

# **Proposed Pre-Hearing Order**

## **Instructions**

1. Use this form if you need to file a Proposed Pre-Hearing Order in a Water Court case. Each party in a case set for hearing must submit a Proposed Pre-Hearing Order and it must include all the arguments you intend to make, and all witnesses and exhibits you intend to call or use at the hearing.
2. Please refer to pages 27-28 of the Water Court's [Step-by-Step Guidebook](#) for more information about the process.
3. This form follows the template of Montana Water Court's Local Rule 7 and Uniform District Court Rule 5.
4. The form must be neatly handwritten or typed by either you, or your attorney.
5. Make sure to add the case number or claim information in the caption.
6. Make sure all pages of the form are completed, except for the Master's or Judge's signature line on the last page.
7. After you have signed and dated your form, you must certify that you are giving each and every owner of the water right notice of your actions. By filling out and signing the Certificate of Mailing attached to the form, you are swearing to the Court that you have mailed each and every owner of the water right a copy of the documents.
8. The original copy of the form and the Certificate of Mailing must be sent to the Clerk of the Montana Water Court.

Montana Water Court  
P. O. Box 1389  
Bozeman, MT 59771-1389

9. Please make an extra copy for your records.
10. Once the Montana Water Court receives this form, it will be filed with the Court.

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