision respecting revocation of a license or 4 permit shall <u>must</u> be made after opportunity for hearing 5 before the department <u>commissioner</u>. Matters concerning the 6 revocation of licenses or permits, hearings, and judicial 7 review will be handled as contested cases under the <u>Montana</u> 8 Administrative Procedure Act."

Section 12. Section 20-30-305, MCA, is amended to read: 9 10 \*20-30-305. Bond required. (1) At the time application 11 is made for license, the department commissioner may require 12 the postsecondary educational institution making the 13 application to file with the department commissioner a good 14 and sufficient surety bond in such a sum as may be 15 determined by the department commissioner. The bond shall 16 must be executed by the applicant as principal and by a 17 surety company qualified and authorized to do business in 18 this state. The bond shall must be conditioned to provide 19 indemnification to any student or enrollee or his parent or 20 guardian, or class thereof, determined to have suffered loss 21 or damage as a result of any act or practice which that is a 22 violation of this chapter by the postsecondary educational 23 institution and that the bonding company shall pay any final 24 nonappealable judgment rendered by any court of this state 25 having jurisdiction upon receipt of written notification thereof of the judgment. Regardless of the number of years that the bond is in force, the aggregate liability of the surety thereon shall-in-no-event on the bond may not exceed the penal sum of the bond. The bond shall must be for 2 years or coterminous with the license.

6 (2) An application for a permit shall must he 7 accompanied by a good and sufficient surety bond in a penal 8 sum of \$1,000. The bond shall must be executed by the 9 applicant as principal and by a surety company gualified and 10 authorized to do business in this state. The bond may be in blanket form to cover more than one 11 agent for a 12 postsecondary educational institution, but it shall must 13 cover each agent for the institution in a penal sum of 14 \$1,000. The bond shall must be conditioned to provide 15 indemnification to any student, enrollee, or the parents or 16 quardian, or class thereof, determined to have suffered loss 17 or damage as a result of any act or practice which that is a 18 violation of this chapter by the agent and that the bonding 19 company shall pay any final nonappealable judgment rendered 20 by any court of this state having jurisdiction upon receipt 21 of written notification thereof of the judgment. Regardless 22 of the number of years that the bond is in force, the 23 aggregate liability of the surety thereon-shall-in-no--event 24 on the bond may not exceed the penal sum thereof of the 25 bond. The bond shall must be for 2 years or coterminous with

-17-

-18-

1 the permit.

2 (3) The surety bond to be filed hereunder shall must cover the period of the license or the permit except when a 3 surety is released. A surety on any bond filed under the 4 provisions of this section may be released after the surety 5 has served written notice to the department 40 days prior to 6 7 the release. The release does not discharge or otherwise 8 affect any claim filed by a student or enrollee or his 9 parent or quardian for loss or damage resulting from any act 10 or practice which that is a violation of this act alleged to 11 have occurred while the bond was in effect or from an 12 institution's ceasing operations during the term for which 13 tuition has been paid while the bond was in force.

14 (4) A license for an institution to operate or a permit 15 to an agent shall must be suspended by operation of law when 16 the institution or agent is no longer covered by a surety 17 bond as required by this section; but the department 18 commissioner shall cause the institution or an agent, or 19 both, to receive at least 30 days' written notice prior to 20 the release of the surety to the effect that the license or 21 permit shall must be suspended by operation of law until 22 another surety bond is filed in the same manner and like amount as the bond being terminated." 23

Section 13. Section 20-30-306, MCA, is amended to read:
"20-30-306. Fees. All fees collected pursuant to the

provisions of this chapter shall <u>must</u> be deposited in the general fund, and no fees collected under the provisions of this chapter shall-be <u>are</u> subject to refund. The fees to be collected by the department---shall <u>commissioner must</u> accompany an application for authorization to operate or for an agent's permit, in accordance with the following schedule:

8 (1) The initial application fee for a license shall--be
9 is \$50.

10 (2) The renewal fee for a license shall-be is \$25.

11 (3) The initial fee for permit shall-be is \$25.

12 (4) The renewal fee for permit shall-be is \$10."

13 Section 14. Section 20-30-401, MCA, is amended to read: "20-30-401. Civil relief. Any person claiming loss or 14 15 damage as a result of any act or practice by a postsecondary 16 institution or its agent, or both, which act or practice 17 violates the criteria established by the department 18 commissioner under 20-30-201 or the prohibitions in 19 20-30-203, may sue in a court of proper jurisdiction of this 20 state the institution or the agent, or both, and their 21 sureties for the amount of the damage or loss and if 22 successful shall must be awarded, in addition to damages, court costs and reasonable attorney's attorney fees." 23

Section 15. Section 20-30-403, MCA, is amended to read:
"20-30-403. Violations -- criminal -- penalty. Any

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1 person, group, or entity or any owner, officer, agent, or 2 employee thereof who shall--willfully--wiolate willfully 3 violates the provisions of 20-30-203 or who shall-willfully 4 fail willfully fails or refuse refuses to deposit with the 5 department commissioner the records required by 20-30-105 6 shall-be is guilty of a misdemeanor and upon conviction 7 shall be punished by a fine not to exceed \$1,000 or by 8 imprisonment in the county jail not to exceed 6 months or by 9 both such fine and imprisonment. Each day's failure to 10 comply with the provisions of said sections shall-be is a 11 separate violation. Such-criminal Criminal sanctions may be 12 imposed by a court of competent jurisdiction in an action 13 brought by the county attorney."

14 Section 16. Section 20-30-405, MCA, is amended to read: 15 "20-30-405. Enforcement -- injunction. (1) The county 16 attorney of any county in which a postsecondary educational 17 institution or an agent thereof of the institution is found, 18 at the request of the department commissioner or on his own 19 motion, may bring any appropriate action or proceeding 20 (including injunctive proceedings or criminal proceedings 21 pursuant to 20-30-403) in any court of competent 22 jurisdiction for the enforcement of the provisions of this 23 chapter.

(2) Whenever it shall-appear appears to the department
 commissioner that any person, agent, group, or entity is, is

about to, or has been violating any of the provisions of 1 this chapter or any of the lawful rules or orders of the 2 3 department7-it commissioner, he may, on its his own motion or on the written complaint of any person, file a petition 4 for injunction in any court of competent jurisdiction 5 6 against such person, group, or entity for the purpose of 7 enjoining such the violation or for an order directing 8 compliance with the provisions of this chapter and all rules 9 and orders issued by the department commissioner."

10 NEW SECTION. Section 17. Repealer. Sections 2-15-1804

11 and 20-30-104, MCA, are repealed.

12 NEW SECTION. Section 18. Effective date. [This act] is

13 effective July 1, 1991.

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LC 1202/01

-21-

#### STATE OF MONTANA - FISCAL NOTE Form BD-15

In compliance with a written request, there is hereby submitted a Fiscal Note for <u>HB0406</u>, <u>as introduced</u>.

#### DESCRIPTION OF PROPOSED LEGISLATION:

An act to transfer the administration of postsecondary educational institutions from the Department of Commerce to the Commissioner of Higher Education and providing an effective date of July 1, 1991.

#### ASSUMPTIONS :

- 1. The current workload of the two FTE in the Consumer Affairs unit of the Department of Commerce will not be significantly reduced as a result of this transfer of administrative functions. No fiscal impact to the Dept. of Commerce is anticipated.
- 2. The revenue generated from fees and licensing for FY90 (\$2,070) will be the same in FY92 and FY93. It will continue to represent income to the general fund.
- 3. Issuance of licenses and permits will remain at the FY89 actual level: Out of State licenses and permits issued 39 In-state licenses and permits issued 57
- 4. The new duties transferred to the office of the Commissioner of Higher Education cannot be absorbed by existing staff. A 1.00 FTE compliance specialist grade 13, step 2 and 0.50 FTE, administrative assistant grade 8 step 2 would be required. The salaries and benefits for these positions are budgeted at the executive recommended level for FY92 and FY93.
- 5. The Commissioner of Higher Education will provide increased (over current level) active supervision and monitoring of compliance. This would include evaluation of curricula, reviewing finances and internal policies and conducting audits of records. Each in-state institution would be visited once per year.
- 6. Two additional desks and chairs and one personal computer will be required for the additional staff in FY92.
- 7. The transfer of this function will be complete by July 1, 1991. No "transfer" costs are incurred by either the Commissioner of Higher Education or the Dept. of Commerce.

FISCAL IMPACT:

see next page

1-31-91

ROD SUNDSTED, BUDGET DIRECTOR D. Office of Budget and Program Planning

FRED "FRITZ" DAILY, PRIMARY SPONSOR

Fiscal Note for HB0406, as introduced

HB 406

DATE

### Fiscal Note Request, <u>HB0406</u>, <u>as introduced</u> Form BD-15 Page 2

### FISCAL IMPACT:

### Commissioner of Higher Education:

	FY 92			FY 93		
	Current Law	Proposed Law	Difference	Current Law	Proposed Law	Difference
<u>Expenditures:</u>						
FTE		1.50	1.50		1.50	1.50
Personal Services	0	38,031	38,031	0	37,898	37,898
Operating Costs	0	1,018	1,018	0	1,018	1,018
Equipment	<u>0</u>	<u>5,499</u>	5,499	<u>0</u>	0	0
Total	0	44,548	44,548	0	38,916	38,916
<u>Funding:</u>						
General Fund	0	44,548	44,548	0	38,916	38,916

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